

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

FINANCIAL STATEMENT EXAMINATION REPORT

OF

TOWN OF GREENTOWN

HOWARD COUNTY, INDIANA

January 1, 2011 to December 31, 2012



**FILED**  
11/05/2013



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### SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Barbara Middleton	01-01-11 to 07-08-11
	April Herglund Cox	07-09-11 to 10-28-11
	(Vacant)	10-29-11 to 11-06-11
	Joyce Flick	11-07-11 to 11-25-11
	Carolyn Johnson	11-26-11 to 02-28-13
	(Vacant)	03-01-13 to 03-04-13
President of the Town Common Council	Terri Sommers	03-05-13 to 12-31-15
	Joyce Higginbottom	01-01-11 to 12-31-12
Superintendent of Water Utility	Scott Deyoe	01-01-13 to 12-31-13
	Kevin Moss	01-01-11 to 12-31-13
Superintendent of Wastewater Utility	Steven Rule	01-01-11 to 12-31-13



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS  
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF GREENTOWN, HOWARD COUNTY, INDIANA

We have examined the accompanying financial statement of the Town of Greentown (Town), for the period of January 1, 2011 to December 31, 2012. The financial statement is the responsibility of the Town's management. Our responsibility is to express an opinion on the financial statement based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statement and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note 1, the Town prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material. The basis noted above is a different basis than that used in the prior period.

In our opinion, because of the matter discussed in the preceding paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position and results of operations of the Town for the period of January 1, 2011 to December 31, 2012.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the Town for the period of January 1, 2011 to December 31, 2012, on the basis of accounting described in Note 1.

Our examination was conducted for the purpose of forming an opinion on the Town's financial statement. The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the examination procedures applied to the financial statement and, accordingly, we express no opinion on them.

Bruce Hartman  
State Examiner

September 19, 2013

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## FINANCIAL STATEMENT

The financial statement and accompanying notes were approved by management of the Town. The financial statement and notes are presented as intended by the Town.

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TOWN OF GREENTOWN  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -  
REGULATORY BASIS  
For The Years Ended December 31, 2011 And 2012

Fund	Cash and Investments			Cash and Investments			Cash and Investments
	01-01-11	Receipts	Disbursements	12-31-11	Receipts	Disbursements	
General	\$ 35,510	\$ 613,881	\$ 527,980	\$ 121,411	\$ 478,137	\$ 426,984	\$ 172,564
Motor Vehicle Highway	54,059	140,956	157,156	37,859	128,436	112,453	53,842
Local Road And Street	441	22,374	22,815	-	22,591	13,322	9,269
Law Enforcement Continuing Ed	9,971	2,099	1,300	10,770	3,971	1,345	13,396
Riverboat	12,211	15,933	9,168	18,976	20,692	17,116	22,552
Rainy Day	9,754	330	-	10,084	-	1,200	8,884
Levy Excess	908	-	-	908	-	908	-
Cumulative Capital Improvement	50,550	7,312	54,590	3,272	6,405	2,624	7,053
Edit Tax Money	64,037	44,386	102,928	5,495	20,943	23,909	2,529
Payroll	3,229	572,985	576,498	(284)	393,352	392,518	550
Wastewater Utility-Operating	590,803	606,210	726,038	470,975	1,003,337	769,072	705,240
Wastewater Util-Bond And Interest	-	156,000	152,613	3,387	163,400	157,339	9,448
Wastewater Utility-Deprec/Improve	19,985	-	-	19,985	-	-	19,985
Wastewater 2001 Reserve Acct.	124,738	11,275	-	136,013	16,562	147,288	5,287
Wastewater Improvement	345,783	63,214	58,301	350,696	26,431	377,127	-
Wastewater Treatment Plant	-	-	-	-	407,168	140,235	266,933
Water Utility-Operating	97,775	471,925	418,867	150,833	413,536	424,703	139,666
Water Utility-Bond And Interest	2,660	156,000	155,725	2,935	156,000	155,765	3,170
Water Utility-Depreciation/Improve	625	-	-	625	-	-	625
Water Utility-Customer Deposit	35,523	4,440	3,838	36,125	5,178	3,483	37,820
Water 2003 Reserve	158,550	-	-	158,550	-	-	158,550
Storm Water	-	-	-	-	4,572	261	4,311
Totals	<u>\$ 1,617,112</u>	<u>\$ 2,889,320</u>	<u>\$ 2,967,817</u>	<u>\$ 1,538,615</u>	<u>\$ 3,270,711</u>	<u>\$ 3,167,652</u>	<u>\$ 1,641,674</u>

The notes to the financial statement are an integral part of this statement.

TOWN OF GREENTOWN  
NOTES TO FINANCIAL STATEMENT

**Note 1. Summary of Significant Accounting Policies**

*A. Reporting Entity*

The Town was established under the laws of the State of Indiana. The Town operates under a Town Council form of government and provides some or all of the following services: public safety (police and fire), highways and streets, public improvements, planning and zoning, general administrative services, water, wastewater, storm water and trash.

The accompanying financial statement presents the financial information for the Town.

*B. Basis of Accounting*

The financial statement is reported on a regulatory basis of accounting prescribed by the State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Receipts are recorded when received and disbursements are recorded when paid.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

*C. Cash and Investments*

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

*D. Receipts*

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Town.

Licenses and permits which include amounts received from businesses, occupations, or nonbusinesses that must be licensed before doing business within the government's jurisdiction or permits levied according to the benefits presumably conferred by the permit. Examples of licenses and permits include: peddler licenses, dog tax licenses, auctioneer license, building and planning permits, demolition permits, electrical permits, sign permits, and gun permits.

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state,

TOWN OF GREENTOWN  
NOTES TO FINANCIAL STATEMENT  
(Continued)

local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services which can include, but are not limited to the following: planning commission charges, building department charges, copies of public records, copy machine charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable tv receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Fines and forfeits which include receipts derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

Utility fees which are comprised mostly of charges for current services.

Penalties which include fees received for late payments.

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution or court order; internal service receipts; and fiduciary receipts.

*E. Disbursements*

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies which include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service principal and interest which include fixed obligations resulting from financial transactions previously entered into by the Town. It includes all expenditures for the reduction of the principal and interest of the Town's general obligation indebtedness.

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

TOWN OF GREENTOWN  
NOTES TO FINANCIAL STATEMENT  
(Continued)

Utility operating expenses which include all outflows for operating the utilities.

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

*F. Interfund Transfers*

The Town may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

*G. Fund Accounting*

Separate funds are established, maintained, and reported by the Town. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Town. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the Town in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

**Note 2. Budgets**

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Town submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

**Note 3. Property Taxes**

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Town in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

TOWN OF GREENTOWN  
NOTES TO FINANCIAL STATEMENT  
(Continued)

**Note 4. *Deposits and Investments***

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

**Note 5. *Risk Management***

The Town may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the Town to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

**Note 6. *Pension Plan***

*Public Employees' Retirement Fund*

*Plan Description*

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the Town authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

TOWN OF GREENTOWN  
NOTES TO FINANCIAL STATEMENT  
(Continued)

Indiana Public Retirement System  
1 North Capital Street, Suite 001  
Indianapolis, IN 46204  
Ph. (888) 526-1687

*Funding Policy and Annual Pension Cost*

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

## SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the Town's Annual Report information can be found on the Gateway website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Annual Reports of the Town which are referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the examination. This is a common occurrence in any financial statement examination. The financial information presented in this report is examined information, and the accuracy of such information can be determined by reading the opinion given in the Independent Accountant's Report.

The supplementary information presented was approved by management of the Town. It is presented as intended by the Town.

TOWN OF GREENTOWN  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For The Year Ended December 31, 2011

	General	Motor Vehicle Highway	Local Road And Street	Law Enforcement Continuing Ed	Riverboat	Rainy Day	Levy Excess	Cumulative Capital Improvement	Edit Tax Money	Payroll	Wastewater Utility-Operating
Cash and investments - beginning	\$ 35,510	\$ 54,059	\$ 441	\$ 9,971	\$ 12,211	\$ 9,754	\$ 908	\$ 50,550	\$ 64,037	\$ 3,229	\$ 590,803
Receipts:											
Taxes	517,723	66,720	1	-	15,933	-	-	-	-	-	-
Licenses and permits	805	-	-	520	-	-	-	-	-	-	-
Intergovernmental	88,174	73,696	22,373	-	-	-	7,312	18,422	-	-	-
Charges for services	8	540	-	340	-	-	-	-	-	-	-
Fines and forfeits	45	-	-	1,234	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-	-	-	-	592,012
Penalties	-	-	-	-	-	-	-	-	-	-	11,522
Other receipts	7,126	-	-	5	-	330	-	-	25,964	572,985	2,676
Total receipts	613,881	140,956	22,374	2,099	15,933	330	-	7,312	44,386	572,985	606,210
Disbursements:											
Personal services	178,026	121,899	-	345	-	-	-	-	-	513,710	-
Supplies	14,526	15,763	-	955	-	-	54,590	5	-	-	-
Other services and charges	329,580	7,852	-	-	9,168	-	-	58,742	-	-	-
Debt service principal and interest	-	-	-	-	-	-	-	-	-	-	-
Capital outlay	5,848	1,767	22,815	-	-	-	-	-	-	-	164,579
Utility operating expenses	-	-	-	-	-	-	-	-	-	-	393,159
Other disbursements	-	9,875	-	-	-	-	-	44,181	62,788	-	168,300
Total disbursements	527,980	157,156	22,815	1,300	9,168	-	54,590	102,928	576,498	-	726,038
Excess (deficiency) of receipts over disbursements	85,901	(16,200)	(441)	799	6,765	330	(47,278)	(58,542)	(3,513)	(119,828)	
Cash and investments - ending	\$ 121,411	\$ 37,859	\$ -	\$ 10,770	\$ 18,976	\$ 10,084	\$ 908	\$ 3,272	\$ 5,495	\$ (284)	\$ 470,975

TOWN OF GREENTOWN  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For The Year Ended December 31, 2011  
 (Continued)

	Wastewater Util-Bond And Interest	Wastewater Utility- Deprec/ Improve	Wastewater 2001 Reserve Acct.	Wastewater Improvement	Water Utility-Operating	Water Utility-Bond And Interest	Water Utility- Depreciation/ Improve	Water Utility-Customer Deposit	Water 2003 Reserve	Storm Water	Totals
Cash and investments - beginning	\$ -	\$ 19,985	\$ 124,738	\$ 345,783	\$ 97,775	\$ 2,660	\$ 625	\$ 35,523	\$ 158,550	\$ -	\$ 1,617,112
Receipts:											
Taxes	-	-	-	-	51,156	-	-	-	-	-	651,533
Licenses and permits	-	-	-	-	-	-	-	-	-	-	1,325
Intergovernmental	-	-	-	-	-	-	-	-	-	-	209,977
Charges for services	-	-	-	-	-	-	-	-	-	-	888
Fines and forfeits	-	-	-	-	-	-	-	-	-	-	1,279
Utility fees	-	-	-	-	415,718	-	-	4,440	-	-	1,012,170
Penalties	-	-	-	-	-	-	-	-	-	-	11,522
Other receipts	156,000	-	11,275	63,214	5,051	156,000	-	-	-	-	1,000,626
Total receipts	156,000	-	11,275	63,214	471,925	156,000	-	4,440	-	-	2,889,320
Disbursements:											
Personal services	-	-	-	-	-	-	-	-	-	-	813,980
Supplies	-	-	-	-	-	-	-	-	-	-	85,839
Other services and charges	-	-	-	-	-	-	-	-	-	-	405,342
Debt service principal and interest	152,613	-	-	58,300	-	155,725	-	-	-	-	366,638
Capital outlay	-	-	-	-	39,925	-	-	-	-	-	234,934
Utility operating expenses	-	-	-	-	222,942	-	-	3,838	-	-	619,939
Other disbursements	-	-	-	1	156,000	-	-	-	-	-	441,145
Total disbursements	152,613	-	-	58,301	418,867	155,725	-	3,838	-	-	2,967,817
Excess (deficiency) of receipts over disbursements	3,387	-	11,275	4,913	53,058	275	-	602	-	-	(78,497)
Cash and investments - ending	\$ 3,387	\$ 19,985	\$ 136,013	\$ 350,696	\$ 150,833	\$ 2,935	\$ 625	\$ 36,125	\$ 158,550	\$ -	\$ 1,538,615

TOWN OF GREENTOWN  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For The Year Ended December 31, 2012

	General	Motor Vehicle Highway	Local Road And Street	Law Enforcement Continuing Ed	Riverboat	Rainy Day	Levy Excess	Cumulative Capital Improvement	Edit Tax Money	Payroll	Wastewater Utility-Operating	Wastewater Util-Bond And Interest
Cash and investments - beginning	\$ 121,411	\$ 37,859	\$ -	\$ 10,770	\$ 18,976	\$ 10,084	\$ 908	\$ 3,272	\$ 5,495	\$ (284)	\$ 470,975	\$ 3,387
Receipts:												
Taxes	356,373	61,500	22,591	-	20,692	-	-	-	20,865	-	-	-
Licenses and permits	1,011	-	-	1,950	-	-	-	-	-	-	-	-
Intergovernmental	72,340	66,396	-	-	-	-	-	6,405	-	-	-	-
Charges for services	40,075	540	-	377	-	-	-	-	-	-	-	-
Fines and forfeits	25	-	-	-	-	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-	-	-	-	587,470	-
Penalties	-	-	-	-	-	-	-	-	-	-	11,655	-
Other receipts	8,313	-	-	1,644	-	-	-	-	78	393,352	404,212	163,400
Total receipts	478,137	128,436	22,591	3,971	20,692	-	-	6,405	20,943	393,352	1,003,337	163,400
Disbursements:												
Personal services	148,652	53,442	-	-	-	-	-	-	-	358,488	-	-
Supplies	2,929	319	-	-	-	-	-	-	531	-	-	-
Other services and charges	273,185	29,594	-	1,345	-	1,200	-	2,624	23,378	34,030	-	-
Debt service principal and interest	-	-	-	-	-	-	-	-	-	-	-	157,339
Capital outlay	2,218	10,475	13,322	-	-	-	-	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-	-	-	-	589,110	-
Other disbursements	-	18,623	-	-	17,116	-	908	-	-	-	179,962	-
Total disbursements	426,984	112,453	13,322	1,345	17,116	1,200	908	2,624	23,909	392,518	769,072	157,339
Excess (deficiency) of receipts over disbursements	51,153	15,983	9,269	2,626	3,576	(1,200)	(908)	3,781	(2,966)	834	234,265	6,061
Cash and investments - ending	\$ 172,564	\$ 53,842	\$ 9,269	\$ 13,396	\$ 22,552	\$ 8,884	\$ -	\$ 7,053	\$ 2,529	\$ 550	\$ 705,240	\$ 9,448

TOWN OF GREENTOWN  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For The Year Ended December 31, 2012  
 (Continued)

	Wastewater Utility- Deprec/ Improve	Wastewater 2001 Reserve Acct.	Wastewater Improvement	Wastewater Treatment Plant	Water Utility-Operating	Water Utility-Bond And Interest	Water Utility- Depreciation/ Improve	Water Utility-Customer Deposit	Water 2003 Reserve	Storm Water	Totals
Cash and investments - beginning	\$ 19,985	\$ 136,013	\$ 350,696	\$ -	\$ 150,833	\$ 2,935	\$ 625	\$ 36,125	\$ 158,550	\$ -	\$ 1,538,615
Receipts:											
Taxes	-	-	-	-	-	-	-	-	-	-	482,021
Licenses and permits	-	-	-	-	-	-	-	-	-	-	2,961
Intergovernmental	-	-	-	-	-	-	-	-	-	-	145,141
Charges for services	-	-	-	-	-	-	-	-	-	-	40,992
Fines and forfeits	-	-	-	-	-	-	-	-	-	-	25
Utility fees	-	-	-	-	377,207	-	-	5,178	-	4,572	974,427
Penalties	-	-	-	-	3,551	-	-	-	-	-	15,206
Other receipts	-	16,562	26,431	407,168	32,778	156,000	-	-	-	-	1,609,938
Total receipts	-	16,562	26,431	407,168	413,536	156,000	-	5,178	-	4,572	3,270,711
Disbursements:											
Personal services	-	-	-	-	-	-	-	-	-	-	560,582
Supplies	-	-	-	-	-	-	-	-	-	-	3,779
Other services and charges	-	-	-	-	-	-	-	-	-	-	365,356
Debt service principal and interest	-	-	63,038	-	-	155,765	-	-	-	-	376,142
Capital outlay	-	-	314,089	85,135	-	-	-	-	-	-	425,239
Utility operating expenses	-	147,288	-	-	268,703	-	-	3,483	-	261	1,008,845
Other disbursements	-	-	-	55,100	156,000	-	-	-	-	-	427,709
Total disbursements	-	147,288	377,127	140,235	424,703	155,765	-	3,483	-	261	3,167,652
Excess (deficiency) of receipts over disbursements	-	(130,726)	(350,696)	266,933	(11,167)	235	-	1,695	-	4,311	103,059
Cash and investments - ending	\$ 19,985	\$ 5,287	\$ -	\$ 266,933	\$ 139,666	\$ 3,170	\$ 625	\$ 37,820	\$ 158,550	\$ 4,311	\$ 1,641,674

TOWN OF GREENTOWN  
 SCHEDULE OF PAYABLES AND RECEIVABLES  
 December 31, 2012

Government or Enterprise	Accounts Payable	Accounts Receivable
Governmental activities	\$ 6,121	\$ -
Storm Water	-	559
Wastewater	13,488	14,458
Water	4,557	26,552
 Totals	\$ 24,166	\$ 41,569

TOWN OF GREENTOWN  
SCHEDULE OF LEASES AND DEBT  
December 31, 2012

Lessor	Purpose	Annual Lease Payment	Lease Beginning Date	Lease Ending Date
Governmental activities: FORD CREDIT MUNICIPAL FINIANCE	2011 F350 TRUCK	\$ 9,875	04-29-10	04-29-12
Total of annual lease payments		<u>\$ 9,875</u>		

Type	Description of Debt Purpose	Ending Principal Balance	Principal and Interest Due Within One Year
Wastewater:			
Revenue bonds	SEWAGE WORK REVENUE BONDS OF 2012	\$ 6,055,000	\$ 96,000
Revenue bonds	BANK OF NEW YORK MELLON TRUST COMPANY GREENTOWN SEWAGE 2008	1,070,000	63,600
Revenue bonds	SEWAGE WAOR REVENUE BONDS OF 1999	<u>615,000</u>	<u>88,800</u>
Total Wastewater		<u>7,740,000</u>	<u>248,400</u>
Water:			
Revenue bonds	WATERWORK REVENUE BONDS OF 2003	<u>1,417,000</u>	<u>153,696</u>
Totals		<u>\$ 9,157,000</u>	<u>\$ 402,096</u>

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TOWN OF GREENTOWN  
SCHEDULE OF CAPITAL ASSETS  
December 31, 2012

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	Ending Balance
Governmental activities:	
Land	\$ 174,400
Buildings	1,056,057
Improvements other than buildings	317,740
Machinery, equipment, and vehicles	479,364
Total governmental activities	2,027,561
Wastewater:	
Land	67,600
Buildings	1,936,813
Machinery, equipment, and vehicles	952,615
Total Wastewater	2,957,028
Water:	
Land	44,000
Infrastructure	989,128
Buildings	2,629,902
Improvements other than buildings	71,139
Machinery, equipment, and vehicles	952,615
Total Water	4,686,784
Storm Water	-
Total Storm Water	-
Total capital assets	\$ 9,671,373

TOWN OF GREENTOWN  
EXAMINATION RESULTS AND COMMENTS

***ANNUAL REPORT***

The Annual Report for 2011 was not filed electronically until May 10, 2012.

Indiana Code 5-11-1-4(a) states:

"The state examiner shall require from every municipality and every state or local governmental unit, entity, or instrumentality financial reports covering the full period of each fiscal year. These reports shall be prepared, verified, and filed with the state examiner not later than sixty (60) days after the close of each fiscal year. The reports must be in the form and content prescribed by the state examiner and filed electronically in the manner prescribed under IC 5-14-3.8-7."

***PENALTIES, INTEREST, AND OTHER CHARGES***

The Town paid penalties, interest, and other charges to Indiana Department of Revenue, Indiana Department of Workforce Development, and Cardmember Services in the amount of \$2,143.40, \$11.91, and \$113.71, respectively, because the Town did not remit payments on a timely basis.

Officials and employees have the duty to pay claims and remit taxes in a timely fashion. Failure to pay claims or remit taxes in a timely manner could be an indicator of serious financial problems which should be investigated by the governmental unit.

Additionally, officials and employees have a responsibility to perform duties in a manner which would not result in any unreasonable fees being assessed against the governmental unit.

Any penalties, interest or other charges paid by the governmental unit may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

TOWN OF GREENTOWN  
EXIT CONFERENCE

The contents of this report were discussed on October 1, 2013, with Joyce Flick, former Clerk-Treasurer; Terri Sommers, Clerk-Treasurer; and Scott Deyoe, President of the Town Common Council. The officials concurred with our findings.

The contents of this report were discussed over the phone on October 1, 2013, with Barbara Middleton, former Clerk-Treasurer; Carolyn Johnson, former Clerk-Treasurer; and April Herglund Cox, former Clerk-Treasurer. The officials concurred with our findings.