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April 9, 2014

Charter School Board Arlington High School 4825 North Arlington Avenue Indianapolis, IN 46226

We have reviewed the Financial Statements and Independent Auditors' Report prepared by Crowe Horwath, LLP, Independent Public Accountants, for the period July 1, 2012 to June 30, 2013. In our opinion, the audit report was prepared in accordance with the guidelines established by the State Board of Accounts. Per the Independent Public Accountants' opinion, the financial statements included in the report present fairly the financial condition of the Arlington High School, as of June 30, 2013, and the results of its operations for the period then ended, on the basis of accounting described in the report.

We call your attention to the findings in the report. Pages 17 through 19 contain three current audit findings. Management's response is on pages 17 through 19.

In addition to the report presented herein, an Indiana State Board of Accounts Compliance Report of Charter for Accelerated Learning Inc. was prepared in accordance with the guidelines established by the State Board of Accounts.

The Financial Statements and Independent Auditors' Report and the Compliance Report are filed in our office as a matter of public record.

State Board of Accounts

#### **ARLINGTON HIGH SCHOOL**

### FINANCIAL STATEMENTS

June 30, 2013

#### ARLINGTON HIGH SCHOOL Indianapolis, Indiana

#### FINANCIAL STATEMENTS June 30, 2013

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#### INDEPENDENT AUDITOR'S REPORT

Board of Trustees Charter for Accelerated Learning, Inc. Indianapolis, Indiana

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Arlington High School ("School"), a component of the Charter for Accelerated Learning, Inc., which comprise the statement of financial position as of June 30, 2013, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Arlington High School as of June 30, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Emphasis of Matter

As discussed in Note 1 to the financial statements, the School is a component of the Charter for Accelerated Learning, Inc. and is subject to oversight by the Indiana State Board of Accounts in conjunction with the Indiana Department of Education. A separate audit of the School is required by these regulatory agencies. The School's financial statements are not intended to be a complete presentation of the assets, liabilities, revenues, and expenses of the Charter for Accelerated Learning, Inc. Our opinion is not modified with respect to this matter.

#### Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* is presented for the purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain other procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### **Report on Other Legal and Regulatory Requirements**

In accordance with *Government Auditing Standards*, we have also issued our report dated March 28, 2014 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Crowe Horweth LLP

Crowe Horwath LLP

Indianapolis, Indiana March 28, 2014

#### ARLINGTON HIGH SCHOOL STATEMENT OF FINANCIAL POSITION June 30, 2013

ASSETS Cash and cash equivalents Grants receivable (Note 2) Prepaid expenses Property and equipment, net (Note 3)	\$	120,731 106,220 1,727 686,809
Total assets	<u>\$</u>	915,487
LIABILITIES AND NET ASSETS Liabilities Accounts payable and accrued expenses Vacation accrual Due to Charles A. Tindley Accelerated School Capital lease payable (Note 5) Total liabilities	\$	256,906 29,960 528,521 <u>166,065</u> 981,452
Net assets Unrestricted Temporarily restricted Total net assets (deficit)		(70,965) <u>5,000</u> (65,965)
Total liabilities and net assets (deficit)	<u>\$</u>	915,487

#### ARLINGTON HIGH SCHOOL STATEMENT OF ACTIVITIES Year ended June 30, 2013

	Temporarily					
	<u>U</u>	Inrestricted	Re	stricted		<u>Total</u>
Public support and revenues						
Federal and state grants	\$	9,844,998	\$	-	\$	9,844,998
Contributions		26,773		5,000		31,773
Program service fees		27,636		-		27,636
Investment income		607		-		607
Total public support and revenues		9,900,014		5,000		9,905,014
Expenses						
Middle school		2,721,081		-		2,721,081
High school		2,739,775		-		2,739,775
General and administrative		4,406,490		-		4,406,490
Fundraising		103,633		-		103,633
Total expenses		9,970,979				9,970,979
Change in net assets		(70,965)		5,000		(65,965)
Net assets, beginning of year						
Net assets (deficit), end of year	<u>\$</u>	(70,965)	<u>\$</u>	5,000	<u>\$</u>	(65,965)

#### ARLINGTON HIGH SCHOOL STATEMENT OF CASH FLOWS Year ended June 30, 2013

Cash flows from operating activities Change in net assets (deficit) Adjustments to reconcile change in net assets to net cash	\$	(65,965)
from operating activities Depreciation		123,606
Change in assets and liabilities		
Accounts receivable		(106,220)
Prepaid expenses		(1,727)
Accounts payable and accrued expenses		256,906
Vacation accrual		29,960
Due to Charles A. Tindley Accelerated School		528,521
Net cash from operating activities		765,081
Cash flows from investing activities Purchases of property and equipment Net cash from investing activities		<u>(644,350</u> ) (644,350)
Net change in cash and cash equivalents		120,731
Cash and cash equivalents, beginning of year		<u> </u>
Cash and cash equivalents, end of year	<u>\$</u>	120,731
Supplemental cash flow information Capital lease obligation	\$	166,065

See accompanying notes to financial statements.

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

<u>Description of Organization</u>: Charter for Accelerated Learning, Inc. was chosen by the Indiana State Board of Education as the Turnaround School Operator for Arlington High School (School), a college preparatory Indianapolis Public School educating students in grades 7-12, beginning with the 2012-2013 school year. The School strives to place students in a rigorous and powerful learning environment, putting them on track for acceptance at a high-quality 4-year college or university.

The School is a component of the Charter for Accelerated Learning, Inc. and is subject to oversight by the Indiana State Board of Accounts in conjunction with the Indiana Department of Education. A separate audit of the School is required by these regulatory agencies. The School's financial statements are not intended to be a complete presentation of the assets, liabilities, revenues, and expenses of the Charter for Accelerated Learning, Inc.

The balances and activities of other components are not included in these financial statements. These financial statements are not intended to be the financial statements of the Charter for Accelerated Learning, Inc. The financial statements of the Charter for Accelerated Learning, Inc. are prepared separately, and eliminate all material inter-school accounts and transactions.

The School Corporation was established under the laws of the State of Indiana. The School Corporation operates under a Board of School Trustees.

<u>Method of Accounting</u>: The School maintains its accounts on the accrual basis of accounting and prepares its financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP).

<u>Income Taxes</u>: The School, as a component of the Charter for Accelerated Learning, Inc., is exempt from income taxes on income from related activities under Section 501(c)(3) of the U. S. Internal Revenue Code and corresponding state tax law. Accordingly, no provision has been made for federal or state income taxes. Additionally, the School is not considered to be a private foundation under Section 509(a) of the Internal Revenue Code.

The School has adopted applicable guidance with respect to accounting for uncertainty in income taxes. A tax position is recognized as a benefit only if it is "more likely than not" that the tax position would be sustained in a tax examination, with a tax examination being presumed to occur. The amount recognized is the largest amount of tax benefit that is greater than 50% likely of being realized on examination. For tax positions not meeting the "more likely than not" test, no tax benefit will be recorded.

The School does not expect the total amount of unrecorded tax benefits to significantly change in the next 12 months. The School recognizes interest and/or penalties related to income tax matters in income tax expense. The School did not have any amounts accrued for interest and penalties at June 30, 2013.

<u>Use of Estimates</u>: The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses. Actual results could differ from those estimates.

<u>Cash Equivalents</u>: Cash and cash equivalents consist of bank deposits in accounts that are federally insured up to \$250,000. For the purpose of the statement of cash flows, the School considers all highly liquid debt instruments, if any, purchased with a maturity of three months or less to be cash equivalent.

<u>Grants Receivable</u>: Grants receivable balances consist of amounts billed or billable for services provided or contracted. The School does not accrue interest on any of its grants receivables

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Allowances</u>: No allowance for doubtful accounts is recorded as of June 30, 2013. The allowances are based upon prior experience and management's analysis of specific receivables and promises to give. Losses are charged off to the reserve when management deems further collection efforts will no longer produce additional recoveries. The School currently considers all receivables to be fully collectible.

<u>Property and Equipment</u>: Expenditures for property and equipment and items in excess of \$1,000 which substantially increase the useful lives of existing assets are capitalized at cost or at fair value at date of gift. Repairs and maintenance costs are expensed as incurred. Depreciation has been computed on straight-line method at rates designed to depreciate the costs of assets over their estimated useful lives as follows:

Buildings and improvements	40 years
Machinery and equipment	3-5 years
Textbooks	5 years

<u>Impairment of Long-Lived Assets</u>: In accordance with GAAP, the School reviews its property and equipment for impairment whenever events or changes in circumstances indicate that the carrying value of an asset may not be recoverable. If the fair value is less than the carrying amount of the asset, an impairment loss is recognized for the difference. As of June 30, 2013, management believes that no impairment exists.

<u>Fair Value of Financial Instruments</u>: The carrying value of all the School's financial instruments, which include cash and cash equivalents, grants receivable, accounts payable, and long-term debt, approximate fair values.

<u>Basis of Presentation</u>: The School follows GAAP and reports information regarding its financial position and activities according to three classes of net assets:

<u>Unrestricted Net Assets</u> – The unrestricted net asset class includes general assets and liabilities of the School. The unrestricted net assets of the School may be used at the discretion of management to support the School's purposes and operations.

<u>Temporarily Restricted Net Assets</u> – The temporarily restricted net asset class includes assets of the School related to gifts and grants with explicit donor-imposed restrictions that have not been met as to specified purpose, or to later periods of time or after specified dates. At June 30, 2013, temporarily restricted net assets are related to the music program. Net assets are released from donor restrictions by incurring expenditures satisfying the restricted purpose or by occurrence of other events specified by donors. The School had no releases from restrictions as of June 30, 2013.

<u>Permanently Restricted Net Assets</u> – The permanently restricted net asset class includes assets of the School related to contributions and other inflows of assets whose use by the School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the School. The School had no permanently restricted net assets as of June 30, 2013.

<u>Federal and State Grants</u>: Support funded by grants is recognized as the School performs the contracted services under various grant agreements. Grant revenue is typically recognized as earned as the eligible expenses are incurred. Some of the School's grant agreements are not on a cost reimbursement basis, and support is recognized when earned. Grant expenditures are subject to audit and acceptance by the granting agency and, as a result of such audit, adjustments could be required.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Contributions</u>: Contributions are recognized in the period that the promise to give is received. Unless specifically restricted by the donor, all contributions are considered available for unrestricted use. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted support.

<u>Functional and Allocated Expenses</u>: Expenses are charged directly to activities when specifically identifiable. All other costs are allocated to the activities based upon various actual statistical bases. Salaries and related expenses are charged based on the relative amount of time historically spent by personnel.

<u>Advertising</u>: The School expenses advertising costs as incurred. During 2013, expenses totaling \$24,749 were incurred for advertising.

<u>Subsequent Events</u>: Management has performed an analysis of the activities and transactions subsequent to June 30, 2013, to determine the need for any adjustments or disclosures to the financial statements for the year ended June 30, 2013. Management has performed their analysis through March 28, 2014, the date the financial statements were available to be issued.

#### NOTE 2 - GRANTS RECEIVABLE

Grants receivable are due within one year and are as follows:

		<u>2013</u>
State support Federal support	\$	5,568 100,652
	<u>\$</u>	106,220

#### **NOTE 3 - PROPERTY AND EQUIPMENT**

At June 30, the carrying value of furniture, equipment, and textbooks consists of the following:

		<u>2013</u>
Furniture and equipment Textbooks	\$	581,037 <u>229,378</u> 810,415
Less: accumulated depreciation		(123,606)
	<u>\$</u>	686,809

Depreciation expense for the year ended June 30, 2013 was \$123,606.

#### **NOTE 4 - LEASES**

The School leases certain equipment under various non-cancelable operating leases which expire at various dates through September 2016.

Future minimum lease payments under operating leases at June 30, 2013, are as follows:

2014	\$ 63,758
2015	63,758
2016	63,758
2017	4,491
	<u>\$ 195,765</u>

Operating lease expenses for the year ended June 30, 2013 was \$98,488.

#### NOTE 5 - CAPITAL LEASE PAYABLE

In July 2012, the School entered into a capital lease agreement for a security system. Monthly principal and interest payments of \$3,917 are due through May 2017. The gross amount of equipment and related amortization recorded under the capital lease is as follows:

	<u>2013</u>
Furniture Accumulated amortization	\$ 166,065 -
	\$ 166,065

Amortization of assets held under capital leases is included with depreciation expense.

Future minimum lease payments under the capital lease at June 30, 2013, are as follows:

2014 2015 2016 2017 Total	\$	47,010 47,010 47,010 <u>43,092</u> 184,122
Amount representing interest		(18,057)
	<u>\$</u>	166,065

#### NOTE 6 - PENSION PLAN

The School participates in the Public Employment Retirement Fund (PERF) and the Teacher's Retirement Fund (TRF). The School is required to contribute 7.5% to TRF and 7.0% to PERF respectively. Employees are required to contribute 3% of gross wages to their respective plan. The expense for the year ended June 30, 2013 was \$311,005.

#### SUPPLEMENTARY INFORMATION

#### ARLINGTON HIGH SCHOOL SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year ended June 30, 2013

Federal Grantor/Pass-through Grantor/Program Title	CFDA <u>Number</u>	Pass-through <u>Number</u>	<u>Amount</u>
U.S. Department of Agriculture Child Nutrition Cluster National School Lunch Program	10.555		\$ 192,664
<u>U.S. Department of Education</u> Pass-Through Indiana Department of Education: Title I Cluster			
Title I Grants to Local Educational Agencies Title I – School Improvement Grant Total Title I funding	84.010 84.010A		942,486 <u>1,387,704</u> 2,330,190
Improving Teacher Quality State Grants	84.367	8830-6840-4990	136,960
Special Education Cluster Special Education – Grants to States (IDEA Part B)	84.027	14212-100-PN01 14213-125-PN01	553,004
			<u>\$ 3,212,818</u>

See accompanying note to the Schedule of Expenditures of Federal Awards.

#### **NOTE 1 - BASIS OF PRESENTATION**

This schedule includes the federal awards activity of the Arlington High School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.



#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees Charter for Accelerated Learning, Inc. Indianapolis, Indiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Arlington High School ("School"), a component of the Charter for Accelerated Learning, Inc. which comprise the statement of financial position as of June 30, 2013, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 28, 2014. As discussed in Note 1 to the financial statements, the School is a component of the Charter for Accelerated Learning, Inc. and is subject to oversight by the Indiana State Board of Accounts in conjunction with the Indiana Department of Education. A separate audit of the School is required by these regulatory agencies. The School's financial statements are not intended to be a complete presentation of the assets, liabilities, revenues, and expenses of the Charter for Accelerated Learning, Inc.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control that we consider to be a material weakness and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings and Questioned Costs to be a material weakness (Finding 2013-01).

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs to be significant deficiencies (Findings 2013-02 and 2013-03).

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Management's Response to Findings

The School's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. The School's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Crowe Horweth UP

Crowe Horwath LLP

Indianapolis, Indiana March 28, 2014



#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE

Board of Trustees Charter for Accelerated Learning, Inc. Indianapolis, Indiana

#### Report on Compliance for Each Major Federal Program

We have audited Arlington High School's ("School") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of School's major federal programs for the year ended June 30, 2013. The School's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the School's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School's compliance.

#### **Opinion on Each Major Federal Program**

In our opinion, Arlington High School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

#### **Report on Internal Control Over Compliance**

Management of the School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance is a material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Crowe Horweth LLP

Crowe Horwath LLP

Indianapolis, Indiana March 28, 2014

#### SECTION 1 - SUMMARY OF AUDITOR'S RESULTS

#### Financial Statements

Type of auditor's report issu	led:	Unmodified	
Internal control over financi	al reporting:		
Material weakness(es	) identified?	<u>X</u> Yes	No
Significant deficiencies considered to be mate		<u>X</u> Yes	None Reported
Noncompliance material to	financial statements noted?	Yes	<u>X</u> No
Federal Awards			
Internal Control over major	programs:		
Material weakness(es	) identified?	Yes	<u>X</u> No
Significant deficiencies considered to be mate		Yes	X None Reported
Type of auditor's report issumajor programs:	ued on compliance for	Unmodified	
Any audit findings disclosed reported in accordance with OMB Circular A-13	n Section 510(a) of	Yes	<u>X</u> No
Identification of major progr	ams:		
CFDA Numbers	Name of Federal Program of	Cluster	
84.010/84.010A	Title I Cluster Title I		
84.027	Special Education Cluster Special Education- Grants	to States (IDEA Pa	art B)
Dollar threshold used to dis	tinguish between Type A and T	ype B programs:	<u>\$300,000</u>
Auditee qualified as low-ris	k auditee?Yes	s <u>X</u> No	

## SECTION 2 - FINDINGS RELATED TO THE FINANCIAL STATEMENTS THAT ARE REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS.

#### FINDING 2013-01 - CONTROLS OVER FINANCIAL REPORTING

Criteria:	Applicable standards state that management is responsible for having internal controls in place to provide appropriate and reliable financial reports, and to select and apply appropriate accounting principles. Management is not required to prepare their financial reports, but management needs to demonstrate the level of qualifications and controls to prepare their financial reports without significant deficiencies in these controls.	
Condition:	During the current year audit, adjustments were posted that changed the School's financial statements by a material amount, as follows:	
	<ul> <li>Increase fixed assets and capital lease payable by approximately \$166,000 for a capital lease entered into during 2013.</li> <li>Increase accrued expenses and payroll expense by approximately \$132,000 for June payroll expenses.</li> </ul>	
Cause/Effect:	The above condition appears to be the result of the inability to fully implement a review process. The effect is a lack of materially accurate financial reporting by management.	
Questioned Cost:	None	
Recommendation:	We recommend that management thoroughly review monthly and annual account reconciliations. This will allow for the general ledger to reflect a complete and accurate representation of financial results.	
Management's Response:	Agree	
Corrective Action:	We will establish a process whereby the outsourced bookkeepers will forward their proposed adjusting journal entries and draft financial statements to the School's accounting team for review and approval prior to closing the books on a monthly basis. In addition, the School's year-end process should be extended to include period end accrual adjustments to be approved by and made by the School's accounting team and then the outsourced bookkeepers will post as June 30 <sup>th</sup> activity.	
FINDING 2013-02 – MANAGEMENT OVERSIGHT OF OUTSOURCED BOOKKEEPERS		

Criteria:	Auditing standards state that a lack of internal controls over journal entries is indicative of at least a significant deficiency in internal controls.
Condition:	Journal entries and account reconciliations are performed by the outsourced bookkeeping firm and reviewed internally by the bookkeeping firm; however, there is not a documented review from School management.

Cause/Effect:	As a result of the underlying condition, a financial statement misstatement may exist and not be detected and corrected by management in a timely manner.
Questioned Cost:	None.
Recommendation:	We recommend management institute additional procedures that provide an in-depth review of work performed by the outsourced bookkeeping firm on a periodic basis and to document this review accordingly.
Management's Response:	Agree
Corrective Action:	The Controller will establish a process with outsourced bookkeepers to forward account reconciliations to the school accounting department for review and approval prior to posting. Any adjustments will be made in the following month unless it is year-end. Year-end adjustments will be posted to June 30 <sup>th</sup> activity.

# FINDING 2013-03 – PREPARATION OF AN ACCURATE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Criteria:	OMB Circular A-133, Section 310(b) requires the auditee prepare a complete and accurate SEFA.
Condition:	The SEFA prepared by the auditee did not contain all the required information.
Cause/Effect:	The auditee provided to the auditor a list of federal awards with missing Catalog of Federal Domestic Assistance (CFDA) numbers. As a result, it was not possible to obtain accurate cluster or program information from the original SEFA.
Questioned Cost:	None.
Recommendation:	We recommend management maintain grant documents to ensure CFDA numbers are accurate, complete, and that all federal requirements have been satisfied.
Management's Response:	The CFDA numbers do not affect financial reporting, nor do they affect how grants are recorded or tracked.
Corrective Action:	A complete list of grants, total expenditures, pass-through entities and amounts, and the corresponding CFDA numbers will be maintained by the Controller and provided to the auditors. This finding will be mitigated by September 30, 2014.

#### SECTION 3 - FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS INCLUDING AUDIT FINDINGS AS DEFINED IN OMB CIRCULAR A-133 SECTION 510(a).

None

There were no audit findings or questioned costs in the prior year.

#### ARLINGTON HIGH SCHOOL OTHER REPORTS Year ended June 30, 2013

The reports presented herein were prepared in addition to another official report prepared for the School as listed below:

Indiana State Board of Accounts Compliance Report of Charter for Accelerated Learning, Inc.

The above report contains the results of compliance testing required by the Indiana State Board of Accounts under its *Guidelines for the Audits of Charter Schools Performed by Private Examiners* pertaining to matters addressed in its *Accounting and Uniform Compliance Guidelines Manual for Indiana Charter Schools.*