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March 23, 2016

Board of Commissioners  
Charlestown Housing Authority  
200 Jennings Street  
Charlestown, IN 47111

We have reviewed the audit report prepared by Mountjoy Chilton Medley, LLP, Independent Public Accountants, for the period October 1, 2013 to September 30, 2014. In our opinion, the audit report was prepared in accordance with the guidelines established by the State Board of Accounts. Per the Independent Public Accountants' opinion, the financial statements included in the report present fairly the financial condition of the Charlestown Housing Authority, as of September 30, 2014 and the results of its operations for the period then ended, on the basis of accounting described in the report.

The Independent Public Accountants' report is filed with this letter in our office as a matter of public record.

A handwritten signature in blue ink that reads "Paul D. Joyce".

Paul D. Joyce, CPA  
State Examiner

**Housing Authority of the City of Charlestown**

**Report on Audit of Financial Statements  
and Supplementary Information**

**Year Ended September 30, 2014**

## Housing Authority of the City of Charlestown

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September 30, 2014

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## **Independent Auditor's Report**

Board of Commissioners  
**Housing Authority of the City of Charlestown**  
Charlestown, Indiana 47111

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Housing Authority of the City of Charlestown (the "Authority") as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Kentucky**  
**Indiana**  
**Ohio**

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## **Independent Auditor's Report (Continued)**

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Authority as of September 30, 2014, and its changes in financial position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3 through 10 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* is presented for purposes of additional analysis, and is not a required part of the basic financial statements. In addition, the financial data schedule is presented for purposes of additional analysis, and is not a required part of the basic financial statements. The schedule of expenditures of federal awards and the financial data schedule are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects, in relation to the financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 29, 2015, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.



Jeffersonville, Indiana  
May 29, 2015

**Housing Authority of the City of Charlestown  
Management's Discussion and Analysis  
September 30, 2014**

As management of the Housing Authority of the City of Charlestown (the "Authority"), we offer readers of the Authority's financial statements this narrative overview and analysis of the financial activities of the Authority for the fiscal year ended September 30, 2014.

The MD&A is specifically designed to: 1) assist the reader in focusing on significant financial issues; 2) provide a broad scope overview of the Authority's financial activities; 3) identify and explain changes in the Authority's financial position and 4) highlight any individual funding source issues or concerns.

Since the MD&A is designed to present basic financial statements in a narrative, executive summary format, the reader is encouraged to consider the information presented here in conjunction with the Authority's audited financial statements.

**Overview of the Authority**

The Authority is organized under the laws of the state of Indiana for the purpose of engaging in the development and administration of low-rent housing programs. The Authority owns and operates 250 public housing units and administers 70 Section 8 Housing Choice Vouchers under Annual Contributions Contract 2050-V with the Department of Housing and Urban Development ("HUD"). The Authority is located in Charlestown, Indiana.

The Authority is governed by a seven member Board of Commissioners who are appointed by the mayor of the City of Charlestown. Under the oversight of that Board, the Authority functions independently from the City of Charlestown government. All revenues, expenses, assets, and obligations of the Authority belong solely to the Authority, not the City of Charlestown or any other entity.

**Reporting on the Authority as a Whole**

The Statements of Revenues, Expenses, and Changes in Net Position report information about the Authority as a whole and about its activities in a format that helps the reader assess the result of operations for fiscal year 2014. Each statement is a condensed presentation of sources of funding and major activities. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current fiscal year's revenues and expenses are taken into account regardless of when cash is received or paid.

**Financial Highlights**

- Net position of the Authority increased \$161,851 as of September 30, 2014 from the prior year. That increase was a direct result of revenues exceeding expenses by \$161,851 during the fiscal year ended September 30, 2014.
- Operating revenue of the Authority increased by \$135,820 compared to the prior fiscal year.
- Operating expenses decreased by \$10,743 compared to the prior fiscal year. This evidences management's commitment to controlling expenses and keeping them at the lowest level possible while still running an efficient operation.

**Housing Authority of the City of Charlestown  
Management's Discussion and Analysis (Continued)  
September 30, 2014**

**Financial Highlights (Continued)**

- Each year the Authority receives a Public Housing Assessment System (PHAS) score from HUD. The score is based upon a 100 point scale, with a maximum of 25 points for indicators of financial performance, 25 points for indicators of management performance, 40 points for indicators of physical conditions, and 10 points for indicators of capital fund performance. For both fiscal year 2014 and 2013 the Authority received an overall score of 98 which is one of the highest scores for any housing authority in the state of Indiana, and ranked the Authority as a "High Performer". Both of those scores included a financial score of 25 out of 25. This is one indication of the financial strength of the Authority and the ability to meet future financial obligations.

**Fund Financial Statements**

All of the funds of the Authority are reported as proprietary funds. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Enterprises operated by state and local governments, such as the Authority, use fund accounting to ensure compliance with finance-related legal requirements.

The Authority's financial statements report its net position and changes in net position. One can think of the Authority's net position - the difference between assets plus deferred outflows of resources, and liabilities plus deferred inflows of resources - as one way to measure the Authority's financial health, or financial position. Over time, increases and decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating. One will need to consider other non-financial factors, however, such as the changes in the Authority's occupancy levels or its legal obligations to HUD, to assess the overall health of the Authority. Management of the Authority makes a concerted effort to be fiscally responsible and operate at a cash flow level of breakeven or better each year.

**Using This Annual Report**

The Authority's annual report consists of financial statements that show combined information about the Authority's most significant programs, the Low Rent Housing Program, the Section 8 Housing Choice Voucher Program, and the Public Housing Capital Fund Program.

The Authority's auditors provided assurance in their independent auditor's report, located immediately preceding the MD&A, that the financial statements are presented fairly in all material respects in accordance with accounting principles generally accepted in the United States of America. The auditors provide varying degrees of assurance regarding the other information included in this report. A user of this report should read the independent auditor's report carefully to determine the level of assurance provided for each of the other parts of this report.

### **Reporting the Authority's Most Significant Programs**

The Authority's financial statements provide detailed information about the most significant programs. Some funds are required to be established by HUD. However, the Authority establishes other funds to help it control and manage money for particular purposes, or to show that it is meeting legal responsibilities for using grants and other funds.

The Authority uses the following accounting approach for Proprietary funds. The focus of proprietary funds is on income measurement, which together with the maintenance of net position, is an important financial indicator. The statements evaluated include:

Statement of Net Position - reports the Authority's current financial resources (short term spendable resources) with capital assets and long-term debt obligations, if any.

Statement of Revenues, Expenses and Changes in Net Position - reports the Authority's operating and non-operating revenues, by major source along with operating and non-operating expenses.

The Authority maintains its books and records utilizing the accrual basis of accounting. Accrual accounting recognizes revenues and expenses when earned regardless of when cash is received or paid.

The following is a description of the programs and services that the Authority provides for its residents:

#### ***Low Income Public Housing***

The Authority owns 250 units in developments in the City of Charlestown, Indiana. The 250 units owned by the Authority consist of elderly/disabled and family units. The Authority rents those units to individuals and families who meet HUD eligibility guidelines in order to provide them with decent, safe, and sanitary rental housing. The Authority is responsible for the management and maintenance of all units, sites and certain utilities. On an annual basis, the Authority submits a request for funding to HUD, known as the Calculation of Operating Subsidy. The basic concept of the Calculation of Operating Subsidy is that the Authority has an Allowable Operating Expense Level, Allowable Utilities Expenses Level, Allowable Add-ons and Audit Cost that becomes the Authority's Total Allowable Expenses. HUD will fund a portion of the difference between the Total Allowable Expenses and the amount of rents that the Authority can charge their tenants based upon HUD eligibility calculations. Funding is subject to proration due to congressional appropriation and may not be sufficient to fund 100% of the requested amount. Operating subsidy was prorated to approximately 82% of the requested amount for calendar year 2013 and approximately 89% of the requested amount for calendar year 2014.

#### ***Section 8 Housing Choice Voucher Program***

This grant program provides rental assistance to help extremely low and low-income families afford decent, safe, and sanitary rental housing. Qualifying tenants have their income analyzed utilizing HUD's guidelines and their rental assistance is calculated accordingly. The Authority receives a fixed amount of Budget Authority from HUD on an annual basis to assist participants. The Authority had approval and funding for 70 vouchers during the year ended September 30, 2014.

#### ***Capital Fund Program***

HUD awards this grant program on an annual basis. The purposes of these grants are to maintain the physical appearance of the Authority's sites and the administrative management to ensure completion of site improvements in the most effective and efficient manner. The Authority requisitions funds from HUD as the Authority expends funds.

**Housing Authority of the City of Charlestown  
Management's Discussion and Analysis (Continued)  
September 30, 2014**

**Reporting the Authority's Most Significant Programs (Continued)**

***Central Office Cost Center***

In addition to the programs noted above, the Authority maintains a Central Office Cost Center ("COCC") as mandated by HUD. All salaries and costs related to administrative functions of the Authority and other costs which do not directly support the specific programs noted above, are charged to the COCC. Funding flows into the COCC from fees which are allowed to be charged to the Low Income Public Housing program and the Section 8 Housing Choice Voucher program, as well as administrative funding provided through the Capital Fund program. Once funds flow through to the COCC they are deemed to be "defederalized" and can then be used by the Authority in any way needed in order to support the Authority's mission. During the year ended September 30, 2014, COCC total revenues exceeded total expenses by \$27,449. At March 31, 2014, the Authority's COCC showed net position of \$329,793. These are indicators of the financial strength of the Authority.

**Authority-Wide Condensed Financial Statements**

The Authority's overall financial position and operations for the past two years are summarized below based on the information included in the current and prior financial statements.

***The Housing Authority of the City of Charlestown  
Statement of Net Position***

	2014	2013	Increase/Decrease	
			Amount	Percentage
Current assets	\$ 2,947,035	\$ 2,709,184	\$ 237,851	8.8%
Capital assets, net	5,427,784	5,508,255	(80,471)	-1.5%
<b>Total Assets</b>	<b>8,374,819</b>	<b>8,217,439</b>	<b>157,380</b>	<b>1.9%</b>
Deferred Outflows of Resources	-	-	-	
Current liabilities	170,720	210,778	(40,058)	-19.0%
Noncurrent liabilities	90,151	54,564	35,587	65.2%
<b>Total Liabilities</b>	<b>260,871</b>	<b>265,342</b>	<b>(4,471)</b>	<b>-1.7%</b>
Deferred Inflow of Resources	-	-	-	
Net investment in capital assets	5,427,784	5,508,255	(80,471)	-1.5%
Unrestricted net position	2,681,435	2,434,235	247,200	10.2%
Restricted net position	4,729	9,607	(4,878)	-50.8%
<b>Total Net Position</b>	<b>\$ 8,113,948</b>	<b>\$ 7,952,097</b>	<b>\$ 161,851</b>	<b>2.0%</b>

**Housing Authority of the City of Charlestown  
Management's Discussion and Analysis (Continued)  
September 30, 2014**

**Authority-Wide Condensed Financial Statements (Continued)**

*Total Assets*

The Authority's total assets at September 30, 2014 were \$8,374,819, an increase of approximately \$157,000, or 1.9%, from September 30, 2013. The change in total assets consisted primarily of an increase in unrestricted cash due to operating net income produced during fiscal year 2014.

*Capital Assets*

The Authority purchased approximately \$292,000 of capital assets, which consisted primarily of capital improvements to the Authority's public housing units. Overall, net capital assets decreased by approximately 1.5% from September 30, 2013 due to the fact that depreciation expense recognized during the year ended September 30, 2014, exceeded capital asset purchases by approximately \$80,000.

*Total Liabilities*

The Authority's total liabilities at September 30, 2014 were \$260,871, a decrease of approximately \$4,500, or 1.7%, from September 30, 2013. The only significant liability differences at September 30, 2014 as compared to September 30, 2013, is that a larger portion of accrued compensated absences has been shown as a long-term liability at September 30, 2014. In total, the accrued compensated absences liability is similar to the September 30, 2013 level, but based upon a historical analysis it was determined that a larger portion of that liability should be shown as long-term instead of current at September 30, 2014.

*Net Position*

The Authority's total net position at September 30, 2014 was \$8,113,948, an increase of approximately \$162,000, or 2.0%, from September 30, 2013. The increase in net position was due to net income produced during fiscal year 2014.

The results of operations for the Authority are presented on the following page:

**Housing Authority of the City of Charlestown  
Management's Discussion and Analysis (Continued)  
September 30, 2014**

*The Housing Authority of the City of Charlestown  
Statement of Revenues, Expenses and Changes in Net Position*

	2014	2013	Increase/Decrease Amount	Percentage
Operating Revenue				
Tenant rental revenue	\$ 837,443	\$ 855,328	\$ (17,885)	-2.1%
HUD PHA grants	698,005	545,831	152,174	27.9%
Other revenue	27,047	25,516	1,531	6.0%
Total Operating Revenue	<u>1,562,495</u>	<u>1,426,675</u>	<u>135,820</u>	9.5%
Operating Expenses				
Administration	340,961	334,254	6,707	2.0%
Tenant service	9,712	8,081	1,631	20.2%
Utilities	201,937	198,237	3,700	1.9%
Ordinary maintenance	350,585	368,844	(18,259)	-5.0%
Protective services	26,000	26,000	-	0.0%
Insurance premiums	67,368	65,683	1,685	2.6%
Other general expenses	66,433	74,052	(7,619)	-10.3%
Housing assistance payments	237,895	233,727	4,168	1.8%
Depreciation	372,626	375,382	(2,756)	-0.7%
Total Operating Expenses	<u>1,673,517</u>	<u>1,684,260</u>	<u>(10,743)</u>	-0.6%
Net Operating Loss	<u>(111,022)</u>	<u>(257,585)</u>	<u>146,563</u>	56.9%
Nonoperating Revenue				
Interest and investment revenue	5,323	7,447	(2,124)	-28.5%
Total Nonoperating Revenue	<u>5,323</u>	<u>7,447</u>	<u>(2,124)</u>	-28.5%
Net Loss before Capital Fund Grant	(105,699)	(250,138)	144,439	57.7%
Capital Fund Grant	267,550	357,590	(90,040)	-25.2%
Change in Net Position	<u>\$ 161,851</u>	<u>\$ 107,452</u>	<u>\$ 54,399</u>	50.63%

**Housing Authority of the City of Charlestown  
Management's Discussion and Analysis (Continued)  
September 30, 2014**

**Results of Operations**

The change in net position for the year ended September 30, 2014 was \$161,851 compared to \$107,452 for the year ended September 30, 2013. Revenues of the Authority's activities are generated principally from HUD operating subsidies and tenant rental receipts. In fiscal year 2014, the Authority's revenues from its activities totaled \$1,835,368. Of this total, \$965,555, or 52.6%, was from HUD funding. Operating expense of the Authority's activities consist primarily of maintenance, depreciation, administration, utilities and housing assistance payments. The total expenses for fiscal year 2014 were \$1,673,517, of which \$237,895, or 14.2%, were housing assistance payments.

HUD PHA Grants revenue increased by \$152,174 from fiscal year 2013. In calendar year 2012, HUD reduced or eliminated Public Housing operating subsidy funding to housing authorities determined to have excess operating reserves. Due primarily to the Authority's level of cash and certificates of deposit and the level of unrestricted net assets in its Low Rent Public Housing Program, HUD did not provide the Authority with Public Housing operating subsidy funding for the 2012 calendar year. In the 2013 calendar year, HUD resumed providing this funding. As a result, the Authority received approximately 9 months of operating subsidy funding in fiscal year 2013 and a full year of operating subsidy in fiscal year 2014, resulting in the increase in grant revenues.

**Capital Assets**

At September 30, 2014, the Authority has approximately \$5.4 million invested in net capital assets reflected in the following schedule, which represents a decrease of \$80,471 (net of depreciation) from the preceding year.

	<u>2014</u>	<u>2013</u>
Land	\$ 1,296,639	\$ 1,296,639
Buildings	11,100,348	10,832,798
Furniture, equipment and machinery - dwellings	474,304	476,224
Furniture, equipment and machinery - administration	<u>42,972</u>	<u>33,542</u>
Total Capital Assets	12,914,263	12,639,203
Less accumulated depreciation	<u>(7,486,479)</u>	<u>(7,130,948)</u>
Capital Assets, net	<u><u>\$ 5,427,784</u></u>	<u><u>\$ 5,508,255</u></u>

Additions consisted primarily of capital improvements to the Authority's public housing units and were supported largely through capital fund grants.

**Housing Authority of the City of Charlestown  
Management's Discussion and Analysis (Continued)  
September 30, 2014**

**Economic Factors**

The Authority is primarily dependent upon HUD for funding; therefore, the Authority is generally affected more by the federal budget than by local economic conditions.

The amount that the Authority is eligible to receive to cover the gap between public housing rent revenues and operating costs is set by a federal formula. If Congress has failed to provide sufficient funding to cover the full subsidies that the Authority is eligible to receive under the formula, the Authority must find a way to raise revenue, cut costs, or tap other resources to make up for the shortfall. As noted previously, congress only funded the operating subsidy revenue at approximately 82% of the full eligibility amount for calendar year 2013 and 89% of the full eligibility amount for calendar year 2014. Current projections show that they will fund the operating subsidy at approximately 85% of full eligibility for calendar year 2015.

One HUD strategy for resolving their funding shortfall is a recapture of operating reserves. It is a strategy used to minimize their cash contributions to authorities by requiring the Authority to expend cash on hand, known as operating reserve. As noted previously, HUD utilized this strategy in calendar year 2012, but has not used this strategy since that time. Currently there is no evidence that HUD will implement another operating reserve recapture in the coming year, but that is always possible.

Significant economic factors affecting the Authority are as follows:

- Federal funding provided by Congress to the Department of Housing and Urban Development.
- Local labor, supply and demand, which can affect salary and wage rates.
- Local inflationary, recessionary and employment trends, which can affect resident incomes and therefore the amount of rental revenue.
- Income inflationary pressure on utility rates, supplies, and other costs.

**Request for Information**

The financial report is designed to provide a general overview of the Authority's finances. Questions concerning any of the information provided in this report should be addressed to the following address:

Leigh Bowyer  
Interim Co-Executive Director  
The Housing Authority of the City of Charlestown  
200 Jennings Street  
Charlestown, IN 47111

**Housing Authority of the City of Charlestown**  
**Statement of Net Position**  
**September 30, 2014**

**Assets**

Current Assets	
Cash	\$ 1,458,863
Cash - restricted	4,729
Cash - security deposits	36,344
Certificates of deposit	1,392,144
Accounts receivable - tenants	5,547
Inventory - materials and supplies	4,232
Prepaid expenses	45,176
	<hr/>
Total Current Assets	2,947,035
Capital Assets	
Land	1,296,639
Buildings	11,100,348
Furniture, equipment and machinery - dwellings	474,304
Furniture, equipment and machinery - administration	42,972
	<hr/>
Total Capital Assets	12,914,263
Less accumulated depreciation	(7,486,479)
	<hr/>
Capital Assets, Net	5,427,784
	<hr/>
Total Assets	8,374,819
	<hr/>
<b>Deferred Outflows of Resources</b>	-
	<hr/>

**Liabilities**

Current Liabilities	
Accounts payable	15,410
Accounts payable - HUD	152
Accounts payable - other government	64,315
Accrued compensated absences - current portion	43,596
Security deposits	36,344
Unearned revenue	10,903
	<hr/>
Total Current Liabilities	170,720
Noncurrent Liabilities	
Accrued compensated absences - noncurrent portion	90,151
	<hr/>
Total Liabilities	260,871
	<hr/>

**Deferred Inflows of Resources**

**Net Position**

Net investment in capital assets	5,427,784
Unrestricted net position	2,681,435
Restricted net position	4,729
	<hr/>
Total Net Position	\$ 8,113,948
	<hr/>

See accompanying notes.

**Housing Authority of the City of Charlestown**  
**Statement of Revenues, Expenses and Changes in Net Position**  
**For the Year Ended September 30, 2014**

Operating Revenues	
Tenant revenue	\$ 837,443
HUD PHA operating grants	698,005
Other revenue	<u>27,047</u>
Total Operating Revenues	<u>1,562,495</u>
Operating Expenses	
Administration	340,961
Tenant services	9,712
Utilities	201,937
Ordinary maintenance	350,585
Protective services	26,000
Insurance expense	67,368
Other general expenses	66,433
Housing assistance payments	237,895
Depreciation expense	<u>372,626</u>
Total Operating Expenses	<u>1,673,517</u>
Net Operating Loss	(111,022)
Nonoperating Revenue	
Interest and investment revenue	<u>5,323</u>
Net Loss Before Capital Fund Grant	(105,699)
Capital Fund Grant	<u>267,550</u>
Change in Net Position	161,851
Net Position, Beginning of Year	<u>7,952,097</u>
Net Position, End of Year	<u><u>\$ 8,113,948</u></u>

See accompanying notes.

**Housing Authority of the City of Charlestown**  
**Statement of Cash Flows**  
**For the Year Ended September 30, 2014**

Operating Activities	
Cash received from tenants	\$ 838,726
Cash received from HUD PHA grants	698,005
Other cash received	27,047
Payments for administrative expenses	(337,162)
Payments for tenant services expenses	(9,712)
Payments for utilities	(201,273)
Payments for ordinary maintenance expenses	(360,610)
Payments for protective services	(26,000)
Payments for insurance premiums	(70,097)
Payments for other general expenses	(68,522)
Housing assistance payments	<u>(237,895)</u>
Net Cash Provided by Operating Activities	<u>252,507</u>
Investing Activities	
Interest earned	5,323
Purchase of certificates of deposit, net	<u>(4,868)</u>
Net Cash Provided by Investing Activities	<u>455</u>
Capital and Related Financing Activities	
Capital grant receipts	267,550
Purchase of capital assets	<u>(292,155)</u>
Net Cash Used for Capital and Related Financing Activities	<u>(24,605)</u>
Net Increase in Cash	228,357
Cash	
Beginning of Year	<u>1,271,579</u>
End of Year	<u><u>\$ 1,499,936</u></u> *
* Cash reconciliation as reported on the Statement of Net Position	
Cash	\$ 1,458,863
Cash - restricted	4,729
Cash - security deposits	<u>36,344</u>
	<u><u>\$ 1,499,936</u></u>

See accompanying notes.

**Housing Authority of the City of Charlestown  
Statement of Cash Flows (Continued)  
For the Year Ended September 30, 2014**

Operating Activities	
Net Operating Loss	\$ (111,022)
Adjustments to reconcile net operating loss to net cash provided by operating activities:	
Depreciation expense	372,626
Bad debt expense	2,118
(Increase) decrease in:	
Accounts receivable - tenants	(3,091)
Inventory - materials and supplies	(924)
Prepaid expenses	(2,729)
Increase (decrease) in:	
Accounts payable	(1,975)
Accounts payable - other government	(2,089)
Accrued compensated absences	(2,663)
Security deposits	(256)
Unearned revenue	2,512
	<hr/>
Net Cash Provided by Operating Activities	<u><u>\$ 252,507</u></u>

See accompanying notes.

**Housing Authority of the City of Charlestown**  
**Notes to Financial Statements**  
**September 30, 2014**

**Note A - Nature of Organization**

The Housing Authority of the City of Charlestown (the "Authority"), a nonprofit organization, is organized under the laws of the State of Indiana for the purpose of engaging in the development and administration of low-rent housing programs. The Authority owns and operates 250 public housing units and administers 70 Section 8 Housing Choice Vouchers under Annual Contributions Contract 2050-V in Charlestown, Indiana.

In evaluating the Authority as a reporting entity, management has addressed its relationship with the City of Charlestown (the "City") and concluded that the City does not bear responsibility for the Authority's operations. The Mayor of the City appoints an independent Board of Commissioners to oversee the activities of the Authority. The Authority recruits and employs its executive staff and has substantial legal authority to control its affairs without requiring approval of the City government. Debt incurred by the Authority is not an obligation of the City; the City does not review or approve the Authority's budget; is not entitled to any surplus funds generated by the Authority's operations; and is not responsible for any deficits incurred by the Authority. Consequently, in accordance with the Governmental Accounting Standards Board, management has concluded that the Authority is a separate reporting entity.

Funding for the Authority is primarily from HUD and from payments received from tenants of the Authority-owned housing. Under the Low Rent Housing Program, low income tenants pay a portion of the rental cost of public housing, based upon the income of the tenants. HUD funds the difference between the actual costs to operate an efficiently operated Low Rent Housing Program and the amounts paid by tenants through operating subsidies. These subsidy payments are made to or on behalf of the Authority under the terms and conditions of the annual contributions contract with HUD.

The Section 8 Housing Choice Voucher Program provides rental supplements to the owners of existing private housing who rent to qualifying individuals. The Authority processes all applicants for the Section 8 Housing Choice Voucher Program, places approved applicants in housing and pays the owner of the private housing a monthly rental supplement. Under the conditions of an annual contributions contract, HUD provides Housing Assistance Payment revenue and Administrative revenue to the Authority for the rental supplements and the administrative cost of managing the Program.

**Note B - Summary of Significant Accounting Policies**

The accounting policies of the Authority conform to U.S. generally accepted accounting principles ("GAAP") as applicable to proprietary funds of governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

The more significant of the Authority's accounting policies are described below:

1. **Basis of Accounting:** The financial statements of the Authority have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables and other liabilities.
2. **Basis of Presentation:** All of the Authority's programs are accounted for as one business-type activity (enterprise) for financial reporting purposes. This financial statement presentation provides an indication of the financial performance of the Authority as a whole. Enterprise designations are used to account for activities (a) which are financed with debt that is solely secured by pledge of the net revenues from fees and charges of the activity; (b) which are governed by laws or regulations that require that the activity's costs of providing services be recovered with fees and charges, rather than taxes or similar revenues; or (c) that the pricing policies of the activity establish fees and charges designated to recover its costs.

**Housing Authority of the City of Charlestown**  
**Notes to Financial Statements (Continued)**  
**September 30, 2014**

**Note B - Summary of Significant Accounting Policies (Continued)**

2. Basis of Presentation (Continued): In accordance with GASB requirements, the Authority's proprietary funds follow all GASB pronouncements and those Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins, except those that conflict with or contradict a GASB pronouncement.
3. Use of Estimates: The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities (and disclosure of contingent assets and liabilities, if any) at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.
4. Cash Equivalents: The Authority considers all short-term investments with an original maturity of three months or less to be cash equivalents.
5. Allowance for Doubtful Accounts: The Authority uses the allowance for bad debts method of valuing doubtful accounts receivable which is based on historical experience, coupled with a review of the current status of existing receivables. Management has determined that no allowance for doubtful accounts was required at September 30, 2014.
6. Inventories: Inventories, consisting of materials and supplies, are stated at the lower of cost or market, reported on a first-in, first-out basis.
7. Capital Assets: Capital Assets are recorded at cost. Maintenance and repairs are charged to expense as incurred; renewals or betterments are capitalized. Gain or loss on retirements and disposition of assets is credited or charged to operations, and respective costs and accumulated depreciation are eliminated from the accounts.

Depreciation is provided on the basis of the estimated useful lives of the assets using the straight-line method. The estimated useful lives are 10 - 39 years for building and improvements and 5 - 7 years for building equipment, furniture, maintenance equipment and miscellaneous assets.

8. Revenues and Expenses: Revenue from rentals is recorded as earned over the life of the lease, and expenses are charged against such revenue as incurred without regard to the date of receipt or payment of cash.

The Authority has entered into annual contribution contracts with HUD to develop, manage and own public housing projects and to administer the federal Section 8 programs whereby the Authority pays the owner a portion of the rent, a housing assistance payment ("HAP"), on behalf of the family. Such contributions are reflected as HUD grants in the accompanying financial statements.

9. Subsequent Events: The Authority has evaluated events and transactions for potential recognition or disclosure through the date of the Independent Auditor's Report, the date the accompanying financial statements were available for issuance.

**Housing Authority of the City of Charlestown**  
**Notes to Financial Statements (Continued)**  
**September 30, 2014**

**Note C - Cash Deposits**

In accordance with Section 401-(E) of the HUD/PHA Annual Contributions Contract, it is the policy of the Authority to invest its funds in a manner which will provide the highest investment return with maximum security while meeting the daily cash flow needs of the Authority, and comply with all federal, state and local statutes or ordinances governing the investment of public funds.

- A. Custodial Credit Risk: Custodial credit risk for deposits and investments is the risk that, in the event of failure by a financial institution, the Authority may not be able to recover the value of its deposits and investments or collateral securities that are in the possession of the financial institution. Statutes authorize the Authority to invest in certificates of deposit, money market funds, United States government securities and repurchase agreements fully collateralized by United States government securities. All cash and investments are insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC) or other equivalent insurance company of depository financial institutions. The deposits exceeding the insured or registered limits are public funds covered in full by the State of Indiana Public Deposit Insurance Fund.
- B. Interest Rate Risk: Interest rate risk is the risk that changes in interest rates of investments will adversely affect the fair value of an investment. The Authority's investment policy limits investments to provide the optimum return on the investment consistent with the cash management program of the Authority.

Investments are made based upon prevailing market conditions at the time of the transaction. The Authority reviews its cash and investment needs in order to maintain adequate liquidity to meet its cash flow needs. Investments will typically be limited to securities maturing in periods of up to one year, or such lesser period that coincides with expected disbursements by the Authority.

- C. Credit Risk: Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Investments are made under the 'prudent investor' standard to ensure that (a) due diligence is exercised in accordance with State law, (b) any negative deviations are reported timely and (c) reasonable action is taken to control any adverse developments. The Authority's investment policy requires investment in instruments authorized by HUD Notice PIH 95-27. All investments at September 30, 2014 were held in certificates of deposit which carry no credit risk.
- D. Concentration of Credit Risk: The Authority's investment policy requires diversification of the overall portfolio to eliminate the risk of loss resulting from an over-concentration of assets in a specific maturity, a specific issuer and/or a specific class of securities.
- E. Foreign Currency Risk: Foreign currency risk is the risk that changes in exchange rates will adversely affect fair value of an investment or a deposit. All of the Authority's deposits and investments are denominated in United States currency.

At September 30, 2014, the carrying value of cash and certificates of deposit was \$1,499,936 and \$1,392,144, respectively. The bank balance of cash and certificates of deposit owned at September 30, 2014, was \$1,513,883 and \$1,392,144, respectively.

**Housing Authority of the City of Charlestown**  
**Notes to Financial Statements (Continued)**  
**September 30, 2014**

**Note D - Capital Assets**

The following is the detailed transactions of capital assets during the year ended September 30, 2014:

	Balance at 10/01/13	Additions	Disposals	Transfers	Balance at 09/30/14
Land	\$ 1,296,639	\$ -	\$ -	\$ -	\$ 1,296,639
Buildings	10,832,798	-	-	267,550	11,100,348
Furniture, equipment and machinery - dwellings	476,224	15,175	(17,095)	-	474,304
Furniture, equipment and machinery - administration	33,542	9,430	-	-	42,972
Construction in progress	-	267,550	-	(267,550)	-
	12,639,203	292,155	(17,095)	-	12,914,263
Less accumulated depreciation	(7,130,948)	(372,626)	17,095	-	(7,486,479)
<b>Total</b>	<b>\$ 5,508,255</b>	<b>\$ (80,471)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,427,784</b>

Total depreciation expense for the year ended September 30, 2014 was \$372,626.

**Note E - Restricted Net Position**

In accordance with guidelines established by HUD, any housing assistance payment (HAP) budget authority provided to a housing authority in excess of actual program expenses for the same period must be maintained as restricted net position to be used only for future HAP payments incurred in the running of the Housing Choice Voucher program. Accordingly, the Authority has recorded \$4,729 as restricted net position and restricted cash at September 30, 2014.

**Note F - Noncurrent Liabilities**

The activities of noncurrent liabilities are as follows:

	Balance 9/30/13	Additions	Adjustments/ Payments	Balance 9/30/14	Current Portion
Compensated absences	\$ 136,410	\$ -	\$ 2,663	\$ 133,747	\$ 43,596

**Note G - Retirement Plan**

The Authority contributes to a simplified employee pension plan for all of the eligible employees in the amount of 13% of wages. All employees are eligible who are at least 21 years of age and have worked at least 3 of the preceding 5 years. Contributions to the SEPP IRA are fully vested with the employees when made. Pension expense for the year ended September 30, 2014, was \$34,056.

**Housing Authority of the City of Charlestown  
Notes to Financial Statements (Continued)  
September 30, 2014**

**Note H - Compensated Absences**

Regular full and part-time employees receive sick leave each year and vacation leave based upon length of employment. The vacation and sick leave benefits accumulate and can be carried forward to successive years; vacation and sick leave is also paid to employees upon termination. Accordingly, at September 30, 2014, a liability of \$133,747 has been recorded for accrued compensated absences.

**Note I - Income Taxes**

The Authority has qualified with the Internal Revenue Service and the Indiana Department of Revenue as a tax-exempt organization for income tax purposes and, accordingly, there is no provision in the financial statements for federal or state income taxes.

**Note J - Major Funding Source**

The Authority is substantially funded by Federal awards. The funding is subject to federal government appropriations and potential funding reductions. Management does not anticipate any material change in funding.

**Note K - Risk Management and Contingencies**

The Authority is exposed to various risks of loss from torts, theft of, damages to, or destruction of assets, business interruption, errors or omissions, job related illnesses or injuries to employees, and natural disasters. The Authority has purchased commercial insurance to mitigate its exposure to such losses. The various insurance policies are subject to deductible amounts and maximum coverages. If the deductible and maximums are exceeded, this could cause the Authority to suffer losses if a loss is incurred from any such incidents. The ultimate outcome of such uninsured losses cannot presently be determined, and no provision for any liability that may result, if any, has been made in the financial statements.

The Authority has received several federal grants for specific purposes which are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursements to grantor agencies for expenditures disallowed under the terms of the grant. Based upon experience, management believes such disallowances, if any, will be immaterial.

## **Other Reports**



**Independent Auditor's Report on Internal Control Over Financial Reporting  
and on Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards***

To the Board of Commissioners  
**Housing Authority of the City of Charlestown**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Housing Authority of the City of Charlestown (the "Authority"), which comprise the statement of net position as of September 30, 2014, and the statements of revenues, expenses, and changes in net position and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 29, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Independent Auditor's Report on Internal Control Over Financial Reporting  
and on Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards* (Continued)**

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Munger Chilton Madley LLP". The signature is written in a cursive, flowing style.

Jeffersonville, Indiana  
May 29, 2015



## **Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance**

To the Board of Commissioners  
**Housing Authority of the City of Charlestown**

### **Report on Compliance for Each Major Federal Program**

We have audited the Housing Authority of the City of Charlestown's (the "Authority") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Authority's major federal programs for the year ended September 30, 2014. The Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

### **Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the Authority's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Authority's compliance.

### **Opinion on Each Major Federal Program**

In our opinion, the Authority complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2014.

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**Kentucky**  
**Indiana**  
**Ohio**

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**Independent Auditor's Report on Compliance for Each Major Federal Program  
and Report on Internal Control over Compliance (Continued)**

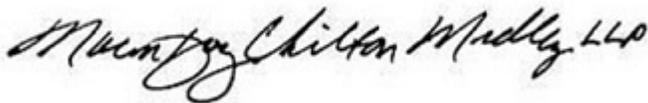
**Report on Internal Control over Compliance**

Management of the Authority is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Authority's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



Jeffersonville, Indiana  
May 29, 2015

**Housing Authority of the City of Charlestown  
 Schedule of Findings and Questioned Costs  
 For the Year Ended September 30, 2014**

**A. Summary of Audit Results**

**Financial Statements**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:  
 Material weakness(es) identified?    yes   x   no  
 Significant deficiency(ies) identified not considered to  
 be material weaknesses?    yes   x   none reported

Noncompliance material to financial statements noted?    yes   x   no

**Federal Awards**

Internal control over major programs:  
 Material weakness(es) identified?    yes   x   no  
 Significant deficiency(ies) identified that are not  
 Considered to be material weakness(es)?    yes   x   none reported

Type of auditor's report issued on compliance for  
 major programs: Unmodified

Any audit findings disclosed that are required to be reported  
 in accordance with Section 510(a) of Circular A-133?    yes   x   no

Identification of Major Programs:

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>	
14.850	Low Rent Public Housing	\$ 384,941
Dollar threshold used to distinguish between Type A and Type B programs:		\$ 300,000
Auditee qualified as low-risk auditee? <u>  x  </u> yes <u>   </u> no		

**B. Findings - Financial Statements Audit**

None.

**C. Findings - Major Federal Award Programs Audit**

None.

**Housing Authority of the City of Charlestown  
Summary Schedule of Prior Audit Findings  
For the Year Ended September 30, 2014**

None.

## **Supplementary Information**

**Housing Authority of the City of Charlestown  
Schedule of Expenditures of Federal Awards  
For the Year Ended September 30, 2014**

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
U.S. Department of Housing and Urban Development:		
Low Rent Public Housing	14.850	\$ 384,941
Section 8 Housing Choice Vouchers	14.871	262,064
Public Housing Capital Fund	14.872	<u>318,550</u>
Total Expenditures of Federal Awards		<u>\$ 965,555</u>

**Basis of Presentation**

The above schedule of expenditures of federal awards includes the federal grant activity of the Authority and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

## **Independent Accountant's Report on Applying Agreed-Upon Procedure**

To the Board of Commissioners  
**Housing Authority of the City of Charlestown**

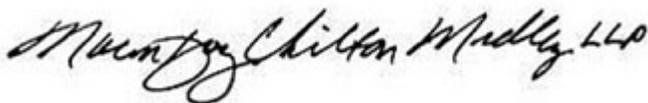
We have performed the procedure described in the second paragraph, which was agreed to by the Housing Authority of the City of Charlestown (the Authority) and the U.S. Department of Housing and Urban Development, Real Estate Assessment Center (REAC), solely to assist them in determining whether the electronic submission of certain information agrees with related hard copy documents included within the OMB Circular A-133 reporting package. The Authority is responsible for the accuracy and completeness of the electronic submission. This agreed-upon procedure engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedure is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedure described below either for the purpose for which this report has been requested or for any other purpose.

We compared the electronic submission of the items listed in the "UFRS Rule Information" column with the corresponding printed documents listed in the "Hard Copy Documents" column. The results of the performance of our agreed-upon procedure indicate agreement or non-agreement of electronically submitted information and hard copy documents as shown in the attached chart.

We were engaged to perform an audit in accordance with OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, for the Authority as of and for the year ended September 30, 2014, and have issued our reports thereon dated May 29, 2015. The information in the "Hard Copy Documents" column was included within the scope, or was a by-product of that audit. Further, our opinion on the fair presentation of the Housing Authority's Financial Data Schedule (FDS) dated May 29, 2015, was expressed in relation to the basic financial statements of the Authority taken as a whole.

A copy of the financial statement package required by OMB Circular A-133, which includes the auditor's reports, is available in its entirety from the Authority. We have not performed any additional auditing procedures since the date of the aforementioned audit reports. Further, we take no responsibility for the security of the information transmitted electronically to the U.S. Department of Housing and Urban Development, REAC.

This report is intended solely for the information and use of the Authority and the U.S. Department of Housing and Urban Development, REAC, and is not intended to be and should not be used by anyone other than these specified parties.



Jeffersonville, Indiana  
May 29, 2015

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**Housing Authority of the City of Charlestown**  
**Attachment to Independent Accountant's Report**  
**on Applying Agreed-Upon Procedure**  
**September 30, 2014**

<b>Procedure</b>	<b>UFRS Rule Information</b>	<b>Hard Copy Document(s)</b>	<b>Agrees</b>	<b>Does Not Agree</b>
1	Balance Sheet and Revenue and Expense (data line items 111 to 13901)	Financial Data Schedule, all CFDAs	X	
2	Footnotes (data element G5000-010)	Footnotes to audited basic financial statements	X	
3	Type of opinion on FDS (data element G3100-040)	Auditor's supplemental report on FDS	X	
4	Audit Findings Narrative (data element G5200-010)	Schedule of Findings and Questioned Costs	X	
5	General information (data element series G2000, G2100, G2200, G9000, G9100)	OMB Data Collection Form	X	
6	Financial statement report information (data element G3000-010 to G3000-050)	Schedule of Findings and Questioned Costs, Part 1 and OMB Data Collection Form	X	
7	Federal program report information (data element G4000-020 to G4000-040)	Schedule of Findings and Questioned Costs, Part 1 and OMB Data Collection Form	X	
8	Type of Compliance Requirement (G4200-020 & G4000-030)	OMB Data Collection Form	X	
9	Basic financial statements and auditor reports required to be submitted electronically	Basic financial statements (inclusive of auditor reports)	X	

Housing Authority of the City of Charlestown (IN025)  
 CHARLESTOWN, IN

Entity Wide Balance Sheet Summary

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	Project Total	14.871 Housing Choice Vouchers	14.859 Public Housing_Comprehe nsive Grant Program	COCC	Subtotal	ELIM	Total
111 Cash - Unrestricted	\$ 1,054,809	\$ 56,917	\$ -	\$ 347,137	\$ 1,458,863	\$ -	\$ 1,458,863
112 Cash - Restricted - Modernization and Development							
113 Cash - Other Restricted		4,729			4,729		4,729
114 Cash - Tenant Security Deposits	36,344				36,344		36,344
115 Cash - Restricted for Payment of Current Liabilities							
100 Total Cash	1,091,153	61,646	-	347,137	1,499,936	-	1,499,936
121 Accounts Receivable - PHA Projects							
122 Accounts Receivable - HUD Other Projects							
124 Accounts Receivable - Other Government							
125 Accounts Receivable - Miscellaneous							
126 Accounts Receivable - Tenants	5,547				5,547		5,547
126.1 Allowance for Doubtful Accounts - Tenants	-				-		-
126.2 Allowance for Doubtful Accounts - Other							
127 Notes, Loans, & Mortgages Receivable - Current							
128 Fraud Recovery							
128.1 Allowance for Doubtful Accounts - Fraud							
129 Accrued Interest Receivable							
120 Total Receivables, Net of Allowances for Doubtful Accounts	5,547	-	-	-	5,547	-	5,547
131 Investments - Unrestricted	1,329,950	62,194			1,392,144		1,392,144
132 Investments - Restricted							
135 Investments - Restricted for Payment of Current Liability							
142 Prepaid Expenses and Other Assets	40,768			4,408	45,176		45,176
143 Inventories	4,232				4,232		4,232
143.1 Allowance for Obsolete Inventories	-				-		-
144 Inter Program Due From							
145 Assets Held for Sale							
150 Total Current Assets	2,471,650	123,840	-	351,545	2,947,035	-	2,947,035

Housing Authority of the City of Charlestown (IN025)

CHARLESTOWN, IN

Entity Wide Balance Sheet Summary

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	Project Total	14.871 Housing Choice Vouchers	14.859 Public Housing Compre- hensive Grant Program	COCC	Subtotal	ELIM	Total
161 Land	1,278,856		17,783		1,296,639		1,296,639
162 Buildings	10,306,585		793,763		11,100,348		11,100,348
163 Furniture, Equipment & Machinery - Dwellings	474,304				474,304		474,304
164 Furniture, Equipment & Machinery - Administration		1,966		41,006	42,972		42,972
165 Leasehold Improvements							
166 Accumulated Depreciation	(7,047,029)	(1,966)	(412,256)	(25,228)	(7,486,479)		(7,486,479)
167 Construction in Progress							
168 Infrastructure							
160 Total Capital Assets, Net of Accumulated Depreciation	5,012,716	-	399,290	15,778	5,427,784		5,427,784
171 Notes, Loans and Mortgages Receivable - Non-Current							
172 Notes, Loans, & Mortgages Receivable - Non Current - Past Due							
173 Grants Receivable - Non Current							
174 Other Assets							
176 Investments in Joint Ventures							
180 Total Non-Current Assets	5,012,716	-	399,290	15,778	5,427,784		5,427,784
200 Deferred Outflow of Resources							
290 Total Assets and Deferred Outflow of Resources	7,484,366	123,840	399,290	367,323	8,374,819		8,374,819
311 Bank Overdraft							
312 Accounts Payable <= 90 Days	15,306			104	15,410		15,410
313 Accounts Payable >90 Days Past Due							
321 Accrued Wage/Payroll Taxes Payable							
322 Accrued Compensated Absences - Current Portion	19,264			24,332	43,596		43,596
324 Accrued Contingency Liability							
325 Accrued Interest Payable							
331 Accounts Payable - HUD PHA Programs		152			152		152
332 Account Payable - PHA Projects							
333 Accounts Payable - Other Government	64,315				64,315		64,315
341 Tenant Security Deposits	36,344				36,344		36,344

Housing Authority of the City of Charlestown (IN025)

CHARLESTOWN, IN

Entity Wide Balance Sheet Summary

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	Project Total	14.871 Housing Choice Vouchers	14.859 Public Housing_Comprehe nsive Grant Program	COCC	Subtotal	ELIM	Total
342 Unearned Revenue	10,903				10,903		10,903
343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue							
344 Current Portion of Long-term Debt - Operating Borrowings							
345 Other Current Liabilities							
346 Accrued Liabilities - Other							
347 Inter Program - Due To							
348 Loan Liability - Current							
310 Total Current Liabilities	146,132	152	-	24,436	170,720	-	170,720
351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue							
352 Long-term Debt, Net of Current - Operating Borrowings							
353 Non-current Liabilities - Other							
354 Accrued Compensated Absences - Non Current	77,057			13,094	90,151		90,151
355 Loan Liability - Non Current							
356 FASB 5 Liabilities							
357 Accrued Pension and OPEB Liabilities							
350 Total Non-Current Liabilities	77,057	-	-	13,094	90,151	-	90,151
300 Total Liabilities	223,189	152	-	37,530	260,871	-	260,871
400 Deferred Inflow of Resources							
508.4 Net Investment in Capital Assets	5,012,716		399,290	15,778	5,427,784		5,427,784
511.4 Restricted Net Position		4,729			4,729		4,729
512.4 Unrestricted Net Position	2,248,461	118,959	-	314,015	2,681,435		2,681,435
513 Total Equity - Net Assets / Position	7,261,177	123,688	399,290	329,793	8,113,948		8,113,948
600 Total Liabilities, Deferred Inflows of Resources and Equity - Net	7,484,366	123,840	399,290	367,323	8,374,819		8,374,819

Housing Authority of the City of Charlestown (IN025)

CHARLESTOWN, IN

Entity Wide Revenue and Expense Summary

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	Project Total	14.871 Housing Choice Vouchers	14.859 Public Housing_Comprehe: nsive Grant Program	COCC	Subtotal	ELIM	Total
70300 Net Tenant Rental Revenue	\$ 811,172	\$ -	\$ -	\$ -	\$ 811,172	\$ -	\$ 811,172
70400 Tenant Revenue - Other	26,271	-	-	-	26,271	-	26,271
70500 Total Tenant Revenue	837,443	-	-	-	837,443	-	837,443
70600 HUD PHA Operating Grants	435,941	262,064	-	-	698,005	-	698,005
70610 Capital Grants	267,550	-	-	-	267,550	-	267,550
70710 Management Fee	-	-	-	155,082	155,082	(155,082)	-
70720 Asset Management Fee	-	-	-	30,000	30,000	(30,000)	-
70730 Book Keeping Fee	-	-	-	27,720	27,720	(27,720)	-
70740 Front Line Service Fee	-	-	-	-	-	-	-
70750 Other Fees	-	-	-	-	-	-	-
70700 Total Fee Revenue	-	-	-	212,802	212,802	(212,802)	-
70800 Other Government Grants	-	-	-	-	-	-	-
71100 Investment Income - Unrestricted	5,034	258	-	31	5,323	-	5,323
71200 Mortgage Interest Income	-	-	-	-	-	-	-
71300 Proceeds from Disposition of Assets Held for Sale	-	-	-	-	-	-	-
71310 Cost of Sale of Assets	-	-	-	-	-	-	-
71400 Fraud Recovery	-	935	-	-	935	-	935
71500 Other Revenue	26,112	-	-	-	26,112	-	26,112
71600 Gain or Loss on Sale of Capital Assets	-	-	-	-	-	-	-
72000 Investment Income - Restricted	-	-	-	-	-	-	-
70000 Total Revenue	1,572,080	263,257	-	212,833	2,048,170	(212,802)	1,835,368
91100 Administrative Salaries	98,047	-	-	67,482	165,529	-	165,529
91200 Auditing Fees	14,000	-	-	2,900	16,900	-	16,900
91300 Management Fee	146,730	8,352	-	-	155,082	(155,082)	-
91310 Book-keeping Fee	22,500	5,220	-	-	27,720	(27,720)	-
91400 Advertising and Marketing	-	-	-	2,892	2,892	-	2,892
91500 Employee Benefit contributions - Administrative	38,000	-	-	20,364	58,364	-	58,364
91600 Office Expenses	19,033	17,744	-	60,499	97,276	-	97,276
91700 Legal Expense	-	-	-	-	-	-	-

Housing Authority of the City of Charlestown (IN025)

CHARLESTOWN, IN

Entity Wide Revenue and Expense Summary

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	Project Total	14.871 Housing Choice Vouchers	14.859 Public Housing_Comprehe- nsive Grant Program	COCC	Subtotal	ELIM	Total
91800 Travel							
91810 Allocated Overhead							
91900 Other							
91000 Total Operating - Administrative	338,310	31,316		154,137	523,763	(182,802)	340,961
92000 Asset Management Fee	30,000				30,000	(30,000)	-
92100 Tenant Services - Salaries	6,210				6,210		6,210
92200 Relocation Costs							
92300 Employee Benefit Contributions - Tenant Services	2,000				2,000		2,000
92400 Tenant Services - Other	885			617	1,502		1,502
92500 Total Tenant Services	9,095	-	-	617	9,712	-	9,712
93100 Water	126,110			595	126,705		126,705
93200 Electricity	39,851			3,676	43,527		43,527
93300 Gas	28,338			3,367	31,705		31,705
93400 Fuel							
93500 Labor							
93600 Sewer							
93700 Employee Benefit Contributions - Utilities							
93800 Other Utilities Expense							
93000 Total Utilities	194,299	-	-	7,638	201,937	-	201,937
94100 Ordinary Maintenance and Operations - Labor	162,053				162,053		162,053
94200 Ordinary Maintenance and Operations - Materials and Other	25,509			1,103	26,612		26,612
94300 Ordinary Maintenance and Operations Contracts	88,861			5,167	94,028		94,028
94500 Employee Benefit Contributions - Ordinary Maintenance	67,892				67,892		67,892
94000 Total Maintenance	344,315	-	-	6,270	350,585	-	350,585
95100 Protective Services - Labor							
95200 Protective Services - Other Contract Costs	26,000				26,000		26,000
95300 Protective Services - Other							
95500 Employee Benefit Contributions - Protective Services							

Housing Authority of the City of Charlestown (IN025)

CHARLESTOWN, IN

Entity Wide Revenue and Expense Summary

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	Project Total	14.871 Housing Choice Vouchers	14.859 Public Housing_Comprehe: nsive Grant Program	COCC	Subtotal	ELIM	Total
95000 Total Protective Services	26,000	-	-	-	26,000	-	26,000
96110 Property Insurance	41,577	-	-	5,728	47,305	-	47,305
96120 Liability Insurance	11,037	-	-	-	11,037	-	11,037
96130 Workmen's Compensation	2,255	-	-	6,771	9,026	-	9,026
96140 All Other Insurance	-	-	-	-	-	-	-
96100 Total insurance Premiums	54,869	-	-	12,499	67,368	-	67,368
96200 Other General Expenses	-	-	-	-	-	-	-
96210 Compensated Absences	-	-	-	-	-	-	-
96300 Payments in Lieu of Taxes	64,315	-	-	-	64,315	-	64,315
96400 Bad debt - Tenant Rents	2,118	-	-	-	2,118	-	2,118
96500 Bad debt - Mortgages	-	-	-	-	-	-	-
96600 Bad debt - Other	-	-	-	-	-	-	-
96800 Severance Expense	-	-	-	-	-	-	-
96000 Total Other General Expenses	66,433	-	-	-	66,433	-	66,433
96710 Interest of Mortgage (or Bonds) Payable	-	-	-	-	-	-	-
96720 Interest on Notes Payable (Short and Long Term)	-	-	-	-	-	-	-
96730 Amortization of Bond Issue Costs	-	-	-	-	-	-	-
96700 Total Interest Expense and Amortization Cost	-	-	-	-	-	-	-
96900 Total Operating Expenses	1,063,321	31,316	-	181,161	1,275,798	(212,802)	1,062,996
97000 Excess of Operating Revenue over Operating Expenses	508,759	231,941	-	31,672	772,372	-	772,372
97100 Extraordinary Maintenance	-	-	-	-	-	-	-
97200 Casualty Losses - Non-capitalized	-	-	-	-	-	-	-
97300 Housing Assistance Payments	-	237,895	-	-	237,895	-	237,895
97350 HAP Portability-In	-	-	-	-	-	-	-
97400 Depreciation Expense	339,538	-	28,865	4,223	372,626	-	372,626
97500 Fraud Losses	-	-	-	-	-	-	-

Housing Authority of the City of Charlestown (IN025)

CHARLESTOWN, IN

Entity Wide Revenue and Expense Summary

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	Project Total	14.871 Housing Choice Vouchers	14.859 Public Housing_Comprehe nsive Grant Program	COCC	Subtotal	ELIM	Total
97600 Capital Outlays - Governmental Funds							
97700 Debt Principal Payment - Governmental Funds							
97800 Dwelling Units Rent Expense							
90000 Total Expenses	1,402,859	269,211	28,865	185,384	1,886,319	(212,802)	1,673,517
10010 Operating Transfer In	76,000				76,000		76,000
10020 Operating transfer Out	(76,000)				(76,000)		(76,000)
10030 Operating Transfers from/to Primary Government							
10040 Operating Transfers from/to Component Unit							
10050 Proceeds from Notes, Loans and Bonds							
10060 Proceeds from Property Sales							
10070 Extraordinary Items, Net Gain/Loss							
10080 Special Items (Net Gain/Loss)							
10091 Inter Project Excess Cash Transfer In							
10092 Inter Project Excess Cash Transfer Out							
10093 Transfers between Program and Project - In							
10094 Transfers between Project and Program - Out							
10100 Total Other financing Sources (Uses)	-	-	-	-	-	-	-
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	169,221	(5,954)	(28,865)	27,449	161,851	-	161,851
11020 Required Annual Debt Principal Payments	-	-	-	-	-	-	-
11030 Beginning Equity	7,091,959	129,642	428,155	302,344	7,952,097		7,952,097
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors							
11050 Changes in Compensated Absence Balance							
11060 Changes in Contingent Liability Balance							
11070 Changes in Unrecognized Pension Transition Liability							
11080 Changes in Special Term/Severance Benefits Liability							
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents							
11100 Changes in Allowance for Doubtful Accounts - Other							
11170 Administrative Fee Equity		118,959			118,959		118,959

Housing Authority of the City of Charlestown (IN025)

CHARLESTOWN, IN

Entity Wide Revenue and Expense Summary

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	Project Total	14.871 Housing Choice Vouchers	14.859 Public Housing_Comprehe: nsive Grant Program	COCC	Subtotal	ELIM	Total
11180 Housing Assistance Payments Equity		4,729			4,729		4,729
11190 Unit Months Available	3,000	840			3,840		3,840
11210 Number of Unit Months Leased	3,000	696			3,696		3,696
11270 Excess Cash	2,194,075				2,194,075		2,194,075
11610 Land Purchases	-			-	-		-
11620 Building Purchases	267,550			-	267,550		267,550
11630 Furniture & Equipment - Dwelling Purchases	15,175			-	15,175		15,175
11640 Furniture & Equipment - Administrative Purchases	-			9,430	9,430		9,430
11650 Leasehold Improvements Purchases	-			-	-		-
11660 Infrastructure Purchases	-			-	-		-
13510 CFFP Debt Service Payments	-			-	-		-
13901 Replacement Housing Factor Funds	-			-	-		-

Housing Authority of the City of Charlestown (IN025)  
CHARLESTOWN, IN

**Project Balance Sheet Summary**

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	IN025000001	IN025000002	OTHER PROJ	Total
111 Cash - Unrestricted	\$ 933,905	\$ 120,904	\$ -	\$ 1,054,809
112 Cash - Restricted - Modernization and Development				
113 Cash - Other Restricted				
114 Cash - Tenant Security Deposits	22,425	13,919		36,344
115 Cash - Restricted for Payment of Current Liabilities				
100 Total Cash	956,330	134,823	-	1,091,153
121 Accounts Receivable - PHA Projects				
122 Accounts Receivable - HUD Other Projects				
124 Accounts Receivable - Other Government				
125 Accounts Receivable - Miscellaneous				
126 Accounts Receivable - Tenants	5,132	415		5,547
126.1 Allowance for Doubtful Accounts - Tenants	-	-		-
126.2 Allowance for Doubtful Accounts - Other				
127 Notes, Loans, & Mortgages Receivable - Current				
128 Fraud Recovery				
128.1 Allowance for Doubtful Accounts - Fraud				
129 Accrued Interest Receivable				
120 Total Receivables, Net of Allowances for Doubtful Accounts	5,132	415	-	5,547
131 Investments - Unrestricted	828,696	501,254		1,329,950
132 Investments - Restricted				
135 Investments - Restricted for Payment of Current Liability				
142 Prepaid Expenses and Other Assets	23,648	17,120		40,768
143 Inventories	1,660	2,572		4,232
143.1 Allowance for Obsolete Inventories	-	-		-
144 Inter Program Due From				
145 Assets Held for Sale				
150 Total Current Assets	1,815,466	656,184	-	2,471,650
161 Land	301,863	976,993		1,278,856
162 Buildings	5,627,572	4,679,013		10,306,585
163 Furniture, Equipment & Machinery - Dwellings	275,766	198,538		474,304
164 Furniture, Equipment & Machinery - Administration				
165 Leasehold Improvements				
166 Accumulated Depreciation	(2,868,600)	(4,178,429)		(7,047,029)
167 Construction in Progress				
168 Infrastructure				
160 Total Capital Assets, Net of Accumulated Depreciation	3,336,601	1,676,115	-	5,012,716
171 Notes, Loans and Mortgages Receivable - Non-Current				
172 Notes, Loans, & Mortgages Receivable - Non Current - Past				
173 Grants Receivable - Non Current				
174 Other Assets				
176 Investments in Joint Ventures				
180 Total Non-Current Assets	3,336,601	1,676,115	-	5,012,716
200 Deferred Outflow of Resources				

Housing Authority of the City of Charlestown (IN025)

CHARLESTOWN, IN

**Project Balance Sheet Summary**

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	IN025000001	IN025000002	OTHER PROJ	Total
290 Total Assets and Deferred Outflow of Resources	5,152,067	2,332,299	-	7,484,366
311 Bank Overdraft				
312 Accounts Payable <= 90 Days	11,789	3,517		15,306
313 Accounts Payable >90 Days Past Due				
321 Accrued Wage/Payroll Taxes Payable				
322 Accrued Compensated Absences - Current Portion	13,197	6,067		19,264
324 Accrued Contingency Liability				
325 Accrued Interest Payable				
331 Accounts Payable - HUD PHA Programs				
332 Account Payable - PHA Projects				
333 Accounts Payable - Other Government	39,385	24,930		64,315
341 Tenant Security Deposits	22,425	13,919		36,344
342 Unearned Revenue	6,620	4,283		10,903
343 Current Portion of Long-term Debt - Capital				
344 Current Portion of Long-term Debt - Operating Borrowings				
345 Other Current Liabilities				
346 Accrued Liabilities - Other				
347 Inter Program - Due To				
348 Loan Liability - Current				
310 Total Current Liabilities	93,416	52,716	-	146,132
351 Long-term Debt, Net of Current - Capital Projects/Mortgage				
352 Long-term Debt, Net of Current - Operating Borrowings				
353 Non-current Liabilities - Other				
354 Accrued Compensated Absences - Non Current	52,787	24,270		77,057
355 Loan Liability - Non Current				
356 FASB 5 Liabilities				
357 Accrued Pension and OPEB Liabilities				
350 Total Non-Current Liabilities	52,787	24,270	-	77,057
300 Total Liabilities	146,203	76,986	-	223,189
400 Deferred Inflow of Resources				
508.4 Net Investment in Capital Assets	3,336,601	1,676,115		5,012,716
511.4 Restricted Net Position				
512.4 Unrestricted Net Position	1,669,263	579,198	-	2,248,461
513 Total Equity - Net Assets / Position	5,005,864	2,255,313	-	7,261,177
600 Total Liabilities, Deferred Inflows of Resources and Equity -	5,152,067	2,332,299	-	7,484,366

Housing Authority of the City of Charlestown (IN025)

CHARLESTOWN, IN

**Project Revenue and Expense Summary**

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	IN025000001	IN025000002	OTHER PROJ	Total
70300 Net Tenant Rental Revenue	\$ 489,281	\$ 321,891	\$ -	\$ 811,172
70400 Tenant Revenue - Other	15,713	10,558		26,271
70500 Total Tenant Revenue	504,994	332,449	-	837,443
70600 HUD PHA Operating Grants	295,055	140,886		435,941
70610 Capital Grants	267,550			267,550
70710 Management Fee				
70720 Asset Management Fee				
70730 Book Keeping Fee				
70740 Front Line Service Fee				
70750 Other Fees				
70700 Total Fee Revenue				
70800 Other Government Grants				
71100 Investment Income - Unrestricted	3,043	1,991		5,034
71200 Mortgage Interest Income				
71300 Proceeds from Disposition of Assets Held for Sale				
71310 Cost of Sale of Assets				
71400 Fraud Recovery				
71500 Other Revenue	20,482	5,630		26,112
71600 Gain or Loss on Sale of Capital Assets				
72000 Investment Income - Restricted				
70000 Total Revenue	1,091,124	480,956	-	1,572,080
91100 Administrative Salaries	72,585	25,462		98,047
91200 Auditing Fees	9,802	4,198		14,000
91300 Management Fee	85,690	61,040		146,730
91310 Book-keeping Fee	13,140	9,360		22,500
91400 Advertising and Marketing				
91500 Employee Benefit contributions - Administrative	30,000	8,000		38,000
91600 Office Expenses	5,606	13,427		19,033
91700 Legal Expense				
91800 Travel				
91810 Allocated Overhead				
91900 Other				
91000 Total Operating - Administrative	216,823	121,487	-	338,310
92000 Asset Management Fee	17,520	12,480		30,000
92100 Tenant Services - Salaries	3,602	2,608		6,210
92200 Relocation Costs				
92300 Employee Benefit Contributions - Tenant Services	1,000	1,000		2,000
92400 Tenant Services - Other	86	799		885
92500 Total Tenant Services	4,688	4,407	-	9,095
93100 Water	98,488	27,622		126,110
93200 Electricity	8,225	31,626		39,851
93300 Gas	4,433	23,905		28,338
93400 Fuel				
93500 Labor				

Housing Authority of the City of Charlestown (IN025)

CHARLESTOWN, IN

Project Revenue and Expense Summary

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	IN025000001	IN025000002	OTHER PROJ	Total
93600 Sewer				
93700 Employee Benefit Contributions - Utilities				
93800 Other Utilities Expense				
93000 Total Utilities	111,146	83,153	-	194,299
94100 Ordinary Maintenance and Operations - Labor	97,019	65,034		162,053
94200 Ordinary Maintenance and Operations - Materials and	14,682	10,827		25,509
94300 Ordinary Maintenance and Operations Contracts	50,078	38,783		88,861
94500 Employee Benefit Contributions - Ordinary Maintenance	39,172	28,720		67,892
94000 Total Maintenance	200,951	143,364	-	344,315
95100 Protective Services - Labor				
95200 Protective Services - Other Contract Costs	15,185	10,815		26,000
95300 Protective Services - Other				
95500 Employee Benefit Contributions - Protective Services				
95000 Total Protective Services	15,185	10,815	-	26,000
96110 Property Insurance	24,022	17,555		41,577
96120 Liability Insurance	6,599	4,438		11,037
96130 Workmen's Compensation	1,467	788		2,255
96140 All Other Insurance				
96100 Total insurance Premiums	32,088	22,781	-	54,869
96200 Other General Expenses				
96210 Compensated Absences				
96300 Payments in Lieu of Taxes	39,385	24,930		64,315
96400 Bad debt - Tenant Rents	1,508	610		2,118
96500 Bad debt - Mortgages				
96600 Bad debt - Other				
96800 Severance Expense				
96000 Total Other General Expenses	40,893	25,540	-	66,433
96710 Interest of Mortgage (or Bonds) Payable				
96720 Interest on Notes Payable (Short and Long Term)				
96730 Amortization of Bond Issue Costs				
96700 Total Interest Expense and Amortization Cost	-	-	-	-
96900 Total Operating Expenses	639,294	424,027	-	1,063,321
97000 Excess of Operating Revenue over Operating Expenses	451,830	56,929	-	508,759
97100 Extraordinary Maintenance				
97200 Casualty Losses - Non-capitalized				
97300 Housing Assistance Payments				
97350 HAP Portability-In				
97400 Depreciation Expense	267,558	71,980		339,538
97500 Fraud Losses				
97600 Capital Outlays - Governmental Funds				
97700 Debt Principal Payment - Governmental Funds				

Housing Authority of the City of Charlestown (IN025)

CHARLESTOWN, IN

**Project Revenue and Expense Summary**

Submission Type: Audited/A-133

Fiscal Year End: 09/30/2014

	IN025000001	IN025000002	OTHER PROJ	Total
97800 Dwelling Units Rent Expense				
90000 Total Expenses	906,852	496,007	-	1,402,859
10010 Operating Transfer In	65,600	10,400		76,000
10020 Operating transfer Out	(65,600)	(10,400)		(76,000)
10030 Operating Transfers from/to Primary Government				
10040 Operating Transfers from/to Component Unit				
10050 Proceeds from Notes, Loans and Bonds				
10060 Proceeds from Property Sales				
10070 Extraordinary Items, Net Gain/Loss				
10080 Special Items (Net Gain/Loss)				
10091 Inter Project Excess Cash Transfer In				
10092 Inter Project Excess Cash Transfer Out				
10093 Transfers between Program and Project - In				
10094 Transfers between Project and Program - Out				
10100 Total Other financing Sources (Uses)	-	-	-	-
10000 Excess (Deficiency) of Total Revenue Over (Under) Total	184,272	(15,051)	-	169,221
11020 Required Annual Debt Principal Payments	-	-	-	-
11030 Beginning Equity	4,821,592	2,270,364	-	7,091,956
11040 Prior Period Adjustments, Equity Transfers and Correction				
11050 Changes in Compensated Absence Balance				
11060 Changes in Contingent Liability Balance				
11070 Changes in Unrecognized Pension Transition Liability				
11080 Changes in Special Term/Severance Benefits Liability				
11090 Changes in Allowance for Doubtful Accounts - Dwelling				
11100 Changes in Allowance for Doubtful Accounts - Other				
11170 Administrative Fee Equity				
11180 Housing Assistance Payments Equity				
11190 Unit Months Available	1,752	1,248	-	3,000
11210 Number of Unit Months Leased	1,752	1,248	-	3,000
11270 Excess Cash	1,644,733	549,342	-	2,194,075
11610 Land Purchases	-	-	-	-
11620 Building Purchases	267,550	-	-	267,550
11630 Furniture & Equipment - Dwelling Purchases	11,149	4,026	-	15,175
11640 Furniture & Equipment - Administrative Purchases	-	-	-	-
11650 Leasehold Improvements Purchases	-	-	-	-
11660 Infrastructure Purchases	-	-	-	-
13510 CFFP Debt Service Payments	-	-	-	-
13901 Replacement Housing Factor Funds	-	-	-	-