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B44730

STATE BOARD OF ACCOUNTS  
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January 28, 2015

TO: THE OFFICIALS OF THE MODOC VOLUNTEER FIRE  
DEPARTMENT, INC., RANDOLPH COUNTY, INDIANA

As authorized under Indiana Code 5-11-1, we performed certain procedures to the accounting records and related documents of the Modoc Volunteer Fire Department, Inc., for the period of January 1, 2010 to March 31, 2014, to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. Our procedures were designed solely to satisfy the requirements of Indiana Code 5-11-1.

Management is responsible for preparing and maintaining its accounting records and related documents, as well as compliance with applicable state laws and uniform compliance guidelines established by the Indiana State Board of Accounts.

The Comments contained herein describe the identified reportable instances of noncompliance found as a result of the procedures we performed. Our procedures were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified.

***Current Period Comments***

- *A review of the disbursements for the Modoc Volunteer Fire Department Inc., indicated no supporting documentation for purchases in the amount of \$4,799.74. These disbursements were for fuel, food, overdraft fees, supplies, etc. We have requested Douglas Sharp, former Fire Chief and David Cox, Fire Chief reimburse the Modoc Volunteer Fire Department \$2,868.03 and \$1,931.71 respectively for these undocumented expenditures.*
- *The Articles of Incorporation for the Modoc Volunteer Fire Department, Inc., were approved by the Secretary of State's Office on October 17, 1961. The entity was administratively dissolved on January 1, 1970, for failing to file their "Business Entity Report" with the Secretary of State. We instructed the officials to update their status with the Secretary of State and the Internal Revenue Service in order to be recognized as a not for profit entity.*

This letter is intended for the information and use of the management of the Modoc Fire Department, Inc. This restriction is not intended to limit the distribution of this letter, which is a matter of public record.

The contents of this letter were discussed on October 2, 2014, with David Cox, Fire Chief and Douglas Sharp, former Fire Chief. Any Official Response attached to this letter was not verified for accuracy.

*Paul D. Joyce*  
Paul D. Joyce, CPA  
State Examiner

MODOC VOLUNTEER FIRE DEPARTMENT, INC., RANDOLPH COUNTY  
SUMMARY OF CHARGES

	<u>Charges</u>	<u>Credits</u>	<u>Balance Due</u>
Douglas Sharp, former Fire Chief: Undocumented Expenditures	\$ 2,868.03	\$ -	\$ 2,868.03
David Cox, Fire Chief: Undocumented Expenditures	<u>1,931.71</u>	<u>-</u>	<u>1,931.71</u>
Totals	<u>\$ 4,799.74</u>	<u>\$ -</u>	<u>\$ 4,799.74</u>

This report was forwarded to the Office of the Indiana Attorney General and the local prosecuting attorney.

This serves as my official response to the report by the State Board of Accounts accountant.

I will repay the amounts reported to me David M. Cox by the end of the calendar year, 2014.

I do not agree with the report but, since the individuals involved are not able to prove the missing receipts are legitimate expenditures, I have no choice.

It appears that someone has been into the file cabinet without approval by any of the department officers and am suspicious that these receipts have been moved or missplaced as a result. Since some of the vendors are unable to retrieve these receipts adds to our misfortune and as a result the monies wil have to be replaced.

As mentioned above I will replace the monies I am responsible for before the end of 2014.

David M. Cox  
Modoc Vol. Fire Dept.

AFFIDAVIT

STATE OF INDIANA )  
Jay COUNTY )

I, Stephanie Heath, Field Examiner, being duly sworn on my oath, state that the foregoing report based on the official records of Modoc Volunteer Fire Department, Inc., Randolph County, Indiana, for the period from January 1, 2010 to March 31, 2014, is true and correct to the best of my knowledge and belief.

Stephanie Heath  
Field Examiner

Subscribed and sworn to before me this 13 day of January, 2015

Carolyn Geesaman  
Notary Public

My Commission Expires: \_\_\_\_\_

County of Residence: \_\_\_\_\_

Carolyn L. Geesaman, Notary Public Seal  
Jay County, State of Indiana  
My commission expires January 15, 2020