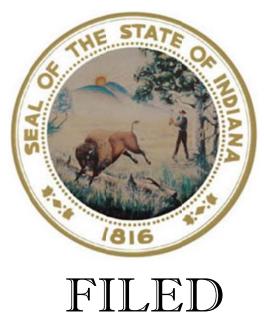
# B45142

# STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENT AND FEDERAL SINGLE AUDIT REPORT OF

SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION PARKE COUNTY, INDIANA

July 1, 2012 to June 30, 2014



04/07/2016

# TABLE OF CONTENTS

Description	<u>Page</u>
Schedule of Officials	2
Independent Auditor's Report	3-5
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statement Performed in Accordance With <i>Government Auditing Standards</i>	6-7
Financial Statement and Accompanying Notes: Statement of Receipts, Disbursements, Other Financing Sources (Uses), and Cash and Investment Balances - Regulatory Basis Notes to Financial Statement	
Other Information - Unaudited: Combining Schedules of Receipts, Disbursements, Other Financing Sources (Uses), and Cash and Investment Balances - Regulatory Basis Schedule of Payables and Receivables Schedule of Leases and Debt Schedule of Capital Assets	34 35
Supplemental Audit of Federal Awards: Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance Schedule of Expenditures of Federal Awards and Accompanying Notes: Schedule of Expenditures of Federal Awards Notes to Schedule of Expenditures of Federal Awards Schedule of Findings and Questioned Costs	45 46
Auditee Prepared Documents: Summary Schedule of Prior Audit Findings Corrective Action Plan	
Other Report	59

# SCHEDULE OF OFFICIALS

Office	Official	Term
Treasurer	Cheri L. Peacock	07-01-12 to 06-30-16
Superintendent of Schools	Dr. Leonard R. Orr	07-01-12 to 06-30-16
President of the School Board	Steven Shawn Brown	07-01-12 to 06-30-16



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

### INDEPENDENT AUDITOR'S REPORT

### TO: THE OFFICIALS OF THE SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION, PARKE COUNTY, INDIANA

### Report on the Financial Statement

We have audited the accompanying financial statement of the Southwest Parke Community School Corporation (School Corporation), which comprises the financial position and results of operations for the period of July 1, 2012 to June 30, 2014, and the related notes to the financial statement.

### Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of a financial statement that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School Corporation's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School Corporation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### INDEPENDENT AUDITOR'S REPORT (Continued)

### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 of the financial statement, the School Corporation prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion* on U.S. Generally Accepted Accounting Principles paragraph, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the School Corporation for the period of July 1, 2012 to June 30, 2014.

#### **Opinion on Regulatory Basis of Accounting**

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the School Corporation for the period of July 1, 2012 to June 30, 2014, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

#### **Other Matters**

### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the School Corporation's financial statement. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the *U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other additional statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the financial statement taken as a whole.

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the School Corporation's financial statement. The Combining Schedules of Receipts, Disbursements, Other Financing Sources (Uses), and Cash and Investment Balances - Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the auditing procedures applied by us in the audit of the financial statement and, accordingly, we express no opinion on them.

### INDEPENDENT AUDITOR'S REPORT (Continued)

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated April 7, 2015, except for the Schedule of Expenditures of Federal Awards, as to which the date is February 18, 2016, on our consideration of the School Corporation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School Corporation's internal control over financial reporting and compliance.

Paul D. Joyce Paul D. Joyce, CPA

Paul D. Joyce, CPA State Examiner

April 7, 2015, except for the Schedule of Expenditures of Federal Awards, as to which the date is February 18, 2016



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### TO: THE OFFICIALS OF THE SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION, PARKE COUNTY, INDIANA

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statement of the Southwest Parke Community School Corporation (School Corporation), which comprises the financial position and results of operations for the period of July 1, 2012 to June 30, 2014, and the related notes to the financial statement, and have issued our report thereon dated April 7, 2015, except for the Schedule of Expenditures of Federal Awards, as to which the date is February 18, 2016, wherein we noted the School Corporation followed accounting practices the Indiana State Board of Accounts prescribes rather than accounting principles generally accepted in the United States of America.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statement, we considered the School Corporation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the School Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the School Corporation's internal control.

Our consideration of the internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs as item 2014-001 to be material weaknesses.

### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (Continued)

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School Corporation's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs as item 2014-001.

#### Southwest Parke Community School Corporation's Response to Findings

The School Corporation's response to the findings identified in our audit is described in the accompanying Corrective Action Plan. The School Corporation's response was not subjected to the auditing procedures applied in the audit of the financial statement and, accordingly, we express no opinion on it.

### Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School Corporation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School Corporation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Paul D. Joyce Paul D. Joyce, CPA State Examiner

April 7, 2015, except for the Schedule of Expenditures of Federal Awards, as to which the date is February 18, 2016

(This page intentionally left blank.)

## FINANCIAL STATEMENT AND ACCOMPANYING NOTES

The financial statement and accompanying notes were approved by management of the School Corporation. The financial statement and notes are presented as intended by the School Corporation.

(This page intentionally left blank.)

	Cash and Investments 07-01-12	Receipts	Disbursements	Other Financing Sources (Uses)	Cash and Investments 06-30-13	Receipts	Disbursements	Other Financing Sources (Uses)	Cash and Investments 06-30-14
General		\$ 7,002,987	\$ 6,748,617	\$ 17,204					\$ 1,544,448
Debt Service	376,739	572,261	893,198	-	55,802	1,217,603	854,030	129,092	548,467
Capital Projects School Transportation	133,164 33,502	594,667 511,843	640,434 543,942	-	87,397 1,403	591,121 542,025	600,006 527,817	-	78,512 15,611
School Bus Replacement	278,189	245,173	96,355	(20,000)	407,007	177,982	264,884	(129,147)	190,958
Rainy Day	451,592	390,000	476,096	(20,000) 160,000	525,496	177,902	393,420	(129,147)	132,076
Construction	355	140,000	470,030	(140,000)	355		555,420		355
School Lunch	226,043	505,705	515,603	(140,000)	216,145	481,077	508,419	_	188,803
Textbook Rental	82,945	172,163	112,442	-	142.666	80,767	11,821	-	211,613
Levy Excess		17,276		-	17,276	-	17,276	-	-
Child Care Program	6,415	22,540	33,950	-	(4,995)	31,217	21,852	-	4,370
Educational License Plates	(415)	113	-	-	(302)	131	-	-	(171)
Early Intervention Grant	(12,898)	20,298	-	-	7,400	-	3,871	-	3,529
College Success Coalition	1,000	5,000	375	-	5,625	-	202	-	5,423
Professional Development (Rosedale)	27	1,800	-	-	1,827	1,800	1,515	-	2,112
Rosedale Elementary Grants	1,317	440	1,450	-	307	1,300	150	-	1,457
Recreational Activities	200	-	-	-	200	-	-	-	200
Cultural Arts	1,750	-	-	-	1,750	-	553	-	1,197
Welfare Activities	3,365	3,287	2,255	-	4,397	3,890	1,916	-	6,371
Donations Account	1,472	500	-	-	1,972	1,000	1,300	-	1,672
Monsanto Grant	-	10,000	-	-	10,000	-	10,799	-	(799)
Vision Athena Mini Grant	122	-	-	-	122	-	122	-	-
Rosedale PCCF Grants	3,982	9,920	3,802	-	10,100	4,375	6,835	-	7,640
PCCF 4th Grade Grant	2,814	3,597	3,616	-	2,795	2,422	2,037	-	3,180
Rosedale Lilly Grant	1,147 194	-	267	-	880 194	-	- 224	-	880 (30)
Scholarships and Awards LLC Grants from Parke County	500	-	-	-	500	-	224	-	(30)
PCCF Grants at Riverton Parke	3,633	3,860	1,164		6,329	1,381	1,549		6,161
Construction, Remodeling, and Equipping Buildings	3,033	630	601		29	200	115		114
High Ability	-	-	-		-	-	3,620	-	(3,620)
High Ability Grant FY 2011	8,051	-	8,051	-	-	-		-	(0,020)
High Ability Grant FY 2013	-	27,853	26,052	-	1,801	-	1,800	-	1
Quality Improvement Program	-	-	-	-	-	28,313	326	-	27,987
Computer Consortium Advancements	-	-	-	-	-	86,204	86,204	-	-
Medicaid Reimbursement	17,337	27,571	8,085	(17,204)	19,619	14,135	17,956	-	15,798
Secured School Safety Grant	-	-	-	-	-	-	4,127	-	(4,127)
Recreational Activities	869	-	185	-	684	-	570	-	114
School Technology	457	3,621	1,539	-	2,539	3,269	3,078	-	2,730
Technology Planning Grant	56,900	(2,390)	32,341	-	22,169	21,791	25,052	-	18,908
Senator David Ford Technology	-	-	175	-	(175)	33,582	102,753	-	(69,346)
Distance Learning Plan Grant Title I FY 2012/2013	31	- 146,802	- 194,917	-	31 (48,115)	- 81,866	31 38,687	-	(4,936)
Title I FY 2013/2014	-	140,002	194,917	-	(40,113)	168,836	205,882	-	(37,046)
Title I - FY 2011/12	(99,007)	232,560	133,553			100,000	205,002		(37,040)
Innovative Education Program Strategies Title V (Part A)	1.026		1.019		7		7	-	
Title I School Improvement	1,316	-	1,316	-	-	-	-	-	-
Title IV - Drug Free	266	-	-	-	266	-	266	-	-
Drug Free Schools	2,713	-	-	-	2,713	-	-	-	2,713
Improving Teaching Quality, No Child Left, Title II, Part A	(56,608)	56,608	-	-	-	-	21,979	-	(21,979)
ITQ, Enhanced Education Through Technology, Title II, Part D	-	-	-	-	-	-	438	-	(438)
Rural Schools and Low Income Program - Pass Through State	(19,538)	46,418	13,344	-	13,536	10,431	33,170	-	(9,203)
Education Technology	(31,905)	60,173	28,269	-	(1)	-	-	-	(1)
Qualified School Construction Bond	-	-	23,922	23,922	-		-	-	
WWCI Wellness Program	3,184	100	-	-	3,284	50		-	3,334
Payroll Clearing	132,259	1,927,919	1,926,353	-	133,824	2,072,134	2,072,285	-	133,673
Skipjack Transactions						28,714	13,320		15,395
Totals	\$ 2,809,093	\$ 12,761,295	\$ 12,473,288	\$ 23,922	\$ 3,121,021	\$ 12,821,658	<u>\$ 12,918,019</u>	<u>\$ (55)</u>	\$ 3,024,605

The notes to the financial statement are and integral part of this statement.

### Note 1. Summary of Significant Accounting Policies

#### A. Reporting Entity

School Corporation, as used herein, shall include, but is not limited to, school townships, school towns, school cities, consolidated school corporations, joint schools, metropolitan school districts, township school districts, county schools, united schools, school districts, cooperatives, educational service centers, community schools, community school corporations, and charter schools.

The School Corporation was established under the laws of the State of Indiana. The School Corporation operates under a Board of School Trustees form of government and provides educational services.

The accompanying financial statement presents the financial information for the School Corporation.

### B. Basis of Accounting

The financial statement is reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

### C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

### D. Receipts

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Local sources which include taxes, revenue from local governmental units other than school corporations, transfer tuition, transportation fees, investment income, food services, School Corporation activities, revenue from community services activities, and other revenue from local sources.

Intermediate sources which include distributions from the County for fees collected for or on behalf of the School Corporation including educational license plate fees, congressional interest, riverboat distributions, and other similar fees.

State sources include distributions from the State of Indiana and are to be used by the School Corporation for various purposes. Included in state sources are unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

Federal sources include distributions from the federal government and are to be used by the School Corporation for various purposes. Included in federal sources are unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

Other receipts which include amounts received from various sources which include return of petty cash, return of cash change, insurance claims for losses, sale of securities, and other receipts not listed in another category above.

#### E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Instruction which includes outflows for regular programs, special programs, adult and continuing education programs, summer school programs, enrichment programs, remediation, and payments to other governmental units.

Support services which include outflows for support services related to students, instruction, general administration, and school administration. It also includes outflows for central services, operation and maintenance of plant services, and student transportation.

Noninstructional services which include outflows for food service operations and community service operations.

Facilities acquisition and construction which includes outflows for the acquisition, development, construction, and improvement of new and existing facilities.

Debt services which include fixed obligations resulting from financial transactions previously entered into by the School Corporation. It includes all expenditures for the reduction of the principal and interest of the School Corporation's general obligation indebtedness.

Nonprogrammed charges which include outflows for donations to foundations, securities purchased, indirect costs, scholarships, and self-insurance payments.

#### F. Other Financing Sources and Uses

Other financing sources and uses are presented in the aggregate on the face of the financial statement. The aggregate other financing sources and uses include the following:

Proceeds of long-term debt which includes money received in relation to the issuance of bonds or other long-term debt issues.

Transfers in which includes money received by one fund as a result of transferring money from another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

Transfers out which includes money paid by one fund to another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

### G. Fund Accounting

Separate funds are established, maintained, and reported by the School Corporation. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the School Corporation. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the School Corporation in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

### Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the School Corporation submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

### Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the School Corporation in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

### Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the School Corporation to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

### Note 5. Risk Management

The School Corporation may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the School Corporation to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

### Note 6. Pension Plans

### A. Public Employees' Retirement Fund

### Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the School Corporation authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System One North Capitol, Suite 001 Indianapolis, IN 46204 Ph. (888) 526-1687

### Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

### B. Teachers' Retirement Fund

#### Plan Description

The Indiana Teachers' Retirement Fund (TRF) is a defined benefit pension plan. TRF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and gives the School Corporation authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The School Corporation may elect to make the contributions on behalf of the member.

INPRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRF plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System One North Capitol, Suite 001 Indianapolis, IN 46204 Ph. (888) 286-3544

### Funding Policy and Annual Pension Cost

The School Corporation contributes the employer's share to TRF for certified employees employed under a federally funded program and all the certified employees hired after July 1, 1995. The School Corporation currently receives partial funding, through the school funding formula, from the State of Indiana for this contribution. The employer's share of contributions for certified personnel who are not employed under a federally funded program and were hired before July 1, 1995, is considered to be an obligation of, and is paid by, the State of Indiana.

### Note 7. Cash Balance Deficits

The financial statement contains four funds with deficits in cash at June 30, 2013, and eleven funds with deficits in cash at June 30, 2014. Most of the deficits are a result of funds being set up for reimbursable grants. The reimbursements for expenditures made by the School Corporation were not received by June 30 of each school year. However, three regular funds also had deficit balances at June 30 of each year. At June 30, 2013, the Educational License Plates fund had a deficit of \$302; the Child Care Program fund had a deficit of \$4,995; and the Senator David Ford Technology fund had a deficit of \$175. At June 30, 2014, the Educational License Plates fund had a deficit of \$171; the Monsanto Grant fund had a deficit of \$799; and the Scholarships and Awards fund had a deficit of \$30.

### Note 8. Restatement

For the year ended June 30, 2014, a change was made to the beginning balances of the financial statement to more appropriately reflect financial activity of the School Corporation. The WWCI Wellness Program fund had a balance of \$3,184 as of June 30, 2012, and that balance will be added to the July 1, 2012, beginning balance of the current report.

### Note 9. Holding Corporation

The School Corporation has entered into a capital lease with the 17Southwest Parke Community School Building Corporation (the lessor). The lessor was organized as a not-for-profit corporation pursuant to state statute for the purpose of financing and constructing or reconstructing facilities for lease to the School Corporation. The lessor has been determined to be a related-party of the School Corporation. Lease payments during the years 2013 and 2014 totaled \$828,866 and \$1,023,814, respectively.

(This page intentionally left blank.)

### **OTHER INFORMATION - UNAUDITED**

The School Corporation's Financial Reports can be found on the Indiana Department of Education website: <u>http://mustang.doe.state.in.us/TRENDS/fin.cfm</u>. This website is maintained by the Indiana Department of Education. More current financial information is available from the School Corporation Treasurer's Office. Additionally, some financial information of the School Corporation can be found on the Gateway website: <u>https://gateway.ifionline.org/</u>.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Financial Reports of the School Corporation which are referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The other information presented was approved by management of the School Corporation. It is presented as intended by the School Corporation.

	General	Debt Service	Capital Projects	School Transportation	School Bus Replacement	Rainy Day	Construction	School Lunch
Cash and investments - beginning Corrected	\$ 1,194,588	\$ 376,739	\$ 133,164	\$ 33,502	\$ 278,189	\$ 451,592	<u>\$ 355</u>	\$ 226,043
Receipts: Local sources Intermediate sources State sources Federal sources Other	104,309 576 6,814,240 - 83,862	552,675 - - 19,586	592,649 - - 2,018	511,843 - - - -	245,173 - - - -	- - - 390,000	- - - 140,000	125,136 - - 380,569 -
Total receipts	7,002,987	572,261	594,667	511,843	245,173	390,000	140,000	505,705
Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges Total disbursements	4,782,950 1,893,398 72,269 - - - - 6,748,617	- - - 893,198 	452,871 - 187,563 - - - 640,434	543,942 - - - - 543,942	96,355 - - - - 96,355	476,096 476,096		515,603 - - - - 515,603
Excess (deficiency) of receipts over disbursements	254,370	(320,937)	(45,767)	(32,099)	148,818	(86,096)	140,000	(9,898)
Other financing sources (uses): Proceeds of long-term debt Transfers in Transfers out	- 17,204 -			-	- - (20,000)	- 160,000 -	- - (140,000)	- - -
Total other financing sources (uses)	17,204				(20,000)	160,000	(140,000)	<u> </u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	271,574	(320,937)	(45,767)	(32,099)	128,818	73,904		(9,898)
Cash and investments - ending	\$ 1,466,162	\$ 55,802	\$ 87,397	\$ 1,403	\$ 407,007	\$ 525,496	\$ 355	\$ 216,145

	extbook Rental	Levy xcess	Ch Ca Prog	ire	 Educational License Plates	Earl Interver Gran	ntion	5	College Success Coalition	Devel	ssional opment edale)
Cash and investments - beginning Corrected	\$ 82,945	\$ 	\$	6,415	\$ (415)	\$ (	12,898)	\$	1,000	\$	27
Receipts: Local sources Intermediate sources	82,470	17,276		22,540	- 113		-		-		-
State sources Federal sources	88,739	-		-	-	:	20,298		-		-
Other	 954	 			 				5,000		1,800
Total receipts	 172,163	 17,276		22,540	 113	:	20,298		5,000		1,800
Disbursements: Current:											
Instruction Support services	- 112,442	-		33,950	-		-		375		-
Noninstructional services	- 112,442	-		-	-		-		-		-
Facilities acquisition and construction	-	-		-	-		-		-		-
Debt services Nonprogrammed charges	 	 			 -						-
Total disbursements	 112,442	 	. <u> </u>	33,950	 				375		<u> </u>
Excess (deficiency) of receipts over disbursements	 59,721	 17,276		<u>(11,410</u> )	 113	:	20,298		4,625		1,800
Other financing sources (uses): Proceeds of long-term debt Transfers in Transfers out	-	 -		- - -	 - -		-		- - -		- -
Total other financing sources (uses)	 _	 _			 						
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	 59,721	 17,276		<u>(11,410</u> )	 113	:	20,298		4,625		1,800
Cash and investments - ending	\$ 142,666	\$ 17,276	\$	(4,995)	\$ (302)	\$	7,400	\$	5,625	\$	1,827

	Elem	edale entary ants	Recreational Activities		Cultural Arts	Welfare Activities	onations Account	Monsanto Grant	A	/ision thena ni Grant
Cash and investments - beginning Corrected	\$	1,317	<u>\$</u> 200	<u>\$</u>	1,750	\$ 3,365	\$ 1,472	<u>\$ -</u>	\$	122
Receipts:										
Local sources		-			-	-	-	-		-
Intermediate sources		-			-	-	-	-		-
State sources		-	-		-	-	-	-		-
Federal sources		-			-	-	-	-		-
Other		440		·	-	 3,287	 500	10,000		<u> </u>
Total receipts		440		<u> </u>		 3,287	 500	10,000		
Disbursements: Current:										
Instruction		1,450			_	2,255	_	-		-
Support services		- 1,400			-	2,200	-	-		-
Noninstructional services		-			-	-	-	-		-
Facilities acquisition and construction		-			-	-	-	-		-
Debt services		-			-	-	-	-		-
Nonprogrammed charges		-	-		-	-	-	-		-
Total disbursements		1,450		<u> </u>		 2,255	 _			<u> </u>
Excess (deficiency) of receipts over										
disbursements		(1,010)		<u> </u>	-	 1,032	 500	10,000		
Other financing sources (uses):										
Proceeds of long-term debt		-			-	-	-	-		-
Transfers in		-	-		-	-	-	-		-
Transfers out		-		·	-	 -	 -			-
Total other financing sources (uses)			·			 -	 			
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses		(1,010)		<u>.                                    </u>		 1,032	 500	10,000		
Cash and investments - ending	\$	307	\$ 200	\$	1,750	\$ 4,397	\$ 1,972	\$ 10,000	\$	122

	Rosedale PCCF Grants		PCCF 4th Grade		 Rosedale Lilly Grant	nolarships and Awards	-C Grants From rke County	R	PCCF Grants at iverton Parke	Construc Remode and Equipp Buildin	ing
Cash and investments - beginning Corrected	\$	3,982	\$ 2,8	814	\$ 1,147	\$ 194	\$ 500	\$	3,633	\$	
Receipts:											
Local sources		-		-	-	-	-		3,560		-
Intermediate sources		-		-	-	-	-		-		-
State sources		-		-	-	-	-		-		-
Federal sources		-		-	-	-	-		-		-
Other		9,920	3,5	97	 -	 -	 		300		630
Total receipts		9,920	3,5	97	 	 	 		3,860		630
Disbursements:											
Current:											
Instruction		3,802	3,6	516	-	-	-		1,164		601
Support services		-		-	-	-	-		-		-
Noninstructional services		-		-	-	-	-		-		-
Facilities acquisition and construction		-		-	-	-	-		-		-
Debt services		-		-	-	-	-		-		-
Nonprogrammed charges		-		_	 267	 -	 				-
Total disbursements		3,802	3,6	616	 267	 	 		1,164		601
Excess (deficiency) of receipts over											
disbursements		6,118		( <u>19</u> )	 (267)	 <u> </u>	 		2,696		29
Other financing sources (uses):											
Proceeds of long-term debt		-		-	-	-	-		-		-
Transfers in		-		-	-	-	-		-		-
Transfers out		-		-	 -	 -	 -		_		-
Total other financing sources (uses)					 	 	 				
Excess (deficiency) of receipts and other financing sources over disbursements											
and other financing uses		6,118		( <u>19</u> )	 (267)	 -	 -		2,696		29
Cash and investments - ending	\$	10,100	\$ 2,7	'95	\$ 880	\$ 194	\$ 500	\$	6,329	\$	29

	High Ability Grant FY 2011	High Ability Grant FY 2013	Medicaid Reimbursement	Recreational Activities	School Technology	Technology Planning Grant	Senator David Ford Technology
Cash and investments - beginning Corrected	\$ 8,051	<u>\$</u> -	<u>\$ 17,337</u>	<u>\$ 869</u>	<u>\$ 457</u>	\$ 56,900	<u>\$ -</u>
Receipts: Local sources Intermediate sources State sources Federal sources		27,853	- - 27,571 -	- - -	- - 3,621 -	-	
Other						(2,390)	
Total receipts		27,853	27,571		3,621	(2,390)	
Disbursements: Current:							
Instruction Support services Noninstructional services	8,051 - -	26,052	- - 8,085	185 - -	- 1,539 -	32,341 - -	- 175 -
Facilities acquisition and construction Debt services Nonprogrammed charges	- - 	- - 	- - 	-	-	- - 	- - 
Total disbursements	8,051	26,052	8,085	185	1,539	32,341	175
Excess (deficiency) of receipts over disbursements	(8,051)	1,801	19,486	(185)	2,082	(34,731)	(175)
Other financing sources (uses): Proceeds of long-term debt Transfers in Transfers out	- - -		- - (17,204)				
Total other financing sources (uses)			(17,204)				
Excess (deficiency) of receipts and other financing sources over disbursements							
and other financing uses	(8,051)	1,801	2,282	(185)	2,082	(34,731)	(175)
Cash and investments - ending	\$	\$ 1,801	\$ 19,619	\$ 684	\$ 2,539	\$ 22,169	<u>\$ (175)</u>

	Distance Learning Plan Grant	Title 1 FY 2012/2013	Title 1 FY 2011/2012	Innovative Education Program Strategies Title V (Part A)	Title 1 School Improvement	Title IV - Drug Free	Drug Free Schools
Cash and investments - beginning Corrected	<u>\$31</u>	<u>\$</u> -	<u>\$ (99,007</u> )	<u>\$ 1,026</u>	\$ 1,316	<u>\$ 266</u>	\$ 2,713
Receipts:							
Local sources	-	-	-	-	-	-	-
Intermediate sources	-	-	-	-	-	-	-
State sources	-	-	-	-	-	-	-
Federal sources	-	146,802	232,560	-	-	-	-
Other							
Total receipts		146,802	232,560				
Disbursements: Current:							
Instruction	-	188,292	98,673	1,019	1,316	-	-
Support services	-	6,625	34,880	-	-	-	-
Noninstructional services	-	-	-	-	-	-	-
Facilities acquisition and construction	-	-	-	-	-	-	-
Debt services	-	-	-	-	-	-	-
Nonprogrammed charges	-						
Total disbursements		194,917	133,553	1,019	1,316		
Excess (deficiency) of receipts over							
disbursements		(48,115)	99,007	(1,019)	(1,316)		
Other financing sources (uses):							
Proceeds of long-term debt	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-
Transfers out							
Total other financing sources (uses)							
Excess (deficiency) of receipts and other financing sources over disbursements							
and other financing uses		(48,115)	99,007	(1,019)	(1,316)		
Cash and investments - ending	<u>\$31</u>	<u>\$ (48,115</u> )	<u>\$</u>	<u>\$7</u>	<u>\$</u> -	\$ 266	\$ 2,713

	Improving Teacher Quality, No Child Left, Title II, Part A	Rural Schools and Low Income Program - Pass Through State	Education Technology	Qualified School Construction Bond	WWCI Wellness Program	Payroll Clearing	Totals
Cash and investments - beginning Corrected	<u>\$ (56,608</u> )	<u>\$ (19,538</u> )	<u>\$ (31,905)</u>	<u>\$</u> -	\$ 3,184	\$ 132,259	\$ 2,809,093
Receipts:							
Local sources	-	-	-	-	-	-	2,257,631
Intermediate sources	-	-	-	-	-	-	689
State sources Federal sources	-	- 46,418	- 60,173	-	-	-	6,982,322 866,522
Other	- 56,608	40,410	60,173	-	- 100	- 1,927,919	2,654,131
						1,027,010	2,001,101
Total receipts	56,608	46,418	60,173		100	1,927,919	12,761,295
Disbursements: Current:							
Instruction	-	-	28,269	-	-	-	5,214,361
Support services	-	13,344	-	-	-	-	3,155,571
Noninstructional services	-	-	-	-	-	-	595,957
Facilities acquisition and construction Debt services	-	-	-	23,922	-	-	687,581 893,198
Nonprogrammed charges	-	-	-	-	-	1,926,353	1,926,620
Nonprogrammed charged						1,020,000	1,020,020
Total disbursements		13,344	28,269	23,922		1,926,353	12,473,288
Excess (deficiency) of receipts over							
disbursements	56,608	33,074	31,904	(23,922)	100	1,565	288,006
Other financing sources (uses):							
Proceeds of long-term debt	-	-	-	23,922	-	-	23,922
Transfers in	-	-	-	-	-	-	177,204
Transfers out							(177,204)
Total other financing sources (uses)	<u> </u>			23,922			23,922
Excess (deficiency) of receipts and other financing sources over disbursements							
and other financing uses	56,608	33,074	31,904		100	1,565	311,928
Cash and investments - ending	<u>\$</u>	\$ 13,536	<u>\$ (1)</u>	<u> </u>	\$ 3,284	\$ 133,824	\$ 3,121,021

		General	 Debt Service	 Capital Projects	Т	School ransportation		School Bus Replacement	 Rainy Day	_(	Construction	 School Lunch
Cash and investments - beginning	\$	1,466,162	\$ 55,802	\$ 87,397	\$	1,403	\$	407,007	\$ 525,496	\$	355	\$ 216,145
Receipts: Local sources Intermediate sources		14,289 576	1,217,603	586,229 -		542,025 -		177,982	-		-	116,850 -
State sources Federal sources Other		7,008,176 - 111,000	 -	 - - 4,892		- - -		- - -	 - - -		- - -	 - 364,227 -
Total receipts	_	7,134,041	 1,217,603	 591,121		542,025		177,982	 			 481,077
Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges		4,734,725 2,247,034 73,996 - -	 - - - 854,030 -	 345,951 - 254,055 - - -		527,817		- 264,884 - - - -	 - 229,429 163,991 -		- - - - -	50 508,369 - -
Total disbursements		7,055,755	 854,030	 600,006		527,817		264,884	 393,420			 508,419
Excess (deficiency) of receipts over disbursements		78,286	 363,573	 (8,885)	_	14,208	_	(86,902)	 (393,420)			 (27,342)
Other financing sources (uses): Proceeds of long-term debt Transfers in Transfers out		- -	 - 129,092 -	 - -			_	- - (129,147)	 - - -		- - -	 - - -
Total other financing sources (uses)			 129,092	 				(129,147)	 			 
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses		78,286	 492,665	 (8,885)		14,208		(216,049)	 (393,420)			 (27,342)
Cash and investments - ending	\$	1,544,448	\$ 548,467	\$ 78,512	\$	15,611	\$	190,958	\$ 132,076	\$	355	\$ 188,803

	Textbook Rental	Levy Excess	Child Care Program	Educational License Plates	Early Intervention Grant	College Success Coalition	Professional Development (Rosedale)	Rosedale Elementary Grants
Cash and investments - beginning	\$ 142,666	<u>\$ 17,276</u>	<u>\$ (4,995</u> )	\$ (302)	\$ 7,400	\$ 5,625	\$ 1,827	<u>\$ 307</u>
Receipts: Local sources Intermediate sources	32,988	-	31,217	- 131	-	-	-	-
State sources Federal sources Other	45,303 - 2,476	- - -	- - -	- - -	- - -	- - -	- - 1,800	- 
Total receipts	80,767		31,217	131			1,800	1,300
Disbursements: Current: Instruction	-	-	21,852	-	3,871	202	1,515	150
Support services Noninstructional services Facilities acquisition and construction Debt services	11,821 - -	-	-	-	-	- -	-	-
Nonprogrammed charges		17,276						
Total disbursements	11,821	17,276	21,852		3,871	202	1,515	150
Excess (deficiency) of receipts over disbursements	68,946	(17,276)	9,365	131	(3,871)	(202)	285	1,150
Other financing sources (uses): Proceeds of long-term debt Transfers in Transfers out	-					-		- - -
Total other financing sources (uses)								<u> </u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	68,946	(17,276)	9,365	131	(3,871)	(202)	285	1,150
Cash and investments - ending	\$ 211,613	<u>\$</u> -	\$ 4,370	<u>\$ (171)</u>	\$ 3,529	\$ 5,423	<u>\$2,112</u>	\$ 1,457

		ational vities	ltural tts		Welfare Activities	onations Account	M	onsanto Grant	Vision Athena Mini Gra		Rosedale PCCF Grants		4th	CCF Grade Grant
Cash and investments - beginning	<u>\$</u>	200	\$ 1,750	<u>\$</u>	4,397	\$ 1,972	<u>\$</u>	10,000	\$	122	<u>\$ 10,</u>	100	\$	2,795
Receipts: Local sources		_	_		_	_		_		_		_		_
Intermediate sources State sources		-	-		-	-		-		-		-		-
Federal sources Other		-	 -		- 3,890	 - 1,000		-		-	4,	- 375		- 2,422
Total receipts			 		3,890	 1,000		-		-	4,	375		2,422
Disbursements: Current:														
Instruction Support services		-	510 43		1,916 -	1,300		-		122	6,	335		2,037
Noninstructional services Facilities acquisition and construction		-	-		-	-		- 10,799		-		-		-
Debt services Nonprogrammed charges		-	 -		-	 -		-		-		-		-
Total disbursements		-	 553		1,916	 1,300		10,799		122	6,	335		2,037
Excess (deficiency) of receipts over disbursements			 (553)		1,974	 (300)		(10,799)		(122)	(2,4	<u>160</u> )		385
Other financing sources (uses): Proceeds of long-term debt Transfers in		-	-		-	-		-		-		-		-
Transfers out			 			 				-				
Total other financing sources (uses)			 		-	 -		-		-		-		<u> </u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses		_	 (553)		1,974	 (300)		(10,799)		( <u>122</u> )	(2,4	<u>160</u> )		385
Cash and investments - ending	\$	200	\$ 1,197	\$	6,371	\$ 1,672	\$	(799)	\$		<u>\$</u> 7,	640	\$	3,180

	Rosedale Lilly Grant		Scholarships and Awards	LLC Grants From Parke County	PCCF Grants at Riverton Parke	Construction, Remodeling and Equipping Buildings	High Ability	High Ability Grant FY 2013	Quality Improvement Program
Cash and investments - beginning	\$	880	<u>\$ 194</u>	\$ 500	\$ 6,329	<u>\$ 29</u>	<u>\$</u> -	\$ 1,801	<u>\$</u>
Receipts:									
Local sources		-	-	-	1,381	-	-	-	-
Intermediate sources		-	-	-	-	-	-	-	-
State sources		-	-	-	-	-	-	-	28,313
Federal sources		-	-	-	-	-	-	-	-
Other		-			-	200			
Total receipts					1,381	200			28,313
Disbursements:									
Current:									
Instruction		-	224	-	1,549	115	3,620	1,800	326
Support services		-	-	-	-	-	-	-	-
Noninstructional services		-	-	-	-	-	-	-	-
Facilities acquisition and construction		-	-	-	-	-	-	-	-
Debt services		-	-	-	-	-	-	-	-
Nonprogrammed charges		-							
Total disbursements			224		1,549	115	3,620	1,800	326
Excess (deficiency) of receipts over									
disbursements		-	(224)		(168	) 85	(3,620)	(1,800)	27,987
Other financing sources (uses):									
Proceeds of long-term debt		-	-	-	-	-	-	-	-
Transfers in		-	-	-	-	-	-	-	-
Transfers out									
Total other financing sources (uses)									
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses		-	(224)		(168	)85	(3,620)	(1,800)	27,987
Cash and investments - ending	\$	880	<u>\$ (30)</u>	\$ 500	\$ 6,161	<u>\$ 114</u>	\$ (3,620)	<u>\$1</u>	<u>\$                                    </u>

	Computer Consortium Advancements	Medicaid Reimbursement	Secured School Safety Grant	Recreational Activities	School Technology	Technology Planning Grant	Senator David Ford Technology
Cash and investments - beginning	<u>\$</u> -	<u>\$ 19,619</u>	<u>\$ -</u>	<u>\$ 684</u>	\$ 2,539	<u>\$ 22,169</u>	<u>\$ (175)</u>
Receipts: Local sources Intermediate sources State sources Federal sources Other	- 86,204 - -	- 14,135 - -	- - - -	- - - 	- 3,269 	21,791	33,582
Total receipts	86,204	14,135			3,269	21,791	33,582
Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges	86,204 - - -	- - 17,956 - - -	4,127 - - - -	570 - - - - -	3,078 - - - -	25,052 - - - - -	9,453 93,300 - - -
Total disbursements	86,204	17,956	4,127	570	3,078	25,052	102,753
Excess (deficiency) of receipts over disbursements		(3,821)	(4,127)	(570)	191	(3,261)	(69,171)
Other financing sources (uses): Proceeds of long-term debt Transfers in Transfers out	-	- - -		- - -	- - -	- - -	- - -
Total other financing sources (uses)							
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses		(3,821)	(4,127)	(570)	191	(3,261)	(69,171)
Cash and investments - ending	<u> </u>	\$ 15,798	\$ (4,127)	\$ 114	\$ 2,730	\$ 18,908	\$ (69,346)

	Distance Learning Plan Grant	F	Title 1 Y 2012/2013	Title 1 FY 2013/2014	Innovative Education Program Strategies Title V (Part A)	Title IV - Drug Free	Drug Free Schools	Improving Teacher Quality, No Child Left, Title II, Part A
Cash and investments - beginning	<u>\$3</u>	<u>1 </u> \$	(48,115)	<u>\$</u>	<u>\$7</u>	<u>\$ 266</u>	<u>\$ 2,713</u>	<u>\$</u>
Receipts:								
Local sources		-	-	-	-	-	-	-
Intermediate sources		-	-	-	-	-	-	-
State sources		-	-	-	-	-	-	-
Federal sources		-	81,866	168,836	-	-	-	-
Other		-	-	-	-	-	-	-
Total receipts			81,866	168,836		-	-	
Disbursements:								
Current:								
Instruction	3	1	37,825	202,457	7	266	-	21,979
Support services		-	862	3,425	-	_	-	-
Noninstructional services		-			-	-	-	-
Facilities acquisition and construction		_	_	-	_	_		_
Debt services		_	_	-	_	_		_
Nonprogrammed charges								
Nonprogrammed charges								
Total disbursements	3	1	38,687	205,882	7	266		21,979
Excess (deficiency) of receipts over								
disbursements	(3	1)	43,179	(37,046)	(7)	(266)		(21,979)
Other financing sources (uses):								
Proceeds of long-term debt								
Transfers in		-	-	-	-	-	-	-
		-	-	-	-	-	-	=
Transfers out			<u> </u>					
Total other financing sources (uses)								
Excess (deficiency) of receipts and other financing sources over disbursements								
and other financing uses	(3	1)	43,179	(37,046)	(7)	(266)		(21,979)
		•	(4.000)					
Cash and investments - ending	\$	- \$	(4,936)	<u>\$ (37,046)</u>	<u>&gt;</u> -	<u>\$</u> -	\$ 2,713	<u>\$ (21,979)</u>

	ITQ, Enhanced Education Through Technology, Title II, Part D	Rural Schools and Low Income Program - Pass Through State	Education Technology	WWCI Wellness Program	Payroll Clearing	Skipjack Transactions	Totals
Cash and investments - beginning	<u>\$</u>	<u>\$ 13,536</u>	<u>\$ (1</u> )	<u>\$ 3,284</u>	\$ 133,824	<u>\$</u>	<u>\$ 3,121,021</u>
Receipts:							
Local sources	-	-	-	-	-	-	2,720,564
Intermediate sources	-	-	-	-	-	-	707
State sources	-	-	-	-	-	-	7,218,982
Federal sources	-	10,431	-	-	-	-	625,360
Other				50	2,072,134	28,714	2,256,044
Total receipts		10,431		50	2,072,134	28,714	12,821,658
Disbursements:							
Current:							
Instruction	438	-	-	-	-	-	5,080,747
Support services	-	33,170	-	-	-	-	3,621,766
Noninstructional services	-	-	-	-	-	-	600,321
Facilities acquisition and construction	-	-	-	-	-	-	494,283
Debt services	-	-	-	-	-	-	1,018,021
Nonprogrammed charges					2,072,285	13,320	2,102,881
Total disbursements	438	33,170			2,072,285	13,320	12,918,019
Excess (deficiency) of receipts over							
disbursements	(438)	(22,739)	-	50	(151)	15,395	(96,361)
Other financing sources (uses):							
Proceeds of long-term debt	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	129,092
Transfers out							(129,147)
Total other financing sources (uses)							(55)
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	(438)	(22,739)		50	(151)	15,395	(96,416)
and other initiationly uses	(436)	(22,739)		50	(151)	10,395	(90,410)
Cash and investments - ending	\$ (438)	\$ (9,203)	<u>\$ (1)</u>	\$ 3,334	\$ 133,673	\$ 15,395	\$ 3,024,605

#### SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION SCHEDULE OF PAYABLES AND RECEIVABLES June 30, 2014

Government or Enterprise	counts ayable	Accounts Receivable		
Governmental activities	\$ 145,000	\$	150,695	

#### SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION SCHEDULE OF LEASES AND DEBT June 30, 2014

Description of Debt			Ending Principal	Ir	rincipal and nterest Due Vithin One	
Туре	Purpose	Balance			Year	
Governmental activities:						
Lease Payable	School Buildings	\$	8,790,000	\$	959,500	
Lease Payable	PVETI & Health Center		127,400		8,000	
Loan Payable	Common School Technology Loan		71,837		29,453	
Loan Payable	Qualified School Construction Loan		342,000		31,371	
Total governmental activities		—	9,331,237		1,028,325	
Totals		\$	9,331,237	\$	1,028,325	

(This page intentionally left blank.)

#### SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION SCHEDULE OF CAPITAL ASSETS June 30, 2014

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	Ending Balance	
Governmental activities:		
Land	\$	2,152,500
Buildings		21,407,299
Improvements other than buildings		4,754,451
Machinery, equipment, and vehicles		5,464,174
Total governmental activities		33,778,424
Total conital consta	\$	22 770 424
Total capital assets	<u>⊅</u>	33,778,424

(This page intentionally left blank.)

## SUPPLEMENTAL AUDIT OF

# FEDERAL AWARDS



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE

TO: THE OFFICIALS OF THE SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION, PARKE COUNTY, INDIANA

#### Report on Compliance for Each Major Federal Program

We have audited the Southwest Parke Community School Corporation's (School Corporation) compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the period of July 1, 2012 to June 30, 2014. The School Corporation's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the School Corporation's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Corporation's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School Corporation's compliance.

#### **Opinion on Each Major Federal Program**

In our opinion, the School Corporation complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the period of July 1, 2012 to June 30, 2014.

#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE (Continued)

#### **Other Matters**

This report replaces the previously issued Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance dated April 7, 2015. The Schedule of Expenditures of Federal Awards has been revised to correct a misstatement. This correction changed the determination of the major programs. The Special Education Cluster was also audited as a major program due to the change.

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying Schedule of Findings and Questioned Costs as item 2014-003. Our opinion on each major federal program is not modified with respect to these matters.

The School Corporation's response to the noncompliance findings identified in our audit is described in the accompanying Corrective Action Plan. The School Corporation's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### **Report on Internal Control Over Compliance**

Management of the School Corporation is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School Corporation's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School Corporation's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as items 2014-002, 2014-003, and 2014-004 to be material weaknesses.

The School Corporation's response to the internal control over compliance findings identified in our audit is described in the accompanying Corrective Action Plan. The School Corporation's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE (Continued)

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Paul D. Jogre Paul D. Joyce, CPA

State Examiner

April 7, 2015, except for the Special Education Cluster, as to which the date is February 18, 2016

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND ACCOMPANYING NOTES

The Schedule of Expenditures of Federal Awards and accompanying notes presented were approved by management of the School Corporation. The schedule and notes are presented as intended by the School Corporation.

(This page intentionally left blank.)

#### SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Years Ended June 30, 2013 and 2014

Federal Grantor Agency Cluster Title/Program Title/Project Title	Pass-Through Entity or Direct Grant	Federal CFDA Number	Pass-Through Entity (or Other) Identifying Number	Total Federal Awards Expended 06-30-13	Total Federal Awards Expended 06-30-14
Department of Agriculture Child Nutrition Cluster School Breakfast Program 0800 School Lunch	Indiana Department of Education	10.553		\$ <u>96,061</u>	\$ 88,046
National School Lunch Program 0800 School Lunch	Indiana Department of Education	10.555		285,003	304,118
Total - Child Nutrition Cluster				381,064	392,164
Total - Department of Agriculture				381,064	392,164
Department of Education Title I, Part A Cluster Title I Grants to Local Educational Agencies Title I For Year 2010-2011 Title I For Year 2011-2012 Title I For Year 2012-2013 Title I For Year 2013-2014	Indiana Department of Education	84.010 84.010 84.010 84.010	10-6260 11-6260 12-6260 13-6260	6,620 259,239 113,504 -	- - 116,731 133,971
Total - Title I Grants to Local Educational Agencies				379,363	250,702
Total - Title I, Part A Cluster				379,363	250,702
Special Education Cluster (IDEA) Special Education_Grants to States FY 10-11 FY 11-12 FY 12-13 FY 13-14 FY 13-14	Indiana Department of Education	84.027	14211-008-PN01 14212-008-PN01 14213-008-PN01 14214-008-PN01 99999-008-PN01	13,618 69,839 154,837 - - 238,294	10,743 58,342 172,431 <u>807</u> 242,323
Special Education_Preschool Grants FY 10-11 FY 11-12 FY 12-13 FY 13-14	Indiana Department of Education	84.173	45711-008-PN01 45712-008-PN01 45713-008-PN01 45714-008-PN01	132 3,686 8,367 	1,532 3,180 <u>9,155</u> 13,867
Total - Special Education Cluster (IDEA)				250,479	256,190
Rural Education Rural Education For Year 2011-2012 Rural Education For Year 2012-2013 Rural Education For Year 2013-2014	Indiana Department of Education	84.358 84.358 84.358	10-6260 11-6260 12-6260	24,225 22,193 	- - 10,431
Total - Rural Education				46,418	10,431
Education Jobs Fund Education Jobs Fund	Indiana Department of Education	84.410	10-6260	60,173	
Total - Department of Education				736,433	517,323
Total federal awards expended				<u>\$ 1,117,497</u>	\$ 909,487

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

#### SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### Note 1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the School Corporation and is presented in accordance with the cash and investment basis of accounting used in the preparation of the financial statement. Accordingly, the amount of federal awards expended is based on when the disbursement related to the award occurs except when the federal award is received on a reimbursement basis. In these instances the federal awards are considered expended when the reimbursement is received.

Circular A-133 requires an annual audit of nonfederal entities expending a total amount of federal awards equal to or in excess of \$500,000 in any fiscal year unless by constitution or statute a less frequent audit is required. In accordance with Indiana Code (IC 5-11-1-25), audits of school corporations shall be conducted biennially. Such audits shall include both years within the biennial period.

#### Note 2 Noncash Assistance

The School Corporation expended the following amount of noncash assistance for the years ending June 30, 2013 and 2014. This noncash assistance is also included in the federal expenditures presented in the schedule.

Program Title	Federal CFDA Number 2013			 2014	
National School Lunch Program	10.555	\$	31,329	\$ 30,839	

#### Section I - Summary of Auditor's Results

Financial Statement:

Type of auditor's report issued:	Adverse as to GAAP; Unmodified as to Regulatory Basis			
Internal control over financial reporting: Material weaknesses identified? Significant deficiencies identified?	yes none reported			
Noncompliance material to financial statement noted?	yes			
Federal Awards:				
Internal control over major programs: Material weaknesses identified? Significant deficiencies identified?	yes none reported			
Type of auditor's report issued on compliance for major programs:	Unmodified			
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?	yes			
Identification of Major Programs:				
Name of Federal Program or Cluste	er			

Child Nutrition Cluster Special Education Cluster (IDEA) Title I, Part A Cluster

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee?

no

## Section II - Financial Statement Findings

#### FINDING 2014-001 - INTERNAL CONTROLS AND COMPLIANCE OVER FINANCIAL TRANSACTIONS AND REPORTING

We noted several deficiencies in the internal control system of the School Corporation related to financial transactions and reporting.

 Preparing Financial Statements: Effective internal control over financial reporting involves the identification and analysis of the risks of material misstatement to the School Corporation's financial statement and then determining how those identified risks should be managed. The School Corporation has not identified risks to the preparation of a reliable financial statement and, as a result, has failed to design effective controls over the preparation of the financial statement to prevent or detect material misstatements, including notes to the financial statement. The failure to establish these controls and perform the control activities resulted in the Financial Statement containing material errors.

2. Preparation of the Schedule of Expenditures of Federal Awards (SEFA): The Treasurer did not have a proper system of internal control in place to prevent or detect errors on the SEFA. During the audit of the SEFA, we noted the following errors: The Child Nutrition funds awarded by the Department of Agriculture and the Education Jobs Fund and Special Education funds awarded from the Department of Education were not listed. Title I, Part A and Rural Education awards from the Department of Education were not listed with the proper name of the award or the accurate amount of the award. The SEFA included state grants that should not have been reported. Audit adjustments were proposed, accepted by the School Corporation, and made to the SEFA presented in this report.

Governmental units should have internal controls in effect which provide reasonable assurance regarding the reliability of financial information and records, effectiveness and efficiency of operations, proper execution of management's objectives, and compliance with laws and regulations. Among other things, segregation of duties, safeguarding controls over cash and all other assets, and all forms of information processing are necessary for proper internal control.

Controls over the receipting, disbursing, recording, and accounting for the financial activities are necessary to avoid substantial risk of invalid transactions, inaccurate records and financial statements and incorrect decision making. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

OMB Circular A-133, Subpart C, section .300 states in part: "The auditee shall: . . . (d) Prepare appropriate financial statements, including the schedule of expenditures of Federal Awards in accordance with section .310."

OMB Circular A-133, Subpart C, section .310(b) states in part:

"<u>Schedule of expenditures of Federal awards</u>. The auditee shall also prepare a schedule of expenditures of Federal awards for the period covered by the auditee's financial statements. While not required, the auditee may choose to provide information requested by Federal awarding agencies and pass-through entities to make the schedule easier to use. For example, when a Federal program has multiple award years, the auditee may list the amount of Federal awards expended for each award year separately. At a minimum, the schedule shall:

- (1) List individual Federal programs by Federal agency. For Federal programs included in a cluster of programs, list individual Federal programs within a cluster of programs. For R&D, total Federal awards expended shall be shown either by individual award or by Federal agency and major subdivision within the Federal agency. For example, the National Institutes of Health is a major subdivision in the Department of Health and Human Services.
- (2) For Federal awards received as a subrecipient, the name of the pass-through entity and identifying number assigned by the pass-through entity shall be included.
- (3) Provide total Federal awards expended for each individual Federal program and the CFDA number or other identifying number when the CFDA information is not available."

#### Section III - Federal Award Findings and Questioned Costs

#### FINDING 2014-002 - INTERNAL CONTROL OVER PROCUREMENT AND SUSPENSION AND DEBARMENT

Federal Agency: Department of Agriculture Federal Program: School Breakfast Program and National School Lunch Program CFDA Number: 10.553 and 10.555 Pass-Through Entity Year: For Year 2012-2013 and Year 2013-2014 Pass-Through Entity: Indiana Department of Education

Management of the School Corporation has not established an effective internal control system, which would include segregation of duties, related to the grant agreement and the Procurement and Suspension and Debarment compliance requirements.

The failure to establish an effective internal control system places the School Corporation at risk of noncompliance with the grant agreement and the compliance requirements. A lack of segregation of duties within an internal control system could also allow noncompliance with compliance requirements and allow the misuse and mismanagement of federal funds and assets by not having proper oversight, reviews, and approvals over the activities of the programs.

An internal control system, including segregation of duties, should be designed and operate effectively to provide reasonable assurance that material noncompliance with the grant agreement or a compliance requirement of a federal program will be prevented, or detected and corrected, on a timely basis. In order to have an effective internal control system, it is important to have proper segregation of duties. This is accomplished by making sure proper oversight, reviews, and approvals take place and to have a separation of functions over certain activities related to the programs. The fundamental premise of segregation of duties is that an individual or small group of individuals should not be in a position to initiate, approve, undertake, and review the same activity.

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs."

The failure to establish internal controls could enable material noncompliance to go undetected. Noncompliance of the grant agreement or the compliance requirements could result in the loss of federal funds to the School Corporation.

We recommended that the School Corporation's officials establish and implement effective internal controls over procurement and suspension and debarment to ensure compliance and to comply with Procurement and Suspension and Debarment requirements of the programs.

#### FINDING 2014-003 - INTERNAL CONTROL OVER TITLE I - REPORTING

Federal Agency: Department of Education Federal Program: Title I Grants to Local Educational Agencies CFDA Number: 84.010 Pass-Through Entity Number and Year: 10-6260, 11-6260, 12-6260; and 13-6260 for Years 2012, 2013, and 2014 Pass-Through Entity: Indiana Department of Education

Management of the School Corporation has not established an effective internal control system, which would include segregation of duties, related to the grant agreement and reporting for Title I. Control activities should be selected and developed at various levels to reduce risks of error and/or fraud related to federal award programs. The School Corporation has separated incompatible activities within the managing of the requirements for the Title I federal award programs; however, no documentation was available to allow us to determine that the control was implemented and operating effectively. Per the School Corporation, the reimbursement requests are being prepared by the Treasurer and reviewed by the Program Administrator before being sent to the Department of Education. However, no documentation was available to verify this.

The failure to establish an effective internal control system places the School Corporation at risk of noncompliance with the grant agreement and the compliance requirements. A lack of segregation of duties within an internal control system could also allow noncompliance with compliance requirements and allow the misuse and mismanagement of federal funds and assets by not having proper oversight, reviews, and approvals over the activities of the program.

An internal control system, including segregation of duties, should be designed and operate effectively to provide reasonable assurance that material noncompliance with the grant agreement or a compliance requirement of a federal program will be prevented, or detected and corrected, on a timely basis. In order to have an effective internal control system, it is important to have proper segregation of duties. This is accomplished by making sure proper oversight, reviews, and approvals take place and to have a separation of functions over certain activities related to the program. The fundamental premise of segregation of duties is that an individual or small group of individuals should not be in a position to initiate, approve, undertake, and review the same activity.

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs."

The failure to establish internal controls could enable material noncompliance to go undetected. Noncompliance of the grant agreement or the compliance requirements could result in the loss of federal funds to the School Corporation.

We recommended that the School Corporation's management establish controls, including having more than one person review reports being submitted for the Title I program.

#### FINDING 2014-004 - CASH MANAGEMENT AND REPORTING

Federal Agency: Department of Education Federal Program: Special Education\_Grants to States and Special Education\_Preschool Grants CFDA Number: 84.027, 84.173 Federal Award Number and Year (or Other Identifying Number): 14211-008-PN01, 14212-008-PN01, 14213-008-PN01, 14214-008-PN01, 99999-008-PN01, 45711-008-PN01, 45712-008-PN01, 45713-008-PN01, 45714-008-PN01

Pass-Through Entity: Indiana Department of Education

The School Corporation is a member of the Special Education District (Cooperative). The Cooperative operates the Special Education program and manages the Special Education grant funds.

Management of the Cooperative has not established an effective internal control system, which includes segregation of duties, related to the grant agreement and Cash Management and Reporting compliance requirements that have a direct and material effect on the programs.

Requests for reimbursement were prepared and filed by the Cooperative's Treasurer. The Cooperative has not designed or implemented adequate policies and procedures to ensure that required reports are accurately prepared and that the expenditures submitted for reimbursement were paid prior to the request.

Requests for reimbursement are not based on the actual amounts paid. The Cooperative Treasurer used the year to date expenses paid per the appropriation report less reimbursements already received to request reimbursement.

The failure to establish an effective internal control system places the Cooperative at risk of noncompliance with the grant agreement and the compliance requirements. A lack of segregation of duties within an internal control system could also allow noncompliance with compliance requirements and allow the misuse and mismanagement of federal funds and assets by not having proper oversight, reviews, and approvals over the activities of the programs.

An internal control system, including segregation of duties, should be designed and operate effectively to provide reasonable assurance that material noncompliance with the grant agreement or a compliance requirement of a federal program will be prevented, or detected and corrected, on a timely basis. In order to have an effective internal control system, it is important to have proper segregation of duties. This is accomplished by making sure proper oversight, reviews, and approvals take place and to have a separation of functions over certain activities related to the program. The fundamental premise of segregation of duties is that an individual or small group of individuals should not be in a position to initiate, approve, undertake, and review the same activity.

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs."

34 CFR 80.21 states in part:

"(b) *Basic standard.* Methods and procedures for payment shall minimize the time elapsing between the transfer of funds and disbursement by the grantee or subgrantee, in accordance with Treasury regulations at 31 CFR part 205....

(d) *Reimbursement*. Reimbursement shall be the preferred method when the requirements in paragraph (c) of this section are not met. . . ."

31 CFR 205.12 (b)(5) states:

"Reimbursable funding means that a Federal Program Agency transfers Federal funds to a State after that State has already paid out the funds for Federal assistance program purposes."

34 CFR 80.20(b) states in part:

"The financial management systems of other grantees and subgrantees must meet the following standards:

- (1) *Financial Reporting*. Accurate, current and complete disclosure of the financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the grant or subgrant.
- (2) Accounting records. Grantees and subgrantees must maintain records which adequately identify the source and application of funds provided for financially-assisted activities. These records must contain information pertaining to grant or subgrant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays or expenditures, and income. . . ."

The failure to establish internal controls enabled material noncompliance to go undetected. Noncompliance of the grant agreement or the compliance requirements could result in the loss of federal funds to the School Corporation.

We recommended that the School Corporation's management develop and implement procedures to establish controls to monitor the Cooperative to ensure compliance with the compliance requirements listed above.

# AUDITEE PREPARED DOCUMENTS

The subsequent documents were provided by management of the School Corporation. The documents are presented as intended by the School Corporation.

# SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION

Montezuma Elementary

Rosedale Elementary

ry Riverton Parke Jr./Sr. High School

#### 4851 S. Coxville Road Montezuma, Indiana 47862

Voice 765-569-2073

Fax 765-569-0309

January 30, 2015

## SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

#### **FINDING 2010-2**

Original Assigned SBA Audit Report Number: B38521 Report Period: 07/01/2008 to 06/30/2010 Contact Person Responsible for Corrective Action: Corporation Treasurer Contact Phone Number: 765-569-2073

Status of Audit Finding: We continue to gain an understanding of reporting requirements each time we are audited. The treasurer and deputy treasurer work together in balancing funds, reports are initialed and given to the superintendent and school board each month. The treasurer and deputy treasurer work together cross checking payroll, receipts, Form 9's, accounts payable vouchers, and bank statement for accuracy on a daily basis. We have strived to meet the recommendation of previous audits to improve our "control" procedures.

#### FINDING 2012-2

Original Assigned SBA Audit Report Number: B41988 Report Period: 07/01/2010 to 06/30/2012 Pass-Through Entity or Federal Grantor Agency: Indiana Department of Education Contact Person Responsible for Corrective Action: Corporation Treasurer Contact Phone Number: 765-569-2073

Status of Audit Finding: School lunch receipts, disbursements, and balances are now included in the monthly report from Riverton Parke Jr/Sr High Schools ECA ledger. This report is included in the Board Packet given to them prior to each Board meeting.

#### **FINDING 2012-3**

Original Assigned SBA Audit Report Number: B41988 Report Period: 07/01/2010 to 06/30/2012 Pass-Through Entity or Federal Grantor Agency: Indiana Department of Education Contact Person Responsible for Corrective Action: Corporation Treasurer Contact Phone Number: 765-569-2073

Status of Audit Finding: This trivial amount was properly reported to the IDOE and was subsequently spent on Title I program. We don't have problems with period of availability since Title I is now a reimbursement grant.

Leonard Orr Superintendent of Schools

Cheri Peacock Corporation Treasurer

Leslie Shaffer Corporation Deputy Treasurer Corporation Secretary

<u>Cherie G. Peacock</u> (Signature) <u>Ireasurer</u> (Title) <u>January 30, 2015</u> (Date)

# SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION

Montezuma Elementary

Rosedale Elementary

Riverton Parke Jr./Sr. High School

4851 S. Coxville Road Montezuma, Indiana 47862

Voice 765-569-2073

Fax 765-569-0309

CORRECTIVE ACTION PLAN March 18, 2015

#### FINDING 2014-001

Contact Person Responsible for Corrective Action: Cheri Peacock, Corporation Treasurer Contact Phone Number: 765-569-2073

Description of Corrective Action Plan:

When preparing the financial records the treasurer and deputy treasurer will make sure that the Form 9 reconciles with the June 30 and December 31 fund balances before it is submitted. We will sign off that both of us agree with the totals by initialing and dating our file copies.

Using the prior report for guidance, the treasurer and deputy treasurer will review grants and make sure all grants and related information is included on the SEFA (federal report). If we have questions, we will contact State Board of Accounts for assistance. We will use Catalog of Federal Domestic Assistance website, <u>https://www.cfda.gov/</u>, to verify the proper name and CFDA number is used on the report.

Anticipated Completion Date: We will do this before August 31, 2015, when the annual report is due.

#### FINDING 2014-002

Contact Person Responsible for Corrective Action: Cheri Peacock, Corporation Treasurer Contact Phone Number: 765-569-2073

Description of Corrective Action Plan:

If we use a vendor recommended by Hospital Purchasing Service, we will ask for documentation that the vendor recommended is not suspended or disbarred. If we anticipate spending \$25,000 with a vendor we contact, we will check their status online ourselves at <u>https://www.sam.gov/portal/public/SAM</u>. Documentation showing we have checked vendor status will be placed on file.

Anticipated Completion Date: Immediately

Leonard Orr Superintendent of Schools

Cheri Peacock Corporation Treasurer

Leslie Shaffer Corporation Deputy Treasurer Corporation Secretary

#### FINDING 2014-003

Contact Person Responsible for Corrective Action: Cheri Peacock, Corporation Treasurer Contact Phone Number: 765-569-2073

Description of Corrective Action Plan:

We will prepare a verification sign off sheet for each report submitted to the Indiana Department of Education. Both the Treasurer and the Title I Program Director will check the data and sign off on the sheet.

Anticipated Completion Date: Immediately

Cheri g. (Signatur Peacock (Signature)

leasurer (Title)

(Date)

# SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION

Montezuma Elementary

Rosedale Elementary Riverton Parke Jr./Sr. High School

4851 S. Coxville Road Montezuma, Indiana 47862

Voice 765-569-2073

Fax 765-569-0309

Leonard Orr Superintendent of Schools

Cheri Peacock Corporation Treasurer

Leslie Shaffer Corporation Deputy Treasurer Corporation Secretary

CORRECTIVE ACTION PLAN FEBRUARY 18, 2016

# FINDING 2014-004 - CASH MANAGEMENT AND REPORTING

Contact Person(s) Responsible for Corrective Action: Cheri Peacock, Corporation Treasurer Leonard R. Orr, Superintendent

Both Treasurer and Superintendent will work with Covered Bridge Special Education Cooperative to ensure that they will establish internal controls over cash management and reporting.

The Treasurer and Superintendent will work with the Covered Bridge Special Education Cooperative to ensure that reimbursement requests are based on actual expenditures and are reviewed or approved prior to the submission of the requests.

The Treasurer and Superintendent will work with the Covered Bridge Special Education Cooperative to ensure that required reports are accurately prepared.

Anticipated Completion Date: Immediately, effective 02/18/2016,

Cheri L. Peacock, Treasurer

Leonard R. Orr, Superintendent

Steven S. Brown, Board President

Dated this 18<sup>th</sup> day of February, 2016

#### OTHER REPORT

In addition to this report, a Supplemental Compliance Report has been issued for the School Corporation. That report can be found on the Indiana State Board of Accounts' website: <u>http://www.in.gov/sboa/</u>.