

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

COMPLIANCE REPORT
OF

HANCOCK COUNTY SOLID WASTE
MANAGEMENT DISTRICT
HANCOCK COUNTY, INDIANA

January 1, 2011 to December 31, 2014



FILED
11/13/2015

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Schedule of Officials	2
Transmittal Letter	3
Results and Comments:	
Lack of Separate Accounting.....	4
Annual Financial Reports	4
Exit Conference.....	5

SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Roy Ballard	01-01-11 to 12-31-15
Controller	Robin Lowder	01-01-11 to 12-31-15
President of the Board	Derek Towle	01-01-11 to 12-31-14
	Tom Stevens	01-01-15 to 12-31-15



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

TO: THE OFFICIALS OF THE HANCOCK COUNTY SOLID WASTE
MANAGEMENT DISTRICT, HANCOCK COUNTY, INDIANA

The Hancock County Solid Waste Management District (District) did not present financial statements for the period January 1, 2011 to December 31, 2014. Because no financial statements were presented, we were unable to conduct an audit of the financial statements.

As authorized under Indiana Code 5-11-1, we performed procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Results and Comments contained herein describe the identified reportable instances of noncompliance found as a result of these procedures. Our tests were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

September 3, 2015

HANCOCK COUNTY SOLID WASTE MANAGEMENT DISTRICT RESULTS AND COMMENTS

LACK OF SEPARATE ACCOUNTING

Hancock County, through Resolution No. 2002-3-1, designated itself as a separate county solid waste management district on March 4, 2002. In 2011 and 2012, the Hancock County Solid Waste Management District (District) was funded through the Hancock County Extension departmental appropriation within the Hancock County General fund. In 2013 and 2014, the District was funded by a separate appropriation within the CAGIT fund. Because the County funded the District in this manner, the District did not record receipts and District disbursements were commingled with those of the County Extension Office and the CAGIT fund. The financial activity of the District was not maintained separate and distinct from the records of the County. An interlocal agreement between the District and Hancock County for fiscal services did not exist.

A similar comment appeared in prior reports, most recently, B38831.

Indiana Code 5-11-1-2 states in part:

"The state board of accounts shall formulate, prescribe, and install a system of accounting and reporting in conformity with this chapter, which must comply with the following:

- (1) Be uniform for every public office and every public account of the same class and contain written standards that an entity that is subject to audit must observe.
- (2) Exhibit true accounts and detailed statements of funds collected, received, obligated, and expended for or on account of the public for any and every purpose whatever, and by all public officers, employees, or other individuals."

Indiana Code 13-21-3-12 states in part:

"Except as provided in section 14.5 of this chapter, the powers of a district include the following: . . .

- (19) The power to enter into an interlocal cooperation agreement under IC 36-1-7 to obtain:
 - (A) fiscal;
 - (B) administrative;
 - (C) managerial; or
 - (D) operational;services from a county or municipality."

ANNUAL FINANCIAL REPORTS

Annual Financial Reports for the examination period were submitted, but did not contain accurate financial information.

Indiana Code 5-11-1-4(a) states:

"The state examiner shall require from every municipality and every state or local governmental unit, entity, or instrumentality financial reports covering the full period of each fiscal year. These reports shall be prepared, verified, and filed with the state examiner not later than sixty (60) days after the close of each fiscal year. The reports must be in the form and content prescribed by the state examiner and filed electronically in the manner prescribed under IC 5-14-3.8-7."

HANCOCK COUNTY SOLID WASTE MANAGEMENT DISTRICT
EXIT CONFERENCE

The contents of this report were discussed on September 3, 2015, with Robin Lowder, Controller; Roy Ballard, Director; and Tom Stevens, President of the Board.