# STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENT AND
FEDERAL SINGLE AUDIT REPORT

OF

CRAWFORD COUNTY, INDIANA

January 1, 2013 to December 31, 2013





Reissued on July 9, 2015, to correct the Schedule of Expenditures of Federal Awards and related reports

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### SCHEDULE OF OFFICIALS

Office	<u>Official</u>	<u>Term</u>
County Auditor	Ricki Hawkins	01-01-11 to 12-31-14
County Treasurer	Kelli R. Slaughterback	01-01-13 to 12-31-16
Clerk of the Circuit Court	Edna M. Brown	01-01-11 to 12-31-14
County Sheriff	Tim Wilkerson	01-01-11 to 12-31-14
County Recorder	Charla Dawn Wright	01-01-11 to 12-31-14
President of the Board of County Commissioners	Randy Gilmore	01-01-13 to 12-31-14
President of the County Council	Jerry Brewer	01-01-13 to 12-31-14



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### INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF CRAWFORD COUNTY, INDIANA

### Report on the Financial Statement

We have audited the accompanying financial statement of Crawford County (County), which comprises the financial position and results of operations for the year ended December 31, 2013, and the related notes to the financial statement.

### Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of a financial statement that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the County's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### INDEPENDENT AUDITOR'S REPORT (Continued)

### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 of the financial statement, the County prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion* on *U.S. Generally Accepted Accounting Principles* paragraph, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the County for the year ended December 31, 2013.

### **Opinion on Regulatory Basis of Accounting**

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the County for the year ended December 31, 2013, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated August 28, 2014, except for Finding 2013-001, as to which the date is June 4, 2015, on our consideration of the County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

### Restatement of Schedule of Expenditures of Federal Awards

As discussed in Note 4 to the Schedule of Expenditures of Federal Awards, the Schedule of Expenditures of Federal Awards has been restated to correct a misstatement. Our opinion on the Schedule of Expenditures of Federal Awards in relation to the financial statement is not modified with respect to this matter.

### Accompanying Information

### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the County's financial statement. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the *U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to

### INDEPENDENT AUDITOR'S REPORT (Continued)

the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the financial statement taken as a whole.

Our audit was conducted for the purpose of forming an opinion on the County's financial statement. The Combining Schedule of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the auditing procedures applied by us in the audit of the financial statement and, accordingly, we express no opinion on them.

Paul D. Joyce, CPA State Examiner

August 28, 2014, except for the Schedule of Expenditures of Federal Awards, as to which the date is June 4, 2015



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

TO: THE OFFICIALS OF CRAWFORD COUNTY, INDIANA

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statement of Crawford County (County), which comprises the financial position and results of operations for the year ended December 31, 2013, and the related notes to the financial statement, and have issued our report thereon dated August 28, 2014, except for the Schedule of Expenditures of Federal Awards, as to which the date is June 4, 2015, wherein we noted the County followed accounting practices the Indiana State Board of Accounts prescribes rather than accounting principles generally accepted in the United States of America.

As discussed in Note 4 to the Schedule of Expenditures of Federal Awards, the Schedule of Expenditures of Federal Awards has been restated to correct a misstatement. Our opinion on the Schedule of Expenditures of Federal Awards in relation to the financial statement is not modified with respect to this matter. This report cites a material weakness identified by the auditor as a result of the County having failed to prevent or detect the misstatement in the original Schedule of Expenditures of Federal Awards.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statement, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

Our consideration of the internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs as items 2013-001 and 2013-002 to be material weaknesses.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (Continued)

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs as items 2013-001 and 2013-002.

### Crawford County's Response to Findings

The County's response to the findings identified in our audit is described in the accompanying Corrective Action Plan. The County's response was not subjected to the auditing procedures applied in the audit of the financial statement and, accordingly, we express no opinion on it.

#### Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Paul D. Joyce, CPA State Examiner

August 28, 2014, except for Finding 2013-001, as to which the date is June 4, 2015

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FINANCIAL STATEMENT AND ACCOMPANYING NOTES	
The financial statement and accompanying notes were approved by management of the County. The	ne
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### CRAWFORD COUNTY STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES REGULATORY BASIS For the Year Ended December 31, 2013

Fund	Cash and Investments 01-01-13		Receipts	<u>D</u>	isbursements		Cash and Investments 12-31-13
Chariffe lamata Trust	ф 0.070	Φ.	04.400	•	00.405	•	40.007
Sheriff's Inmate Trust	\$ 9,676	\$	91,406	\$	88,195	\$	12,887
Jail Commissary Clerk's Trust	55,258 242,141		84,458		83,299		56,417 364,808
General	489,840		1,260,530 3,065,353		1,137,863 2,733,640		821,553
Accident Report	8,663		954		2,733,040		7,617
CEDIT County Share	355,415		273,887		148,300		481,002
City and Town Court Costs	347		3,945		4,047		245
Clerk's Records Perpetuation	86,316		6,643		30,336		62,623
Congressional School Interest	5,330		33		451		4,912
Congressional School Principal	11,247		-		-		11,247
Prisoner Reimbursement For Incarceration	17,122		66		15,000		2,188
Sales Disclosure - County Share	7,064		5,365		2,149		10,280
Cumulative Capital Development	122,596		159,682		127,405		154,873
Drug Free Community	16,319		10,922		12,373		14,868
Emergency Medical Services	155,582		641,247		701,170		95,659
Emergency Planning/Right To Know	11,276		-		317		10,959
Enhanced Access	3,096		5,210		1,809		6,497
Firearms Training	15,108		8,315		3,868		19,555
Health	22,191		200,952		209,134		14,009
Identification Security Protection	20,101		1,057		-		21,158
Levy Excess	6,480		-		-		6,480
Local Health Maintenance	25,534		33,139		11,063		47,610
Local Road and Street	27,652		103,083		98,166		32,569
Misdemeanant Motor Vehicle Highway	38,223		7,337		- 1,194,731		45,560
Motor Vehicle Highway Plat Book	300,585 382		1,310,714		1,194,731		416,568 382
Rainy Day	469,546		170,000		243,436		396,110
Reassessment - 2009	12,544		170,000		12,544		390,110
Reassessment - 2015	314,925		156,914		126,426		345,413
Recorder's Records Perpetuation	6.669		21,394		18,126		9,937
Sex and Violent Offender Administration	1,044		720		-		1,764
Supplemental Public Defender Services	18,782		6,630		946		24,466
Surplus Tax	33,245		18,300		27,142		24,403
Surveyor's Corner Perpetuation	26,886		3,280		3,835		26,331
Tax Sale Redemption	-		57,908		57,908		-
Tax Sale Surplus	3,054		98,483		6,827		94,710
GAL/CASA	5,711		42,326		45,030		3,007
Election and Registration	148,638		6,662		12,882		142,418
County Elected Officials Training	591		1,058		342		1,307
Park And Recreation	20,738				840		19,898
Statewide 911	45,393		181,054		136,804		89,643
Adult Probation Administrative	32,213		6,449		5,000		33,662
Juvenile Probation Administrative	1,135		230		917		448
Supplemental Adult Probation Services	26,988		46,309		54,376		18,921
Supplemental Juvenile Probation Services	9,265		2,000		1,129		10,136
Alternative Dispute Resolution County User Fee	6,508		1,000		4 072		7,508
Sheriff Sale Administration	71,839 25,101		26,726 10,600		4,972 4,900		93,593 30,801
K-9	3,597		3,750		7,343		30,601
Tobacco Education / LHD Trust	63,487		8,695		7,931		64,251
TIF Capital Projects	235,215		233,748		263,677		205,286
Payroll Clearing	73,377		2,434,088		2,380,408		127,057
Settlement	35		8,469,992		8,470,027		127,007
CVET Agency	-		14,340		14,340		_
Financial Institution Tax	-		50,236		50,236		-
Homestead Credit Rebate	15		-		15		_
State Fines and Forfeitures	25		132		129		28
Infraction Judgements	1,343		15,851		16,410		784
Overweight Vehicle Fines	-		116		116		-
Special Death Benefit	-		1,000		920		80
Sales Disclosure - State Share	110		1,930		1,905		135

The notes to the financial statement are an integral part of this statement.

	Cash and Investments			Cash and Investments
Fund	01-01-13	Receipts	Disbursements	12-31-13
Coroners Training & Con't Education	47	619	614	52
Mortgage Recording Fees - State Share	63	1,043	1,058	48
Sex and Violent Offender Admin - State	-	80	75	5
Child Restraint Violations Fines	50	50	100	-
Inheritance Tax	30,914	24,562	29,051	26,425
Education Plate Fees Agency	319	206	450	75
Riverboat Revenue Sharing	-	63,463	63,463	-
Innkeepers Tax Collections	3,986	67,838	68,685	3,139
CAGIT Distribution	-	1,034,354	1,034,354	-
CEDIT Distribution	-	345,113	345,113	-
93.563 Title IV-D Incentive	24,276	4,378	-	28,654
93.563 Prosecutor IV-D Incentive-Post Oct '99	27,249	9,383	1,000	35,632
93.563 Clerk IV-D Incentive-Post Oct '99	20,794	4,987	3,249	22,532
Surveyors Plat Map	1,896	476	321	2,051
Jury Pay	2,776	2,576	2,115	3,237
Pre-Trial	17,185	280	2,454	15,011
Deferred Infraction	74,230	3,010	26,690	50,550
Probation Drug Testing	720	4,004	3,268	1,456
Home Monitoring	20,730	36,962	39,708	17,984
Community Services Law Enforcement & Cont Ed	14,239 249	1,316 300	-	15,555
Crawford County Fuel Fund	2,976	284,880	275,000	549 12,856
Crawford County Pridge 129	15,000	29,482	19,670	24,812
Riverboat Contingency	345,271	1,746	233,364	113,653
Highway Riverboat Road Plan	993,501	854,617	857,090	991,028
Auditors Transfer Fees	10,399	1,931	1,277	11,053
CERT	140		140	
Emergency Ambulance Escrow	77,529	33,825	47,620	63,734
Highway Escrow	33,579	16,912	15,908	34,583
Child Abuse Prevention	300	, -	· -	300
Crawford County Tower Fund	27,080	27,200	7,787	46,493
Emergency Phone Messenger	1,050	-	-	1,050
Drug Forfeiture	3,577	-	3,423	154
Harrison County Riverboat	-	1,817,256	1,183,870	633,386
Crawford County Emergency Management	7,700	-	-	7,700
Orange County Riverboat Wagering	298,035	341,132	279,240	359,927
Orange County Riverboat Admissions	320,620	189,589	341,773	168,436
Riverboat Wagering Tax (County)	145,002	50,366	5,000	190,368
Switzerland Riverboat	131,642	294,748	345,203	81,187
Crawford County Emergency Services	6,982	25.000	6,982	- (4,000)
Prosecutor Voca 16.575	(6,733)	35,202 19,153	30,102	(1,633)
Joint Drug Prosecution 16.738	6,833	,	17,840 506,621	8,146
CF-11-206 (Blue River Water) Home Land Security	- 51	506,621	506,621	-
Criminal Justice Click It Or Ticket	45	_	45	-
Public Health Coordinator	6.179	_	6,179	-
Tobacco Settlement/LHM Rollover	13,569	_	0,173	13,569
Grants & Special Projects	21,710	8,500	5,855	24,355
Revolving Loan Fund	61,270	96,169	79,954	77,485
Crawford County Revolving Loan RBEG	39,803	61,011	2,070	98,744
Treasurer County	211,779	210,123	211,779	210,123
Auditor Ineligible Deduction	, -	1,587	-	1,587
Crawford County Sheriff's Transportation	-	53,760	-	53,760
Crawford County Emergency Radio	-	25,000	-	25,000
Public Health Prepardness Base	-	22,148	22,148	-
CAGIT County Certified Shares	-	558,351	518,170	40,181
911		4,611	4,611	
Totals	\$ 6,726,175	\$ 26,517,138	\$ 25,233,695	\$ 8,009,618

The notes to the financial statement are an integral part of this statement.

### CRAWFORD COUNTY NOTES TO FINANCIAL STATEMENT

### Note 1. Summary of Significant Accounting Policies

### A. Reporting Entity

The County was established under the laws of the State of Indiana. The County operates under a Council-Commissioner form of government and provides some or all of the following services: public safety (police), highways and streets, health welfare and social services, culture and recreation, public improvements, planning and zoning, and general administrative services.

The accompanying financial statement presents the financial information for the County.

### B. Basis of Accounting

The financial statement is reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

### C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

#### D. Receipts

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the County.

Licenses and permits which include amounts received from businesses, occupations, or nonbusinesses that must be licensed before doing business within the government's jurisdiction or permits levied according to the benefits presumably conferred by the permit. Examples of licenses and permits include: peddler licenses, dog tax licenses, auctioneer license, building and planning permits, demolition permits, electrical permits, sign permits, and gun permits.

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state, local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the County.

Charges for services which can include, but are not limited to the following: planning commission charges, building department charges, copies of public records, copy machine charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable tv receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Fines and forfeits which include receipts derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

### E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies which include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service principal and interest which include fixed obligations resulting from financial transactions previously entered into by the County. It includes all expenditures for the reduction of the principal and interest of the County's general obligation indebtedness.

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

### F. Interfund Transfers

The County may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

### G. Fund Accounting

Separate funds are established, maintained, and reported by the County. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the County. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the County in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

### Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the County submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

### Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the County in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

### Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the County to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

### Note 5. Risk Management

The County may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the County to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

### Note 6. Pension Plans

### A. Public Employees' Retirement Fund

Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the County authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System 1 North Capitol Street, Suite 001 Indianapolis, IN 46204 Ph. (888) 526-1687

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

### B. County Police Retirement Plan

### Plan Description

The County Police Retirement Plan is a single-employer defined benefit pension plan. With the approval of the County's fiscal body, the plan is administered by the sheriff's department and an appointed trustee as authorized by state statute (IC 36-8-10-12) for full-time police officers. The plan provides retirement, death, and disability benefits to plan members and beneficiaries. Funds designated for payments related to this plan are accounted for in a pension trust fund. The activity of this trust fund has not been reflected in the financial statement. The trustee issues a publicly available financial report that includes financial statements and required supplementary information of the plan. The report may be obtained by contacting the county sheriff.

### **Funding Policy**

The contribution requirements of plan members for the County Police Retirement Plan are established by state statute.

### C. County Police Benefit Plan

### Plan Description

The County Police Benefit Plan is a single-employer defined benefit pension plan. With the approval of the County's fiscal body, the plan is administered by the sheriff's department and an appointed trustee as authorized by state statute (IC 36-8-10-12) for full-time police officers. The plan provides dependent pensions, life insurance, and disability benefits to plan members and beneficiaries. Funds designated for payments related to this plan are accounted for in a pension trust fund. The activity of this trust fund has not been reflected in the financial statement. The trustee issues a publicly available financial report that includes financial statements and required supplementary information of the plan. The report may be obtained by contacting the county sheriff.

### **Funding Policy**

The contribution requirements of plan members for the County Police Benefit Plan are established by state statute.

#### Note 7. Cash Balance Deficits

The financial statement contains a fund with a deficit in cash. This is a result of the fund being set up for reimbursable grants. The reimbursement for expenditures made by the County were not received by December 31, 2013.

### SUPPLEMENTARY INFORMATION - UNAUDITED

For additional financial information, the County's Annual Report information can be found on the Gateway website: https://gateway.ifionline.org/.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Annual Report of the County which is referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The supplementary information presented was approved by management of the County. It is presented as intended by the County.

	In	eriff's mate rust	lail missary		Clerk's Trust		General		Accident Report	CEDIT County Share		City and Town Court Costs
Cash and investments - beginning	\$	9,676	\$ 55,258	\$	242,141	\$	489,840	\$	8,663	\$ 355,415	\$	347
Receipts: Taxes Licenses and permits		- -	-		- -		2,115,471 714			273,887 -		
Intergovernmental Charges for services Fines and forfeits		91,406	84,458 -		-		351,814 249,729 38,703		- - 954	- - -		-
Other receipts			 	_	1,260,530	_	308,922	_	<u> </u>	 	_	3,945
Total receipts		91,406	 84,458		1,260,530		3,065,353	_	954	273,887	_	3,945
Disbursements: Personal services Supplies Other services and charges Debt service - principal and interest		- 88,195 -	83,299 -		- - -		2,432,450 70,390 171,844		- 678 -	- - 148,300		- - 4,047
Capital outlay Other disbursements		- - -	 - - -		1,137,863		6,313 52,643		1,322	 - - -		- -
Total disbursements		88,195	 83,299	_	1,137,863		2,733,640	_	2,000	148,300	_	4,047
Excess (deficiency) of receipts over disbursements		3,211	 1,159	_	122,667		331,713		(1,046)	 125,587		(102)
Cash and investments - ending	\$	12,887	\$ 56,417	\$	364,808	\$	821,553	\$	7,617	\$ 481,002	\$	245

	Clerk's Records Perpetuation	Congressional School Interest	Congressional School Principal	Prisoner Reimbursement For Incarceration	Sales Disclosure - County Share	Cumulative Capital Development	Drug Free Community
Cash and investments - beginning	\$ 86,316	\$ 5,330	\$ 11,247	\$ 17,122	\$ 7,064	\$ 122,596	<u>\$ 16,319</u>
Receipts: Taxes Licenses and permits	- -	- -	- -	- -	- -	55,162 -	- -
Intergovernmental Charges for services Fines and forfeits	-	- - -	- - -	- - -	5,365 -	4,213 - -	- - 10,922
Other receipts	6,643	33		66		100,307	
Total receipts	6,643	33		66	5,365	159,682	10,922
Disbursements: Personal services Supplies	-	-	-	-	-	-	<u>-</u>
Other services and charges Debt service - principal and interest Capital outlay	30,336	-	- - -	15,000 - -	149 - 2,000	127,405 - -	1,096 - -
Other disbursements		451					11,277
Total disbursements	30,336	451		15,000	2,149	127,405	12,373
Excess (deficiency) of receipts over disbursements	(23,693)	(418)		(14,934)	3,216	32,277	(1,451)
Cash and investments - ending	\$ 62,623	\$ 4,912	\$ 11,247	\$ 2,188	\$ 10,280	\$ 154,873	\$ 14,868

	Emergency Medical Services	Emergency Planning/Right To Know	Enhanced Access	Firearms Training	Health	Identification Security Protection	Levy Excess
Cash and investments - beginning	\$ 155,582	\$ 11,276	\$ 3,096	\$ 15,108	\$ 22,191	\$ 20,101	\$ 6,480
Receipts:							
Taxes	271,773	-	-	-	143,421	-	-
Licenses and permits	-	-	-	8,315	40,398	-	-
Intergovernmental	20,756	-	-	=	10,954	-	-
Charges for services	341,836	-	-	=	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Other receipts	6,882		5,210		6,179	1,057	
Total receipts	641,247		5,210	8,315	200,952	1,057	
Disbursements:							
Personal services	598,577	-	-	-	153,941	-	-
Supplies	7,723	-	-	3,868	4,686	-	-
Other services and charges	94,870	-	-	-	507	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-
Other disbursements		317	1,809		50,000		
Total disbursements	701,170	317	1,809	3,868	209,134		
Excess (deficiency) of receipts over							
disbursements	(59,923)	(317)	3,401	4,447	(8,182)	1,057	
Cash and investments - ending	\$ 95,659	\$ 10,959	\$ 6,497	\$ 19,555	\$ 14,009	\$ 21,158	\$ 6,480

	Local Health <u>Maintenanc</u>		Local Road and Street		Misdemeanant		Motor Vehicle Highway			Plat Book		Rainy Day	Reassessment - 2009	
Cash and investments - beginning	\$	25,534	\$	27,652	\$	38,223	\$	300,585	\$	382	\$	469,546	\$	12,544
Receipts:														
Taxes		-		-		-		-		-		-		-
Licenses and permits		-				-		-		-		-		-
Intergovernmental		-		103,083		-		-		-		-		-
Charges for services Fines and forfeits		-		-		7,337		-		-		-		-
Other receipts		33,139		_		7,557		1,310,714		_		170,000		-
5 a. 6. 1 5 5 5 1 5 5		00,.00						.,0.0,				110,000		
Total receipts		33,139	-	103,083		7,337		1,310,714				170,000		<u>-</u>
Disbursements:														
Personal services		-		-		-		1,072,715		-		-		-
Supplies		3,986		98,166		-		-		-		-		-
Other services and charges		3,464		-		-		122,016		-		218,436		-
Debt service - principal and interest		- 0.040		-		-		-		-		-		-
Capital outlay Other disbursements		3,613		-		-		-		-		25,000		12,544
Other dispursements		<del></del>		<u>-</u>		<u>-</u>	_			<del></del>	_	25,000		12,544
Total disbursements		11,063		98,166		<u> </u>		1,194,731				243,436	_	12,544
Excess (deficiency) of receipts over														
disbursements		22,076		4,917		7,337	_	115,983	_		_	(73,436)		(12,544)
Cash and investments - ending	\$	47,610	\$	32,569	\$	45,560	\$	416,568	\$	382	\$	396,110	\$	<u>-</u>

	Reassessment - 2015	Recorder's Records Perpetuation	Sex and Violent Offender Administration	Supplemental Public Defender Services	Surplus Tax	Surveyor's Corner Perpetuation	Tax Sale Redemption
Cash and investments - beginning	\$ 314,925	\$ 6,669	\$ 1,044	\$ 18,782	\$ 33,245	\$ 26,886	\$ -
Receipts: Taxes Licenses and permits	132,388	- -	- -	- -	- -	- -	- -
Intergovernmental Charges for services Fines and forfeits	10,111	- - -	-	-	-	3,280	-
Other receipts	14,415	21,394	720	6,630	18,300		57,908
Total receipts	156,914	21,394	720	6,630	18,300	3,280	57,908
Disbursements: Personal services Supplies Other services and charges	41,870 18,015 66,541	- - 18,126	- -	- - 946	- -	3,835	- - 54,968
Debt service - principal and interest Capital outlay Other disbursements	-		- - -		- - 27,142	- - -	2,940
Total disbursements	126,426	18,126		946	27,142	3,835	57,908
Excess (deficiency) of receipts over disbursements	30,488	3,268	720	5,684	(8,842)	(555)	
Cash and investments - ending	\$ 345,413	\$ 9,937	\$ 1,764	\$ 24,466	\$ 24,403	\$ 26,331	\$ -

	Tax Sale Surplus	GAL/CASA	Election and Registration	County Elected Officials Training	Park And Recreation	Statewide 911	Adult Probation Administrative
Cash and investments - beginning	\$ 3,054	\$ 5,711	\$ 148,638	\$ 591	\$ 20,738	\$ 45,393	\$ 32,213
Receipts:							
Taxes	-	-	6,189	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	-	-	473	-	-	-	-
Charges for services	-	-	-	-	-	176,443	-
Fines and forfeits	- 00 400	40.000	-	4.050	-	4.044	- 0.440
Other receipts	98,483	42,326		1,058		4,611	6,449
Total receipts	98,483	42,326	6,662	1,058		181,054	6,449
Disbursements:							
Personal services	_	32,477	-	_	-	90,559	-
Supplies	-	774	-	-	-	, -	-
Other services and charges	-	9,184	12,882	-	-	46,245	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	2,595	-	-	-	-	5,000
Other disbursements	6,827			342	840		
Total disbursements	6,827	45,030	12,882	342	840	136,804	5,000
Excess (deficiency) of receipts over							
disbursements	91,656	(2,704)	(6,220)	716	(840)	44,250	1,449
Cash and investments - ending	\$ 94,710	\$ 3,007	\$ 142,418	\$ 1,307	\$ 19,898	\$ 89,643	\$ 33,662

	Juve Prob Adminis	ation	Supplen Adu Proba Servi	ılt ition	Supplemental Juvenile Probation Services	Alternative Dispute Resolution	County User Fee	Sheriff Sale Administration		K-9
Cash and investments - beginning	\$	1,135	\$	26,988	\$ 9,265	\$ 6,508	\$ 71,839	9 \$ 25,101	\$	3,597
Receipts: Taxes Licenses and permits Intergovernmental		-		- - -	- - -	- - -		 	•	- - -
Charges for services Fines and forfeits Other receipts		230		- 44,671 1,638	2,000	 1,000	26,720	10,600	<u> </u>	3,750
Total receipts		230		46,309	2,000	 1,000	26,720	10,600	<u> </u>	3,750
Disbursements: Personal services Supplies Other services and charges Debt service - principal and interest		- - -		45,816 1,317 3,443	- - - -	- - -	1,682	  2 .	•	3,162 4,181
Capital outlay Other disbursements		917 -		3,800	1,129	 	3,29	4,900	· !	- -
Total disbursements		917		54,376	1,129	 	4,97	2 4,900	<u> </u>	7,343
Excess (deficiency) of receipts over disbursements		(687)		(8,067)	871	 1,000	21,754	5,700	<u> </u>	(3,593)
Cash and investments - ending	\$	448	\$	18,921	\$ 10,136	\$ 7,508	\$ 93,593	30,801	\$	4

Tobacco Education TIF Financial Homestead LHD Capital Payroll CVET Institution Credit Trust **Projects** Clearing Settlement Agency Tax Rebate Cash and investments - beginning 63,487 235,215 73,377 35 15 Receipts: 233,748 Taxes Licenses and permits Intergovernmental Charges for services 8,695 Fines and forfeits Other receipts 2,434,088 8,469,992 14,340 50,236 14,340 Total receipts 8,695 233,748 2,434,088 8,469,992 50,236 Disbursements: Personal services Supplies 3,995 Other services and charges 85,125 Debt service - principal and interest 148,552 Capital outlay 30,000 3.256 Other disbursements 8,470,027 50,236 680 2,380,408 14,340 15 Total disbursements 7,931 263,677 2,380,408 8,470,027 14,340 50,236 15 Excess (deficiency) of receipts over 53,680 disbursements 764 (29,929)(35)Cash and investments - ending

	State Fines and Forfeitures	Infraction Judgements	Overweight Vehicle Fines	Special Death Benefit	Sales Disclosure - State Share	Coroners Training & Con't Education	Mortgage Recording Fees - State Share
Cash and investments - beginning	<u>\$ 25</u>	\$ 1,343	\$ -	\$ -	<u>\$ 110</u>	\$ 47	<u>\$ 63</u>
Receipts: Taxes Licenses and permits Intergovernmental	-	-	- - -	-	-	-	-
Charges for services Fines and forfeits Other receipts	132	15,851 	116	1,000	1,930 - -	619 - -	1,043
Total receipts	132	15,851	116	1,000	1,930	619	1,043
Disbursements: Personal services Supplies Other services and charges Debt service - principal and interest Capital outlay	- - - -	- - - -	- - - - -	- - - -	- - - -	- - - -	- - - -
Other disbursements	129	16,410	116	920	1,905	614	1,058
Total disbursements	129	16,410	116	920	1,905	614	1,058
Excess (deficiency) of receipts over disbursements	3	(559)		80	25	5	(15)
Cash and investments - ending	\$ 28	\$ 784	\$ -	\$ 80	\$ 135	\$ 52	\$ 48

	Sex and Violent Offender Admin - State	Child Restraint Violations Fines	Inheritance Tax	Education Plate Fees Agency	Riverboat Revenue Sharing	Innkeepers Tax Collections	CAGIT Distribution
Cash and investments - beginning	\$ -	\$ 50	\$ 30,914	\$ 319	\$ -	\$ 3,986	\$ -
Receipts: Taxes Licenses and permits	- -	-	-	- -	- -	-	1,034,354
Intergovernmental Charges for services Fines and forfeits	- - 80	- - 50	24,562	- -	- -	67,838	- -
Other receipts	<del>-</del>	<del>-</del>		206	63,463		<del>-</del>
Total receipts	80	50	24,562	206	63,463	67,838	1,034,354
Disbursements: Personal services	_	_	_	_	_	_	_
Supplies	-	-	-	-	-	-	-
Other services and charges	-	-	-	-	-	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-
Other disbursements	75	100	29,051	450	63,463	68,685	1,034,354
Total disbursements	75	100	29,051	450	63,463	68,685	1,034,354
Excess (deficiency) of receipts over disbursements	5	(50)	(4,489)	(244)		(847)	
Cash and investments - ending	\$ 5	\$ -	\$ 26,425	\$ 75	\$ -	\$ 3,139	\$ -

	CEDIT Distribution	93.563 Title IV-D Incentive	93.563 Prosecutor IV-D Incentive-Post Oct '99	93.563 Clerk IV-D Incentive-Post Oct '99	Surveyors Plat Map	Jury Pay	Pre-Trial		
Cash and investments - beginning	\$ -	\$ 24,276	\$ 27,249	\$ 20,794	\$ 1,896	\$ 2,776	<u>\$ 17,185</u>		
Receipts: Taxes Licenses and permits Intergovernmental	345,113 - -	- - -	-	-	-	- - -	- - -		
Charges for services Fines and forfeits	-	-	-	-	476	- 0.570	-		
Other receipts		4,378	9,383	4,987		2,576 	280		
Total receipts	345,113	4,378	9,383	4,987	476	2,576	280		
Disbursements: Personal services Supplies Other services and charges Debt service - principal and interest	- - -	- - -	1,000	969 2,280 -	- 321 - -	-	- 824 1,630 -		
Capital outlay	-	-	-	-	-	-	-		
Other disbursements	345,113					2,115			
Total disbursements	345,113		1,000	3,249	321	2,115	2,454		
Excess (deficiency) of receipts over disbursements		4,378	8,383	1,738	155	461	(2,174)		
Cash and investments - ending	\$ -	\$ 28,654	\$ 35,632	\$ 22,532	\$ 2,051	\$ 3,237	\$ 15,011		

	Deferred Infraction	Probation Drug Testing	Home Monitoring	Community Services	Law Enforcement & Cont Ed	Crawford County Fuel Fund	Crawford County Bridge 129
Cash and investments - beginning	\$ 74,230	\$ 720	\$ 20,730	\$ 14,239	\$ 249	\$ 2,976	\$ 15,000
Receipts: Taxes Licenses and permits Intergovernmental Charges for services	- - - -		- - - -	-	- - - -	- - - -	- - - -
Fines and forfeits Other receipts	3,010	4,004	36,962	1,316	300	284,880	29,482
Total receipts	3,010	4,004	36,962	1,316	300	284,880	29,482
Disbursements: Personal services Supplies Other services and charges Debt service - principal and interest Capital outlay Other disbursements	10,657 907 11,338 - 3,788	3,268	15,855 - 23,853 - - -	- - - - -	- - - - -	275,000 - - - -	- - 19,670 - - -
Total disbursements	26,690	3,268	39,708			275,000	19,670
Excess (deficiency) of receipts over disbursements	(23,680	)736	(2,746)	1,316	300	9,880	9,812
Cash and investments - ending	\$ 50,550	1,456	\$ 17,984	\$ 15,555	\$ 549	\$ 12,856	\$ 24,812

	Riverboat Contingency	Highway Riverboat Road Plan	Auditors Transfer Fees	CERT	Emergency Ambulance Escrow	Highway Escrow	Child Abuse Prevention	
Cash and investments - beginning	\$ 345,271	\$ 993,501	\$ 10,399	\$ 140	\$ 77,529	\$ 33,579	\$ 300	
Receipts:								
Taxes	-	-	-	-	-	-	-	
Licenses and permits	-	-	-	-	-	-	-	
Intergovernmental	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Fines and forfeits	4 740	-	-	-	-	-	-	
Other receipts	1,746	854,617	1,931		33,825	16,912		
Total receipts	1,746	854,617	1,931		33,825	16,912		
Disbursements:								
Personal services	_	_	1,277	_	_	_	_	
Supplies	104.583	687,093	1,211	_	36,582	116	_	
Other services and charges	37,524	124,538	_	_	8,014	-	_	
Debt service - principal and interest			-	-	-,	-	_	
Capital outlay	31,257	45,459	-	-	3,024	15,792	-	
Other disbursements	60,000			140				
Total disbursements	233,364	857,090	1,277	140	47,620	15,908		
Excess (deficiency) of receipts over								
disbursements	(231,618)	(2,473)	654	(140)	(13,795)	1,004		
Cash and investments - ending	\$ 113,653	\$ 991,028	\$ 11,053	\$ -	\$ 63,734	\$ 34,583	\$ 300	

	Crawford County Emergency Tower Phone Fund Messenger		Drug Forfeiture		Harrison County Riverboat		Crawford County Emergency Management		Orange County Riverboat Wagering		Orange County Riverboat Admissions		
Cash and investments - beginning	\$	27,080	\$ 1,050	\$	3,577	\$		\$	7,700	\$	298,035	\$	320,620
Receipts:													
Taxes		-	-		-		-		-		-		-
Licenses and permits		-	-		-		-		-		-		-
Intergovernmental		-	-		-		-		-		-		-
Charges for services		-	-		-		-		-		-		-
Fines and forfeits		-	-		-				-				
Other receipts		27,200	 				1,817,256				341,132		189,589
Total receipts		27,200	 				1,817,256				341,132		189,589
Disbursements:													
Personal services		_	_		_		_		-		_		_
Supplies		-	_		-		_		_		-		-
Other services and charges		1,187	-		3,423		_		-		16,403		341,773
Debt service - principal and interest		, -	-		-		-		-		,		· -
Capital outlay		-	-		-		-		-		182,837		-
Other disbursements		6,600	 				1,183,870				80,000		
Total disbursements		7,787	_		3,423		1,183,870		_		279,240		341,773
	-	.,		-	0,120		.,,	-					
Excess (deficiency) of receipts over													
disbursements		19,413	 		(3,423)		633,386				61,892		(152,184)
Cash and investments - ending	\$	46,493	\$ 1,050	\$	154	\$	633,386	\$	7,700	\$	359,927	\$	168,436

	Wa	Riverboat Wagering Tax (County)		Switzerland Riverboat		Crawford County Emergency Services Prosecutor Voca 16.575		Voca	Dr Prose		CF-11-206 (Blue River Water)		L	ome and curity
Cash and investments - beginning	\$	145,002	\$	131,642	\$	6,982	\$	(6,733)	\$	6,833	\$	<u>-</u>	\$	51
Receipts:														
Taxes		-		-		-		-		-		-		-
Licenses and permits		-		-		-		-		-		-		-
Intergovernmental		-		-		-		-		-		-		-
Charges for services		-		-		-		-		-		-		-
Fines and forfeits		-		-		-		-		40.450		-		-
Other receipts		50,366		294,748				35,202		19,153		506,621		
Total receipts		50,366		294,748				35,202		19,153		506,621		
Disbursements:														
Personal services		_		_		_		_		1,808		_		_
Supplies		_		-		_		_				_		_
Other services and charges		_		_		_		_		-		_		_
Debt service - principal and interest		-		-		_		-		-		-		_
Capital outlay		5,000		345,203		-		-		6,534		-		-
Other disbursements						6,982		30,102		9,498		506,621		51
Total disbursements		5,000		345,203		6,982		30,102		17,840		506,621		51
Excess (deficiency) of receipts over disbursements		45,366		(50,455)		(6,982)		5,100		1,313		<del>-</del>		(51)
Cash and investments - ending	\$	190,368	\$	81,187	\$		\$	(1,633)	\$	8,146	\$		\$	

	Jı (	riminal ustice Click It Ticket	Public Health Coordinator		Tobacco Settlement/LHM Rollover		Grants & Special Projects		Revolving Loan Fund		Crawford County Revolving Loan RBEG	Treasurer County		
Cash and investments - beginning	\$	45	\$ 6,17	79	\$ 13,569	\$	21,710	\$	61,270	\$	39,803	\$	211,779	
Receipts: Taxes Licenses and permits Intergovernmental		- - -		- - -	- - -		- - -		- - -		- - -			
Charges for services Fines and forfeits		-		-	-		-		-		-		209,123	
Other receipts				_		_	8,500	_	96,169	_	61,011	_	1,000	
Total receipts				_		_	8,500	_	96,169	_	61,011	_	210,123	
Disbursements: Personal services Supplies Other services and charges		- - -		- - -	- - -		- - -		- - -		- - -		- - -	
Debt service - principal and interest		-		-	-		-		-		-		-	
Capital outlay Other disbursements		45	6,17	- 79		_	5,85 <u>5</u>	_	79,954		2,070		211,779	
Total disbursements		45	6,17	79		_	5,855	_	79,954	_	2,070	_	211,779	
Excess (deficiency) of receipts over disbursements		(45)	(6,17	7 <u>9</u> )		_	2,645	_	16,215	_	58,941	_	(1,656)	
Cash and investments - ending	\$		\$	_	\$ 13,569	\$	24,355	\$	77,485	\$	98,744	\$	210,123	

	Audito Ineligib Deducti	le	Crawford County Sheriff's Transportation		Crawford County mergency Radio	Public Health Prepardness Base		CAGIT County Certified Shares 911  - \$ - \$  558,351			Totals		
Cash and investments - beginning	\$		\$ -	\$		\$ -	\$	<u>-</u>	\$ -	\$	6,726,175		
Receipts:													
Taxes		-	-		-	-		558,351	-		5,169,857		
Licenses and permits		-	-		-	-		-	-		49,427		
Intergovernmental		-	-		-	-	•	-	-		501,404		
Charges for services	•	1,587	53,760		-	-		-	-		1,322,150		
Fines and forfeits		-	-		-	-	•	-	-		129,942		
Other receipts					25,000	22,148	_	<u>-</u>	4,611		19,344,358		
Total receipts		1,587	53,760		25,000	22,148	<u> </u>	558,351	4,611		26,517,138		
Disbursements:													
Personal services		_	-		-	-		109.622	-		4.609.593		
Supplies		-	_		-	4,049	)	103,701	-		1,607,545		
Other services and charges		-	-		-	170	)	269,734	-		2,103,318		
Debt service - principal and interest		-	-		-	-		-	-		148,552		
Capital outlay		-	-		-	17,929	)	-	-		716,768		
Other disbursements					-		_	35,113	4,611	_	16,047,919		
Total disbursements			<del>-</del>			22,148	<u> </u>	518,170	4,611	_	25,233,695		
Excess (deficiency) of receipts over disbursements	,	1,587	53,760		25,000	_		40,181			1,283,443		
uisbuisements		1,007	55,760		25,000		-	40,101		_	1,203,443		
Cash and investments - ending	\$	1,587	\$ 53,760	\$	25,000	\$ -	<u>\$</u>	40,181	\$ -	\$	8,009,618		

## CRAWFORD COUNTY SCHEDULE OF LEASES AND DEBT December 31, 2013

Description of Debt			Ending Principal		Principal and Interest Due Within One	
Туре	Purpose	_	Balance		Year	
Governmental activities: General obligation bonds General obligation bonds	1997 TIF BONDS JAIL/COURTHOUSE	\$	600,000 1,144,000	\$	83,785 103,947	
Totals		\$	1,744,000	\$	187,732	

## CRAWFORD COUNTY SCHEDULE OF CAPITAL ASSETS December 31, 2013

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	Ending Balance		
Governmental activities:			
Land	\$	131,970	
Infrastructure		36,046,010	
Buildings		7,387,758	
Machinery, equipment, and vehicles		3,888,295	
Total capital assets	\$	47,454,033	

# SUPPLEMENTAL AUDIT OF FEDERAL AWARDS



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE

TO: THE OFFICIALS OF CRAWFORD COUNTY, INDIANA

## Report on Compliance for Each Major Federal Program

We have audited Crawford County's (County) compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2013. The County's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

## Opinion on Each Major Federal Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2013.

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE (Continued)

### **Other Matters**

This report replaces the previously issued Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance dated August 28, 2014. As discussed in Note 4 to the Schedule of Expenditures of Federal Awards, the Schedule of Expenditures of Federal Awards has been restated to correct a misstatement. This correction changed the determination of the major programs. The Economic Development Cluster was also audited as a major program due to the change.

## Report on Internal Control Over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Paul D. Joyce, CPA State Examiner

August 28, 2014, except for the Economic Development Cluster, as to which the date is June 4, 2015

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SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND ACCOMPANYING NOTES  The Schedule of Expenditures of Federal Awards and accompanying notes presented were approve the by management of the County. The schedule and notes are presented as intended by the County.	⁄ed
by management of the country. The concoder and notice are procented as interior by the country.	

## CRAWFORD COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended December 31, 2013

Federal Grantor Agency Cluster Title/Program Title/Project Title	Pass-Through Entity or Direct Grant	Federal CFDA Number	Pass-Through Entity (or Other) Identifying Number	Total Federal Awa Expended	
<u>Department of Commerce</u> ARRA - STATE BROADBAND DATA AND DEVELOPMENT GRANT PROGRAM IOT ARRA BROADBAND	IND OFFICE OF TECHNOLOGY	11.558	D20-3-8090	\$ 2 <u>,</u>	,000
Total - Department of Commerce				2,	,000
Department of Housing and Urban Development  CDBG - State-Administered CDBG Cluster  COMMUNITY DEVELOPMENT BLOCK GRANTS/STATE'S PROGRAM  AND NON-ENTITLEMENT GRANTS IN HAWAII  CF-11-206 BLUE RIVER WATER	IND OFFICE OF COMMUNITY AND RURAL AFFAIRS	14.228	CF-11-206	506,	,621
Total - CDBG - State-Administered CDBG Cluster				506,	,621
Total - Department of Housing and Urban Development				506,	,621
Department of Justice  JAG Program Cluster  EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM JOINT DRUG PROSECUTION 16.738  Total - JAG Program Cluster	IND CRIMINAL JUSTICE INSTITUTE	16.738	11-DJ-033		,344 ,344
CRIME VICTIM ASSISTANCE PROSECUTOR VOCA 16.575	IND CRIMINAL JUSTICE INSTITUTE	16.575	12VA1350	35,	,202
Total - Department of Justice				52,	,546
Department of Transportation Highway Planning and Construction Cluster HIGHWAY PLANNING AND CONSTRUCTION BRIDGE 75 BRIDGE 129 BRIDGE 80	IND DEPT OF TRANSPORATION	20.205	DES# 1173328 0901105 0800729	52,	,449 ,204 ,125
Total - Highway Planning and Construction Cluster				126,	,778
Total - Department of Transportation				126,	,778
Department of Health and Human Services PUBLIC HEALTH EMERGENCY PREPAREDNESS BIOTERRORISM PREPAREDNESS AND RESPONSE SUPPLEMENTAL GRANT	IND DEPT OF HEALTH	93.069	2U90TP517024-11 (BPRS# 112-75)	7,	,310
HOSPITAL PREPAREDNESS PROGRAM (HPP) AND PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP) ALIGNED COOPERATIVE AGREEMENTS BIOTERRORISM PREPAREDNESS AND RESPONSE SUPPLEMENTAL GRANT	IND DEPT OF HEALTH	93.074	1U90TP000521-01 (BPRS# 112-70)	14,	,839

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

# CRAWFORD COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended December 31, 2013 (Continued)

Federal Grantor Agency Cluster Title/Program Title/Project Title	Pass-Through Entity or Direct Grant	Federal CFDA Number	Pass-Through Entity (or Other) Identifying Number	Total Federal Awards Expended
Department of Health and Human Services (continued) CHILD SUPPORT ENFORCEMENT CIRCUIT COURT CLERK EXPENDITURES COUNTY PROSECUTOR EXPENDITURE (F) COUNTY PROSECUTOR EXPENDITURE (C) COUNTY COURT EXPENDITURES INDIRECT COSTS CLERK'S IV-D INCENTIVE PROSECUTOR'S IV-D INCENTIVE COUNTY GENERAL IV-D INCENTIVE Total - CHILD SUPPORT ENFORCEMENT	IND DEPT OF CHILD SERVICES	93.563 93.563 93.563 93.563 93.563 93.563 93.563	FY 2013 FY 2013 FY 2013 FY 2013 FY 2013 FY 2013 FY 2013 FY 2013	22,252 29,208 7,280 9,921 43,090 3,249 1,000
Total - Department of Health and Human Services				138,149
Department of Homeland Security DISASTER GRANTS - PUBLIC ASSISTANCE (PRESIDENTIALLY DECLARED DISASTERS) 1997 DISASTER	IND DEPT OF HOMELAND SECURITY	97.036	PA1997 PW53	1,729
EMERGENCY MANAGEMENT PERFORMANCE GRANTS COUNTY EMA	IND DEPT OF HOMELAND SECURITY	97.042	C44P-3-244B	15,177
Total - Department of Homeland Security				16,906
Department of Commerce  ECONOMIC DEVELOPMENT CLUSTER  ECONOMIC ADJUSTMENT ASSISTANCE  Crawford County RLF  Total - Department of Commerce	DIRECT GRANT	11.307		207,387 (A) 207,387
Total federal awards expended				\$ 1,050,387
The accompanying notes are an	integral part of the Schedule of Expenditures of Federal A	wards.		
(A) Calculation of Economic Adjustment Assistance Federal Expenditures: Balance of Outstanding Revolving Loan Funds (RLF) at 12/31/13 Revolving Loan Fund (RLF) Cash and Investment Balance at 12/31/13 Administrative expenses paid out of RLF income during year				
Total Calculation Basis Multiplied by Original Federal Share of Revolving Loan Funds (RLF)				
	Amount Reported in Schedule of Expenditures o	f Federal Awards		\$ 207,387

## CRAWFORD COUNTY NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### Note 1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the County and is presented in accordance with the cash and investment basis of accounting used in the preparation of the financial statement. Accordingly, the amount of federal awards expended is based on when the disbursement related to the award occurs except when the federal award is received on a reimbursement basis. In these instances the federal awards are considered expended when the reimbursement is received.

## Note 2. Subrecipients

Of the federal expenditures presented in the schedule, the County provided federal awards to sub-recipients as follows for the year ended December 31, 2013:

	Federal CFDA	
Program Title	Number	2013
Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii	14.228	\$ 506,621

### Note 3. Restatement - Economic Development Cluster

Subsequent to the issuance of the original audit report on August 28, 2014, it was determined that the amounts listed as expenditures on the SEFA were misstated due to the omission of the Economic Development Cluster. The following schedule presents the changes.

	For the Year Ended December 31, 2013				
	Original	Revised			
Program	Presentation	Revision	Expenditures		
Economic Development Cluster	\$ -	\$207,387	\$ 207,387		

## CRAWFORD COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

## Section I - Summary of Auditor's Results

Financial Statement:

Type of auditor's report issued:

Adverse as to GAAP;

Unmodified as to Regulatory Basis

Internal control over financial reporting:

Material weaknesses identified? yes

Significant deficiencies identified? none reported

Noncompliance material to financial statement noted? yes

Federal Awards:

Internal control over major programs:

Material weaknesses identified?

Significant deficiencies identified? none reported

Type of auditor's report issued on compliance for

major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?

Identification of Major Programs:

Name of Federal Program or Cluster

no

CDBG - State-Administered CDBG Cluster Economic Development Cluster

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee?

Section II - Financial Statement Findings

FINDING 2013-001 - INTERNAL CONTROLS OVER THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The County did not have a proper system of internal control in place to prevent, or detect and correct, errors on the Schedule of Expenditures of Federal Awards (SEFA). The County should have proper controls in place over the preparation of the SEFA to ensure accurate reporting of federal awards. Without a proper system of internal control in place that operates effectively, material misstatements of the SEFA could remain undetected.

# CRAWFORD COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

During the audit of the SEFA, we noted the following errors: (1) several federal grants were not reported and several grants were reported for the incorrect amount; and (2) pass-through agency, federal program titles, and pass-through entity (or other) identifying numbers were not always correct. Audit adjustments were proposed, accepted by the County, and made to the SEFA presented in this report. These adjustments resulted in a presentation of the SEFA that is materially correct in relation to the financial statement.

Governmental units should have internal controls in effect which provide reasonable assurance regarding the reliability of financial information and records, effectiveness and efficiency of operations, proper execution of management's objectives, and compliance with laws and regulations. Among other things, segregation of duties, safeguarding controls over cash and all other assets, and all forms of information processing are necessary for proper internal control.

Controls over the receipting, disbursing, recording, and accounting for the financial activities are necessary to avoid substantial risk of invalid transactions, inaccurate records and financial statements and incorrect decision making. (Accounting and Uniform Compliance Guidelines Manual for County Auditors of Indiana, Chapter 14)

OMB Circular A-133, Subpart C, section .300 states in part: "The auditee shall: . . . (d) Prepare appropriate financial statements, including the schedule of expenditures of Federal Awards in accordance with section.310."

OMB Circular A-133, Subpart C, section .310(b) states:

"Schedule of expenditures of Federal awards: The auditee shall also prepare a schedule of expenditures of Federal awards for the period covered by the auditee's financial statements. While not required, the auditee may choose to provide information requested by Federal awarding agencies and pass-through entities to make the schedule easier to use. For example, when a Federal program has multiple award years, the auditee may list the amount of Federal awards expended for each award year separately. At a minimum, the schedule shall:

- (1) List individual Federal programs by Federal agency. For Federal programs included in a cluster of programs, list individual Federal programs within a cluster of programs. For R&D, total Federal awards expended shall be shown either by individual award or by Federal agency and major subdivision within the Federal agency. For example, the National Institutes of Health is a major subdivision in the Department of Health and Human Services.
- (2) For Federal awards received as a subrecipient, the name of the pass-through entity and indentifying number assigned by the pass-through entity shall be included.
- (3) Provide the total Federal awards expended for each individual Federal program and the CFDA number or other identifying number when the CFDA information is not available.
- (4) Include notes that describe the significant accounting policies used in preparing the schedule.
- (5) To the extent practical, pass-through entities should identify in the schedule the total amount provided to subrecipients from each Federal program.

# CRAWFORD COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

(6) Include, in either the schedule or a note to the schedule, the value of the Federal awards expended in the form of non-cash assistance, the amount of insurance in effect during the year, and loans or loan guarantees outstanding at year end. While not required, it is preferable to present this information in the schedule."

### FINDING 2013-002 - INTERNAL CONTROLS OVER FINANCIAL TRANSACTIONS AND REPORTING

We noted several deficiencies in the internal control systems of the County Treasurer's and County Auditor's Offices related to financial transactions and reporting. The failure to establish and maintain internal controls enable material misstatements or irregularities to remain undetected. We believe the following deficiencies constitute material weaknesses:

- Preparing Financial Statement: Internal controls were not in place to detect that the financial statement for the County, as presented for audit, was materially incorrect. Errors noted include: (1) funds not included on the financial statement; and (2) some funds' receipts, disbursements, and/or the cash and investment balance were reported incorrectly. Audit adjustments were proposed, accepted by the County, and made to the financial statement presented in this report.
- 2. Reconcilements: Proper controls were not established between the County Treasurer's Office and the County Auditor's Office to accurately prepare reconcilements for any of the months during the audit period. While bank reconcilements were attempted, they were not done in a timely manner. The County Auditor's fund ledger balance reflected on the County Treasurer's Cash Book indicated \$4,252 more than the actual balance on the County Auditor's fund ledger. There were numerous posting errors on both the Treasurer's Cash Book and the County Auditor's ledger that were not corrected or not corrected timely. As of December 31, 2013, the difference between the adjusted bank balance and the adjusted financial statement balance indicated cash necessary to balance of \$13,665, which was determined to be immaterial.

Governmental units should have internal controls in effect which provide reasonable assurance regarding the reliability of financial information and records, effectiveness and efficiency of operations, proper execution of management's objectives, and compliance with laws and regulations. Among other things, segregation of duties, safeguarding controls over cash and all other assets, and all forms of information processing are necessary for proper internal control.

Controls over the receipting, disbursing, recording, and accounting for the financial activities are necessary to avoid substantial risk of invalid transactions, inaccurate records and financial statements and incorrect decision making. (Accounting and Uniform Compliance Guidelines Manual for County Auditors of Indiana, Chapter 1)

Indiana Code 5-13-6-1(e) states: "All local investment officers shall reconcile at least monthly the balance of public funds, as disclosed by the records of the local officers, with the balance statements provided by the respective depositories."

## Section III - Federal Award Findings and Questioned Costs

No matters are reportable.

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AUDITEE PREPARED DOCUMENT
AUDITEE PREPARED DOCUMENT  The subsequent document was provided by management of the County. The document is presented as intended by the County.
The subsequent document was provided by management of the County. The document is presented
The subsequent document was provided by management of the County. The document is presented
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# CRAWFORD COUNTY AUDITOR 715 JUDICIAL PLAZA DRIVE ENGLISH, IN. 47118 P.O. BOX 316 (812)338-2601) FAX (812)338-3506

June 4, 2015

ATTN: CORRECTIVE ACTION PLAN

FINDING 2013-001- INTERNAL CONTROL OVER FEDERAL GRANTS AND REPORTING

AUDITEE CONTACT PERSON: CHRISTIAN HOWELL, CRAWFORD COUNTY AUDITOR.

TO WHOM IT MAY CONCERN:,

CORRECTIVE ACTION PLAN HAS BEEN PUT INTO PLACE AS OF 06/04/15.

- UPON FINDINGS AND CORRECTIONS FROM STATE BOARD OF ACCOUNTS, OUR OFFICE HAS BEGUN KEEPING FOLDERS FOR ALL GRANTS. THESE FOLDERS INCLUDE COPIES OF CLAIMS PAID, RECEIPTS, AND OTHER GRANT INFORMATION AVAILABLE SUCH AS DES #, TITLES, ETC.
- OUR OFFICE ALSO RECEIVED INFORMATION AND REFERENCES FROM STATE BOARD OF ACCOUNTS TO MAKE THE GRANT FUNDING IDENTIFICATION EASIER.
- 3. BEGINNING NEXT YEAR, AFTER THE SCHEDULE OF EXPENDITURES AND FEDERAL AWARDS ARE PREPARED IN THE GATEWAY SYSTEM, PRIOR TO SUBMISSION, I WILL GIVE A COPY TO THE VARIOUS DEPARTMENT HEADS WHO ROUTINELY RECEIVE GRANTS FOR THEM TO REVIEW TO MAKE SURE ALL GRANTS ARE INCLUDED AND THAT THE INFORMATION IS CORRECT.

IF YOU HAVE ANY FUTHER QUESTIONS REGARDING THIS ISSUE, PLEASE FEEL FREE TO CONTACT ME AT (812)-338-2601.

Christian Hourel

CHRISTIAN HOWELL

CRAWFORD COUNTY AUDITOR

# CRAWFORD COUNTY TREASURER'S OFFICE 715 JUDICIAL PLAZA DRIVE ENGLISH IN 47118 KELLI SLAUGHTERBACK, TREASURER VIRGINIA MCLAIN, 1<sup>ST</sup> DEPUTY 812-338-2651

612-336-2051 FAX 812-338-3760

AUGUST 25, 2014

ATTN: CORRECTIVE ACTION PLAN

FINDING 2013-002 - INTERNAL CONTROLS OVER FINANCIAL TRANSACTIONS AND REPORTING

AUDITEE CONTACT PERSONS: KELLI SLAUGHTERBACK, TREASURER RICKI HAWKINS, AUDITOR

To Whom It May Concern,

Corrective action has been put in place and as of 7-31-14 all funds, bank and cash book reconcilements were in balance according to corrections suggested by State Board of Accounts. We plan to continue conducting timely reconcilements of the auditor's ledger, bank, and cash book on a monthly basis, correct errors as soon as they are discovered, and have stricter internal controls in both the Auditor's office and Treasurer's office. We have spoken with our support person at our Financial software company Harris, who has thoroughly explained how to handle issues such as voids on software and cash book to avoid any errors. All past errors have been addressed and adjustments have been made while SBOA was here examining our books.

If you have any further questions regarding this issue please feel free to contact me at 812-

338-2651.

Kelli R. Slaughterback, Treasurer

Ricki L. Hawkins, Auditor

OTHER REPORT	
In addition to this report, a Supplemental Compliance Report has been issued for the County. report can be found on the Indiana State Board of Accounts' website: <a href="http://www.in.gov/sboa/">http://www.in.gov/sboa/</a> .	That