# STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENT AND FEDERAL SINGLE AUDIT REPORT OF

LAPORTE MUNICIPAL AIRPORT AUTHORITY LAPORTE COUNTY, INDIANA

January 1, 2012 to December 31, 2013





#### TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Schedule of Officials	2
Independent Auditor's Report	3-5
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statement Performed in Accordance With Government Auditing Standards	6-7
Financial Statement and Accompanying Notes: Statement of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis Notes to Financial Statement	
Supplementary Information - Unaudited: Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis Schedule of Payables and Receivables Schedule of Leases and Debt Schedule of Capital Assets	20 21
Supplemental Audit of Federal Awards: Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance	31 32
Auditee Prepared Document: Corrective Action Plan	36
Other Report	37

#### SCHEDULE OF OFFICIALS

Office	<u>Official</u>	<u>Term</u>
Airport Authority Manager	Barry Aftowski	01-01-12 to 12-31-14
Airport Authority Treasurer	James Shearin	01-01-12 to 12-31-14
Mayor	Blair Milo	01-01-12 to 12-31-15
President of the Airport Authority Board	Edward Volk	01-01-12 to 12-31-14



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

#### INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF THE LAPORTE MUNICIPAL AIRPORT AUTHORITY, LAPORTE COUNTY, INDIANA

#### Report on the Financial Statement

We have audited the accompanying financial statement of the LaPorte Municipal Airport Authority (Airport Authority), which comprises the financial position and results of operations for the period of January 1, 2012 to December 31, 2013, and the related notes to the financial statement.

#### Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of a financial statement that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Airport Authority's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Airport Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# INDEPENDENT AUDITOR'S REPORT (Continued)

#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 of the financial statement, the Airport Authority prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the Airport Authority for the period of January 1, 2012 to December 31, 2013.

#### Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the Airport Authority for the period of January 1, 2012 to December 31, 2013, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated July 1, 2014, on our consideration of the Airport Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Airport Authority's internal control over financial reporting and compliance.

#### Accompanying Information

#### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the Airport Authority's financial statement. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the *U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the financial statement taken as a whole.

# INDEPENDENT AUDITOR'S REPORT (Continued)

Our audit was conducted for the purpose of forming an opinion on the Airport Authority's financial statement. The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the auditing procedures applied by us in the audit of the financial statement and, accordingly, we express no opinion on them.

Paul D. Joyce, CPA State Examiner

July 1, 2014



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

TO: THE OFFICIALS OF THE LAPORTE MUNICIPAL AIRPORT AUTHORITY, LAPORTE COUNTY, INDIANA

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statement of the LaPorte Municipal Airport Authority (Airport Authority), which comprises the financial position and results of operations for the period of January 1, 2012 to December 31, 2013, and the related notes to the financial statement, and have issued our report thereon dated July 1, 2014, wherein we noted the Airport Authority followed accounting practices the Indiana State Board of Accounts prescribes rather than accounting principles generally accepted in the United States of America.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statement, we considered the Airport Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the Airport Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Airport Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (Continued)

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Airport Authority's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Airport Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Airport Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Paul D. Joyce, CPA State Examiner

July 1, 2014

FINANCIAL STATEMENT AND ACCOMPANYING NOTES
The financial statement and accompanying notes were approved by management of the Airport Authority. The financial statement and notes are presented as intended by the Airport Authority.

# LAPORTE MUNICIPAL AIRPORT AUTHORITY STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES REGULATORY BASIS

For the Years Ended December 31, 2012 and 2013

Fund	Inv	Cash and vestments		Receipts	<u>D</u>	isbursements	 Cash and Investments 12-31-12	 Receipts	_Dis	bursements	 Cash and nvestments 12-31-13
General Fund Cumulative Building Fund Debt Service Fund FAIP Fund Fuel Fund Bond Proceeds Fund Bond Interest Fund	\$	206,732 503,072 (58,253) 14,490 56,041	·	291,124 17,534 150,088 130,833 217,993	\$	348,692 243,001 134,577 130,816 237,027	\$ 149,164 277,605 (42,742) 14,507 37,007	\$ 409,919 126,805 662 525,729 211,936 1,370,000 158,392	\$	369,332 138,339 138,641 537,845 230,952 219,699 17,017	\$ 189,751 266,071 (180,721) 2,391 17,991 1,150,301 141,375
Totals	\$	722,082	\$	807,572	\$	1,094,113	\$ 435,541	\$ 2,803,443	\$	1,651,825	\$ 1,587,159

The notes to the financial statement are an integral part of this statement.

## LAPORTE MUNICIPAL AIRPORT AUTHORITY NOTES TO FINANCIAL STATEMENT

#### Note 1. Summary of Significant Accounting Policies

#### A. Reporting Entity

The LaPorte Municipal Airport Authority (Airport Authority) was established under the laws of the State of Indiana. The Airport Authority operates under an appointed governing board.

The accompanying financial statement presents the financial information for the Airport Authority.

#### B. Basis of Accounting

The financial statement is reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

#### C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

#### D. Receipts

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Airport Authority.

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state, local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services which can include, but are not limited to the following: sale of fuel and fees.

#### LAPORTE MUNICIPAL AIRPORT AUTHORITY NOTES TO FINANCIAL STATEMENT (Continued)

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

#### E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies which include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service principal and interest which include fixed obligations resulting from financial transactions previously entered into by the Airport Authority. It includes all expenditures for the reduction of the principal and interest of the Airport Authority's general obligation indebtedness.

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

#### F. Interfund Transfers

The Airport Authority may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

#### G. Fund Accounting

Separate funds are established, maintained, and reported by the Airport Authority. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Airport Authority. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds

#### LAPORTE MUNICIPAL AIRPORT AUTHORITY NOTES TO FINANCIAL STATEMENT (Continued)

are used to account for assets held by the Airport Authority in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

#### Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Airport Authority submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

#### Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Airport Authority in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

#### Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Airport Authority to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

#### Note 5. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public

#### LAPORTE MUNICIPAL AIRPORT AUTHORITY NOTES TO FINANCIAL STATEMENT (Continued)

Retirement System (INPRS) Board, most requirements of the system, and give the Airport Authority the authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System 1 North Capitol Street, Suite 001 Indianapolis, IN 46204 Ph. (888) 526-1687

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

#### Note 6. Subsequent Events

Reassessment and Property Taxes

In 2014, LaPorte County will complete the settlement to local units of government for the 2012 payable 2013 property tax bills. These and prior year delays and uncertainties have resulted in lower than budgeted property tax collection rates throughout the County. Provisional bills were issued for several prior years. It is undeterminable how much property tax collections the Airport Authority will receive once all past year taxes have been calculated and collected.

#### SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the Airport Authority's Annual Report information can be found on the Gateway website: https://gateway.ifionline.org/.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Annual Report of the Airport Authority which is referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The supplementary information presented was approved by management of the Airport Authority. It is presented as intended by the Airport Authority.

# LAPORTE MUNICIPAL AIRPORT AUTHORITY COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES - REGULATORY BASIS For the Year Ended December 31, 2012

	General Fund		Cumulative Building Fund	_	Debt Service Fund	FAIP Fund	 Fuel Fund	Bond Proceed Fund	s		Bond Interest Fund		ך	Γotals
Cash and investments - beginning	\$ 206,	732 \$	503,072	\$	(58,253)	\$ 14,490	\$ 56,041	\$		\$		<u>.                                    </u>	\$	722,082
Receipts:														
Taxes	113,	303	13,734		128,618	-	-		-		-			255,655
Intergovernmental	65,		3,800		10,130	130,815	-		-		-			209,781
Charges for services	94,	936	-		-	-	217,993		-		-			312,929
Other receipts	17,	349	<u> </u>		11,340	18	 <u> </u>					<u> </u>		29,207
Total receipts	291,	124	17,534		150,088	130,833	 217,993				-	<u> </u>		807,572
Disbursements:														
Personal services	202,	298	-		-	-	-		-		-			202,298
Supplies	12,		-		-	-	-		-		-			12,533
Other services and charges	101,	374	-		8,525	-	-		-		-			110,399
Debt service - principal and interest		-	-		126,052	-	-		-		_			126,052
Capital outlay	31,	987	243,001		-	130,816	-		-		-			405,804
Other disbursements					<u> </u>		 237,027			_		<u> </u>		237,027
Total disbursements	348,	<u> </u>	243,001		134,577	130,816	 237,027					<u>.</u> .		1,094,113
Excess (deficiency) of receipts over														
disbursements	(57,	568)	(225,467)		15,511	17	 (19,034)				-			(286,541)
Cash and investments - ending	\$ 149,	164 \$	277,605	\$	(42,742)	\$ 14,507	\$ 37,007	\$		\$		. <u>{</u>	\$	435,541

### -19-

# LAPORTE MUNICIPAL AIRPORT AUTHORITY COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES - REGULATORY BASIS For the Year Ended December 31, 2013

	General Fund	Cumulative Building Fund	Debt Service Fund	FAIP Fund	Fuel Fund	Bond Proceeds Fund	Bond Interest Fund	Totals
Cash and investments - beginning	\$ 149,164	\$ 277,605	\$ (42,742)	\$ 14,507	\$ 37,007	\$ -	\$ -	\$ 435,541
Receipts:								
Taxes	184,412	126,474	-	-	-	-	-	310,886
Intergovernmental	91,364	331	662	525,717	-	-	-	618,074
Charges for services	80,461	-	-	-	211,936	-	-	292,397
Other receipts	53,682			12		1,370,000	158,392	1,582,086
Total receipts	409,919	126,805	662	525,729	211,936	1,370,000	158,392	2,803,443
Disbursements:								
Personal services	195,123	-	-	-	-	_	-	195,123
Supplies	11,039	-	-	-	-	-	-	11,039
Other services and charges	136,600	-	14,341	-	-	40,579	-	191,520
Debt service - principal and interest	-	-	124,300	-	-	-	17,017	141,317
Capital outlay	26,570	138,339	-	537,845	-	20,728	-	723,482
Other disbursements					230,952	158,392		389,344
Total disbursements	369,332	138,339	138,641	537,845	230,952	219,699	17,017	1,651,825
Excess (deficiency) of receipts over								
disbursements	40,587	(11,534)	(137,979)	(12,116)	(19,016)	1,150,301	141,375	1,151,618
Cash and investments - ending	\$ 189,751	\$ 266,071	\$ (180,721)	\$ 2,391	\$ 17,991	\$ 1,150,301	\$ 141,375	\$ 1,587,159

### -20

#### LAPORTE MUNICIPAL AIRPORT AUTHORITY SCHEDULE OF PAYABLES AND RECEIVABLES December 31, 2013

Government or Enterprise	ccounts Payable	 Accounts Receivable
Governmental activities: LaPorte Municipal Airport	\$ 27,772	\$ 30,303

#### LAPORTE MUNICIPAL AIRPORT AUTHORITY SCHEDULE OF LEASES AND DEBT December 31, 2013

Descriptio	on of Debt	Ending Principal	In	incipal and terest Due /ithin One
Туре	Purpose	 Balance		Year
Governmental activities: General obligation bonds 2013 General obligation bonds	Improvements Improvements	\$ 350,000 1,370,000	\$	122,000 47,125
Totals		\$ 1,720,000	\$	169,125

### -23

#### LAPORTE MUNICIPAL AIRPORT AUTHORITY SCHEDULE OF CAPITAL ASSETS December 31, 2013

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	 Ending Balance
Governmental activities:	
Land	\$ 796,295
Buildings	2,227,645
Improvements other than buildings	5,450,634
Machinery, equipment, and vehicles	948,907
Construction in progress	7,225
Total capital assets	\$ 9,430,706

# SUPPLEMENTAL AUDIT OF FEDERAL AWARDS



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE

TO: THE OFFICIALS OF THE LAPORTE MUNICIPAL AIRPORT AUTHORITY, LAPORTE COUNTY, INDIANA

#### Report on Compliance for Each Major Federal Program

We have audited the LaPorte Municipal Airport Authority's (Airport Authority) compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on its major federal program for the period of January 1, 2012 to December 31, 2013. The Airport Authority's major federal program is identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the Airport Authority's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the major federal program occurred. An audit includes examining, on a test basis, evidence about the Airport Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the Airport Authority's compliance.

#### Opinion on Major Federal Program

In our opinion, the Airport Authority complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the period of January 1, 2012 to December 31, 2013.

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE (Continued)

#### Report on Internal Control Over Compliance

Management of the Airport Authority is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Airport Authority's internal control over compliance with the types of requirements that could have a direct and material effect on its major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Airport Authority's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as item 2013-001 to be material weaknesses.

The Airport Authority's response to the internal control over compliance finding identified in our audit is described in the accompanying Corrective Action Plan. The Airport Authority's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Paul D. Joyce, CPA State Examiner

July 1, 2014

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND ACCOMPANYING NOTE
The Schedule of Expenditures of Federal Awards and accompanying note presented were approved by management of the Airport Authority. The schedule and note are presented as intended by the Airport Authority.

#### LAPORTE MUNICIPAL AIRPORT AUTHORITY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Years Ended December 31, 2012 and 2013

Federal Grantor Agency Cluster Title/Program Title/Project Title	Pass-Through Entity or Direct Grant	Federal CFDA Number	Pass-Through Entity (or Other) Identifying Number	Е	Total eral Awards expended 12-31-12	Fe	Total ederal Awards Expended 12-31-13
<u>Department of Transportation</u> Airport Improvement Program Airport Layout Plan	Direct grant	20.106	3-18-0047-16	\$	100,793	\$	14,768
Airport Improvement Program Runway Lighting Project	Direct grant	20.106	3-18-0047-20		30,022		510,949
Total federal awards expended				\$	130,815	\$	525,717

The accompanying note is an integral part of the Schedule of Expenditures of Federal Awards.

# LAPORTE MUNICIPAL AIRPORT AUTHORITY NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the Airport Authority and is presented in accordance with the cash and investment basis of accounting used in the preparation of the financial statement. Accordingly, the amount of federal awards expended is based on when the disbursement related to the award occurs except when the federal award is received on a reimbursement basis. In these instances the federal awards are considered expended when the reimbursement is received.

Circular A-133 requires an annual audit of nonfederal entities expending a total amount of federal awards equal to or in excess of \$500,000 in any fiscal year unless by constitution or statute a less frequent audit is required. In accordance with Indiana Code (IC 5-11-1 et seq.), audits of airport authorities shall be conducted biennially. Such audits shall include both years within the biennial period.

## LAPORTE MUNICIPAL AIRPORT AUTHORITY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

#### Section I - Summary of Auditor's Results

Financial Statement:

Type of auditor's report issued:

Adverse as to GAAP;

Unmodified as to Regulatory Basis

Internal control over financial reporting:

Material weaknesses identified? no

Significant deficiencies identified? none reported

Noncompliance material to financial statement noted? no

Federal Awards:

Internal control over major program:

Material weaknesses identified?

Significant deficiencies identified? none reported

Type of auditor's report issued on compliance for

major program: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?

Identification of Major Program:

CFDA
Number Name of Federal Program or Cluster

20.106 Airport Improvement Program

Dollar threshold used to distinguish between Type A and Type B programs: \$ 300,000

Auditee qualified as low-risk auditee? no

#### Section II - Financial Statement Findings

No matters are reportable.

#### LAPORTE MUNICIPAL AIRPORT AUTHORITY SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

#### Section III - Federal Award Findings and Questioned Costs

### FINDING 2013-001 - INTERNAL CONTROLS OVER COMPLIANCE REQUIREMENTS THAT HAVE A DIRECT AND MATERIAL EFFECT TO AIRPORT IMPROVEMENT PROGRAM

Federal Agency: Department of Transportation Federal Program: Airport Improvement Program

CFDA Number: 20.106

Federal Award Number and Year (or Other Identifying Number): 3-18-0047-16 & 3-18-0047-20

Management of the Airport Authority has not established an effective internal control system, which would include segregation of duties, related to the grant agreement and all of the compliance requirements that have a direct and material effect to the program. This includes the following compliance requirements: Activities Allowed, Allowable Costs, Cash Management, Davis-Bacon, and Reporting. The failure to establish an effective internal control system places the airport at risk of noncompliance with the grant agreement and the compliance requirements. A lack of segregation of duties within an internal control system could also allow noncompliance with compliance requirements and allow the misuse and mismanagement of federal funds and assets by not having proper oversight, reviews, and approvals over the activities of the program.

The Airport Authority hired a consultant to administer all aspects of the program. Officials relied upon the grant administrator to ensure compliance with the requirements that have a direct and material effect on the program. An oversight or review process has not been established to verify that the grant administrator ensured compliance with all applicable requirements.

An internal control system, including segregation of duties, should be designed and operate effectively to provide reasonable assurance that material noncompliance with the grant agreement, or a type of compliance requirement of a federal program will be prevented, detected and corrected, on a timely basis. In order to have an effective internal control system, it is important to have proper segregation of duties. This is accomplished by making sure proper oversight, reviews, and approvals take place and to have a separation of functions over certain activities related to the program. The fundamental premise of segregation of duties is that an individual or small group of individuals should not be in a position to initiate, approve, undertake, and review the same activity.

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs."

The failure to establish internal controls could enable material noncompliance to go undetected. Noncompliance of the grant agreement or the compliance requirements that have a direct and material effect to the program could result in the loss of federal funds to the Airport Authority.

We recommended that the Airport Authority's management establish controls, including segregation of duties, related to the grant agreement and all compliance requirements that have a direct and material effect on the program.

AUDITEE PREPARED DOCUMENT		
AL	JDITEE PREPARED DOCUMENT	
The subsequent document w presented as intended by the Airport		irport Authority. The document is
		irport Authority. The document is
		irport Authority. The document is
		irport Authority. The document is
		irport Authority. The document is
		irport Authority. The document is

#### LA PORTE MUNICIPAL AIRPORT

2341 ST. RD. 39 S. LA PORTE, INDIANA 46350 (219) 324-3393

#### CORRECTIVE ACTION PLAN

FINDING 2013-001 – Internal Controls Over Compliance Requirements that have a Direct and Material Effect to the Airport Improvement Program.

Federal Agency:

Department of Transportation
Airport Improvement Program

Federal Program: CFDA Number:

20.106

Federal Award Number: 3-18-0047-16 & 3-18-0047-20

Contact Person Responsible for Corrective Action: Edward Volk

Contact Phone Number: (219) 362-1577

Description of Corrective Action Plan:

The Board of the La Porte Municipal Airport Authority (Authority) has Internal control procedures in place to safeguard the assets and funds of the Authority.

Due to the Authority's limited staff size and fiscal limitations, it is not cost effective to hire a qualified person or consultant to monitor and oversee the firm engaged by the Authority which administers the grants received by the Authority. The Board and Management actively work with the grant administrator, and will continue to do so to comply with grant requirements.

Due to fiscal restraints, no other action will be implemented.

Anticipated Completion Date:

The La Porte Municipal Airport Authority has determined the above action to be effective as of the Date of this correspondence.

James M. Shearin

Treasurer

(-24-14
(Date)

#### OTHER REPORT

In addition to this report, a Supplemental Compliance Report has been issued for the Airport Authority. That report can be found on the Indiana State Board of Accounts' website: <a href="http://www.in.gov/sboa/">http://www.in.gov/sboa/</a>.