

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

AUDIT REPORT
OF
COUNTY AUDITOR
DECATUR COUNTY, INDIANA
January 1, 2012 to December 31, 2012



FILED
04/11/2014

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COUNTY OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Auditor	Tami D. Wenning	01-01-12 to 12-31-16
President of the County Council	Ernest Gauck	01-01-12 to 12-31-14
President of the Board of County Commissioners	Rick J. Nobbe	01-01-12 to 12-31-14



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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TO: THE OFFICIALS OF DECATUR COUNTY

We have audited the records of the County Auditor for the period from January 1, 2012 to December 31, 2012, and certify that the records and accountability for cash and other assets are satisfactory to the best of our knowledge and belief, except as stated in the Audit Results and Comments. The financial transactions of this office are reflected in the Financial Statement and Federal Single Audit Report of Decatur County for the year 2012.

STATE BOARD OF ACCOUNTS

February 20, 2014

COUNTY AUDITOR
 DECATUR COUNTY
 AUDIT RESULTS AND COMMENTS

OVERDRAWN CASH BALANCES

The financial statement included the following funds with overdrawn cash balances at December 31, 2012:

Fund	Amount Overdrawn
County Wheel Tax	\$ 7,717
PTRC (CAGIT)	9,282
Family Court Counselor	23,131

The cash balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the governmental unit. (Accounting and Uniform Compliance Guidelines Manual for County Auditors of Indiana, Chapter 14)

APPROPRIATIONS

The records presented for audit indicated the following expenditures in excess of budgeted appropriations:

Fund	Year	Excess Amount Expended
Cumulative Bridge	2012	\$ 243,745

Indiana Code 6-1.1-18-4 states in part: ". . . the proper officers of a political subdivision shall appropriate funds in such a manner that the expenditures for a year do not exceed its budget for that year as finally determined under this article."

RECORDING OF WHEEL TAX

The following deficiencies and errors were noted regarding the recording of wheel tax receipts:

1. Quietuses were not issued for wheel tax distributions. Instead, the wheel tax distributions totaling \$470,719.10 were recorded by means of adjusting entries.
2. The County's portion of wheel tax during the year 2012, in the amount of \$377,747.61, was recorded in the Local Road and Street Fund. Wheel tax distributions for all units should be first receipted to the County Wheel Tax Fund and then the County's portion of wheel tax distributions should be distributed to the County Highway Fund.

COUNTY AUDITOR
DECATUR COUNTY
AUDIT RESULTS AND COMMENTS
(Continued)

3. The May 2012 wheel tax distribution in the amount of \$40,745.55 was incorrectly posted to the Tax Sale Redemption Fund.
4. The County Wheel Tax Fund (Fund 6020) had a negative fund balance of \$7,717.34 on December 31, 2012.

Upon receipt of the Bureau of Motor Vehicles, REGFUTOT Report, the county auditor shall issue a quietus to transfer the net amount of surtax and wheel tax from the county treasurer's collections of license excise tax to the County Surtax fund and to the County Wheel Tax Fund. (Accounting and Uniform Compliance Guidelines Manual for County Auditors of Indiana, Chapter 9)

The distributions of surtax and wheel tax to the county should be receipted to the County Highway Fund. (Accounting and Uniform Compliance Guidelines Manual for County Auditors of Indiana, Chapter 9)

E-911 FUNDS

The County did not close out the E-911 Landline and E-911 Wireless funds in 2012. A new fund to account for all 911 fees had not been created as required as of December 31, 2012.

Indiana Code 36-8-16.7-38(f) A distribution under section 37(a)(2) of this chapter must be deposited by the treasurer of the county in a separate fund set aside for the purposes allowed by subsections (a) and (b). The fund must be known as the Decatur County 911 fund. The county treasurer may invest money in the fund in the same manner that other money of the county may be invested, but income earned from the investment must be deposited in the fund set aside under this subsection.

Noncode Act 2012-132-23 (a) states:

"The funds that remain on June 30, 2012, in a county's wireless emergency telephone system fund established by IC 36-8-16.5-43 (before its repeal by this act on July 1, 2012) shall be transferred on July 1, 2012, by the county treasurer to the county's 911 fund required to be set aside by the county treasurer under IC 36-8-16.7-38(f), as added by this act."

Noncode Act 2012-132-24 (a) states:

"The funds that remain on June 30, 2012, in an emergency telephone system fund established by a county under IC 36-8-16-13 (before its repeal by this act on July 1, 2012) shall be transferred on July 1, 2012, by the county treasurer to the county's 911 fund required to be set aside by the county treasurer under IC 36-8-16.7-38(f), as added by this act."

COUNTY AUDITOR
DECATUR COUNTY
EXIT CONFERENCE

The contents of this report were discussed on February 20, 2014, with Tami D. Wenning, Auditor, and Rick J. Nobbe, President of the Board of County Commissioners.