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STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENT AND FEDERAL SINGLE AUDIT REPORT OF

METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP PORTER COUNTY, INDIANA

July 1, 2011 to June 30, 2013





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SCHEDULE OF OFFICIALS

Office	Official	Term
Treasurer	Beverly J. Hindes	07-01-11 to 06-30-14
Superintendent of Schools	George H. Letz	07-01-11 to 06-30-14
President of the School Board	David Molchan	07-01-11 to 06-30-14



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INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF THE METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP, PORTER COUNTY, INDIANA

Report on the Financial Statement

We have audited the accompanying financial statement of the Metropolitan School District of Boone Township (School Corporation), which comprises the financial position and results of operations for the period of July 1, 2011 to June 30, 2013, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of a financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School Corporation's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School Corporation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITOR'S REPORT (Continued)

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 of the financial statement, the School Corporation prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the School Corporation for the period of July 1, 2011 to June 30, 2013.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the School Corporation for the period of July 1, 2011 to June 30, 2013, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated May 29, 2014, on our consideration of the School Corporation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School Corporation's internal control over financial reporting and compliance.

Accompanying Information

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the School Corporation's financial statement. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the *U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other additional statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the financial statement taken as a whole.

INDEPENDENT AUDITOR'S REPORT (Continued)

Our audit was conducted for the purpose of forming an opinion on the School Corporation's financial statement. The Combining Schedules of Receipts, Disbursements, Other Financing Sources (Uses), and Cash and Investment Balances - Regulatory Basis and Schedule of Leases and Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the auditing procedures applied by us in the audit of the financial statement and, accordingly, we express no opinion on them.

Paul D. Jogre Paul D. Joyce, CPA

State Examiner

May 29, 2014



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

TO: THE OFFICIALS OF THE METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP, PORTER COUNTY, INDIANA

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statement of the Metropolitan School District of Boone Township (School Corporation), which comprises the financial position and results of operations for the period of July 1, 2011 to June 30, 2013, and the related notes to the financial statement, and have issued our report thereon dated May 29, 2014, wherein we noted the School Corporation followed accounting practices the Indiana State Board of Accounts prescribes rather than accounting principles generally accepted in the United States of America.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statement, we considered the School Corporation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the School Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the School Corporation's internal control.

Our consideration of the internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings and Questioned Costs as item 2013-001 to be a material weakness.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (Continued)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School Corporation's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Metropolitan School District of Boone Township's Response to Findings

The School Corporation's response to the findings identified in our audit is described in the accompanying Corrective Action Plan. The School Corporation's response was not subjected to the auditing procedures applied in the audit of the financial statement and, accordingly, we express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School Corporation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School Corporation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Paul D. Joyce Paul D. Joyce, CPA State Examiner

May 29, 2014

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FINANCIAL STATEMENT

The financial statement and accompanying notes were approved by management of the School Corporation. The financial statement and notes are presented as intended by the School Corporation.

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		Cash and Investments 07-01-11	Receipts	Disbursements	Other Financing Sources (Uses)	Cash and Investments 06-30-12	Receipts	Disbursements	Other Financing Sources (Uses)	Cash and Investments 06-30-13
	General	\$ 225,688			\$ 229,224				\$ 46,450	\$ (427,396)
	Debt Service	2,256,924	3,875,993	3,799,385	-	2,333,532	3,835,912	3,968,774	-	2,200,670
	Retirement/Severance Bond Debt Service	131,151	211,616	198,566	-	144,201	165,520	193,004	-	116,717
	Capital Projects	729,714	844,214	1,044,321	8,131	537,738	856,365	768,321	(93,897)	531,885
	School Transportation	422,289	618,930	587,220	81,058	535,057	642,495	649,884	6,450	534,118
	School Bus Replacement	203,317	118,140	244,449	-	77,008	87,267	-	(75,000)	89,275
	Rainy Day	271,400	-	-	-	271,400	-	401,402	280,000	149,998
	Elem/MS Renovation Project	9,738	-	-	285	10,023	-	10,023	-	-
	Bond Issue 2011 Technology	-	-	4,486	3,707	(779)	-	-	779	-
	School Lunch	12,987	405,262	424,593	21,553	15,209	452,451	424,879	21,949	64,730
	Textbook Rental	130,968	306,968	331,865	-	106,071	259,998	204,239	-	161,830
	Educational License Plates	7,510	150	-	-	7,660	94	-	-	7,754
	SAFE School Haven	26	-	-	(26)	-	-	-	-	-
	Early Intervention Grant	2,000	-	-	- (20)	2,000	-	-	-	2,000
	Reading Recovery School Intervention and Career Counseling	39	7,500	7,500	(39)	-	-	-	-	-
	BP Fabric of America Fund	- 341	500	591	-	- 250	- 600	- 529	-	- 321
<u> </u>	Miscellaneous Programs (2900)	2	500	591	(2)	250	000	529	-	321
<u> </u>	Target Field Trip	2	700	2.695	(2)	(1,995)	700	2.749	4,522	478
•	High Ability	7,489	28,500	22,382	_	13,607	28,763	18,473	4,522	23,897
	Education Technology / Common School	(1,380)	130,897	141,526	-	(12,009)	163,836	144,542	-	7,285
	Non-English Speaking Programs P.L. 273-1999	(1,300)	130,897	141,520		322	100,000			322
	School Technology / State Connectivity	2,756	6,000	_		8,756	6,141	_		14,897
	Miscellaneous Programs (3900)	2,342	0,000	55	-	2,287	3,800	1,440	-	4,647
	Bond Issue 2012	2,012	-	-	-	2,207	-	24,984	24,984	-
	Senator David Ford Technology & Learning Grant	-	-	-	-	-	30,000	15,385	_ 1,001	14,615
	Title 2008-2009	(201)	-	-	-	(201)		-	-	(201)
	Title 2010-2011	(1,019)	6,600	5,581	-	-	-	-	-	-
	Title I 2011-2012	-	62,575	66,040	-	(3,465)	11,324	7,859	-	-
	Title I 2012-2013	-	-	-	-	-	54,303	80,502	-	(26,199)
	Title V 2006-2007	13	-	-	(13)	-	-	-	-	-
	Title V 2007-2008	18	-	-	(18)	-	-	-	-	-
	Improving Teaching Quality, No Child Left, Title II, Part A	(920)	29,281	29,659	-	(1,298)	41,665	43,315	-	(2,948)
	Title III, Language Instruction	127	-	-	-	127	-	-	-	127
	Title I - Grants to LEAs	(839)	1,744	-	-	905	-	-	-	905
	Special Education - Part B	(8,254)	15,741	993	-	6,494	-	-	-	6,494
	Education Jobs	-	213,358	-	(213,358)	-	4,356	-	(4,356)	-
	Payroll Clearing Account	35,957	1,571,089	1,563,122	-	43,924	1,579,882	1,588,886	-	34,920
	Prepaid Food	7,356	245,987	247,266	-	6,077	240,497	240,070	-	6,504
	Fringe Benefit Clearing Fund	14	1,376	1,376		14	1,443	1,443		14
	Totals	\$ 4,447,738	\$ 15,219,235	\$ 16,163,569	\$ 130,502	\$ 3,633,906 \$	15,217,994	\$ 15,546,122	\$ 211,881	\$ 3,517,659

The notes to the financial statement are an integral part of this statement.

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

School Corporation, as used herein, shall include, but is not limited to, school townships, school towns, school cities, consolidated school corporations, joint schools, metropolitan school districts, township school districts, county schools, united schools, school districts, cooperatives, educational service centers, community schools, community school corporations, and charter schools.

The School Corporation was established under the laws of the State of Indiana. The School Corporation operates under a Board of School Trustees form of government and provides educational services.

The accompanying financial statement presents the financial information for the School Corporation.

B. Basis of Accounting

The financial statement is reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Local sources which include taxes, revenue from local governmental units other than school corporations, transfer tuition, transportation fees, investment income, food services, School Corporation activities, revenue from community services activities, and other revenue from local sources.

Intermediate sources which include distributions from the County for fees collected for or on behalf of the School Corporation including educational license plate fees, congressional interest, riverboat distributions, and other similar fees.

State sources include distributions from the State of Indiana and are to be used by the School Corporation for various purposes. Included in state sources are unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

Federal sources include distributions from the federal government and are to be used by the School Corporation for various purposes. Included in federal sources are unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

Temporary loans which include money received from a loan obtained to pay current expenses prior to the receipt of revenue from taxes levied for that purpose. These loans, sometimes designated tax anticipation warrants, must be repaid from the next semiannual distribution of local property taxes levied for such fund.

Other receipts which include amounts received from various sources which include return of petty cash, return of cash change, insurance claims for losses, sale of securities, and other receipts not listed in another category above.

E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Instruction which includes outflows for regular programs, special programs, adult and continuing education programs, summer school programs, enrichment programs, remediation, and payments to other governmental units.

Support services which include outflows for support services related to students, instruction, general administration, and school administration. It also includes outflows for central services, operation and maintenance of plant services, and student transportation.

Noninstructional services which include outflows for food service operations and community service operations.

Facilities acquisition and construction which includes outflows for the acquisition, development, construction, and improvement of new and existing facilities.

Nonprogrammed charges which include outflows for donations to foundations, securities purchased, indirect costs, scholarships, and self-insurance payments.

Debt services which include fixed obligations resulting from financial transactions previously entered into by the School Corporation. It includes all expenditures for the reduction of the principal and interest of the School Corporation's general obligation indebtedness.

F. Other Financing Sources and Uses

Other financing sources and uses are presented in the aggregate on the face of the financial statement. The aggregate other financing sources and uses include the following:

Sale of capital assets which includes money received when land, buildings, or equipment owned by the School Corporation is sold.

Transfers in which includes money received by one fund as a result of transferring money from another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

Transfers out which includes money paid by one fund to another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

G. Fund Accounting

Separate funds are established, maintained, and reported by the School Corporation. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the School Corporation. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the School Corporation in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the School Corporation submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the School Corporation in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the School Corporation to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 5. Risk Management

The School Corporation may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the School Corporation to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

Note 6. Pension Plans

A. Public Employees' Retirement Fund

Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the School Corporation authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System 1 North Capitol Street, Suite 001 Indianapolis, IN 46204 Ph. (888) 526-1687

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

B. Teachers' Retirement Fund

Plan Description

The Indiana Teachers' Retirement Fund (TRF) is a defined benefit pension plan. TRF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and gives the School Corporation authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The School Corporation may elect to make the contributions on behalf of the member.

INPRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRF plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System 1 North Capitol Street, Suite 001 Indianapolis, IN 46204 Ph. (888) 286-3544

Funding Policy and Annual Pension Cost

The School Corporation contributes the employer's share to TRF for certified employees employed under a federally funded program and all the certified employees hired after July 1, 1995. The School Corporation currently receives partial funding, through the school funding formula, from the State of Indiana for this contribution. The employer's share of contributions for certified personnel who are not employed under a federally funded program and were hired before July 1, 1995, is considered to be an obligation of, and is paid by, the State of Indiana.

Note 7. Cash Balance Deficits

The financial statement contains funds with deficits in cash. Some are the result of funds being set up for reimbursable grants. The reimbursements for grant expenditures made by the School Corporation were not received by June 30, 2012 or 2013.

Note 8. Restatement

For the year ended June 30, 2012, certain changes have been made to the beginning balance of the financial statement to more appropriately reflect financial activity of the School Corporation. The following schedule presents a summary of the restated beginning balance.

Fund Name	 ce as of 30, 2011	 or Period justment	Balance as of July 1, 2011		
Payroll Clearing Account Prepaid Food Fringe Benefit Clearing Fund	\$ - - -	\$ 35,957 7,356 14	\$	35,957 7,356 14	

Note 9. Holding Corporation

The School Corporation has entered into a capital lease with Boone Township School Building Corporation (the lessor). The lessor was organized as a not-for-profit corporation pursuant to state statute for the purpose of financing and constructing or reconstructing facilities for lease to the School Corporation. The lessor has been determined to be a related party of the School Corporation. Lease payments during the years ended June 30, 2012 and 2013, totaled \$1,026,000 and \$1,130,500, respectively.

Note 10. Subsequent Events

On October 8, 2013, the School Corporation restructured the Debt Service Payments with the Boone Township School Building Corporation. The restructuring added ten years to the lease to decrease the yearly payment amounts.

Note 11. Other Postemployment Benefits

The School Corporation provides to eligible retirees health benefits at a charge. These benefits pose a liability to the School Corporation for this year and in future years. Information regarding the benefits can be obtained by contacting the School Corporation.

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SUPPLEMENTARY INFORMATION - UNAUDITED

For additional financial information, the School Corporation's Financial Reports can be found on the Indiana Department of Education website: <u>http://mustang.doe.state.in.us/TRENDS/fin.cfm</u>. This website is maintained by the Indiana Department of Education. More current financial information is available from the School Corporation Treasurer's Office.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Financial Reports of the School Corporation which are referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The supplementary information presented was approved by management of the School Corporation. It is presented as intended by the School Corporation.

	General	Debt Service	Retirement/ Severance Bond Debt Service	Capital Projects	School Transportation	School Bus Replacement	Rainy Day	Elem/MS Renovation Project	Bond Issue 2011 Technology
Cash and investments - beginning	\$ 225,688	\$ 2,256,924	<u>\$ 131,151</u>	\$ 729,714	\$ 422,289	\$ 203,317	\$ 271,400	\$ 9,738	<u>\$ -</u>
Receipts: Local sources Intermediate sources	(358,899)	2,775,993	146,616	555,407	418,930	118,140	-	-	-
State sources Federal sources Temporary loans Other	6,874,876 - - -	- - 1,100,000 -	- - 65,000 -	275,000 13,807	200,000	- - -	- - - -	- - - -	- - -
Total receipts	6,515,977	3,875,993	211,616	844,214	618,930	118,140			
Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Nonprogrammed charges Debt services	5,302,585 2,012,237 125,076 - -	- - - 3,799,385	- - - 198.566	- 489,831 - 182,490 - 372,000	- 394,182 238 - 192,800	- 244,449 - - -	- - - -	- - - -	4,486 - -
Total disbursements	7,439,898	3,799,385	198,566	1,044,321	587,220	244,449			4,486
Excess (deficiency) of receipts over disbursements	(923,921)	76,608	13,050	(200,107)	31,710	(126,309)			(4,486)
Other financing sources (uses): Sale of capital assets Transfers in Transfers out	15,768 213,456 			10,647 - (2,516)	81,058 - 			285 	1,191 2,516
Total other financing sources (uses)	229,224			8,131	81,058			285	3,707
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	(694,697)	76,608	13,050	(191,976)	112,768	(126,309)		285	(779)
Cash and investments - ending	\$ (469,009)	\$ 2,333,532	\$ 144,201	\$ 537,738	\$ 535,057	\$ 77,008	\$ 271,400	\$ 10,023	<u>\$ (779)</u>

	Schoo Lunch		Textbook Rental	Ĺ	lucational ∟icense Plates	 SAFE School Haven	Early Interven Gran	tion	Reading Recovery	School Intervention and Career Counseling	of A	Fabric merica und
Cash and investments - beginning	<u>\$ 1</u> 2	2,987	<u>\$ 130,968</u>	\$	7,510	\$ 26	\$	2,000	<u>\$ 39</u>	<u>\$</u> -	\$	341
Receipts: Local sources Intermediate sources		1,466	285,038		- 150	-		-	-	-		500 -
State sources Federal sources Temporary loans Other		5,032 8,764 - -	21,930 - - -			 - - -		-	-	7,500		- - - -
Total receipts	40	5,262	306,968	. <u> </u>	150	 				7,500		500
Disbursements: Current: Instruction Support services Noninstructional services	42	- 400 4,193	- 331,865 -		- -	- - -		- -	-	7,500		591 - -
Facilities acquisition and construction Nonprogrammed charges Debt services		-	-		-	 		-				- - -
Total disbursements	42	4,593	331,865			 				7,500		591
Excess (deficiency) of receipts over disbursements	(1)	9,331)	(24,897)	150	 		-				(91)
Other financing sources (uses): Sale of capital assets Transfers in Transfers out	2	1,553 - -			-	 (26)		- - -	(39)	- - -		-
Total other financing sources (uses)	2	1,553				 (26)			(39)			
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	:	2,222	(24,897)	150	 (26)			(39)			(91)
Cash and investments - ending	<u>\$</u> 1	5,209	\$ 106,071	\$	7,660	\$ -	\$	2,000	\$	\$	\$	250

	Miscellaneous Programs (2900)	Target Field Trip	High Ability	Education Technology / Common School	Non-English Speaking Programs P.L. 273-1999	School Technology / State Connectivity	Miscellaneous Programs (3900)	Bond Issue 2012
Cash and investments - beginning	<u>\$2</u>	<u>\$ -</u>	\$ 7,489	<u>\$ (1,380</u>)	<u>\$ 185</u>	<u>\$ 2,756</u>	<u>\$ 2,342</u>	<u>\$ -</u>
Receipts:								
Local sources	-	700	-	-	-	-	-	-
Intermediate sources	-	-	-	-	-	-	-	-
State sources Federal sources	-	-	28,500	-	137	6,000	-	-
Temporary loans	-	-	-	- 130,897	-	-	-	-
Other	-	-	-	150,097	-	-	-	-
Total receipts		700	28,500	130,897	137	6,000		
Disbursements:								
Current:								
Instruction	-	2,695	22,382	-	-	-	-	-
Support services	-	-	-	141,526	-	-	55	-
Noninstructional services	-	-	-	-	-	-	-	-
Facilities acquisition and construction	-	-	-	-	-	-	-	-
Nonprogrammed charges	-	-	-	-	-	-	-	-
Debt services								
Total disbursements		2,695	22,382	141,526			55	
Excess (deficiency) of receipts over								
disbursements		(1,995)	6,118	(10,629)	137	6,000	(55)	
Other financing sources (uses):								
Sale of capital assets	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers out	(2)							
Total other financing sources (uses)	(2)	·						
Excess (deficiency) of receipts and other financing sources over disbursements								
and other financing uses	(2)	(1,995)	6,118	(10,629)	137	6,000	(55)	
Cash and investments - ending	<u> </u>	<u>\$ (1,995)</u>	\$ 13,607	<u>(12,009)</u>	\$ 322	\$ 8,756	\$ 2,287	<u> </u>

	Senator David Ford Technology & Learning Grant	Title I 2008-2009	Title I 2010-2011	Title I 2011-2012	Title I 2012-2013	Title V 2006-2007	Title V 2007-2008	Improving Teaching Quality, No Child Left, Title II, Part A
Cash and investments - beginning	<u>\$</u> -	<u>\$ (201</u>)	<u>\$ (1,019</u>)	<u>\$</u> -	<u>\$</u> -	<u>\$13</u>	<u>\$ 18</u>	<u>\$ (920)</u>
Receipts: Local sources Intermediate sources State sources	-	-	-	-	-	-	-	-
Federal sources Temporary loans Other	- - - -	- - - -	- 6,600 - -	- 62,575 - -	- - - -	- - -	-	29,281
Total receipts			6,600	62,575				29,281
Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Nonprogrammed charges Debt services	- - - - -	- - - - -	5,581 - - - - -	65,540 500 - - -	- - - - -	- - - - -		29,659 - - - - - -
Total disbursements			5,581	66,040				29,659
Excess (deficiency) of receipts over disbursements			1,019	(3,465)				(378)
Other financing sources (uses): Sale of capital assets Transfers in Transfers out	- - -				- - -	- - (13)	- - (18)	- - -
Total other financing sources (uses)						(13)	(18)	
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses			1,019	(3,465)		(13)	(18)	(378)
Cash and investments - ending	<u>\$</u>	<u>\$ (201)</u>	\$	\$ (3,465)	<u>\$</u>	\$	\$	\$ (1,298)

	Title Lang Instru	uage	Title I Grants to LEA		Special Education - Part B	Education Jobs		Payroll Clearing Account	 Prepaid Food		Fringe Benefit Clearing Fund	 Totals
Cash and investments - beginning	<u>\$</u>	127	<u>\$</u>	<u>(839</u>)	<u>\$ (8,254</u>)	\$-	\$	35,957	\$ 7,356	\$	14	\$ 4,447,738
Receipts: Local sources Intermediate sources		-		-	-	-		-	-		-	4,193,891 150
State sources Federal sources		-	1	- ,744	- 15,741	- 213,358		-	-		-	6,943,975 478,063
Temporary loans Other		-			-			۔ 1,571,089	 - 245,987		- 1,376	 1,770,897 1,832,259
Total receipts			1	,744	15,741	213,358		1,571,089	 245,987		1,376	 15,219,235
Disbursements: Current:												
Instruction		-		-	993	-		-	-		-	5,430,026
Support services		-		-	-	-		-	-		-	3,622,545
Noninstructional services		-		-	-	-		-	-		-	549,507
Facilities acquisition and construction		-		-	-	-		-	-		-	186,976
Nonprogrammed charges		-		-	-	-		1,563,122	247,266		1,376	1,811,764
Debt services		-		-					 			 4,562,751
Total disbursements					993			1,563,122	 247,266		1,376	 16,163,569
Excess (deficiency) of receipts over disbursements			1	,744	14,748	213,358		7,967	 (1,279)		<u> </u>	 (944,334)
Other financing sources (uses): Sale of capital assets		-		-	-	-		-	-		-	130,502
Transfers in		-		-	-	-		-	-		-	215,972
Transfers out		-		-		(213,358)		 			 (215,972)
Total other financing sources (uses)		-				(213,358)	-	 <u> </u>		<u> </u>	 130,502
Excess (deficiency) of receipts and other financing sources over disbursements												
and other financing uses		-	1	,744	14,748		. <u> </u>	7,967	 (1,279)	·	-	 (813,832)
Cash and investments - ending	\$	127	\$	905	\$ 6,494	<u>\$</u> -	\$	43,924	\$ 6,077	\$	14	\$ 3,633,906

	General	Debt Service	Retirement/ Severance Bond Debt Service	Capital Projects	School Transportation	School Bus Replacement	Rainy Day	Elem/MS Renovation Project	Bond Issue 2011 Technology
Cash and investments - beginning	\$ (469,009)	\$ 2,333,532	<u>\$</u> 144,201	\$ 537,738	\$ 535,057	\$ 77,008	\$ 271,400	\$ 10,023	<u>\$ (779</u>)
Receipts: Local sources Intermediate sources	18,392 -	2,785,912	110,520	593,451	442,495 -	87,267	-	-	-
State sources Federal sources Temporary loans Other	6,732,190 - - -	- - 1,050,000 -	55,000	- - 262,914 -	- - 200,000 -	-			- - -
Total receipts	6,750,582	3,835,912	165,520	856,365	642,495	87,267			
Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Nonprogrammed charges Debt services	4,903,683 1,738,268 113,468 - - -	- - - - - - - - - - - - - - - - - - -	193,004	302,428 190,893 275,000	-	- - - - - -	288,126 113,157 119 - - -	- - 10,023 - -	- - - -
Total disbursements	6,755,419	3,968,774	193,004	768,321	649,884		401,402	10,023	
Excess (deficiency) of receipts over disbursements	(4,837)	(132,862)	(27,484)88,044	(7,389)	87,267	(401,402)	(10,023)	<u> </u>
Other financing sources (uses): Sale of capital assets Transfers in Transfers out	42,094 4,356		-	36,103 - (130,000	-	-	280,000		779
Total other financing sources (uses)	46,450			(93,897)6,450	(75,000)	280,000		779
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	41,613	(132,862)	(27,484)(5,853)(939))12,267	(121,402)	(10,023)	779
Cash and investments - ending	\$ (427,396)	\$ 2,200,670	\$ 116,717	\$ 531,885	\$ 534,118	\$ 89,275	\$ 149,998	<u>\$</u>	\$

	School Lunch	Textbook Rental	Educational License Plates	SAFE School Haven	Early Intervention Grant	Reading Recovery	School Intervention and Career Counseling	BP Fabric of America Fund
Cash and investments - beginning	\$ 15,209	<u>\$ 106,071</u>	\$ 7,660	<u>\$</u> -	\$ 2,000	\$-	<u>\$</u> -	\$ 250
Receipts: Local sources Intermediate sources State sources Federal sources	255,636 - 6,020 190,795	233,570 	- 94 -	- - -	- - -	- - -	- - -	600 - - -
Temporary loans Other	-	-	-			-	-	-
Total receipts	452,451	259,998	94					600
Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Nonprogrammed charges	- 300 424,579 -	- 204,239 - -	- - -	- - -	- - -	- - -	- - -	529 - - -
Debt services								
Total disbursements	424,879	204,239						529
Excess (deficiency) of receipts over disbursements	27,572	55,759	94					71
Other financing sources (uses): Sale of capital assets Transfers in Transfers out	21,949 - 				- - -	-		- - -
Total other financing sources (uses)	21,949							
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	49,521	55,759	94				<u>-</u>	71
Cash and investments - ending	\$ 64,730	\$ 161,830	\$ 7,754	\$	\$ 2,000	<u>\$</u> -	\$	\$ 321

	Miscellaneous Programs (2900)	Target Field Trip	High Ability	Education Technology / Common School	Non-English Speaking Programs P.L. 273-1999	School Technology / State Connectivity	Miscellaneous Programs (3900)	Bond Issue 2012
Cash and investments - beginning	<u>\$</u> -	<u>\$ (1,995</u>)	<u>\$ 13,607</u>	<u>\$ (12,009</u>)	<u>\$ 322</u>	<u>\$ 8,756</u>	\$ 2,287	<u>\$ -</u>
Receipts: Local sources Intermediate sources State sources Federal sources Temporary loans Other	- - - - -	700 - - - - -	28,763	- - - 163,836 	- - - - - -	- 6,141 - - -	3,800 - - - - -	- - - -
Total receipts		700	28,763	163,836		6,141	3,800	
Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Nonprogrammed charges Debt services Total disbursements		2,749 - - - - - - - - - - - - - - - - - - -	18,473 - - - - - - - - - - - - - - - - - - -	- 144,542 - - - - - - - - - - - - - 			- 1,440 - - - - 1,440	24,984
Excess (deficiency) of receipts over disbursements		(2,049)	10,290	19,294		6,141	2,360	(24,984)
Other financing sources (uses): Sale of capital assets Transfers in Transfers out	- - -	4,522 						24,984 - -
Total other financing sources (uses)		4,522						24,984
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses		2,473	10,290	19,294		6,141	2,360	<u>-</u>
Cash and investments - ending	<u> </u>	\$ 478	\$ 23,897	\$ 7,285	\$ 322	\$ 14,897	\$ 4,647	<u> </u>

	Senator David Ford Technology & Learning Grant	Title I 2008-2009	Title I 2010-2011	Title I 2011-2012	Title I 2012-2013	Title V 2006-2007	Title V 2007-2008	Improving Teaching Quality, No Child Left, Title II, Part A
Cash and investments - beginning	<u>\$</u> -	<u>\$ (201</u>)	<u>\$</u> -	\$ (3,465)	\$	\$-	- \$ -	<u>\$ (1,298</u>)
Receipts: Local sources Intermediate sources State sources	- - 30,000	- - -	- -	- - -	- - -	-	 	- - -
Federal sources Temporary loans Other	- - 	- - -	- - -	11,324 - -	54,303 - -			41,665 - -
Total receipts	30,000			11,324	54,303		<u> </u>	41,665
Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Nonprogrammed charges Debt services	15,385 - - - - - -		- - - - -	7,359 500 - - - -	80,002 500 - - - -	-	· · · · · · · · · · · · · · · · · · ·	43,315 - - - - - -
Total disbursements	15,385			7,859	80,502		<u> </u>	43,315
Excess (deficiency) of receipts over disbursements	14,615			3,465	(26,199)	·	<u> </u>	(1,650)
Other financing sources (uses): Sale of capital assets Transfers in Transfers out	- - -		-		- - -		·	- - -
Total other financing sources (uses)							<u> </u>	
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	14,615			3,465	(26,199)	·	<u> </u>	(1,650)
Cash and investments - ending	\$ 14,615	<u>\$ (201)</u>	<u>\$</u> -	<u> </u>	\$ (26,199)	\$ -	\$	\$ (2,948)

	Lan	le III, guage ruction		Title I - Grants to LEAs	Ed	Special lucation - Part B		Education Jobs		Payroll Clearing Account		Prepaid Food		Fringe Benefit Clearing Fund		Totals
Cash and investments - beginning	<u>\$</u>	127	\$	905	\$	6,494	\$	-	\$	43,924	\$	6,077	\$	14	\$	3,633,906
Receipts: Local sources Intermediate sources		-		-		-		-		-		-		-		4,532,343 94
State sources Federal sources Temporary loans		-		-		-		- 4,356 -		-		-		-		6,829,542 302,443 1,731,750
Other		-		-		-				1,579,882		240,497		1,443		1,821,822
Total receipts								4,356		1,579,882		240,497		1,443		15,217,994
Disbursements: Current:																
Instruction Support services		-		-		-		-		-		-		-		5,359,621 2,980,242
Noninstructional services Facilities acquisition and construction		-		-		-		-		-		-		-		538,166 200,916
Nonprogrammed charges Debt services				-		-		-		1,588,886 -		240,070		1,443 -		1,830,399 4,636,778
Total disbursements										1,588,886	_	240,070		1,443		15,546,122
Excess (deficiency) of receipts over disbursements								4,356		(9,004)	•	427		<u>-</u>		(328,128)
Other financing sources (uses): Sale of capital assets		-		-		-		-		-		-		-		211,881
Transfers in Transfers out								- (4,356)						- -		284,356 (284,356)
Total other financing sources (uses)								(4,356)								211,881
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses										(0.004)		427				(116,247)
Cash and investments - ending	\$	 127	\$	905	\$	6,494	\$		\$	<u>(9,004</u>) 34,920	_	6,504	\$	 14	\$	3,517,659
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METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP SCHEDULE OF LEASES AND DEBT June 30, 2013

Lessor	Purpose		Annual Lease Payment	Lease Beginning Date	Lease Ending Date	
Governmental activities:						
Capital Leases:						
Qualified School Construction Bond 2009	Elementary/Middle School Renovations	\$	197,000	01-12-10	01-01-24	
Boone Township School Building Corporation	Hebron High School 2004 Mortgage Bonds		877,500	01-15-05	01-15-27	
Bond Issue 2011	Corporation Technology Infrastructure		114,500	07-15-12	01-15-20	
Total of annual lease payments		\$	1,189,000			
				Principal and		
Descript	ion of Debt		Ending Principal	Interest Due Within One		
Туре	Purpose		Balance	Year		
Турс			Balance	- Tour		
Notes and loans payable Common School Fund Loans:						
A0352	Elementary Addition	\$	2,186,260	\$ 322,037		
A0517	High School Building		5,250,000	507,000		
A0523	High School Building		5,250,000	581,250		
A0562	Middle School Renovations		696,667	90,567		
A1439	Technology		52,550	21,493		
A1545	Technology		83,440	21,642		
A1381	Technology		43,320	22,039		
A1471	Technology		62,820	21,516		
A1511	Technology	_	83,078	21,548		
Total Common School Fund Loans		_	13,708,134	1,609,092		
State loan	CPF 2011 HEA 1072		13,957	13,957		
Bonds payable:						
General Obligation Bonds						
Pension Bonds	Severance/Retirement - Certified Staff		1,000,000	131,176		
Tax anticipation warrants		_	1,540,000	1,561,943		
Totals		\$	16,262,091	\$ 3,316,168		

METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP AUDIT RESULT AND COMMENT

OVERDRAWN CASH BALANCES

The financial statement presented in this report included the following funds with overdrawn cash balances at June 30, 2012 and 2013:

		Amount Overdrawn					
Fund	_(06-30-12	06-30-13				
General	\$	469,009	\$	427,396			
Bond Issue 2011 Technology		799		-			
Target Field Trip		1,995		-			

The cash balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the governmental unit. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

SUPPLEMENTAL AUDIT OF

FEDERAL AWARDS



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE

TO: THE OFFICIALS OF THE METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP, PORTER COUNTY, INDIANA

Report on Compliance for Each Major Federal Program

We have audited the Metropolitan School District of Boone Township's (School Corporation) compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the period of July 1, 2011 to June 30, 2013. The School Corporation's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the School Corporation's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Corporation's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School Corporation's compliance.

Opinion on Each Major Federal Program

In our opinion, the School Corporation complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the period of July 1, 2011 to June 30, 2013.

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE (Continued)

Report on Internal Control Over Compliance

Management of the School Corporation is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School Corporation's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School Corporation's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be a material weakness.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as item 2013-002 to a be material weakness.

The School Corporation's response to the internal control over compliance findings identified in our audit is described in the accompanying Corrective Action Plan. The School Corporation's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Paul D. Joge

Paul D. Joyce, CPA State Examiner

May 29, 2014

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SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The Schedule of Expenditures of Federal Awards and accompanying notes presented were prepared by management of the School Corporation. The schedule and notes are presented as intended by the School Corporation.

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METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Years Ended June 30, 2012 and 2013

Federal Grantor Agency Cluster Title/Program Title/Project Title	Pass-Through Entity or Direct Grant	Federal CFDA Number	Pass-Through Entity (or Other) Identifying Number	Total Federal Awards Expended 06-30-12	Total Federal Awards Expended 06-30-13
<u>U.S. Department of Agriculture</u> Child Nutrition Cluster School Breakfast Program National School Lunch Program	Indiana Department of Education	10.553 10.555	FY12 FY13 FY12 FY13	\$ 22,453 - 169,533	\$
Total - Department of Agriculture				191,986	221,766
<u>U.S. Department of Education</u> Title I, Part A Cluster Title I Grants to Local Educational Agencies	Indiana Department of Education	84.010	11-6460 12-6460 13-6460	6,600 62,575 	11,324 54,303
Total for program				69,175	65,627
ARRA - Title I Grants to Local Educational Agencies, Recovery Act	Indiana Department of Education	84.389	10-6460	1,744	
Total for cluster				70,919	65,627
Special Education Cluster (IDEA) ARRA - Special Education - Grants to States (IDEA Part B), Recovery Act	Porter County Education Services	84.391	33310-050-SN01	15,741	
Education Jobs Fund	Indiana Department of Education	84.410	11/12-6460	213,358	4,356
Improving Teacher Quality State Grants	Indiana Department of Education	84.367	09-6460 10-6460 11-6460 12-6460	19,139 10,142 -	- 914 40,751
Total for program				29,281	41,665
Total - Department of Education				329,299	111,648
Total federal awards expended				\$ 521,285	\$ 333,414

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Note 1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the School Corporation and is presented in accordance with the cash and investment basis of accounting used in the preparation of the financial statement. Accordingly, the amount of federal awards expended is based on when the disbursement related to the award occurs except when the federal award is received on a reimbursement basis. In these instances the federal awards are considered expended when the reimbursement is received.

Circular A-133 requires an annual audit of nonfederal entities expending a total amount of federal awards equal to or in excess of \$500,000 in any fiscal year unless by constitution or statute a less frequent audit is required. In accordance with Indiana Code (IC 5-11-1 et seq.), audits of school corporations shall be conducted biennially. Such audits shall include both years within the biennial period.

Note 2. Noncash Assistance

The School Corporation expended the following amount of noncash assistance for the years ended June 30, 2012 and 2013. This noncash assistance is also included in the federal expenditures presented in the schedule.

Program Title	Federal CFDA Number	2012		2013	
School Breakfast Program National School Lunch Program	10.553 10.555	\$ 5,055 38,167	\$	4,269 26,702	

METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Section I - Summary of Auditor's Results

Financial Statement:

Type of auditor's report issued:	Adverse as to GAAP; Unmodified as to Regulatory Basis
Internal control over financial reporting: Material weaknesses identified? Significant deficiencies identified?	yes none reported
Noncompliance material to financial statement noted?	no
Federal Awards:	
Internal control over major programs: Material weaknesses identified? Significant deficiencies identified?	yes none reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?	yes
Identification of Major Programs:	
CFDA Number Name of Federal Program	or Cluster

rtanioor	
	Child Nutrition Cluster
84.410	Education Jobs Fund

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee?

no

Section II - Financial Statement Findings

FINDING 2013-001 - INTERNAL CONTROLS OVER CASH AND INVESTMENTS

A deficiency in the internal control system of the School Corporation related to Cash and Investments was noted that constitutes a material weakness. Control activities should be selected and developed at various levels of the School Corporation to reduce risks to the achievement of financial reporting objectives. The School Corporation has not separated incompatible activities related to Cash and Investments. The failure to establish these controls could enable material misstatements or irregularities to remain undetected.

METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

Bank reconcilements were completed on a consistent basis; however, there is no segregation of duties, including no oversight, review or approval process of the monthly reconcilements. School officials failed to properly document that the reconcilements had been reviewed by the appropriate level of management to ensure that identified reconciling items were appropriate, supportable, and recorded timely.

Governmental units should have internal controls in effect which provide reasonable assurance regarding the reliability of financial information and records, effectiveness and efficiency of operations, proper execution of management's objectives, and compliance with laws and regulations. Among other things, segregation of duties, safeguarding controls over cash and all other assets, and all forms of information processing are necessary for proper internal control.

Controls over the receipting, disbursing, recording, and accounting for the financial activities are necessary to avoid substantial risk of invalid transactions, inaccurate records and financial statements and incorrect decision making. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

Section III - Federal Award Findings and Questioned Costs

FINDING 2013-002 - INTERNAL CONTROLS OVER REPORTING REQUIREMENTS RELATED TO THE CHILD NUTRITION CLUSTER

Federal Agency: U.S. Department of Agriculture Federal Programs: School Breakfast Program, National School Lunch Program CFDA Numbers: 10.553, 10.555 Federal Award Number and Year for Other Identifying Number: FY12, FY13 Pass-Through Entity: Indiana Department of Education

Management of the School Corporation has not established an effective internal control system, which would include segregation of duties, related to the grant agreement and the Reporting compliance requirements that have a direct and material effect on the programs. The failure to establish an effective internal control system places the School Corporation at risk of noncompliance with the grant agreement and the compliance requirements. A lack of segregation of duties within an internal control system could also allow noncompliance with compliance requirements and allow the misuse and mismanagement of federal funds and assets by not having proper oversight, reviews, and approvals over the activities of the programs.

The School Corporation has not designed or implemented adequate policies or procedures to ensure that required monthly reimbursement reports were accurately prepared and timely submitted. The Food Service Director, an employee of Chartwells (the School Corporation's consultant over food service operations), was solely responsible for preparing and submitting all required monthly reimbursement reports. Segregation of duties, such as an oversight or approval process, has not been established.

An internal control system, including segregation of duties, should be designed and operate effectively to provide reasonable assurance that material noncompliance with the grant agreement, or a type of compliance requirement of a federal program will be prevented, or detected and corrected, on a timely basis. In order to have an effective internal control system, it is important to have proper segregation of duties. This is accomplished by making sure proper oversight, reviews, and approvals take place and to have a separation of functions over certain activities related to the program. The fundamental premise of segregation of duties is that an individual or small group of individuals should not be in a position to initiate, approve, undertake, and review the same activity.

METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs."

The failure to establish internal controls could enable material noncompliance to go undetected. Noncompliance with the grant agreement or the compliance requirements that have a direct and material effect on the program could result in the loss of federal funds to the School Corporation.

We recommended that the School Corporation's management establish controls, including segregation of duties, related to the grant agreement and all compliance requirements that have a direct and material effect on the programs.

Administration George H. Letz Superintendent of Schools

Mark P. Lutze Principal Hebrou High School

Jeffrey J. Brooks Principal Hebrou Middle School

James R. Martin Principal Hebton Elementary School

METROPOLITAN SCHOOL DISTRICT BOONE TOWNSHIP

307 South Main Street • Hebron, IN 46341 Phone: 219-996-4771 • Fax 219-996-5777 Website: www.hebronschools.k12.in.us

Summary Schedule of Prior Audit Findings

2011 – 2 Eligibility and Verification, Child Nutrition Cluster

Original SBA Audit Report No.: B40241

Fiscal Year:

Finding Number:

2011 - 2012, 2012 - 2013

(219) 996-4771 x-128

Treasurer

Auditee Contact Person: Beverly Hindes

Title of Contact Person:

Phone Number:

Status of Finding:

Regarding the verification requirement, we now have our data manager collect the random applications based on percentage guidelines from the software program. The random sample is given to the food service director for review and approval.

Regarding the documentation to support eligibility, we now have the The food service director confirms and attaches the written evidence to the application.

Regarding the recordkeeping summary, we maintain our records by separating the applications by category. Including any documentation that was used to support the eligibility.

Regarding the deadline and extension, we file timely and our food service director is aware of the extension deadline process if a situation was to arise where that would be needed.

Regarding the Certification/Counting/Claiming, Our food service director, although new to our district, has experience with the program and the knowledge to run an efficient and accurate accounting of all procedures. She and the treasurer will continue to review reports to ensure compliance.

Signed	Burg Anite	
Date	1-22-20,4	

School Board

David J. Molchan President

Jerry P. Fieser, Jr. Vice President

Peter J. Blank Secretary

Jeffery C. Barzycki Member

> Donald R. Fry Member

Administration George H. Letz Superintendent of Schools

Mark P. Lutze Principal Hebron High School

Jeffrey J. Brooks Principal Hebron Middle School

James R. Martin Principal Hebron Elementary School

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Peter J. Blank Secretary

Jeffery C. Barzycki Member

> Donald R. Fry Member

To: IDOE/State Board of Accounts

Section II - Financial Statement Findings

Finding 2013-001 - Internal Controls over cash and investments

Auditee Contact Person: Beverly Hindes

Contact Phone Number: 219-996-4771

Expected Completion Date: 2014

Corrective Action Plan

To ensure that identified reconciled items are appropriate, supportable and recorded timely, the Treasurer will review monthly reconcilements with the Superintendent. The Superintendent will provide oversight and approval of the monthly bank statement. This action has already been put into place.

Signed:	Bern Hide
-	Beverly J. Hindes, Treasurer
Date:	6-2-2014
	Λ /

Signed: ______ George H. Letz, Superintendent

· 7. 2014 Date:

School Board

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Jerry P. Fieser, Jr. Vice President

> Peter J. Blank Secretary

Jeffery C. Barzycki Member

> Donald R. Fry Member

Administration George H. Letz Superintendent of Schools Mark P. Lutze

Principal Hebron High School

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Section III – Federal Award Findings and Questioned Costs

Finding 2013-002 – Internal Controls over compliance requirements that have a direct and material effect on child nutrition cluster.

Federal Agency: U. S. Department of Agriculture Federal Proram: Child Nutrition Cluster CFDA Number: 10.553, 10.555 Federal Award Number and Year: FY2012 and FY2013 Passthrough Agency: Indiana Department of Education Auditee Contract Person: Beverly Hindes Contact Phone Number: 219-996-4771 Expected Completion Date: 2014

Corrective Action Plan

Below please find the course of action as it relates

to the most recent Food Service Audit 2011-2013.

Our current Food Service Director, and employee of Chartwells has always submitted the monthly reimbursement reports to the Treasurer. However, we have implemented additional internal controls to include additional reports for the Treasurer to review and approve that the appropriate reporting has been submitted to the Federal Agency.

Signed: Beverly J. Hindes, Treasurer
Date: 6-2-2014
Signed:George H. Letz, Superintendent
Date: 2 - 2 - 2 - 14
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METROPOLITAN SCHOOL DISTRICT OF BOONE TOWNSHIP EXIT CONFERENCE

The contents of this report were discussed on May 29, 2014, with Beverly J. Hindes, Treasurer; George H. Letz, Superintendent of Schools; and David Molchan, President of the School Board.