

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENTS EXAMINATION REPORT

OF

TOWN OF MIDDLEBURY

ELKHART COUNTY, INDIANA

January 1, 2011 to December 31, 2012



FILED
04/24/2014

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Schedule of Officials	2
Independent Accountant's Report.....	3
Financial Statements:	
Statements of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis	6-7
Notes to Financial Statements	8-12
Supplementary Information - Unaudited:	
Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis	14-23
Schedule of Payables and Receivables	24
Schedule of Debt	25
Schedule of Capital Assets.....	26
Exit Conference.....	27

SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Sally A. Nusbaum Peggy A. Hutchison	01-01-08 to 12-31-11 01-01-12 to 12-31-15
President of the Town Council	Gary L. O'Dell	01-01-11 to 12-31-14



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF MIDDLEBURY, ELKHART COUNTY, INDIANA

We have examined the accompanying financial statements of the Town of Middlebury (Town), for the period of January 1, 2011 to December 31, 2012. The financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on the financial statements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note 1, the Town prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position and results of operations of the Town for the period of January 1, 2011 to December 31, 2012.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position and results of operations of the Town for the period of January 1, 2011 to December 31, 2012, on the basis of accounting described in Note 1.

Our examination was conducted for the purpose of forming an opinion on the Town's financial statements. The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis, Schedule of Payables and Receivables, Schedule of Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statements. They have not been subjected to the examination procedures applied to the financial statements and, accordingly, we express no opinion on them.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

March 13, 2014

(This page intentionally left blank.)

FINANCIAL STATEMENTS

The financial statements and accompanying notes were approved by management of the Town. The financial statements and notes are presented as intended by the Town.

TOWN OF MIDDLEBURY
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2011

Fund	Cash and Investments 01-01-11	Receipts	Disbursements	Cash and Investments 12-31-11
General	\$ 848,053	\$ 1,154,597	\$ 1,222,784	\$ 779,866
MVH Street Fund	339,545	506,721	435,451	410,815
Local Road and Street	28,919	31,296	19,917	40,298
Park Non-Reverting Operating	25,048	9,053	5,938	28,163
Law Enforcement Continuing Education	45,841	25,118	13,957	57,002
Riverboat Non-Reverting	105,607	19,594	-	125,201
Rainy Day	374,395	31,908	-	406,303
Levy Excess	4,796	-	-	4,796
Major Moves Construction/N-R Fund	537,524	7,232	-	544,756
Cumulative Capital Development	363,844	104,694	71,916	396,622
Park Non-Reverting Capital	62,931	45,391	50,827	57,495
Redevelopment Commission TIF	4,897	18,662	-	23,559
Industrial Development	118,714	191	-	118,905
General Improvement	127,633	990	-	128,623
Cumulative Capital Improvement	70,699	8,489	-	79,188
CEDIT	700,228	120,480	172,730	647,978
MVH Sidewalk Improvement N-R	-	720	-	720
Cemetery	58,959	14,644	23,054	50,549
Grants from Other Governments	49	-	-	49
MVH N-R Wheel Tax	129,031	65,688	95,129	99,590
Debt Service Fund	73,826	182,582	188,985	67,423
Park and Recreation	124,987	152,760	142,615	135,132
Cemetery Endowment	61,389	592	-	61,981
Payroll	279	1,261,268	1,261,295	252
Sewer Operating Cash	155,056	1,046,101	1,046,101	155,056
Sewer Bond & Interest Cash	96,742	91,085	97,806	90,021
Sewer Depreciation Cash	566,750	166,278	234,278	498,750
TIF Meijer Bond Int Cash	1,482,470	-	1,362,052	120,418
TIF Jayco Bond Int Cash	381,694	147,414	302,760	226,348
Sewer Reserve Cash	460,519	-	-	460,519
Water Operating Cash	107,902	1,058,382	1,058,382	107,902
Water Bond & Interest Cash	212,161	429,107	425,090	216,178
Water Depreciation Cash	365,694	177,730	261,594	281,830
Water SRF Debt Service Reserve Cash	375,333	57,313	-	432,646
Totals	<u>\$ 8,411,515</u>	<u>\$ 6,936,080</u>	<u>\$ 8,492,661</u>	<u>\$ 6,854,934</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF MIDDLEBURY
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2012

Fund	Cash and Investments 01-01-12	Receipts	Disbursements	Cash and Investments 12-31-12
General	\$ 779,866	\$ 1,199,089	\$ 1,251,206	\$ 727,749
MVH Street Fund	410,816	475,171	402,696	483,291
Local Road and Street	40,299	31,717	25,883	46,133
Park Non-Reverting Operating	28,163	12,838	8,087	32,914
Law Enforcement Continuing Education	57,002	3,857	24,582	36,277
Riverboat Non-Reverting	125,200	22,044	391	146,853
Rainy Day	406,303	4,806	335,000	76,109
Levy Excess	4,796	8,092	-	12,888
Major Moves Construction/N-R Fund	544,756	4,895	-	549,651
Cumulative Capital Development	396,623	89,256	37,775	448,104
Park Non-Reverting Capital	57,496	22,271	33,629	46,138
Redevelopment Commission TIF	23,559	35,358	-	58,917
Industrial Development	118,904	145	-	119,049
General Improvement	128,622	524	-	129,146
Cumulative Capital Improvement	79,188	9,071	-	88,259
CEDIT	647,978	143,250	120,010	671,218
MVH Sidewalk Improvement N-R	720	859	1,579	-
Cemetery	50,549	28,366	24,612	54,303
Grants from Other Governments	49	-	-	49
MVH N-R Wheel Tax	99,589	68,118	66,445	101,262
Debt Service Fund	67,423	159,987	193,133	34,277
Park and Recreation	135,131	157,638	143,995	148,774
Cemetery Endowment	61,981	724	-	62,705
Payroll	251	1,245,681	1,245,674	258
Sewer Operating Cash	155,056	1,019,638	1,012,672	162,022
Sewer Bond & Interest Cash	90,022	110,418	95,795	104,645
Sewer Depreciation Cash	498,751	417,427	773,889	142,289
TIF Meijer Bond Int Cash	120,418	-	-	120,418
TIF Jayco Bond Int Cash	226,348	254,156	96,837	383,667
Sewer Reserve Cash	460,519	-	-	460,519
Water Operating Cash	107,902	1,172,957	1,167,856	113,003
Water Bond & Interest Cash	216,177	425,627	426,328	215,476
Water Depreciation Cash	281,831	1,170,691	171,389	1,281,133
Water SRF Debt Service Reserve Cash	432,646	-	-	432,646
Totals	<u>\$ 6,854,934</u>	<u>\$ 8,294,671</u>	<u>\$ 7,659,463</u>	<u>\$ 7,490,142</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF MIDDLEBURY
NOTES TO FINANCIAL STATEMENTS

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The Town was established under the laws of the State of Indiana. The Town operates under a Town Council form of government and provides some or all of the following services: public safety (police and fire), highways and streets, health and social services, culture and recreation, public improvements, general administrative services, water, wastewater, and trash.

The accompanying financial statements present the financial information for the Town.

B. Basis of Accounting

The financial statements are reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts include the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Town.

Licenses and permits which include amounts received from businesses, occupations, or nonbusinesses that must be licensed before doing business within the government's jurisdiction or permits levied according to the benefits presumably conferred by the permit. Examples of licenses and permits include: peddler licenses, dog tax licenses, auctioneer license, building and planning permits, demolition permits, electrical permits, sign permits, and gun permits.

TOWN OF MIDDLEBURY
NOTES TO FINANCIAL STATEMENTS
(Continued)

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state, local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services which can include, but are not limited to the following: planning commission charges, building department charges, copies of public records, copy machine charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable tv receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Fines and forfeits which include receipts derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

Utility fees which are comprised mostly of charges for current services.

Penalties which include fees received for late payments.

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements include the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies which include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

TOWN OF MIDDLEBURY
NOTES TO FINANCIAL STATEMENTS
(Continued)

Debt service principal and interest which include fixed obligations resulting from financial transactions previously entered into by the Town. It includes all expenditures for the reduction of the principal and interest of the Town's general obligation indebtedness.

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Utility operating expenses which include all outflows for operating the utilities.

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

F. Interfund Transfers

The Town may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

G. Fund Accounting

Separate funds are established, maintained, and reported by the Town. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Town. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the Town in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Town submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Town in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable

TOWN OF MIDDLEBURY
NOTES TO FINANCIAL STATEMENTS
(Continued)

property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 5. Risk Management

The Town may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the Town to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

Note 6. Pension Plan

401(a) Retirement Plan

Plan Description

The Town has a 401(a) Retirement Plan which is a defined contribution pension plan administered by Nationwide Life Insurance Company. The plan provides retirement benefits to plan members and beneficiaries. The plan was established by written agreement between the Town and Nationwide Life Insurance Company. The Company issues a publicly available financial report that includes financial statements and required supplementary information of the plan. That report may be obtained by contacting:

Nationwide Retirement Solutions
One Nationwide Plaza Dept. 0888
Columbus, OH 43271-0888
Ph. 1-800-321-7467

TOWN OF MIDDLEBURY
NOTES TO FINANCIAL STATEMENTS
(Continued)

Funding Policy

The contribution requirements of plan members for the 401(a) Retirement Plan are established by Resolution 97-19.

Note 7. Subsequent Events

On May 4, 2013, the Town awarded bids on the Wastewater Treatment Plant and Lift Station Improvement Project. Contract A for the Wastewater Treatment Plant Improvements Project was awarded to Fetters Construction in the amount of \$9,298,000. Contract B for the Popcorn Interceptor Sewer and North Lift Station Force Main project was awarded to Selge Construction Co., Inc., in the amount of \$558,953. Contract C for the Lift Station Improvements project was awarded to Selge Construction Co., Inc., in the amount of \$864,000. The State Revolving Fund will be funding the entire project at an interest rate of 1.5 percent for 20 years.

SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the Town's Annual Reports for years prior to 2011 can be found on the Indiana Transparency Portal website: www.in.gov/itp/annual_reports/.

For additional financial information, the Town's Annual Report information for years 2011 and later can be found on the Gateway website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statements contained in this report and the financial information presented in the Annual Reports of the Town which are referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the examination. This is a common occurrence in any financial statement examination. The financial information presented in this report is examined information, and the accuracy of such information can be determined by reading the opinion given in the Independent Accountant's Report.

The supplementary information presented was approved by management of the Town. It is presented as intended by the Town.

TOWN OF MIDDLEBURY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2011

	General	MVH Street Fund	Local Road and Street	Park Non-Reverting Operating	Law Enforcement Continuing Education	Riverboat Non-Reverting	Rainy Day
Cash and investments - beginning	\$ 848,053	\$ 339,545	\$ 28,919	\$ 25,048	\$ 45,841	\$ 105,607	\$ 374,395
Receipts:							
Taxes	798,235	414,884	-	-	-	-	-
Licenses and permits	19,273	-	-	-	1,950	-	-
Intergovernmental	323,275	88,502	29,967	-	-	18,499	-
Charges for services	-	-	-	1,625	-	-	-
Fines and forfeits	-	-	-	-	21,012	-	-
Utility fees	-	-	-	-	-	-	-
Penalties	-	-	-	-	-	-	-
Other receipts	13,814	3,335	1,329	7,428	2,156	1,095	31,908
Total receipts	<u>1,154,597</u>	<u>506,721</u>	<u>31,296</u>	<u>9,053</u>	<u>25,118</u>	<u>19,594</u>	<u>31,908</u>
Disbursements:							
Personal services	672,367	300,366	-	-	-	-	-
Supplies	52,145	43,559	-	-	13,792	-	-
Other services and charges	480,330	71,558	19,917	-	165	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	6,174	19,368	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	11,768	600	-	5,938	-	-	-
Total disbursements	<u>1,222,784</u>	<u>435,451</u>	<u>19,917</u>	<u>5,938</u>	<u>13,957</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of receipts over disbursements	<u>(68,187)</u>	<u>71,270</u>	<u>11,379</u>	<u>3,115</u>	<u>11,161</u>	<u>19,594</u>	<u>31,908</u>
Cash and investments - ending	<u>\$ 779,866</u>	<u>\$ 410,815</u>	<u>\$ 40,298</u>	<u>\$ 28,163</u>	<u>\$ 57,002</u>	<u>\$ 125,201</u>	<u>\$ 406,303</u>

TOWN OF MIDDLEBURY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2011
 (Continued)

	Levy Excess	Major Moves Construction/N-R Fund	Cumulative Capital Development	Park Non-Reverting Capital	Redevelopment Commission TIF	Industrial Development	General Improvement
Cash and investments - beginning	\$ 4,796	\$ 537,524	\$ 363,844	\$ 62,931	\$ 4,897	\$ 118,714	\$ 127,633
Receipts:							
Taxes	-	-	99,888	-	18,662	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	-	-	2,035	-	-	-	-
Charges for services	-	-	-	40,277	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Penalties	-	-	-	-	-	-	-
Other receipts	-	7,232	2,771	5,114	-	191	990
Total receipts	-	7,232	104,694	45,391	18,662	191	990
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges	-	-	-	-	-	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	15,372	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	56,544	50,827	-	-	-
Total disbursements	-	-	71,916	50,827	-	-	-
Excess (deficiency) of receipts over disbursements	-	7,232	32,778	(5,436)	18,662	191	990
Cash and investments - ending	\$ 4,796	\$ 544,756	\$ 396,622	\$ 57,495	\$ 23,559	\$ 118,905	\$ 128,623

TOWN OF MIDDLEBURY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2011
 (Continued)

	Cumulative Capital Improvement	CEDIT	MVH Sidewalk Improvement N-R	Cemetery	Grants from Other Governments	MVH N-R Wheel Tax	Debt Service Fund
Cash and investments - beginning	\$ 70,699	\$ 700,228	\$ -	\$ 58,959	\$ 49	\$ 129,031	\$ 73,826
Receipts:							
Taxes	-	-	-	4,551	-	63,705	178,937
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	8,489	120,344	-	79	-	-	3,645
Charges for services	-	-	-	10,014	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Penalties	-	-	-	-	-	-	-
Other receipts	-	136	720	-	-	1,983	-
Total receipts	<u>8,489</u>	<u>120,480</u>	<u>720</u>	<u>14,644</u>	<u>-</u>	<u>65,688</u>	<u>182,582</u>
Disbursements:							
Personal services	-	-	-	14,891	-	-	-
Supplies	-	-	-	2,880	-	-	-
Other services and charges	-	-	-	5,283	-	-	-
Debt service - principal and interest	-	-	-	-	-	-	188,985
Capital outlay	-	172,730	-	-	-	95,129	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	-	-	-	-	-
Total disbursements	<u>-</u>	<u>172,730</u>	<u>-</u>	<u>23,054</u>	<u>-</u>	<u>95,129</u>	<u>188,985</u>
Excess (deficiency) of receipts over disbursements	<u>8,489</u>	<u>(52,250)</u>	<u>720</u>	<u>(8,410)</u>	<u>-</u>	<u>(29,441)</u>	<u>(6,403)</u>
Cash and investments - ending	<u>\$ 79,188</u>	<u>\$ 647,978</u>	<u>\$ 720</u>	<u>\$ 50,549</u>	<u>\$ 49</u>	<u>\$ 99,590</u>	<u>\$ 67,423</u>

TOWN OF MIDDLEBURY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2011
 (Continued)

	Park and Recreation	Cemetery Endowment	Payroll	Sewer Operating Cash	Sewer Bond & Interest Cash	Sewer Depreciation Cash	TIF Meijer Bond Int Cash
Cash and investments - beginning	\$ 124,987	\$ 61,389	\$ 279	\$ 155,056	\$ 96,742	\$ 566,750	\$ 1,482,470
Receipts:							
Taxes	149,234	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	3,040	-	-	-	-	-	-
Charges for services	-	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	803,749	12,490	19,219	-
Penalties	-	-	-	9,212	-	-	-
Other receipts	486	592	1,261,268	233,140	78,595	147,059	-
Total receipts	<u>152,760</u>	<u>592</u>	<u>1,261,268</u>	<u>1,046,101</u>	<u>91,085</u>	<u>166,278</u>	<u>-</u>
Disbursements:							
Personal services	95,221	-	-	-	-	-	-
Supplies	12,190	-	-	-	-	-	-
Other services and charges	20,337	-	-	-	-	-	-
Debt service - principal and interest	-	-	-	-	96,226	-	1,362,052
Capital outlay	14,867	-	-	128,698	-	-	-
Utility operating expenses	-	-	-	734,930	-	86,188	-
Other disbursements	-	-	1,261,295	182,473	1,580	148,090	-
Total disbursements	<u>142,615</u>	<u>-</u>	<u>1,261,295</u>	<u>1,046,101</u>	<u>97,806</u>	<u>234,278</u>	<u>1,362,052</u>
Excess (deficiency) of receipts over disbursements	<u>10,145</u>	<u>592</u>	<u>(27)</u>	<u>-</u>	<u>(6,721)</u>	<u>(68,000)</u>	<u>(1,362,052)</u>
Cash and investments - ending	<u>\$ 135,132</u>	<u>\$ 61,981</u>	<u>\$ 252</u>	<u>\$ 155,056</u>	<u>\$ 90,021</u>	<u>\$ 498,750</u>	<u>\$ 120,418</u>

TOWN OF MIDDLEBURY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2011
 (Continued)

	TIF Jayco Bond Int Cash	Sewer Reserve Cash	Water Operating Cash	Water Bond & Interest Cash	Water Depreciation Cash	Water SRF Debt Service Reserve Cash	Totals
Cash and investments - beginning	\$ 381,694	\$ 460,519	\$ 107,902	\$ 212,161	\$ 365,694	\$ 375,333	\$ 8,411,515
Receipts:							
Taxes	147,414	-	-	-	-	-	1,875,510
Licenses and permits	-	-	-	-	-	-	21,223
Intergovernmental	-	-	-	-	-	-	597,875
Charges for services	-	-	-	-	-	-	51,916
Fines and forfeits	-	-	-	-	-	-	21,012
Utility fees	-	-	752,094	-	3,530	-	1,591,082
Penalties	-	-	9,911	-	-	-	19,123
Other receipts	-	-	296,377	429,107	174,200	57,313	2,758,339
Total receipts	<u>147,414</u>	<u>-</u>	<u>1,058,382</u>	<u>429,107</u>	<u>177,730</u>	<u>57,313</u>	<u>6,936,080</u>
Disbursements:							
Personal services	-	-	-	-	-	-	1,082,845
Supplies	-	-	-	-	-	-	124,566
Other services and charges	-	-	-	-	-	-	597,590
Debt service - principal and interest	302,760	-	-	425,090	-	-	2,375,113
Capital outlay	-	-	34,240	-	-	-	486,578
Utility operating expenses	-	-	558,069	-	-	-	1,379,187
Other disbursements	-	-	466,073	-	261,594	-	2,446,782
Total disbursements	<u>302,760</u>	<u>-</u>	<u>1,058,382</u>	<u>425,090</u>	<u>261,594</u>	<u>-</u>	<u>8,492,661</u>
Excess (deficiency) of receipts over disbursements	<u>(155,346)</u>	<u>-</u>	<u>-</u>	<u>4,017</u>	<u>(83,864)</u>	<u>57,313</u>	<u>(1,556,581)</u>
Cash and investments - ending	<u>\$ 226,348</u>	<u>\$ 460,519</u>	<u>\$ 107,902</u>	<u>\$ 216,178</u>	<u>\$ 281,830</u>	<u>\$ 432,646</u>	<u>\$ 6,854,934</u>

TOWN OF MIDDLEBURY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012

	General	MVH Street Fund	Local Road and Street	Park Non-Reverting Operating	Law Enforcement Continuing Education	Riverboat Non-Reverting	Rainy Day
Cash and investments - beginning	\$ 779,866	\$ 410,816	\$ 40,299	\$ 28,163	\$ 57,002	\$ 125,200	\$ 406,303
Receipts:							
Taxes	658,480	361,580	-	-	-	-	-
Licenses and permits	21,041	-	-	-	1,600	-	-
Intergovernmental	481,847	106,091	31,717	-	-	20,260	-
Charges for services	3,025	-	-	-	2,257	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	34,696	7,500	-	12,838	-	1,784	4,806
Total receipts	<u>1,199,089</u>	<u>475,171</u>	<u>31,717</u>	<u>12,838</u>	<u>3,857</u>	<u>22,044</u>	<u>4,806</u>
Disbursements:							
Personal services	650,903	274,039	-	-	-	391	-
Supplies	45,698	36,092	25,883	6,618	-	-	-
Other services and charges	476,281	67,326	-	500	24,582	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	29,608	6,245	-	919	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	48,716	18,994	-	50	-	-	335,000
Total disbursements	<u>1,251,206</u>	<u>402,696</u>	<u>25,883</u>	<u>8,087</u>	<u>24,582</u>	<u>391</u>	<u>335,000</u>
Excess (deficiency) of receipts over disbursements	<u>(52,117)</u>	<u>72,475</u>	<u>5,834</u>	<u>4,751</u>	<u>(20,725)</u>	<u>21,653</u>	<u>(330,194)</u>
Cash and investments - ending	<u>\$ 727,749</u>	<u>\$ 483,291</u>	<u>\$ 46,133</u>	<u>\$ 32,914</u>	<u>\$ 36,277</u>	<u>\$ 146,853</u>	<u>\$ 76,109</u>

TOWN OF MIDDLEBURY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012
 (Continued)

	Levy Excess	Major Moves Construction/N-R Fund	Cumulative Capital Development	Park Non-Reverting Capital	Redevelopment Commission TIF	Industrial Development	General Improvement
Cash and investments - beginning	\$ 4,796	\$ 544,756	\$ 396,623	\$ 57,496	\$ 23,559	\$ 118,904	\$ 128,622
Receipts:							
Taxes	-	-	82,483	-	35,358	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	8,092	-	4,273	-	-	-	-
Charges for services	-	-	-	17,199	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	-	4,895	2,500	5,072	-	145	524
Total receipts	<u>8,092</u>	<u>4,895</u>	<u>89,256</u>	<u>22,271</u>	<u>35,358</u>	<u>145</u>	<u>524</u>
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges	-	-	-	33,629	-	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	37,775	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	-	-	-	-	-
Total disbursements	<u>-</u>	<u>-</u>	<u>37,775</u>	<u>33,629</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of receipts over disbursements	<u>8,092</u>	<u>4,895</u>	<u>51,481</u>	<u>(11,358)</u>	<u>35,358</u>	<u>145</u>	<u>524</u>
Cash and investments - ending	<u>\$ 12,888</u>	<u>\$ 549,651</u>	<u>\$ 448,104</u>	<u>\$ 46,138</u>	<u>\$ 58,917</u>	<u>\$ 119,049</u>	<u>\$ 129,146</u>

TOWN OF MIDDLEBURY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012
 (Continued)

	Cumulative Capital Improvement	CEDIT	MVH Sidewalk Improvement N-R	Cemetery	Grants from Other Governments	MVH N-R Wheel Tax	Debt Service Fund
Cash and investments - beginning	\$ 79,188	\$ 647,978	\$ 720	\$ 50,549	\$ 49	\$ 99,589	\$ 67,423
Receipts:							
Taxes	-	-	-	4,352	-	-	152,109
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	9,071	143,184	-	225	-	67,658	7,878
Charges for services	-	-	-	23,767	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	-	66	859	22	-	460	-
Total receipts	9,071	143,250	859	28,366	-	68,118	159,987
Disbursements:							
Personal services	-	-	-	13,382	-	-	-
Supplies	-	-	-	6,555	-	-	-
Other services and charges	-	-	1,579	2,917	-	-	-
Debt service - principal and interest	-	-	-	-	-	-	193,133
Capital outlay	-	120,010	-	654	-	66,445	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	-	1,104	-	-	-
Total disbursements	-	120,010	1,579	24,612	-	66,445	193,133
Excess (deficiency) of receipts over disbursements	9,071	23,240	(720)	3,754	-	1,673	(33,146)
Cash and investments - ending	\$ 88,259	\$ 671,218	\$ -	\$ 54,303	\$ 49	\$ 101,262	\$ 34,277

TOWN OF MIDDLEBURY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012
 (Continued)

	Park and Recreation	Cemetery Endowment	Payroll	Sewer Operating Cash	Sewer Bond & Interest Cash	Sewer Depreciation Cash	TIF Meijer Bond Int Cash
Cash and investments - beginning	\$ 135,131	\$ 61,981	\$ 251	\$ 155,056	\$ 90,022	\$ 498,751	\$ 120,418
Receipts:							
Taxes	147,757	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	7,653	-	-	-	-	-	-
Charges for services	-	-	-	-	-	-	-
Utility fees	-	-	-	955,527	-	5,788	-
Other receipts	2,228	724	1,245,681	64,111	110,418	411,639	-
Total receipts	<u>157,638</u>	<u>724</u>	<u>1,245,681</u>	<u>1,019,638</u>	<u>110,418</u>	<u>417,427</u>	<u>-</u>
Disbursements:							
Personal services	89,217	-	-	-	-	-	-
Supplies	7,357	-	-	-	-	-	-
Other services and charges	26,924	-	-	-	-	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	9,949	-	-	67,707	-	17,745	-
Utility operating expenses	-	-	-	754,378	-	687,843	-
Other disbursements	10,548	-	1,245,674	190,587	95,795	68,301	-
Total disbursements	<u>143,995</u>	<u>-</u>	<u>1,245,674</u>	<u>1,012,672</u>	<u>95,795</u>	<u>773,889</u>	<u>-</u>
Excess (deficiency) of receipts over disbursements	<u>13,643</u>	<u>724</u>	<u>7</u>	<u>6,966</u>	<u>14,623</u>	<u>(356,462)</u>	<u>-</u>
Cash and investments - ending	<u>\$ 148,774</u>	<u>\$ 62,705</u>	<u>\$ 258</u>	<u>\$ 162,022</u>	<u>\$ 104,645</u>	<u>\$ 142,289</u>	<u>\$ 120,418</u>

TOWN OF MIDDLEBURY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012
 (Continued)

	TIF Jayco Bond Int Cash	Sewer Reserve Cash	Water Operating Cash	Water Bond & Interest Cash	Water Depreciation Cash	Water SRF Debt Service Reserve Cash	Totals
Cash and investments - beginning	\$ 226,348	\$ 460,519	\$ 107,902	\$ 216,177	\$ 281,831	\$ 432,646	\$ 6,854,934
Receipts:							
Taxes	254,156	-	-	-	902,600	-	2,598,875
Licenses and permits	-	-	-	-	-	-	22,641
Intergovernmental	-	-	-	-	-	-	887,949
Charges for services	-	-	-	-	-	-	46,248
Utility fees	-	-	1,137,986	-	-	-	2,099,301
Other receipts	-	-	34,971	425,627	268,091	-	2,639,657
Total receipts	254,156	-	1,172,957	425,627	1,170,691	-	8,294,671
Disbursements:							
Personal services	-	-	-	-	-	-	1,027,932
Supplies	-	-	-	-	-	-	128,203
Other services and charges	-	-	-	-	-	-	633,738
Debt service - principal and interest	-	-	-	-	-	-	193,133
Capital outlay	-	-	42,269	-	13,453	-	412,779
Utility operating expenses	-	-	497,636	-	-	-	1,939,857
Other disbursements	96,837	-	627,951	426,328	157,936	-	3,323,821
Total disbursements	96,837	-	1,167,856	426,328	171,389	-	7,659,463
Excess (deficiency) of receipts over disbursements	157,319	-	5,101	(701)	999,302	-	635,208
Cash and investments - ending	\$ 383,667	\$ 460,519	\$ 113,003	\$ 215,476	\$ 1,281,133	\$ 432,646	\$ 7,490,142

TOWN OF MIDDLEBURY
 SCHEDULE OF PAYABLES AND RECEIVABLES
 December 31, 2012

Government or Enterprise	Accounts Payable	Accounts Receivable
Wastewater	\$ 26,673	\$ 64,730
Water	3,427	70,006
Governmental activities	11,614	-
Totals	\$ 41,714	\$ 134,736

TOWN OF MIDDLEBURY
SCHEDULE OF DEBT
December 31, 2012

Type	Description of Debt Purpose	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental activities:			
General obligation bonds	Debt Service Bond of 2004	\$ 450,000	\$ 191,673
Wastewater:			
Revenue bonds	Refunding Revenue Bonds of 2003	94,000	95,998
Revenue bonds	Sewage Works Revenue Bonds of 2001 Series A	<u>444,000</u>	<u>457,377</u>
Total Wastewater		<u>538,000</u>	<u>553,375</u>
Water:			
Revenue bonds	Waterworks Revenue Bonds of 2006 SRF	<u>4,604,914</u>	<u>426,485</u>
Totals		<u>\$ 5,592,914</u>	<u>\$ 1,171,533</u>

TOWN OF MIDDLEBURY
 SCHEDULE OF CAPITAL ASSETS
 December 31, 2012

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	Ending Balance
Governmental activities:	
Land	\$ 1,079,000
Infrastructure	8,737,109
Buildings	1,884,646
Improvements other than buildings	511,256
Machinery, equipment, and vehicles	1,038,838
Total governmental activities	13,250,849
Wastewater:	
Land	517,700
Infrastructure	12,940,222
Buildings	5,996,800
Improvements other than buildings	542,198
Machinery, equipment, and vehicles	346,599
Total Wastewater	20,343,519
Water:	
Land	668,800
Infrastructure	10,847,049
Buildings	6,913,450
Improvements other than buildings	1,940,075
Machinery, equipment, and vehicles	122,798
Total Water	20,492,172
Total capital assets	\$ 54,086,540

TOWN OF MIDDLEBURY
EXIT CONFERENCE

The contents of this report were discussed on March 13, 2014, with Peggy A. Hutchison, Clerk-Treasurer; Gary L. O'Dell, President of the Town Council; and Mark Salee, Town Manager.