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January 31, 2014

Board of Directors  
Fort Wayne Women's Bureau, Inc.  
2417 Fairfield Avenue  
Fort Wayne, IN 46807

We have reviewed the audit report prepared by Dulin, Ward & DeWald, Inc., Independent Public Accountants, for the period January 1, 2012 to December 31, 2012. In our opinion, the audit report was prepared in accordance with the guidelines established by the State Board of Accounts. Per the Independent Public Accountants' opinion, the financial statements included in the report present fairly the financial condition of the Fort Wayne Women's Bureau, Inc., as of December 31, 2012, and the results of its operations for the period then ended, on the basis of accounting described in the report.

The Independent Public Accountants' report is filed with this letter in our office as a matter of public record.

STATE BOARD OF ACCOUNTS

**WOMEN'S BUREAU, INC.**

**FINANCIAL STATEMENTS**

**Year Ended December 31, 2012**

**With Summarized Information for December 31, 2011**

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## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Women's Bureau, Inc.  
Fort Wayne, Indiana

We have audited the accompanying financial statements of Women's Bureau, Inc. (a nonprofit organization) which comprise the statement of financial position as of December 31, 2012, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Women's Bureau, Inc. as of December 31, 2012, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We have previously audited Women's Bureau, Inc.'s 2011 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated March 23, 2012. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2011 is consistent, in all material respects, with the audited financial statements from which it has been derived.

**Other Matters**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of governmental funds received on page 18 is presented for purposes of additional analysis as required by the Indiana State Board of Accounts and is not a required part of the basic financial statements of Women's Bureau, Inc. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Dulin, Ward & DeWald, Inc.*

Fort Wayne, Indiana

June 14, 2013

**WOMEN'S BUREAU, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
December 31, 2012 with Summarized Information for December 31, 2011

	<b>2012</b>	<b>2011</b> <b>(As Restated)</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 37,162	\$ 249,866
Short-term investments	-	9,898
Receivables:		
Contract fees	38,540	25,318
Grants	113,450	154,067
Prepaid expenses	21,706	37,559
Long-term investments	360,376	327,970
Cash value of life insurance	9,254	9,181
Beneficial interests	23,421	20,938
Fixed assets - net	17,588	29,490
	<hr/>	<hr/>
<b>Total Assets</b>	<b>\$ 621,497</b>	<b>\$ 864,287</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>LIABILITIES AND NET ASSETS</b>		
Line of credit	\$ 25,910	\$ -
Accounts payable	20,334	8,717
Employees' payroll deductions and accrued expenses	45,065	47,867
	<hr/>	<hr/>
<b>Total Liabilities</b>	<b>91,309</b>	<b>56,584</b>
<b>NET ASSETS</b>		
Unrestricted net assets	123,930	444,090
Temporarily restricted net assets	174,910	132,265
Permanently restricted net assets	231,348	231,348
	<hr/>	<hr/>
<b>Total Net Assets</b>	<b>530,188</b>	<b>807,703</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>Total Liabilities and Net Assets</b>	<b>\$ 621,497</b>	<b>\$ 864,287</b>

The accompanying notes are an integral part of these financial statements.

Permanently Restricted	2012	2011 (As Restated)
\$ -	\$ 192,113	\$ 363,867
-	27,413	28,647
-	219,733	507,777
-	290,745	50,140
-	5,375	330,429
-	99,075	121,624
-	(10,748)	(8,764)
-	2,273	1,620
-	281	2,562
-	179,189	147,967
-	11,785	10,425
-	36,028	-
-	55	2,545
-	-	-
-	<u>1,053,317</u>	<u>1,558,839</u>
-	292,110	293,028
-	-	304,318
-	670,956	818,049
-	242,439	192,029
-	124,913	98,820
-	-	8,017
-	<u>414</u>	<u>1,845</u>
-	<u>1,330,832</u>	<u>1,716,106</u>
-	(277,515)	(157,267)
<u>231,348</u>	<u>807,703</u>	<u>964,970</u>
<u>\$ 231,348</u>	<u>\$ 530,188</u>	<u>\$ 807,703</u>

Fund Raising	2012	2011 (As Restated)
\$ 49,111	\$ 663,983	\$ 785,380
67	56,162	67,572
4,639	66,026	81,083
<hr/>	<hr/>	<hr/>
53,817	786,171	934,035
-	154,343	167,788
4,100	108,185	161,436
-	35,642	38,660
1,496	45,658	118,101
43,882	43,882	38,060
2,189	32,009	31,522
2,941	25,815	28,476
209	17,855	44,349
458	17,292	41,337
2,251	14,140	16,627
12,206	13,330	9,623
63	9,885	12,845
35	4,977	8,732
223	3,295	5,806
301	2,457	5,956
-	2,052	3,324
-	792	88
-	-	23,133
-	-	2,150
<hr/>	<hr/>	<hr/>
124,171	1,317,780	1,692,048
742	12,638	14,196
<hr/>	<hr/>	<hr/>
<u>\$ 124,913</u>	<u>\$ 1,330,418</u>	<u>\$ 1,706,244</u>

**WOMEN'S BUREAU, INC.**  
**STATEMENT OF CASH FLOWS**  
Year Ended December 31, 2012

With Summarized Information for the Year Ended December 31, 2011

	2012	2011 (As Restated)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ (277,515)	\$ (157,267)
Adjustments to reconcile change in net assets to cash flows from operating activities:		
Depreciation	12,638	14,196
Change in cash surrender value of life insurance	(73)	(318)
Reinvested interest in beneficial interests - net of fees	(390)	(479)
Reinvested interest in investments - net of fees	(6,906)	(10,465)
(Gain) loss on investments	(36,028)	8,017
(Gain) loss on disposal of fixed assets	414	1,845
Provision for bad debts	35,642	38,660
Change in assets and liabilities:		
(Increase) decrease in:		
Receivables - contract fees	(13,222)	(7,294)
Receivables - grants	4,975	240,111
Prepaid expenses	15,853	(25,835)
Increase (decrease) in:		
Accounts payable	11,617	2,104
Employees' payroll deductions and accrued expenses	(2,802)	1,570
<b>Cash Flows From Operating Activities</b>	(255,797)	104,845
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from sale of investments	18,333	11,056
Purchase of fixed assets	(1,150)	(13,127)
Investment in beneficial interest	-	(10,000)
Proceeds from beneficial interest	-	127
<b>Cash Flows From Investing Activities</b>	17,183	(11,944)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Increase (decrease) in line of credit	25,910	-
<b>INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	(212,704)	92,901
<b>CASH AND CASH EQUIVALENTS - beginning of year</b>	249,866	156,965
<b>CASH AND CASH EQUIVALENTS - end of year</b>	\$ 37,162	\$ 249,866

The accompanying notes are an integral part of these financial statements.

**WOMEN'S BUREAU, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
December 31, 2012

**1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Organization**

The Women's Bureau, Inc.'s (Bureau) mission is advancing women through advocacy, education, and economic empowerment. The Bureau is dedicated to both advocacy on women's issues and the provision of services to women and their families in northern Indiana. Programs include substance abuse treatment, family reunification and self-sufficiency, rape crisis intervention and counseling, and rape prevention through education.

**Taxes**

The Bureau is exempt from income tax under Section 501(c)(3) of the Internal Revenue Code, and qualifies for the 50% charitable contributions deduction limitation. The Bureau has been classified as an organization that is not a private foundation under Section 509(a) of the Internal Revenue Code. The Bureau's income tax filings are subject to audit by various taxing authorities. The Bureau is no longer subject to income tax examinations by taxing authorities for tax years ending on or before December 31, 2008. The Bureau's management has determined that there are no events that would more likely than not cause the above tax position to change within the next twelve months.

**Estimates**

The process of preparing financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

**Cash and Cash Equivalents**

For the purposes of the statement of cash flows, Women's Bureau, Inc. considers all highly liquid investments with a maturity of three months or less at the time of purchase to be cash equivalents.

(continued)

1. **ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**(continued)

**Receivables**

The Bureau makes claims for reimbursement under government contracts and recognizes pledges as public support in the year that the pledge is made. The Bureau provides an allowance for uncollectible receivables equal to the estimated collection losses that will be incurred in the collection of all receivables. Based on historical collection experience with these entities, no allowance for uncollectible accounts is deemed necessary.

**Investments**

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair value in the statement of financial position. These investments are initially recorded at cost if they were purchased or at their fair market value on the date of the gift if they were received as a donation. Unrealized gains and losses are included in the statement of activities change in net assets.

**Fixed Assets**

Fixed assets are stated at cost or, if donated, at fair value at the date of the gift. The Bureau follows the policy of providing depreciation on the straight-line method for financial reporting purposes over the estimated useful lives of the related assets. It is not the Bureau's policy to imply time restrictions expiring over the useful life of donated assets. In the absence of donor-imposed restrictions on the use of the asset, gifts of long-lived assets are reported as unrestricted support. Fixed assets with an item cost or donated value of \$500 or more and a useful life of one year or more are capitalized when acquired.

**Public Support and Revenue**

All contributions are considered to be available for the general programs of the Bureau unless specifically restricted by the donor. The Bureau reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated asset. When the donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Donor-restricted contributions are recorded in the temporarily restricted class for restrictions expiring during the fiscal year, and then reclassified to the unrestricted class. By definition, permanently restricted support must be maintained in perpetuity. Restrictions on these net assets do not expire and no assets are reclassified in the statement of activities.

**In-kind Contributions**

In-kind contributions of facilities, services, equipment and supplies are recognized as support and expense or property and equipment and are recorded at market value as of the date received.

(continued)

## 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES(continued)

### Unemployment Compensation

For Indiana Employment Security Act purposes, the Bureau has elected to fund the State unemployment compensation reserve rather than to reimburse the State for claims made. Such contributions are recognized as expense when paid.

### Financial Statement Presentation

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Bureau's financial statements for the year ended December 31, 2011, from which the summarized information was derived.

### Reclassification

Certain reclassifications have been made to conform prior year's financial statements to the current presentation. The reclassifications have no effect on previously reported operational results.

### Subsequent Events

Management has evaluated subsequent events through June 14, 2013, the date which the financial statements were available for issue.

## 2. PLEDGES RECEIVABLE

The Bureau has received notification of an intention to give in the amount of \$10,000 from the United Way of Allen County. The expected funding is to be used for programs in 2013 and has not been recorded as an asset of the Bureau as of December 31, 2012.

## 3. LONG-TERM INVESTMENTS

Investments as of December 31, 2012 are summarized as follows:

	Market	Cost
Equities	\$ 221,894	\$ 173,842
Mutual funds	134,813	129,562
Money market funds	<u>3,669</u>	<u>3,669</u>
	<u>\$ 360,376</u>	<u>\$ 307,073</u>

**4. BENEFICIAL INTEREST**

The beneficial interest consists of funds held by the Community Foundation of Greater Fort Wayne (Foundation) which are the result of an agreement whereby the Bureau has transferred assets to the Foundation and has specified itself as the beneficiary of the assets. The Bureau may draw up to a certain percent of the value of the assets each year, but may only obtain a return of the full value of the assets upon consent of the Foundation.

Additionally, the Foundation holds investment assets, with a value of \$24,544, for the benefit of the Bureau for which the Foundation has retained variance power. These assets are not recorded as assets of the Bureau.

**5. FIXED ASSETS**

The components of fixed assets as of December 31, 2012 are as follows:

Furniture and equipment	\$ 125,767
Accumulated depreciation	<u>108,179</u>
	<u>\$ 17,588</u>

**6. FAIR VALUE MEASUREMENT**

Assets and liabilities recorded at fair value in the statement of financial position are categorized based upon the level of judgment associated with the inputs used to measure their fair value. Level inputs are defined as follows:

*Level 1.* Unadjusted quoted prices in active markets for identical assets and liabilities.

*Level 2.* Observable inputs other than those included in Level 1, such as quoted market prices for similar assets or liabilities in active markets or quoted market prices for identical assets or liabilities in inactive markets.

*Level 3.* Unobservable inputs reflecting management's own assumptions about the inputs used in pricing the asset or liability. Level 3 assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which the determination of fair value requires significant management judgment or estimation.

(continued)

6. FAIR VALUE MEASUREMENT (continued)

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets and liabilities measured at fair value.

*Long-Term Investments.* Value determined by reference to quoted market prices and other relevant information generated by market transactions.

*Cash Value of Life Insurance.* Value determined by life insurance company to be the net cash value of the policy.

*Beneficial Interest.* Value based upon the Bureau's proportionate share of the Community Foundation of Greater Fort Wayne's pooled investment portfolio.

Fair value of assets and liabilities measured on a recurring basis at December 31, 2012 are as follows:

	Level 1	Level 3
Investments		
Equities:		
Large growth	\$ 66,697	\$ -
Large value	58,739	-
Foreign large blend	25,987	-
Mid-cap value	23,583	-
Mid-cap blend	21,489	-
Diversified emerging markets	8,906	-
Real estate	7,695	-
Small blend	3,294	-
Small growth	2,850	-
Equity energy	2,654	-
Mutual funds	134,813	-
Cash value of life insurance	-	9,254
Beneficial interests	<u>-</u>	<u>23,421</u>
	<u>\$ 356,707</u>	<u>\$ 32,675</u>

(continued)

**6. FAIR VALUE MEASUREMENT (continued)**

Following is a reconciliation of activity for assets and liabilities measured at fair value based on significant unobservable inputs for the year ending December 31, 2012:

	Beneficial Interests	Cash Value of Life Insurance
Beginning balance - January 1, 2012	\$ 20,938	\$ 9,181
Total gains and losses included in earnings:		
Income	641	-
Unrealized gain (loss)	1,324	73
Realized gain (loss)	769	-
Investment fees	(251)	-
Contributions	-	-
Distribution	-	-
	<u>          </u>	<u>          </u>
Ending balance - December 31, 2012	<u>\$ 23,421</u>	<u>\$ 9,254</u>

**7. LINE OF CREDIT**

The Bureau has entered into a line of credit agreement with Wells Fargo Bank. The agreement provides for maximum borrowing of \$100,000 with interest at the bank's index rate plus one percent (5.00% at December 31, 2012) or 5% whichever is greater. The note, which is secured by all the Bureau's assets, expired January 22, 2013 and was not renewed. The amount outstanding at December 31, 2012 was \$25,910.

The amount of interest charged to operations was \$792 in 2012.

**8. NET ASSETS**

Temporarily restricted net assets as of December 31, 2012 are restricted for the following purposes:

Endowment - unappropriated earnings	\$ 144,354
Dress for Success	25,060
Transitions	<u>5,496</u>
	<u>\$ 174,910</u>

Permanently restricted net assets are restricted for endowment purposes.

## 9. ENDOWMENT

Women's Bureau, Inc. has currently invested its donor-restricted endowment funds in an investment account with a mixture of equities, fixed income and cash and cash equivalents. In addition, a portion of the donor-restricted and board designated endowment funds have been invested with the Community Foundation of Greater Fort Wayne. The endowment has been established to promote the mission of the agency. Net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

### **Interpretation of Relevant Law**

The Board of Directors of Women's Bureau, Inc. has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Bureau classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Bureau in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Bureau considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund
- (2) The purposes of the Bureau and the donor-restricted endowment fund
- (3) General economic conditions
- (4) The possible effect of inflation and deflation
- (5) The expected total return from income and the appreciation of investments
- (6) Other resources of the Bureau
- (7) The investment policies of the Bureau.

(continued)

9. **ENDOWMENT** (continued)

**Endowment Net Asset Composition by Type of Fund as of December 31, 2012**

	<b>Donor Restricted Endowment</b>	<b>Board Designated Endowment</b>	<b>Total Endowment</b>
Unrestricted	\$ (3,083)	\$ 11,177	\$ 8,094
Temporarily restricted	144,354	-	144,354
Permanently restricted	<u>231,348</u>	<u>-</u>	<u>231,348</u>
<b>Total funds</b>	<b><u>\$ 372,619</u></b>	<b><u>\$ 11,177</u></b>	<b><u>\$ 383,796</u></b>

**Changes in Endowment Net Assets for the Year Ended December 31, 2012**

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets - beginning of year	\$ 5,611	\$ 111,948	\$ 231,348	\$ 348,907
Investment return:				
Investment income	641	10,973	-	11,614
Net depreciation (realized and unrealized)	2,093	33,935	-	36,028
Fees	<u>(251)</u>	<u>(4,100)</u>	<u>-</u>	<u>(4,351)</u>
Total investment return	2,483	40,808	-	43,291
Contributions	-	-	-	-
Appropriation of endowment assets for expenditure	<u>-</u>	<u>(8,402)</u>	<u>-</u>	<u>(8,402)</u>
Endowment net assets - end of year	<b><u>\$ 8,094</u></b>	<b><u>\$ 144,354</u></b>	<b><u>\$ 231,348</u></b>	<b><u>\$ 383,796</u></b>

(continued)

9. **ENDOWMENT (continued)**

**Description of Amounts Classified as Permanently Restricted Net Assets and Temporarily Restricted Net Assets (Endowment Only)**

**Permanently Restricted Net Assets**

The portion of perpetual endowment funds that is required to be retained permanently either by explicit donor stipulation or by UPMIFA

	\$	231,348
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**Temporarily Restricted Net Assets**

The portion of perpetual endowment funds subject to a time restriction under UPMIFA:

	\$	144,354
--	----	---------

**Funds with Deficiencies**

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor requires the Bureau to retain as a fund of perpetual duration. Deficiencies of this nature that are reported as unrestricted net assets were \$3,083 as of December 31, 2012. These deficiencies resulted from unfavorable market fluctuations in past years.

**Return Objectives and Risk Parameters**

The Bureau has adopted investment and spending policies for endowment assets that attempt to preserve the principal in terms of its purchasing power so the fund will be able to serve the Bureau's needs over the long term; produce sufficient income to meet the needs of the Bureau; and provide long-term growth in assets as may be fairly balanced by the need for reasonable income and investment risk. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to achieve satisfactory investment returns while gaining the risk control of diversification.

**Strategies Employed for Achieving Objectives**

To satisfy its long-term rate-of-return objectives, the Bureau relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Bureau targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

**Spending Policy and How the Investment Objectives Relate to Spending Policy**

The Bureau has a policy of appropriating for distribution each year 5 percent of its endowment fund's average prior three-year portfolio value. In establishing this policy, the Bureau considers the long-term expected return on its endowment.

**10. EMPLOYEE BENEFIT PLAN**

The Bureau sponsors a tax deferred annuity plan under Section 403(b) of the Internal Revenue Code. This plan covers all employees who elect salary reduction contributions. The Bureau matches a certain percent of the amount contributed by the employees. The amount charged to operations was \$665 for 2012.

**11. OPERATING LEASES**

The Bureau leases its operating facilities under operating leases expiring in 2014. Total rental expense under the noncancelable leases for 2012 was \$150,845. Minimum future rental payments under noncancelable operating leases as of December 31, 2012 for each of the next five years and in the aggregate are as follows:

2013	\$ 102,000
2014	51,000
2015	-
2016 and thereafter	<u>-</u>
Total lease commitments	<u>\$ 153,000</u>

Additionally, the Bureau rents other facilities, storage space and office equipment on a month-to-month basis. Total rental expense under cancelable operating leases was \$4,197 for 2012.

**12. INVESTMENT EXPENSES**

Investment expenses totaled \$4,352 for 2012 and have been included in professional fees on the statement of functional expenses.

**13. IN-KIND CONTRIBUTIONS**

The Bureau recognized contribution revenue for certain services received at the fair value of those services. Those services include the following:

Program – Violence Against Women	
Professional fees	\$ 83,130

**14. CONCENTRATIONS**

The Bureau provides a substantial amount of its services to Lake County, Indiana and to the federal government. A significant reduction in the level of this activity, if this were to occur, may have an effect on the Bureau's operating results.

The Bureau has significant investments in stocks, bonds and mutual funds and, therefore, is subject to concentration of credit risk. Investments are made by investment managers engaged by the Bureau. Although the fair value of investments is subject to fluctuation on a year-to-year basis, management believes the investment policy is prudent for the long-term welfare of the Bureau and its beneficiaries.

**15. ADVERTISING COSTS**

Advertising costs are charged to operations when incurred. The cost of advertising charged to operations was \$2,457 in 2012.

**16. STATEMENT OF CASH FLOWS SUPPLEMENTAL DISCLOSURES**

Cash used in operating activities includes interest paid of \$792 in 2012.

**17. RESTATEMENT**

The financial statements for 2011 have been restated to correct an error in the recording of uncollectible grants. The restatement, which was to decrease grants receivable and increase bad debt expense by \$38,660, resulted in a \$38,660 decrease in the change in net assets for 2011.

**WOMEN'S BUREAU, INC.**  
**SCHEDULE OF GOVERNMENTAL FUNDS RECEIVED**  
Year Ended December 31, 2012

Federal Grantor/ Pass-Through Grantor/Program Title	Federal CFDA. Number	Revenue Recognized
U.S. Department of Justice: Passed through Indiana Criminal Justice Institute: Crime Victim Assistance	16.575	\$ 98,231
U.S. Department of Health and Human Services: Passed through Indiana Coalition Against Sexual Assault: Rape Prevention Education	93.136	22,285
Passed through Indiana Coalition Against Sexual Assault: Sexual Assault Services and Prevention	93.136	9,442
U.S. Department of Housing and Urban Development: Emergency Shelter Grant	14.231	89,775
Indiana Department of Child Services: Family and Child	N/A	290,745
City of Fort Wayne: Emergency Shelter Grant	N/A	<u>5,375</u>
		<u>\$ 515,853</u>

The accompanying notes are an integral part of this schedule.

