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STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENT AND FEDERAL SINGLE AUDIT REPORT OF

OREGON-DAVIS SCHOOL CORPORATION STARKE COUNTY, INDIANA

July 1, 2012 to June 30, 2014





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SCHEDULE OF OFFICIALS

<u>Office</u>

Official

<u>Term</u>

07-01-12 to 06-30-15

Treasurer

Superintendent of Schools

President of the School Board Nicole L. Salazar

Dr. Steven C. Disney, Jr. Gregory L. Briles

Seth Huitt Christopher Lawrence Kurt Hayes 07-01-12 to 06-30-13 07-01-13 to 06-30-15

07-01-12 to 12-31-12 01-01-13 to 12-31-14 01-01-15 to 12-31-15



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

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INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF THE OREGON-DAVIS SCHOOL CORPORATION, STARKE COUNTY, INDIANA

Report on the Financial Statement

We have audited the accompanying financial statement of the Oregon-Davis School Corporation (School Corporation), which comprises the financial position and results of operations for the period of July 1, 2012 to June 30, 2014, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of a financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School Corporation's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School Corporation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITOR'S REPORT (Continued)

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 of the financial statement, the School Corporation prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion* on U.S. Generally Accepted Accounting Principles paragraph, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the School Corporation for the period of July 1, 2012 to June 30, 2014.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the School Corporation for the period of July 1, 2012 to June 30, 2014, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the School Corporation's financial statement. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the *U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other additional statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the financial statement taken as a whole.

Other Information

Our audit was conducted for the purpose of forming an opinion on the School Corporation's financial statement. The Combining Schedules of Receipts, Disbursements, Other Financing Sources (Uses), and Cash and Investment Balances - Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the auditing procedures applied by us in the audit of the financial statement and, accordingly, we express no opinion on them.

INDEPENDENT AUDITOR'S REPORT (Continued)

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated April 1, 2015, on our consideration of the School Corporation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School Corporation's internal control over financial reporting and compliance.

Paul D. Joyce

Paul D. Joyce, CPA State Examiner

April 1, 2015



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

TO: THE OFFICIALS OF THE OREGON-DAVIS SCHOOL CORPORATION, STARKE COUNTY, INDIANA

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statement of the Oregon-Davis School Corporation (School Corporation), which comprises the financial position and results of operations for the period of July 1, 2012 to June 30, 2014, and the related notes to the financial statement, and have issued our report thereon dated April 1, 2015, wherein we noted the School Corporation followed accounting practices the Indiana State Board of Accounts prescribes rather than accounting principles generally accepted in the United States of America.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statement, we considered the School Corporation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the School Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the School Corporation's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (Continued)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School Corporation's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School Corporation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School Corporation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Paul D. Joyce

Paul D. Joyce, CPA State Examiner

April 1, 2015

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FINANCIAL STATEMENT AND ACCOMPANYING NOTES

The financial statement and accompanying notes were approved by management of the School Corporation. The financial statement and notes are presented as intended by the School Corporation.

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| | Cash and Investments 07-01-12 | | Receipts | Disbursemen | ts | Other Financing Sources (Uses) | | Cash and Investments 06-30-13 | Receipts | Dis | sbursements | Fina | ther ancing es (Uses) | Ir | Cash and vestments 06-30-14 |
|---|-------------------------------------|-----------|-------------------|-------------|---------|--------------------------------------|-----|-------------------------------------|-------------------|-----|-------------------|------|-----------------------------|----|-----------------------------------|
| | | | | | | | | | | | | | | | |
| General | \$ 235,643 | \$ | 4,515,145 | | | \$ (22,302) |)\$ | 60,682 | \$ | \$ | 3,777,719 | \$ | 912 | \$ | 445,803 |
| Referendum Tax Levy | | - | 219,351 | 66,4 | | - | | 152,899 | 392,972 | | 382,936 | | - | | 162,935 |
| Debt Service | 297,219 | | 936,871 | 1,008,1 | 94 | - | | 225,896 | 940,398 | | 972,500 | | - | | 193,794 |
| Retirement/Severance Bond Debt Service | 8,017 | | - | 544.0 | - | - | | 8,017 | - | | - | | - | | 8,017 |
| Capital Projects | 640,544 | | 469,591 | 511,9 | | - | | 598,171 | 549,937 | | 498,378 | | - | | 649,730 |
| School Transportation | 247,152 | | 449,332 | 517,6 | | 11,243 | | 190,033 | 471,177 | | 489,473 | | - | | 171,737 |
| School Bus Replacement | 103,636 | | 112,535 | 98,6 | | - | | 117,509 | 116,205 | | 110,000 | | - | | 123,714 |
| Rainy Day | 429,577 | | - | 30,0 | JU | - | | 399,577 | - | | - | | - | | 399,577 |
| Retirement/Severance Bond Post-Retirement/Severance Future Benefits | 19,733 | | - | 04.4 | - | 23,020 | | 19,733 | - | | - | | - | | 19,733 |
| | 82,248 | | - | 84,1 | | 23,020 | | 21,075 | - | | - | | - | | 21,075 |
| School Lunch Textbook Rental | 30,133 | | 326,125 | 313,9 | | - | | 42,320 | 340,049 | | 341,547 90,721 | | - | | 40,822 |
| | 126,776 | | 48,274 | 60,5 | | - | | 114,535 | 66,880 | | | | - | | 90,694 |
| Self-Insurance | 415,910 | | 169,529 | 167,1 | 61 | - (11.000) | | 418,261 | 250,004 | | 316,983 | | - | | 351,282 |
| Levy Excess | 25,084 | | 113 | | - | (11,233) |) | 13,851 3.351 | - 131 | | - | | - | | 13,851 3,482 |
| Educational License Plates Alternative Education | 3,238 | 5 | | | - | - | | | | | 2 262 | | - | | |
| | (4.405 | - | 1,078 | | - | - | | 1,078 | 15,930 | | 3,362 | | - | | 13,646 |
| School Library Printed Material SAFE School Haven | (1,105 (5,072 | | - | 7,0 | - | - | | (1,105) | - 164 | | - | | - | | (1,105) |
| | | | 11,908 | 7,0 | | - | | (164) 118 | 104 | | - | | - | | - 118 |
| Early Intervention Grant | 1,635 |) | - | 1,5 | 17 | - | | 110 | 350 | | - 80 | | - | | 270 |
| Library Donations | 200 | - | 300 | 2 | - 00 | - | | 200 | 300 | | 00 | | - | | 500 |
| Scholarships and Awards | 1,896 | | 300 | 3 | JU | - | | 1,896 | 300 | | - | | - | | 1,896 |
| Pledges - Starke United | 2.627 | | - | | - | - | | 2.627 | - | | - | | - | | 2.627 |
| Award Elementary Instruction Enhancement | 2,627 | | - 26,297 | 22.7 | - | - | | 2,627 | 25.052 | | 24 440 | | - | | 1. |
| High Ability Grant | | | 20,297 | 22,7 | JI | - | | | 25,952 | | 34,449 | | - | | 2,665 |
| High Ability Grant 2009-2010 | 29 573 | | - 46 | | - | - | | 29 11 | - 645 | | - | | - | | 29 47 |
| Medicaid Reimbursement | 573 | 6 | 46 | | - | (608) |) | 11 | 645 11,500 | | - | | (609) | | |
| Secured Schools Safety Grant | 399 | - | 477 | | - 58 | - | | - 18 | 281 | | 18,700 18 | | - | | (7,200) 281 |
| Non-English Speaking Programs P.L. 273-1999 School Technology | 8,220 | | 3,621 | 8,5 | | - | | 3,301 | 3,617 | | 5,006 | | - | | 1,912 |
| Technology Grant* New Tech H.S. | | | 7,836 | | | - | | | 3,017 | | 5,006 | | - | | |
| Performance Based Awards | (1,801 |) | 27,192 | 7,1 | 19 | - | | (1,084) | - | | - | | - | | (1,084) |
| | 2,124 | - | 27,192 | | - | (27,192) |) | 2.124 | - | | - | | - | | 2.124 |
| Miscellaneous Programs Excess PTRC Distributions | 2,124 | | - | | - | - | | 2,124 | - | | - | | - | | 2,124 |
| | 22,720 |) | - | 0.0 | - | - | | 22,728 913 | - | | 472 | | - | | |
| Wellness Program Title I FY 2012 | (25.207 | - | 3,550 | 2,6 | | - | | | - 262,726 | | 472 318,153 | | - | | 441 (71,824) |
| | (25,287 |) | 216,576 | 207,6 | | - | | (16,397) | | | , | | - | | |
| (IDEA, Part B) LEA Capacity Building (Sliver) Grants Special Education Tech Assistance | | - | 65,152 | 76,6 | 00 | - | | (11,514) | 141,272 350 | | 140,686 350 | | - | | (10,928) |
| | | - | - 2,681 | 3,5 | - | - | | (873) | 7,098 | | 6,289 | | - | | - |
| Special Education Pre-school Vocational Carl Perkins Grant | 2.846 | - | 2,846 | 3,5 5,6 | | - | | (073) | 2,846 | | 2,846 | | - | | (64) |
| Career & Technical Educ Grant | 2,040 | , | 10,000 | 5,0 | | - | | 1,956 | 2,040 | | 2,840 | | - | | 817 |
| Medicaid Reimbursement - Federal | 622 | - | 74 | 0,0 | +4 7 | - | | 689 | 1.052 | | 1,139 | | - | | 1.635 |
| | | | | 380,7 | | - 27,192 | | | | | | | 12,000 | | , |
| Other Federal Programs Improving Teaching Quality, No Child Left, Title II, Part A | (63,117 | , | 334,578 33,850 | 33,8 | | 27,192 | | (82,122) | 369,089 18,637 | | 356,380 18,637 | | 12,000 | | (57,413) |
| Rural Schools Achievement | | | 33,650 | 33,8 1,7 | | - | | (1,795) | 42,942 | | 44,059 | | - | | (2,912) |
| Title III - Language Instruction | 291 | | - | 1,7 | 95 | - | | (1,795) 291 | 42,942 | | 44,059 | | - | | (2,912) 291 |
| | 12.000 | | - | | - | - | | | - | | - | | (12,000) | | 291 |
| Other Federal Teacher Incentive Tap FY10 Qualified School Construction Bond | 4,517 | | - | | - | - | | 12,000 4,517 | - | | - | | (12,000) | | - 4,517 |
| Education Jobs | 4,017 | | 2.977 | 2.9 | - | - | | 4,017 | - | | - | | - | | 4,017 |
| | 14 694 | - | 7 - | 1 - | | - | | 1 700 | - | | - | | - | | - |
| Payroll Clearing | 14,684 | <u> </u> | 938,174 | 951,1 | 0 | | | 1,700 | 1,003,740 | | 1,004,557 | | | | 883 |
| Totals | \$ 2,651,485 | <u>\$</u> | 8,936,079 | \$ 9,249,4 | 70 | \$ 120 | \$ | 2,338,214 | \$ 9,198,172 | \$ | 8,935,546 | \$ | 303 | \$ | 2,601,143 |
| | | | | | _ | | _ | | | | | | | | |

The notes to the financial statement are an integral part of this statement.

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

School Corporation, as used herein, shall include, but is not limited to, school townships, school towns, school cities, consolidated school corporations, joint schools, metropolitan school districts, township school districts, county schools, united schools, school districts, cooperatives, educational service centers, community schools, community school corporations, and charter schools.

The School Corporation was established under the laws of the State of Indiana. The School Corporation operates under a Board of School Trustees form of government and provides educational services.

The accompanying financial statement presents the financial information for the School Corporation.

B. Basis of Accounting

The financial statement is reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Local sources which include taxes, revenue from local governmental units other than school corporations, transfer tuition, transportation fees, investment income, food services, School Corporation activities, revenue from community services activities, and other revenue from local sources.

Intermediate sources which include distributions from the County for fees collected for or on behalf of the School Corporation including educational license plate fees, congressional interest, riverboat distributions, and other similar fees.

State sources include distributions from the State of Indiana and are to be used by the School Corporation for various purposes. Included in state sources are unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

Federal sources include distributions from the federal government and are to be used by the School Corporation for various purposes. Included in federal sources are unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

Temporary loans which include money received from a loan obtained to pay current expenses prior to the receipt of revenue from taxes levied for that purpose. These loans, sometimes designated tax anticipation warrants, must be repaid from the next semiannual distribution of local property taxes levied for such fund.

Other receipts which include amounts received from various sources which include return of petty cash, return of cash change, insurance claims for losses, sale of securities, and other receipts not listed in another category above.

E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Instruction which includes outflows for regular programs, special programs, adult and continuing education programs, summer school programs, enrichment programs, remediation, and payments to other governmental units.

Support services which include outflows for support services related to students, instruction, general administration, and school administration. It also includes outflows for central services, operation and maintenance of plant services, and student transportation.

Noninstructional services which include outflows for food service operations and community service operations.

Facilities acquisition and construction which includes outflows for the acquisition, development, construction, and improvement of new and existing facilities.

Debt services which include fixed obligations resulting from financial transactions previously entered into by the School Corporation. It includes all expenditures for the reduction of the principal and interest of the School Corporation's general obligation indebtedness.

Nonprogrammed charges which include outflows for donations to foundations, securities purchased, indirect costs, scholarships, and self-insurance payments.

F. Other Financing Sources and Uses

Other financing sources and uses are presented in the aggregate on the face of the financial statement. The aggregate other financing sources and uses include the following:

Sale of capital assets which includes money received when land, buildings, or equipment owned by the School Corporation is sold.

Transfers in which includes money received by one fund as a result of transferring money from another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

Transfers out which includes money paid by one fund to another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

G. Fund Accounting

Separate funds are established, maintained, and reported by the School Corporation. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the School Corporation. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the School Corporation in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the School Corporation submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the School Corporation in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the School Corporation to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 5. Risk Management

The School Corporation may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the School Corporation to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

Note 6. Pension Plans

A. Public Employees' Retirement Fund

Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the School Corporation authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System One North Capitol, Suite 001 Indianapolis, IN 46204 Ph. (888) 526-1687

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

B. Teachers' Retirement Fund

Plan Description

The Indiana Teachers' Retirement Fund (TRF) is a defined benefit pension plan. TRF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and gives the School Corporation authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The School Corporation may elect to make the contributions on behalf of the member.

INPRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRF plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System One North Capitol, Suite 001 Indianapolis, IN 46204 Ph. (888) 286-3544

Funding Policy and Annual Pension Cost

The School Corporation contributes the employer's share to TRF for certified employees employed under a federally funded program and all the certified employees hired after July 1, 1995. The School Corporation currently receives partial funding, through the school funding formula, from the State of Indiana for this contribution. The employer's share of contributions for certified personnel who are not employed under a federally funded program and were hired before July 1, 1995, is considered to be an obligation of, and is paid by, the State of Indiana.

Note 7. Cash Balance Deficits

The financial statement contains some funds with deficits in cash. Most are results of funds being set up for reimbursable grants in which the reimbursements for expenditures had not been received by June 30, 2013 and 2014.

Note 8. Restatements

For the year ended June 30, 2012, certain changes have been made to some of the beginning balances of the financial statement to more appropriately reflect financial activity of the School Corporation. The following schedule presents a summary of restated beginning balances.

| Fund Name | nce as of 30, 2012 | or Period ljustment | Balance July 1, | |
|---|-----------------------|------------------------|--------------------|---|
| Elementary 09A Construction Fund | \$ 4 | \$ (4) | \$ | - |
| High School 09A Bond Issuance Expense Account | 35,108 | (35,108) | | - |
| High School 09 Construction Fund | 22,057 | (22,057) | | - |

Note 9. Holding Corporation

The School Corporation has entered into capital leases with the Oregon-Davis Building Corporation Phase III (the lessor). The lessor was organized as a not-for-profit corporation pursuant to state statute for the purpose of financing and constructing or reconstructing facilities for lease to the School Corporation. The lessor has been determined to be a related party of the School Corporation. Lease payments during the fiscal years 2013 and 2014 totaled \$991,574 and \$963,215, respectively.

Note 10. Other Postemployment Benefits

The School Corporation provides health insurance benefits to eligible retirees and their spouses. These benefits pose a liability to the School Corporation for this year and in future years. Information regarding the benefits can be obtained by contacting the School Corporation.

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OTHER INFORMATION - UNAUDITED

The School Corporation's Financial Reports can be found on the Indiana Department of Education website: <u>http://mustang.doe.state.in.us/TRENDS/fin.cfm</u>. This website is maintained by the Indiana Department of Education. More current financial information is available from the School Corporation Treasurer's Office. Additionally, some financial information of the School Corporation can be found on the Gateway website: <u>https://gateway.ifionline.org/</u>.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Financial Reports of the School Corporation which are referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The other information presented was approved by management of the School Corporation. It is presented as intended by the School Corporation.

| | General | Referendum Tax Levy | Debt Service | Retirement/ Severance Bond Debt Service | Capital Projects | School Transportation | School Bus Replacement | Rainy Day | Retirement/ Severance Bond | Post- Retirement/ Severance Future Benefits |
|---|--|---|------------------------------|---|--|----------------------------------|------------------------------|---------------------------------|----------------------------------|---|
| Cash and investments - beginning | \$ 235,643 | <u>\$</u> - | \$ 297,219 | \$ 8,017 | \$ 640,544 | \$ 247,152 | \$ 103,636 | \$ 429,577 | \$ 19,733 | \$ 82,248 |
| Receipts: Local sources Intermediate sources | 100,420 | 219,351 - | 936,871 | - | 467,962 | 435,056 | 112,535 | - | : | - |
| State sources Federal sources | 4,016,456 | - | - | - | - | - | - | - | - | - |
| Temporary loans Other | 350,000 48,269 | | | | 1,629 | - 14,276 | - | | | - - |
| Total receipts | 4,515,145 | 219,351 | 936,871 | | 469,591 | 449,332 | 112,535 | | | <u> </u> |
| Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges | 2,540,145 1,700,737 74,662 2,260 350,000 | 52,227 6,486 7,739 - - - | - - - 1,008,194 | - - - - - - | 238,881 - 218,884 54,199 - | 517,694 - - - - - | 98,662 - - - - | 30,000 - - - - - | - - - - - | 84,193 - - - - - |
| Total disbursements | 4,667,804 | 66,452 | 1,008,194 | | 511,964 | 517,694 | 98,662 | 30,000 | | 84,193 |
| Excess (deficiency) of receipts over disbursements | (152,659) | 152,899 | (71,323) | | (42,373) | (68,362) | 13,873 | (30,000) | | (84,193) |
| Other financing sources (uses): Sale of capital assets Transfers in Transfers out | 110 608 (23,020) | - - - | - - - | - - - | - - - | 10 11,233 | - - - | - | - - - | 23,020 |
| Total other financing sources (uses) | (22,302) | | | | | 11,243 | | | | 23,020 |
| Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses | (174,961) | 152,899 | (71,323) | | (42,373) | (57,119) | 13,873 | (30,000) | | (61,173) |
| Cash and investments - ending | \$ 60,682 | \$ 152,899 | \$ 225,896 | \$ 8,017 | \$ 598,171 | \$ 190,033 | \$ 117,509 | \$ 399,577 | \$ 19,733 | \$ 21,075 |

| | School Lunch | Textbook Rental | Self- surance | Levy Excess | Lic | ational ense ates | Alternative Education | School Library Printed Material | SAFE School Haven | Early ervention Grant | Library Donations | |
|---|----------------------------------|----------------------------|----------------------------|------------------------|-----|-------------------------|------------------------------|--|-------------------------|-------------------------------|----------------------|------------------|
| Cash and investments - beginning | \$ 30,133 | \$ 126,776 | \$ 415,910 | \$ 25,084 | \$ | 3,238 | \$ | \$ (1,105) \$ | (5,072) | \$ 1,635 | \$ | _ |
| Receipts: Local sources Intermediate sources State sources Federal sources | 113,992 - 2,683 209,450 | 25,197 - 23,077 - | 169,529 - - - | - - - | | - 113 - | - - 1,078 - | | - - 11,908 - | - - - | | - - - |
| Temporary loans Other | - | - | - | - | | - | - | - - | - | - | | - |
| Total receipts | 326,125 | 48,274 | 169,529 | | | 113 | 1,078 | <u> </u> | 11,908 | _ | | - |
| Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges | - 313,938 - - - | 60,515 - - - | - - - 167,178 | | | | | - - - - | 7,000 - - - | 1,517 - - - - | | - - - - |
| Total disbursements | 313,938 | 60,515 | 167,178 | | | | | <u> </u> | 7,000 | 1,517 | | _ |
| Excess (deficiency) of receipts over disbursements | 12,187 | (12,241) | 2,351 | | | 113 | 1,078 | <u> </u> | 4,908 | (1,517) | | |
| Other financing sources (uses): Sale of capital assets Transfers in Transfers out | - - - | - | - - - | - - (11,233) | | - - - | - - | - | - - - | - | | - - |
| Total other financing sources (uses) | | | | (11,233) | | | | | | | | _ |
| Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses | 12,187 | (12,241) | 2,351 | (11,233) | | 113 | 1,078 | | 4,908 | (1,517) | | |
| Cash and investments - ending | \$ 42,320 | \$ 114,535 | \$ 418,261 | \$ 13,851 | \$ | 3,351 | \$ 1,078 | \$ (1,105) \$ | (164) | \$ 118 | \$ | _ |

| | Scholarships and Awards | Pledges - Starke United | Award Elementary Instruction Enhancement | High Ability Grant | High Ability Grant 2009-2010 | Medicaid Reimbursement | Secured Schools Safety Grant | Non-English Speaking Programs P.L. 273-1999 | School Technology | Technology Grant *New Tech H.S. |
|---|-----------------------------------|-------------------------------|---|---------------------------------|---------------------------------------|---|---------------------------------------|--|----------------------|--|
| Cash and investments - beginning | <u>\$ 200</u> | \$ 1,896 | \$ 2,627 | \$ 7,566 | <u>\$ 29</u> | <u>\$ </u> | <u>\$</u> | <u>\$ 399</u> | <u>\$ 8,220</u> | <u>\$ (1,801</u>) |
| Receipts: Local sources Intermediate sources State sources Federal sources Temporary loans Other | 300 - - - - - - | - - - - - - | - - - - - - | - 26,297 - - - | - - - - - - | - 46 - - | - - - - - - | - 477 - - | 3,621 - - - | 7,836 |
| Total receipts | 300 | | | 26,297 | | 46 | | 477 | 3,621 | 7,836 |
| Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges | - - - - 300 | - - - - - | - - - - - - | 22,701 - - - - - | - - - - - | - - - - - - | - - - - - - | 858 - - - - - | 8,540 - - - | 7,119 - - - - - |
| Total disbursements | 300 | | | 22,701 | | | | 858 | 8,540 | 7,119 |
| Excess (deficiency) of receipts over disbursements | | | | 3,596 | | 46 | | (381) | (4,919) | 717 |
| Other financing sources (uses): Sale of capital assets Transfers in Transfers out | - - - | | | - | | - - (608) | | - | - | - - |
| Total other financing sources (uses) | | | | <u> </u> | | (608) | | | | |
| Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses | | | | 3,596 | | (562) | | (381) | (4,919) | 717_ |
| Cash and investments - ending | \$ 200 | \$ 1,896 | \$ 2,627 | <u>\$ 11,162</u> | <u>\$ 29</u> | <u>\$ 11</u> | \$ | <u>\$ 18</u> | \$ 3,301 | <u>\$ (1,084</u>) |

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| | Performance Based Awards | Miscellaneous Programs | Excess PTRC Distributions | Wellness Program | Title I FY 2012 | (IDEA, Part B) LEA Capacity Building (Sliver) Grants | Special Educational Tech Assistance | Special Education Pre-school | Vocational Carl Perkins Grant | Career & Technical Educ Grant |
|---|--------------------------------|----------------------------|---------------------------------|---------------------|----------------------------------|--|--|------------------------------------|--|--|
| Cash and investments - beginning | <u>\$</u> - | \$ 2,124 | \$ 22,728 | <u>\$</u> | <u>\$ (25,287)</u> | <u>\$</u> | <u>\$</u> | <u>\$</u> - | \$ 2,846 | <u>\$</u> |
| Receipts: Local sources Intermediate sources State sources | - - 27,192 | - - | - - - | 3,550 - - | - | - | - | - | - - - | - - - |
| Federal sources Temporary loans Other | - - - | - - - | - - | - | 216,576 - - | 65,152 - - | - - - | 2,681 - - | 2,846 - - | 10,000 - - |
| Total receipts | 27,192 | | | 3,550 | 216,576 | 65,152 | <u> </u> | 2,681 | 2,846 | 10,000 |
| Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges | - - - - - | - - - - - - | - - - - - - | 2,637 | 147,667 60,019 - - - | 76,666 - - - - - | - - - - - | 3,554 - - - - | 5,692 - - - - - | 8,044 - - - - - |
| Total disbursements | | | | 2,637 | 207,686 | 76,666 | | 3,554 | 5,692 | 8,044 |
| Excess (deficiency) of receipts over disbursements | 27,192 | | | 913 | 8,890 | (11,514) | | (873) | (2,846) | 1,956_ |
| Other financing sources (uses): Sale of capital assets Transfers in Transfers out | (27,192) | - - - | - - - | - - - | | - - - | | | - - - | |
| Total other financing sources (uses) | (27,192) | | | | | | | | | |
| Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses | | | | 913 | 8,890 | (11,514) | | (873) | (2,846) | 1,956 |
| Cash and investments - ending | \$ | \$ 2,124 | \$ 22,728 | <u>\$ 913</u> | \$ (16,397) | <u>\$ (11,514)</u> | <u>\$</u> | <u>\$ (873)</u> | \$ | \$ 1,956 |

| | Medicaid Reimbursement - Federal | Other Federal Programs | Improving Teaching Quality, No Child Left, Title II, Part A | Rural Schools Achievement | Title III - Language Instruction | Other Federal Teacher Incentive Tap FY10 | Qualified School Construction Bond | Education Jobs | Payroll Clearing | Totals |
|--|--|------------------------------|--|---------------------------------|--|---|---|--------------------------------|---|--|
| Cash and investments - beginning | <u>\$ 622</u> | <u>\$ (63,117)</u> | <u>\$</u> - | <u>\$</u> - | <u>\$ 291</u> | \$ 12,000 | \$ 4,517 | <u>\$</u> | \$ 14,684 | \$ 2,651,485 |
| Receipts: Local sources Intermediate sources State sources Federal sources Temporary loans Other | 74 | 334,578 | - - 33,850 - | - - - - - - | - - - - - - | - - - - - - | - - - - - | 2,977 | - - - - - - - - - - - - - - - - - - - | 2,584,763 7,949 4,112,835 878,184 350,000 1,002,348 |
| Total receipts | 74 | 334,578 | 33,850 | | | | | 2,977 | 938,174 | 8,936,079 |
| 24 Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges | 7 - - - - | 380,775 - - - - | 33,850 - - - - - | 1,795 - - - - | - - - - - | - - - - - - - | - - - - - - | 2,977 - - - - - | - - - - 951,158 | 3,013,663 3,087,295 396,339 221,144 1,412,393 1,118,636 |
| Total disbursements | 7 | 380,775 | 33,850 | 1,795 | | | | 2,977 | 951,158 | 9,249,470 |
| Excess (deficiency) of receipts over disbursements | 67 | (46,197) | | (1,795) | | | | | (12,984) | (313,391) |
| Other financing sources (uses): Sale of capital assets Transfers in Transfers out | : | 27,192 | - | - | | - - - | - - - | - - - | | 120 62,053 (62,053) |
| Total other financing sources (uses) | | 27,192 | | | | | | | | 120 |
| Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses | 67 | (19,005) | | (1,795) | | = | | <u> </u> | (12,984) | (313,271) |
| Cash and investments - ending | \$ 689 | \$ (82,122) | <u>\$</u> - | <u>\$ (1,795)</u> | \$ 291 | \$ 12,000 | \$ 4,517 | \$ | \$ 1,700 | \$ 2,338,214 |

| | General | Referendum Tax Levy | Debt | Retirement Severance Bond Debt Service | (| Capital Projects | School Transportation | School Bus Replacement | Rainy Day | Retirement/ Severance Bond | Post- Retirement/ Severance Future Benefits |
|---|---------------------------|------------------------------|---------------------------|--|----------------------|------------------------|--------------------------|------------------------------|-------------------|----------------------------------|---|
| Cash and investments - beginning | <u>\$</u> 60,6 | 3 <u>2</u> <u>\$ 152,8</u> 9 | 99 <u>\$</u> 225,89 | 9 <u>6</u> \$8,0 | <u>17</u> <u></u> \$ | 598,171 | \$ 190,033 | <u>\$ 117,509</u> | <u>\$ 399,577</u> | <u>\$ 19,733</u> | <u>\$ 21,075</u> |
| Receipts: Local sources Intermediate sources State sources | 32,9 4,119,3 | - | 72 940,39 | 98 - | - | 474,655 - | 455,006 | 116,205 - - | - | - | - |
| Federal sources Other | 9,5 | - | - | - | - | 75,282 | - 16,171 | - | - | - | - |
| Total receipts | 4,161,9 | | 72 940,39 | | | 549,937 | 471,177 | 116,205 | | | |
| · | 4,101,9 | .0 | <u>12</u> 940,3 | | | 549,957 | 4/1,1// | 110,205 | | | <u> </u> |
| Disbursements: Current: | | | | | | | | | | | |
| Instruction Support services Noninstructional services | 2,296,8 1,475,3 3,2 | 31 24,22 | 29 | - | - | - 264,647 | - 489,473 | - 110,000 | - | - | - |
| Facilities acquisition and construction Debt services Nonprogrammed charges | 2,2 | | - - 972,50 | - 00 | - - | 179,532 54,199 - | - | - | - | - | - - |
| Total disbursements | 3,777,7 | 19 382,93 | 36 972,50 | 00 | | 498,378 | 489,473 | 110,000 | | | |
| Excess (deficiency) of receipts over disbursements | 384,2 | 0910,03 | 36 (32,10 | 02) | | 51,559 | (18,296) | 6,205 | | | |
| Other financing sources (uses): Sale of capital assets Transfers in Transfers out | 3 | | - - | - - | - | - - - | | - | - | | - - - |
| Total other financing sources (uses) | 9 | 12 | <u> </u> | <u> </u> | | | | | | | <u> </u> |
| Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses | 385,1 | 2110,03 | 36 (32,10 |)2) | <u> </u> | 51,559 | (18,296) | 6,205 | | | <u> </u> |
| Cash and investments - ending | \$ 445,8 | <u> </u> | <u>35</u> <u>\$ 193,7</u> | 94 <u>\$ 8,0</u> | <u>17</u> <u>\$</u> | 649,730 | \$ 171,737 | \$ 123,714 | \$ 399,577 | \$ 19,733 | \$ 21,075 |

| | School Lunch | Textbook Rental | Self- insurance | Levy Excess | Educational License Plates | Alternative Education | School Library Printed Material | 5 | SAFE School Haven | Inte | Early rvention Grant | | Library Donations | |
|---|---|-------------------------------------|----------------------------|---------------------------|----------------------------------|------------------------------------|--|----|-------------------------|------|----------------------------|-------------|----------------------|------------------|
| Cash and investments - beginning | \$ 42,320 | \$ 114,535 | \$ 418,261 | \$ 13,851 | \$ 3,351 | \$ 1,078 | \$ (1,105) | \$ | (164) | \$ | 118 | \$ | | <u>-</u> |
| Receipts: Local sources Intermediate sources State sources Federal sources Other | 124,219 - 2,955 212,875 - | 43,237 - 23,643 - - | 250,004 - - - | - - - - | - 131 - - | - - 15,930 - - | - - - - | | - - 164 - - | | - | - - - | 350 |) - - - |
| Total receipts | 340,049 | 66,880 | 250,004 | | 131 | 15,930 | | | 164 | | - | <u> </u> | 350 | 0 |
| Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges | - 341,547 - - - | 90,721 - - - | - - - 316,983 | - - - - - | - - - - | 3,362 - - - - - | - - - - | | - - - - | | - - - - - | | 80 | - - - - |
| Total disbursements | 341,547 | 90,721 | 316,983 | | <u> </u> | 3,362 | <u> </u> | | - | | - | | 80 | <u>0</u> |
| Excess (deficiency) of receipts over disbursements | (1,498) | (23,841) | (66,979) | _ | 131 | 12,568 | | | 164 | | - | <u> </u> | 270 | <u>0</u> |
| Other financing sources (uses): Sale of capital assets Transfers in Transfers out | - - | - - - | - - - | - - - | - - | - - - | - - - | | - - - | | - | | | - - |
| Total other financing sources (uses) | - | | | | | | | | | | - | <u> </u> | | - |
| Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses | (1,498) | (23,841) | (66,979) | | 131 | 12,568 | <u> </u> | | 164 | | - | <u> </u> | 270 | <u>0</u> |
| Cash and investments - ending | \$ 40,822 | \$ 90,694 | \$ 351,282 | \$ 13,851 | \$ 3,482 | \$ 13,646 | \$ (1,105) | \$ | - | \$ | 118 | \$ | 270 | 0 |

| | Scholarships and Awards | Pledges - Starke United | Award Elementary Instruction Enhancement | High Ability Grant | High Ability Grant 2009-2010 | Medicaid Reimbursement | Secured Schools Safety Grant | Non-English Speaking Programs P.L. 273-1999 | School Technology | Technology Grant *New Tech H.S. |
|---|-------------------------------|-------------------------------|---|----------------------------|---------------------------------------|---------------------------|---------------------------------------|--|----------------------|--|
| Cash and investments - beginning | <u>\$ 200</u> | \$ 1,896 | \$ 2,627 | <u>\$ 11,162</u> | <u>\$ 29</u> | <u>\$ 11</u> | <u>\$</u> - | <u>\$ 18</u> | \$ 3,301 | <u>\$ (1,084)</u> |
| Receipts: Local sources Intermediate sources State sources | 300 - - | - - | - | - - 25,952 | - - | - - 645 | - - 11,500 | - - 281 | - - 3,617 | - - |
| Federal sources Other | | | - | | - | | | - | | |
| Total receipts | 300 | | | 25,952 | | 645 | 11,500 | 281 | 3,617 | |
| Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges | | - - - - | | 34,449 - - - - | | - - - - | - 18,700 - - - | 18 - - - - | 5,006 - - - | - |
| Total disbursements | | | | 34,449 | | | 18,700 | 18 | 5,006 | |
| Excess (deficiency) of receipts over disbursements | 300 | | | (8,497) | | 645 | (7,200) | 263 | (1,389) | <u> </u> |
| Other financing sources (uses): Sale of capital assets Transfers in Transfers out | - - - | | - | - | - | - - (609) | | | - | - - - |
| Total other financing sources (uses) | | | | | | (609) | | | | |
| Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses | 300 | | | (8,497) | | 36 | (7,200) | 263 | (1,389) | <u> </u> |
| Cash and investments - ending | \$ 500 | \$ 1,896 | \$ 2,627 | \$ 2,665 | <u>\$ 29</u> | \$ 47 | \$ (7,200) | \$ 281 | \$ 1,912 | <u>\$ (1,084</u>) |

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| | Performance Based Awards | | ellaneous ograms | P. | ccess TRC ibutions | Wellness Program | Title I FY 2012 | LEA C | | Special Educational Tech Assistance | E | Special ducation e-school | Vocational Carl Perkins Grant | Te | areer & chnical Educ Grant |
|---|--------------------------------|-----------|---------------------|----|--------------------------|-------------------------|--------------------------------------|-------|---------------------------------------|--|----|---------------------------------|--|----|-------------------------------------|
| Cash and investments - beginning | <u>\$</u> - | <u>\$</u> | 2,124 | \$ | 22,728 | \$ 913 | \$ (16,397) | \$ | (11,514) | \$ | \$ | (873) | \$ <u>-</u> | \$ | 1,956 |
| Receipts: Local sources Intermediate sources State sources Federal sources Other | - - - | | - - - | | - - - | - - - | - - - 262,726 | | - - 141,272 | - - 350 | | - - 7,098 | - - 2,846 | | - - - |
| | | | | | | | | | | | | <u> </u> | | | |
| Total receipts | | · | | | | - | 262,726 | | 141,272 | 350 | | 7,098 | 2,846 | | <u> </u> |
| Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges | | | - - - - | | - - - - | 472 - - - | 250,769 67,384 - - - | | 140,686 - - - - - - | 350 - - - - - | | 6,289 - - - - | 2,846 - - - - - | | 1,139 - - - - - |
| Total disbursements | | · | - | | - | 472 | 318,153 | | 140,686 | 350 | | 6,289 | 2,846 | | 1,139 |
| Excess (deficiency) of receipts over disbursements | | <u> </u> | - | | - | (472) | (55,427) | | 586 | | | 809 | | | (1,139) |
| Other financing sources (uses): Sale of capital assets Transfers in Transfers out | - | | - - - | | - - - | - - - | - - - | | - - - | - - - | | - | - - - | | - - - |
| Total other financing sources (uses) | | | - | | | | | | | - | | <u> </u> | | | |
| Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses | | <u>.</u> | | | | (472) | (55,427) | | 586 | | | 809 | | | (1,139) |
| Cash and investments - ending | \$ | \$ | 2,124 | \$ | 22,728 | \$ 441 | \$ (71,824) | \$ | (10,928) | \$ | \$ | (64) | \$ | \$ | 817 |

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| | Medicaid Reimbursement - Federal | Other Federal Programs | Improving Teaching Quality, No Child Left, Title II, Part A | Rural Schools Achievement | Title III - Language Instruction | Other Federal Teacher Incentive Tap FY10 | Qualified School Construction Bond | Education Jobs | Payroll Clearing | Totals |
|---|--|----------------------------------|--|---------------------------------|--|---|---|-----------------------|-------------------------------|--|
| Cash and investments - beginning | <u>\$ 689</u> | <u>\$ (82,122)</u> | <u>\$</u> - | <u>\$ (1,795)</u> | <u>\$ 291</u> | \$ 12,000 | \$ 4,517 | <u>\$</u> - | <u>\$ 1,700</u> | \$ 2,338,214 |
| Receipts: Local sources Intermediate sources State sources Federal sources Other | - - 1,052 | - - 369,089 | - - 18,637 | 42,942 | - - - - - | - - - - - | | - - - - - | - - 1,003,740 | 2,830,305 131 4,204,067 1,058,887 1,104,782 |
| Total receipts | 1,052 | 369,089 | 18,637 | 42,942 | | | <u> </u> | | 1,003,740 | 9,198,172 |
| Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges | 106 - - - - - - | 356,380 - - - - - | 18,637 - - - - - - | 44,059 - - - - | - - - - - | | | - - - - - | - - - - 1,004,557 | 3,015,225 2,952,821 437,514 181,747 1,026,699 1,321,540 |
| Total disbursements | 106 | 356,380 | 18,637 | 44,059 | | | <u> </u> | | 1,004,557 | 8,935,546 |
| Excess (deficiency) of receipts over disbursements | 946_ | 12,709 | | (1,117) | | | <u> </u> | | (817) | 262,626 |
| Other financing sources (uses): Sale of capital assets Transfers in Transfers out | - 1,200 (1,200) | - - 12,000 | - - - | - - - | - - - | - - (12,000 | | | - - - | 303 1,809 (1,809) |
| Total other financing sources (uses) | · | 12,000 | | | | (12,000 |) | | | 303 |
| Excess (deficiency) of receipts and othe financing sources over disbursements and other financing uses | | 24,709 | | (1,117) | | (12,000 |) | | (817) | 262,929 |
| Cash and investments - ending | \$ 1,635 | \$ (57,413) | <u>\$</u> - | <u>\$ (2,912)</u> | <u>\$ 291</u> | <u>\$</u> | \$ 4,517 | <u>\$</u> - | <u>\$ 883</u> | \$ 2,601,143 |

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OREGON-DAVIS SCHOOL CORPORATION SCHEDULE OF PAYABLES AND RECEIVABLES June 30, 2014

| Government or Enterprise | - | ccounts Payable | Accounts Receivable | | |
|--------------------------|----|--------------------|------------------------|---------|--|
| Governmental activities | \$ | 110,994 | \$ | 143,081 | |

OREGON-DAVIS SCHOOL CORPORATION SCHEDULE OF LEASES AND DEBT June 30, 2014

| Lessor | Purpose | | Annual Lease Payment | Lease Beginning Date | Lease Ending Date | |
|---|----------------------------------|----|----------------------------|----------------------------|-------------------------|--|
| Governmental activities: | | | | | | |
| Oregon-Davis Building Corporation Phase III | Jr./Sr. High School Renovations | \$ | 228,961 | 12/30/2009 | 01/15/2027 | |
| Oregon-Davis Building Corporation Phase III | Elementary School Renovations | | 31,539 | 01/12/2010 | 01/01/2025 | |
| Oregon-Davis Building Corporation Phase III | Jr./Sr. High School Improvements | | 710,500 | 04/17/2012 | 07/15/2023 | |
| Lease Corporation of America | Copier Lease | | 17,138 | 09/30/2011 | 09/30/2014 | |
| Apple, Inc. | Computer hardware lease | | 83,670 | 02/01/2015 | 02/01/2018 | |
| Total of annual lease payments | | \$ | 1,071,808 | | | |

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OREGON-DAVIS SCHOOL CORPORATION SCHEDULE OF CAPITAL ASSETS June 30, 2014

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

| | Ending Balance | | | |
|------------------------------------|-------------------|------------|--|--|
| Governmental activities: | | | | |
| Land | \$ | 10 | | |
| Infrastructure | | 115,497 | | |
| Buildings | | 28,522,642 | | |
| Improvements other than buildings | | 14,875 | | |
| Machinery, equipment, and vehicles | | 1,539,986 | | |
| Total capital assets | \$ | 30,193,010 | | |

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SUPPLEMENTAL AUDIT OF

FEDERAL AWARDS



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE

TO: THE OFFICIALS OF THE OREGON-DAVIS SCHOOL CORPORATION, STARKE COUNTY, INDIANA

Report on Compliance for Each Major Federal Program

We have audited the Oregon-Davis School Corporation's (School Corporation) compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the period of July 1, 2012 to June 30, 2014. The School Corporation's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the School Corporation's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Corporation's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School Corporation's compliance.

Opinion on Each Major Federal Program

In our opinion, the School Corporation complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the period of July 1, 2012 to June 30, 2014.

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE (Continued)

Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying Schedule of Findings and Questioned Costs as item 2014-002. Our opinion on each major federal program is not modified with respect to these matters.

The School Corporation's response to the noncompliance findings identified in our audit is described in the accompanying Corrective Action Plan. The School Corporation's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Management of the School Corporation is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School Corporation's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School Corporation's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as items 2014-001 and 2014-003 to be material weaknesses.

The School Corporation's response to the internal control over compliance findings identified in our audit is described in the accompanying Corrective Action Plan. The School Corporation's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE (Continued)

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Paul D. Joyce Paul D. Joyce, CPA

State Examiner

April 1, 2015

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND ACCOMPANYING NOTES

The Schedule of Expenditures of Federal Awards and accompanying notes presented were approved by management of the School Corporation. The schedule and notes are presented as intended by the School Corporation.

OREGON-DAVIS SCHOOL CORPORATION SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Years Ended June 30, 2013, and June 30, 2014

| Federal Grantor Agency Cluster Title/Program Title/Project Title | Pass-Through Entity or Direct Grant | Federal CFDA Number | Pass-Through Entity (or Other) Identifying Number | Total Federal Awards Expended 06-30-13 | Total Federal Awards Expended 06-30-14 |
|--|-------------------------------------|---------------------------|--|---|---|
| U.S. DEPARTMENT OF AGRICULTURE | | | | | |
| Child Nutrition Cluster School Breakfast Program | Indiana Department of Educaton | 10.553 | FY 2012-13 FY 2013-14 | \$ 53,432 | \$- 55,169 |
| National School Lunch Program | Indiana Department of Education | 10.555 | FY 2012-13 FY 2013-14 | 171,115 | 170,709 |
| Summer Food Service Program for Children | Indiana Department of Education | 10.559 | FY 2012-13 FY 2013-14 | 2,341 | - 2,821 |
| Total for cluster | | | | 226,888 | 228,699 |
| Child and Adult Care Food Program | Indiana Department of Education | 10.558 | FY 2012-13 FY 2013-14 | 6,940 | 7,343 |
| Total for federal grantor agency | | | | 233,828 | 236,042 |
| U.S. DEPARTMENT OF EDUCATION Title I, Part A Cluster Title I Grants to Local Educational Agencies Title I, Part A | Indiana Department of Educaton | 84.010 | 2011 - 2012 2012 - 2013 2013 - 2014 | 31,048 185,528 | 67,154 195,574 |
| Total for cluster | | | | 216,576 | 262,728 |
| Special Education Cluster (IDEA) Special Education - Grants to States | Indiana Department of Education | 84.027 | 14213-137-PN01 14214-137-PN01 99914-137-TA01 | 64,395 | 23,879 118,150 350 |
| Total for program | | | | 64,395 | 142,379 |

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

OREGON-DAVIS SCHOOL CORPORATION SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Years Ended June 30, 2013, and June 30, 2014 (Continued)

| Federal Grantor Agency Cluster Title/Program Title/Project Title | Pass-Through Entity or Direct Grant | Federal CFDA Number | Pass-Through Entity (or Other) Identifying Number | Total Federal Awards Expended 06-30-13 | Total Federal Awards Expended 06-30-14 |
|---|--|---------------------------|--|---|---|
| <u>U.S. DEPARTMENT OF EDUCATION (continued)</u> Special Education Cluster (IDEA) (continued) Special Education - Preschool Grants | Indiana Department of Education | 84.173 | 45713-137-PN01 45714-137-PN01 | 3,438 | 314 6,027 |
| Total for program | | | | 3,438 | 6,341 |
| Total for cluster | | | | 67,833 | 148,720 |
| Career and Technical Education - Basic Grants to States | Culver Community School Corporation Plymouth Community School Corporation | 84.048 | 2012 - 2013 2013 - 2014 | 2,846 | 2,846 |
| Total for program | | | | 2,846 | 2,846 |
| Rural Education | Direct Grant | 84.358A | S358A128048 S358A138048 | | 32,162 10,780 |
| Total for program | | | | | 42,942 |
| Improving Teacher Quality State Grants | Indiana Department of Education | 84.367 | 2011 - 2013 2012 - 2014 | 28,088 5,761 | - 18,637 |
| Total for program | | | | 33,849 | 18,637 |
| Teacher Incentive Fund | Indiana Department of Education | 84.374 | FY 2012-13 FY 2013-14 | 334,578 | - 354,089 |
| Total for program | | | | 334,578 | 354,089 |
| Education Jobs Fund | Indiana Department of Education | 84.410 | FY 2012-13 | 2,977 | |
| Total for federal grantor agency | | | | 658,659 | 829,962 |
| Total federal awards expended | | | | \$ 892,487 | \$ 1,066,004 |

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

OREGON-DAVIS SCHOOL CORPORATION NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Note 1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the School Corporation and is presented in accordance with the cash and investment basis of accounting used in the preparation of the financial statement. Accordingly, the amount of federal awards expended is based on when the disbursement related to the award occurs except when the federal award is received on a reimbursement basis. In these instances the federal awards are considered expended when the reimbursement is received.

Circular A-133 requires an annual audit of nonfederal entities expending a total amount of federal awards equal to or in excess of \$500,000 in any fiscal year unless by constitution or statute a less frequent audit is required. In accordance with Indiana Code (IC 5-11-1-25), audits of school corporations shall be conducted biennially. Such audits shall include both years within the biennial period.

Note 2. Noncash Assistance

The School Corporation expended the following amount of noncash assistance for the years ending June 30, 2013 and 2014. This noncash assistance is also included in the federal expenditures presented in the schedule.

| | Federal CFDA | | | | |
|-------------------------------|-----------------|------|--------|------|--------|
| Program Title | Number | 2013 | | 2014 | |
| National School Lunch Program | 10.555 | \$ | 22,036 | \$ | 20,345 |

OREGON-DAVIS SCHOOL CORPORATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Section I - Summary of Auditor's Results

Financial Statement:

| Type of auditor's report issued: | Adverse as to GAAP; Unmodified as to Regulatory Basis |
|--|--|
| Internal control over financial reporting: Material weaknesses identified? Significant deficiencies identified? | no none reported |
| Noncompliance material to financial statement noted? | no |
| Federal Awards: | |
| Internal control over major programs: Material weaknesses identified? Significant deficiencies identified? | yes none reported |
| Type of auditor's report issued on compliance for major programs: | Unmodified |
| Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133? | yes |
| Identification of Major Programs: | |
| CFDA | |

Number Name of Federal Program or Cluster

Child Nutrition Cluster 84.374 Teacher Incentive Fund

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee?

no

Section II - Financial Statement Findings

No matters are reportable.

OREGON-DAVIS SCHOOL CORPORATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

Section III - Federal Award Findings and Questioned Costs

FINDING 2014-001 - INTERNAL CONTROLS OVER THE SCHOOL BREAKFAST PROGRAM, NATIONAL SCHOOL LUNCH PROGRAM, AND SUMMER FOOD SERVICE PROGRAM FOR CHILDREN

 Federal Agency: Department of Agriculture
 Federal Programs: School Breakfast Program, National School Lunch Program, Summer Food Service Program for Children
 CFDA Numbers: 10.553, 10.555, 10.559
 Federal Award Years: FY 2012-13, FY 2013-14
 Pass-Through Entity: Indiana Department of Education

Management of the School Corporation has not established an effective internal control system, which would include segregation of duties, related to the grant agreement and the Cash Management, Eligibility, and Special Tests and Provisions - Verification of Free and Reduced Price Applications compliance requirements.

Cash Management

The School Corporation has not designed or implemented adequate policies or procedures to ensure that the School Lunch fund's net cash resources are limited to three months' average expenditures. Responsibility for monitoring the cash balance of the School Lunch fund for compliance with the Cash Management requirements has not been assigned.

Eligibility and Verification of Free and Reduced Price Applications

The School Corporation has not designed or implemented adequate policies or procedures to ensure that students' eligibility for free and reduced price lunches is properly determined, that the applications for free and reduced price lunches are verified in compliance with program requirements, and that the verification summary reports are accurately prepared and submitted. The High School Secretary/Extra-Curricular Treasurer is solely responsible for the eligibility determinations, verifications, and the verification summary report. An oversight or review process has not been established.

The failure to establish an effective internal control system places the School Corporation at risk of noncompliance with the grant agreement and the compliance requirements. A lack of segregation of duties within an internal control system could also allow noncompliance with compliance requirements and allow the misuse and mismanagement of federal funds and assets by not having proper oversight, reviews, and approvals over the activities of the programs.

An internal control system, including segregation of duties, should be designed and operate effectively to provide reasonable assurance that material noncompliance with the grant agreement or a compliance requirement of a federal program will be prevented, or detected and corrected, on a timely basis. In order to have an effective internal control system, it is important to have proper segregation of duties. This is accomplished by making sure proper oversight, reviews, and approvals take place and to have a separation of functions over certain activities related to the programs. The fundamental premise of segregation of duties is that an individual or small group of individuals should not be in a position to initiate, approve, undertake, and review the same activity.

OREGON-DAVIS SCHOOL CORPORATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs."

The failure to establish internal controls could enable material noncompliance to go undetected. Noncompliance with the grant agreement or the compliance requirements could result in the loss of federal funds to the School Corporation.

We recommended that the School Corporation's management establish controls, including segregation of duties, related to the grant agreement and compliance requirements listed above.

FINDING 2014-002 - ELIGIBILITY

Federal Agency: Department of Agriculture
Federal Programs: School Breakfast Program, National School Lunch Program, Summer Food Service Program for Children
CFDA Numbers: 10.553, 10.555, 10.559
Federal Award Years: FY 2012-13, FY 2013-14
Pass-Through Entity: Indiana Department of Education

Management of the School Corporation did not ensure that applications for free and reduced priced lunches were on file to support each student receiving the benefits. Applications for free and reduced price lunches were not presented for 10 percent of those students tested. In addition, 55 percent of the applications on file tested for proper notification did not include eligibility notification letters to the household.

7 CFR 245.6(e) states:

"The local educational agency must maintain documentation substantiating eligibility determinations on file for 3 years after the date of the fiscal year to which they pertain, except that if audit findings have not been resolved, the documentation must be maintained as long as required for resolution of the issues raised by the audit."

7 CFR 245.6(c)(i) states:

"The local educational agency must notify the household of the children's eligibility and provide the eligible children the benefits to which they are entitle within 10 operating days of receiving the application from the household."

7 CFR 245.6(c)(ii) states:

"Households approved for benefits "via direct certification" must be notified, in writing, that their children are eligible for free meals or free milk, that no application for free and reduced price school meals is required."

The failure to comply with Eligibility requirements enabled material noncompliance to go undetected. Benefits could have been provided for students not eligible to participate in the programs. Noncompliance with the grant agreement or the compliance requirements could result in the loss of federal funds to the School Corporation.

OREGON-DAVIS SCHOOL CORPORATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

We recommended that the School Corporation's management comply with Eligibility requirements which have a direct and material effect on the programs.

FINDING 2014-003 - INTERNAL CONTROLS OVER THE TEACHER INCENTIVE FUND

Federal Agency: Department of Education Federal Program: Teacher Incentive Fund CFDA Number: 84.374 Federal Award Years: FY 2012-13, FY 2013-14 Pass-Through Entity: Indiana Department of Education

Management of the School Corporation has not established an effective internal control system, which would include segregation of duties, related to the grant agreement and the Cash Management and Reporting compliance requirements.

The School Corporation has not designed or implemented adequate policies or procedures to ensure that required reports, the requests for reimbursement, were accurately prepared and submitted. The Treasurer was solely responsible for preparing and submitting the required requests. Segregation of duties, such as an oversight, review, or approval process, has not been established.

The failure to establish an effective internal control system places the School Corporation at risk of noncompliance with the grant agreement and the compliance requirements. A lack of segregation of duties within an internal control system could also allow noncompliance with compliance requirements and allow the misuse and mismanagement of federal funds and assets by not having proper oversight, reviews, and approvals over the activities of the program.

An internal control system, including segregation of duties, should be designed and operate effectively to provide reasonable assurance that material noncompliance with the grant agreement or a compliance requirement of a federal program will be prevented, or detected and corrected, on a timely basis. In order to have an effective internal control system, it is important to have proper segregation of duties. This is accomplished by making sure proper oversight, reviews, and approvals take place and to have a separation of functions over certain activities related to the program. The fundamental premise of segregation of duties is that an individual or small group of individuals should not be in a position to initiate, approve, undertake, and review the same activity.

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs."

The failure to establish internal controls could enable material noncompliance to go undetected. Noncompliance with the grant agreement or the compliance requirements could result in the loss of federal funds to the School Corporation.

We recommended that the School Corporation's management establish controls, including segregation of duties, related to the grant agreement and compliance requirements listed above.

AUDITEE PREPARED DOCUMENT

The subsequent document was provided by management of the School Corporation. The document is presented as intended by the School Corporation.

OREGON-DAVIS SCHOOL CORPORATION

ADMINISTRATIVE OFFICE GREGORY G. BRILES, SUPT. NICOLE L. SALAZAR, TREASURER BRENDA L. MILLER, ASST. TREASURER JULIE A. MC LIVER, SECRETARY SCHOOL BOARD CHRISTOPHER LAWRENCE, PRESIDENT ANDREA MC INTOSH, VICE PRESIDENT KURT HAYES, SECRETARY SHIRLEY BUDKA, MEMBER LEE NAGAI, MEMBER

5998 North 750 East • Hamlet, IN 46532-9524 Phone: 574-867-2111 • Fax: 574-867-8191 • E-Mail: od.k12.in.us

CORRECTIVE ACTION PLAN

FINDING 2014-001

Federal Agency: US Department of Agriculture
Federal Programs: School Breakfast Program, National School Lunch Program, Summer Food Service Program for Children
CFDA Numbers: 10.553, 10.555, 10.559
Federal Award Years: FY 2012-13, FY 2013-14
Pass-Through Entity: Indiana Department of Education

Contact Person Responsible for Corrective Action: Greg Briles Contact Phone Number: 574-867-2111

Description of Corrective Action Plan: Management of the School Corporation will established an effective internal control system, which would include segregation of duties, related to the grant agreement and the cash management, eligibility, and special tests and provisions for verification of free and reduced price applications compliance requirements.

The School Corporation will implement adequate policies or procedures to ensure that the School Lunch Fund's net cash resources are limited to three months' average expenditures. Responsibility for monitoring the cash balance of the School Lunch Fund for compliance with the cash management requirements will be assigned.

The School Corporation will implement adequate policies or procedures to ensure that students' eligibility for free and reduced price lunches is properly determined or that the applications for free and reduced price lunches are verified in compliance with program requirements, and that verification summary report is accurately prepared and submitted. The High School Secretary/Extra-Curricular Treasurer is solely responsible for the eligibility determinations, verifications and the verification summary report. A review process will be established to ensure accurate eligibility determinations, proper verification of the applications, and proper approval of the verification summary report.

FINDING 2014-002 - ELIGIBILITY

Federal Agency: US Department of Agriculture
Federal Programs: School Breakfast Program, National School Lunch Program, Summer Food Service
Program for Children
CFDA Numbers: 10.553, 10.555, 10.559
Federal Award Years: FY 2012-13, FY 2013-14
Pass-Through Entity: Indiana Department of Education

Contact Person Responsible for Corrective Action: Greg Briles Contact Phone Number: 574-867-2111





Management of the School Corporation will ensure that applications for free and reduced priced lunches are on file to support each student receiving the benefits, and proper notification will include eligibility notification letters to the household.

FINDING 2014-003 - INTERNAL CONTROLS OVER THE TEACHER INCENTIVE FUND PROGRAM

Federal Agency: US Department of Education Federal Program: Teacher Incentive Fund CFDA Number: 84.374 Federal Award Years: FY 2012-13, FY 2013-14 Pass-Through Entity: Indiana Department of Education

Contact Person Responsible for Corrective Action: Greg Briles Contact Phone Number: 574-867-2111

Management of the School Corporation will establish an effective internal control system, which would include segregation of duties, related to the grant agreement and the cash management and reporting compliance requirements.

The School Corporation will implement adequate policies or procedures to ensure that required reports, the requests for reimbursement, were accurately prepared and submitted. The Treasurer was solely responsible for preparing and submitting the required requests. Segregation of duties, such as an oversight, review or approval process, has been established.

Anticipated Completion Date: 4/1/15

Theory A. Brily (Signature)

Superintendent (Title)

OTHER REPORT

In addition to this report, a Supplemental Compliance Report has been issued for the School Corporation. That report can be found on the Indiana State Board of Accounts' website: <u>http://www.in.gov/sboa/</u>.