

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENTS EXAMINATION REPORT

OF

PLYMOUTH PUBLIC LIBRARY

MARSHALL COUNTY, INDIANA

January 1, 2010 to December 31, 2013



FILED

03/03/2014

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Carolyn Sue Reinholt	01-01-10 to 12-31-14
Treasurer	James Causey Linda Rippy	07-01-09 to 06-30-11 07-01-11 to 06-30-14
President of the Library Board of Trustees	Linda Rippy Eleanor Kacmar-Danielson Diane E. Eveland	07-01-09 to 06-30-11 07-01-11 to 06-30-12 07-01-12 to 06-30-14



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE PLYMOUTH PUBLIC LIBRARY, MARSHALL COUNTY, INDIANA

We have examined the accompanying financial statements of the Plymouth Public Library (Library), for the period of January 1, 2010 to December 31, 2013. The financial statements are the responsibility of the Library's management. Our responsibility is to express an opinion on the financial statements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note 1, the Library prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material. The basis noted above is a different basis than that used in the prior period.

In our opinion, because of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position and results of operations of the Library for the period of January 1, 2010 to December 31, 2013.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position and results of operations of the Library for the period of January 1, 2010 to December 31, 2013, on the basis of accounting described in Note 1.

Our examination was conducted for the purpose of forming an opinion on the Library's financial statements. The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statements. They have not been subjected to the examination procedures applied to the financial statements and, accordingly, we express no opinion on them.

Paul D. Joyce
Paul D. Joyce, CPA
State Examiner

February 6, 2014

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FINANCIAL STATEMENTS

The financial statements and accompanying notes were approved by management of the Library.
The financial statements and notes are presented as intended by the Library.

PLYMOUTH PUBLIC LIBRARY
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2010

Fund	Cash and Investments 01-01-10	Receipts	Disbursements	Cash and Investments 12-31-10
Operating	\$ 1,695,313	\$ 1,546,002	\$ 1,310,044	\$ 1,931,271
Petty Cash	170	-	-	170
State Technology Fund Grant	6,600	6,685	5,475	7,810
Gifts	105,215	12,543	13,044	104,714
Rainy Day	826,463	207,950	-	1,034,413
Lirf	784,912	-	-	784,912
Payroll	-	166,147	165,652	495
Plac	-	300	150	150
Excess Levy	-	3,056	-	3,056
Totals	<u>\$ 3,418,673</u>	<u>\$ 1,942,683</u>	<u>\$ 1,494,365</u>	<u>\$ 3,866,991</u>

The notes to the financial statements are an integral part of this statement.

PLYMOUTH PUBLIC LIBRARY
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2011

Fund	Cash and Investments 01-01-11	Receipts	Disbursements	Cash and Investments 12-31-11
Operating	\$ 1,931,271	\$ 1,506,961	\$ 1,176,392	\$ 2,261,840
Rainy Day	1,034,413	11,173	-	1,045,586
Excess Levy	3,056	-	3,056	-
Lirf	784,912	31,517	-	816,429
Plac	150	250	400	-
Petty Cash	170	-	-	170
State Technology Fund Grant	7,810	6,621	4,500	9,931
Gifts	104,714	14,401	21,684	97,431
Payroll	495	158,486	158,981	-
Totals	<u>\$ 3,866,991</u>	<u>\$ 1,729,409</u>	<u>\$ 1,365,013</u>	<u>\$ 4,231,387</u>

The notes to the financial statements are an integral part of this statement.

PLYMOUTH PUBLIC LIBRARY
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2012

Fund	Cash and Investments 01-01-12	Receipts	Disbursements	Cash and Investments 12-31-12
Operating	\$ 2,261,840	\$ 1,584,318	\$ 1,341,772	\$ 2,504,386
Rainy Day	1,045,586	151,594	-	1,197,180
Excess Levy	-	14,050	-	14,050
Lirf	816,429	1,168	-	817,597
Plac	-	500	500	-
Petty Cash	170	-	-	170
State Technology Fund Grant	9,931	3,167	4,650	8,448
Gifts	97,431	14,025	9,594	101,862
Payroll	-	163,850	163,850	-
Totals	<u>\$ 4,231,387</u>	<u>\$ 1,932,672</u>	<u>\$ 1,520,366</u>	<u>\$ 4,643,693</u>

The notes to the financial statements are an integral part of this statement.

PLYMOUTH PUBLIC LIBRARY
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2013

Fund	Cash and Investments 01-01-13	Receipts	Disbursements	Cash and Investments 12-31-13
Operating	\$ 2,504,386	\$ 1,602,654	\$ 1,231,991	\$ 2,875,049
Rainy Day	1,197,180	1,105	-	1,198,285
Excess Levy	14,050	1	14,051	-
Lirf	817,597	755	-	818,352
Plac	-	250	250	-
Petty Cash	170	-	-	170
State Technology Fund Grant	8,448	8,518	4,847	12,119
Gifts	101,862	7,680	6,592	102,950
Payroll	-	170,470	170,470	-
Totals	<u>\$ 4,643,693</u>	<u>\$ 1,791,433</u>	<u>\$ 1,428,201</u>	<u>\$ 5,006,925</u>

The notes to the financial statements are an integral part of this statement.

PLYMOUTH PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The Library was established under the laws of the State of Indiana. The Library operates under an appointed governing board and provides culture services.

The accompanying financial statements present the financial information for the Library.

B. Basis of Accounting

The financial statements are reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts include the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Library.

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state, local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services which can include, but are not limited to the following: copies of public records, copy machine charges, fines, and fees.

PLYMOUTH PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS
(Continued)

Fines and forfeits which include receipts derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements include the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies which include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

F. Interfund Transfers

The Library may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

G. Fund Accounting

Separate funds are established, maintained, and reported by the Library. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Library. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the Library in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

PLYMOUTH PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS
(Continued)

Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Library submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Library in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 5. Risk Management

The Library may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the Library to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

PLYMOUTH PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the Library authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System
1 North Capital Street, Suite 001
Indianapolis, IN 46204
Ph. (888) 526-1687

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

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SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the Library's Annual Reports for years prior to 2011 can be found on the Indiana Transparency Portal website: www.in.gov/itp/annual_reports/.

For additional financial information, the Library's Annual Report information for years 2011 and later can be found on the Gateway website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statements contained in this report and the financial information presented in the Annual Reports of the Library which are referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the examination. This is a common occurrence in any financial statement examination. The financial information presented in this report is examined information, and the accuracy of such information can be determined by reading the opinion given in the Independent Accountant's Report.

The supplementary information presented was approved by management of the Library. It is presented as intended by the Library.

PLYMOUTH PUBLIC LIBRARY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010

	Operating	Petty Cash	State Technology Fund Grant	Gifts	Rainy Day	Lirf	Payroll	Plac	Excess Levy	Totals
Cash and investments - beginning	\$ 1,695,313	\$ 170	\$ 6,600	\$ 105,215	\$ 826,463	\$ 784,912	\$ -	\$ -	\$ -	\$ 3,418,673
Receipts:										
Taxes	1,001,340	-	-	-	-	-	-	-	3,056	1,004,396
Intergovernmental	402,152	-	6,685	-	47,944	-	-	-	-	456,781
Fines and forfeits	136,934	-	-	-	-	-	-	-	-	136,934
Other receipts	5,576	-	-	12,543	160,006	-	166,147	300	-	344,572
Total receipts	1,546,002	-	6,685	12,543	207,950	-	166,147	300	3,056	1,942,683
Disbursements:										
Personal services	669,351	-	-	-	-	-	-	-	-	669,351
Supplies	31,221	-	-	-	-	-	-	-	-	31,221
Other services and charges	218,527	-	-	-	-	-	-	-	-	218,527
Capital outlay	240,945	-	-	-	-	-	-	-	-	240,945
Other disbursements	150,000	-	5,475	13,044	-	-	165,652	150	-	334,321
Total disbursements	1,310,044	-	5,475	13,044	-	-	165,652	150	-	1,494,365
Excess (deficiency) of receipts over disbursements	235,958	-	1,210	(501)	207,950	-	495	150	3,056	448,318
Cash and investments - ending	\$ 1,931,271	\$ 170	\$ 7,810	\$ 104,714	\$ 1,034,413	\$ 784,912	\$ 495	\$ 150	\$ 3,056	\$ 3,866,991

PLYMOUTH PUBLIC LIBRARY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2011

	Operating	Rainy Day	Excess Levy	Lif	Plac	Petty Cash	State Technology Fund Grant	Gifts	Payroll	Totals
Cash and investments - beginning	\$ 1,931,271	\$ 1,034,413	\$ 3,056	\$ 784,912	\$ 150	\$ 170	\$ 7,810	\$ 104,714	\$ 495	\$ 3,866,991
Receipts:										
Taxes	1,063,533	-	-	-	-	-	-	-	158,486	1,222,019
Intergovernmental	298,138	-	-	-	-	-	6,621	-	-	304,759
Charges for services	650	-	-	-	250	-	-	-	-	900
Fines and forfeits	128,835	-	-	-	-	-	-	-	-	128,835
Other receipts	15,805	11,173	-	31,517	-	-	-	14,401	-	72,896
Total receipts	1,506,961	11,173	-	31,517	250	-	6,621	14,401	158,486	1,729,409
Disbursements:										
Personal services	653,261	-	-	-	-	-	-	-	-	653,261
Supplies	31,492	-	-	-	-	-	-	-	-	31,492
Other services and charges	215,282	-	-	-	-	-	-	-	-	215,282
Capital outlay	276,357	-	-	-	-	-	-	-	-	276,357
Other disbursements	-	-	3,056	-	400	-	4,500	21,684	158,981	188,621
Total disbursements	1,176,392	-	3,056	-	400	-	4,500	21,684	158,981	1,365,013
Excess (deficiency) of receipts over disbursements	330,569	11,173	(3,056)	31,517	(150)	-	2,121	(7,283)	(495)	364,396
Cash and investments - ending	\$ 2,261,840	\$ 1,045,586	\$ -	\$ 816,429	\$ -	\$ 170	\$ 9,931	\$ 97,431	\$ -	\$ 4,231,387

PLYMOUTH PUBLIC LIBRARY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012

	Operating	Rainy Day	Excess Levy	Lirf	Plac	Petty Cash	State Technology Fund Grant	Gifts	Payroll	Totals
Cash and investments - beginning	\$ 2,261,840	\$ 1,045,586	\$ -	\$ 816,429	\$ -	\$ 170	\$ 9,931	\$ 97,431	\$ -	\$ 4,231,387
Receipts:										
Taxes	1,045,157	-	14,050	-	-	-	-	-	-	1,059,207
Intergovernmental	416,268	-	-	-	-	-	3,167	-	163,850	583,285
Charges for services	2,742	-	-	-	500	-	-	-	-	3,242
Fines and forfeits	116,686	-	-	-	-	-	-	-	-	116,686
Other receipts	3,465	151,594	-	1,168	-	-	-	14,025	-	170,252
Total receipts	<u>1,584,318</u>	<u>151,594</u>	<u>14,050</u>	<u>1,168</u>	<u>500</u>	<u>-</u>	<u>3,167</u>	<u>14,025</u>	<u>163,850</u>	<u>1,932,672</u>
Disbursements:										
Personal services	689,834	-	-	-	-	-	-	-	-	689,834
Supplies	29,423	-	-	-	-	-	-	-	-	29,423
Other services and charges	241,287	-	-	-	-	-	-	-	-	241,287
Capital outlay	230,769	-	-	-	-	-	-	-	-	230,769
Other disbursements	150,459	-	-	-	500	-	4,650	9,594	163,850	329,053
Total disbursements	<u>1,341,772</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>500</u>	<u>-</u>	<u>4,650</u>	<u>9,594</u>	<u>163,850</u>	<u>1,520,366</u>
Excess (deficiency) of receipts over disbursements	<u>242,546</u>	<u>151,594</u>	<u>14,050</u>	<u>1,168</u>	<u>-</u>	<u>-</u>	<u>(1,483)</u>	<u>4,431</u>	<u>-</u>	<u>412,306</u>
Cash and investments - ending	<u>\$ 2,504,386</u>	<u>\$ 1,197,180</u>	<u>\$ 14,050</u>	<u>\$ 817,597</u>	<u>\$ -</u>	<u>\$ 170</u>	<u>\$ 8,448</u>	<u>\$ 101,862</u>	<u>\$ -</u>	<u>\$ 4,643,693</u>

PLYMOUTH PUBLIC LIBRARY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2013

	Operating	Rainy Day	Excess Levy	Lirf	Plac	Petty Cash	State Technology Fund Grant	Gifts	Payroll	Totals
Cash and investments - beginning	\$ 2,504,386	\$ 1,197,180	\$ 14,050	\$ 817,597	\$ -	\$ 170	\$ 8,448	\$ 101,862	\$ -	\$ 4,643,693
Receipts:										
Taxes	1,061,892	-	-	-	-	-	-	-	-	1,061,892
Intergovernmental	403,722	-	-	-	-	-	-	-	170,470	574,192
Charges for services	8,400	-	-	-	250	-	-	-	-	8,650
Fines and forfeits	112,273	-	-	-	-	-	-	-	-	112,273
Other receipts	16,367	1,105	1	755	-	-	8,518	7,680	-	34,426
Total receipts	1,602,654	1,105	1	755	250	-	8,518	7,680	170,470	1,791,433
Disbursements:										
Personal services	701,543	-	-	-	-	-	-	-	-	701,543
Supplies	34,141	-	-	-	-	-	-	-	-	34,141
Other services and charges	246,464	-	-	-	-	-	4,847	-	-	251,311
Capital outlay	249,664	-	-	-	-	-	-	-	-	249,664
Other disbursements	179	-	14,051	-	250	-	-	6,592	170,470	191,542
Total disbursements	1,231,991	-	14,051	-	250	-	4,847	6,592	170,470	1,428,201
Excess (deficiency) of receipts over disbursements	370,663	1,105	(14,050)	755	-	-	3,671	1,088	-	363,232
Cash and investments - ending	\$ 2,875,049	\$ 1,198,285	\$ -	\$ 818,352	\$ -	\$ 170	\$ 12,119	\$ 102,950	\$ -	\$ 5,006,925

PLYMOUTH PUBLIC LIBRARY
 SCHEDULE OF CAPITAL ASSETS
 December 31, 2013

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	Ending Balance
Governmental activities:	
Land	\$ 32,500
Buildings	2,695,496
Improvements other than buildings	8,236
Machinery, equipment, and vehicles	2,959,772
Books and other	193,590
Total capital assets	\$ 5,889,594

PLYMOUTH PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on February 6, 2014, with Carolyn Sue Reinholt, Director; Linda Rippy, Treasurer; and Lisa Miller, Board member. Our examination disclosed no material items that warrant comment at this time.