

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENT AND
FEDERAL SINGLE AUDIT REPORT
OF

CITY OF HARTFORD CITY
BLACKFORD COUNTY, INDIANA

January 1, 2012 to December 31, 2012



FILED
07/03/2013

*This report was reissued on
08-29-14 to correct the
Schedule of Expenditures of
Federal Awards and related
reports.*

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Janet Gilland	01-01-12 to 12-31-15
Mayor	Benjamin E. Hodgin	01-01-12 to 12-31-15
President of the Board of Public Works and Safety	Benjamin E. Hodgin	01-01-12 to 12-31-15
President of the Common Council	William Hess	01-01-12 to 12-31-13
Superintendent of Water Utility	Ronald D. Thomas	01-01-12 to 12-31-13
Superintendent of Wastewater Utility	Gregg Jones	01-01-12 to 12-31-13



INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF THE CITY OF HARTFORD CITY, BLACKFORD COUNTY, INDIANA

Report on the Financial Statement

We have audited the accompanying financial statement of the City of Hartford City (City), which comprises the financial position and results of operations for the year ended December 31, 2012, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of a financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITOR'S REPORT
(Continued)

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 of the financial statement, the City prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the City for the year ended December 31, 2012.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the City for the year ended December 31, 2012, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated May 28, 2013, on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Other Matters

The previously issued Schedule of Expenditures of Federal Awards has been restated. The previously issued Independent Auditor's Report dated May 28, 2013, is not to be relied on because the previously issued Schedule of Expenditures of Federal Awards was materially misstated in relation to the financial statement taken as a whole. The previously issued Independent Auditor's Report is replaced by this Independent Auditor's Report. A schedule representing the changes in the Schedule of Expenditures of Federal Awards is disclosed as Note 2 of the Notes to Schedule of Expenditures of Federal Awards. The accompanying Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statement Performed in Accordance with Government Auditing Standards cites a material weakness identified by the auditor as a result of the City having failed to prevent or detect the misstatement in the original Schedule of Expenditures of Federal Awards.

INDEPENDENT AUDITOR'S REPORT
(Continued)

Accompanying Information

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the City's financial statement. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other reports used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the financial statement taken as a whole.

Our audit was conducted for the purpose of forming an opinion on the City's financial statement. The Combining Schedule of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the auditing procedures applied by us in the audit of the financial statement and, accordingly, we express no opinion on them.


Paul D. Joyce, CPA
State Examiner

May 28, 2013, except for the Schedule of Expenditures of Federal Awards, as to which the date is July 23, 2014



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL
STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

TO: THE OFFICIALS OF THE CITY OF HARTFORD CITY, BLACKFORD COUNTY, INDIANA

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statement of the City of Hartford City (City), which comprises the financial position and results of operations for the year ended December 31, 2012, and the related notes to the financial statement, and have issued our report thereon dated May 28, 2013, except for the Schedule of Expenditures of Federal Awards, as to which the date is July 23, 2014, wherein we noted the City followed accounting practices the Indiana State Board of Accounts prescribes rather than accounting principles generally accepted in the United States of America.

The previously issued Schedule of Expenditures of Federal Awards has been restated. The previously issued Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statement Performed in Accordance with Government Auditing Standards dated May 28, 2013, is not to be relied on because the previously issued Schedule of Expenditures of Federal Awards was materially misstated in relation to the financial statement taken as a whole. The previously issued Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statement Performed in Accordance with Government Auditing Standards is replaced by this Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statement Performed in Accordance with Government Auditing Standards. A schedule representing the changes in the Schedule of Expenditures of Federal Awards is disclosed as Note 2 of the Notes to Schedule of Expenditures of Federal Awards. This report cites a material weakness identified by the auditor as a result of the City having failed to prevent or detect the misstatement in the original Schedule of Expenditures of Federal Awards.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statement, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of the internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL
STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS
(Continued)

not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs as item 2012-001 to be material weaknesses.

Compliance and Other Matters

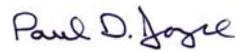
As part of obtaining reasonable assurance about whether the City's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs as item 2012-001.

City of Hartford City's Response to Finding

The City's response to the finding identified in our audit is described in the accompanying Corrective Action Plan. The City's response was not subjected to the auditing procedures applied in the audit of the financial statement and, accordingly, we express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


Paul D. Joyce, CPA
State Examiner

May 28, 2013, except for Finding 2012-001, as to which the date is July 23, 2014

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FINANCIAL STATEMENT

The financial statement and accompanying notes were approved by management of the City. The financial statement and notes are presented as intended by the City.

CITY OF HARTFORD CITY
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2012

Fund	Cash and Investments 01-01-12	Receipts	Disbursements	Cash and Investments 12-31-12
General	\$ (55,069)	\$ 2,104,117	\$ 1,997,294	\$ 51,754
Motor Vehicle Highway	1,304	374,641	374,508	1,437
Local Roads And Streets	8,649	28,681	26,918	10,412
Park	11,042	2,130	25	13,147
Homeowner Grant/Community Development	-	448,157	448,157	-
Law Enforcement Training	4,996	6,826	2,925	8,897
Riverboat	54,718	36,870	54,908	36,680
Hazardous Materials	3,123	-	-	3,123
Rainy Day	35,485	20,000	16,368	39,117
Canine/Police Equipment	22,278	4,671	13,590	13,359
Levy Excess	5,090	17,313	-	22,403
Cumulative Capital Improvement	10,273	16,497	18,045	8,725
Industrial Development Revolving Loan	176,697	40,189	38,000	178,886
Cumulative Fire	151,314	67,418	15,225	203,507
Economic Development Income Tax	100,865	177,904	145,288	133,481
Cumulative Capital Development	71,475	54,509	24,581	101,403
TIF District	818,769	244,585	360,466	702,888
Old Police Pension	95,711	86,369	100,325	81,755
Old Fire Pension	78,547	71,638	77,338	72,847
Operation Pullover Grant	3	6,299	6,299	3
Cops For Coats	1,874	1,235	1,710	1,399
Specific Donations	-	20	-	20
Blackford County Grant	9,251	-	600	8,651
BCCF Government TV Funding	25	-	25	-
Façade Renovation Grant	-	30,000	30,000	-
Debt Service	5,595	137,650	143,245	-
Pool Concessions	12,060	4,414	4,043	12,431
Building Permit	26,181	9,355	9,653	25,883
Safe Routes to Schools Grant	-	19,278	19,278	-
Fire Department Grant	500	-	-	500
NSP Grant	32	197,602	97,512	100,122
Cumulative Pool Maintenance	13,025	5,704	3,737	14,992
TIF District Industrial Park	-	296,826	-	296,826
Payroll	39,868	2,457,167	2,478,259	18,776
Cash Change	350	-	-	350
Sanitation Operating	(34,410)	463,846	372,392	57,044
Sanitation Sinking	74,491	16,500	-	90,991
Water Operating	18,431	877,490	891,891	4,030
Water Bond 2006 Sinking	2,302	210,240	212,443	99
Water Bond and Interest Reserve	125,200	-	-	125,200
Water Bond Improvement	1,989	241	-	2,230
Water Meter Customer Deposits	151,038	34,415	25,805	159,648
Wastewater Operating	30,284	1,504,929	1,476,152	59,061
Wastewater Bond and Interest Reserve	563,212	1,065	73,370	490,907
Wastewater Bond and Interest Sinking 98	-	164,000	164,000	-
Wastewater Improvement	1	-	-	1
Storm Water Revenue	103,547	129,162	-	232,709
Totals	<u>\$ 2,740,116</u>	<u>\$ 10,369,953</u>	<u>\$ 9,724,375</u>	<u>\$ 3,385,694</u>

The notes to the financial statement are an integral part of this statement.

CITY OF HARTFORD CITY
NOTES TO FINANCIAL STATEMENT

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The City was established under the laws of the State of Indiana. The City operates under a Council-Mayor form of government and provides some or all of the following services: public safety (police and fire), highways and streets, health and social services, culture and recreation, public improvements, planning and zoning, general administrative services, water, wastewater, storm water, trash, and urban redevelopment and housing.

The accompanying financial statement presents the financial information for the City.

B. Basis of Accounting

The financial statement is reported on a regulatory basis of accounting prescribed by the State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Receipts are recorded when received and disbursements are recorded when paid.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the City.

Licenses and permits which include amounts received from businesses, occupations, or nonbusinesses that must be licensed before doing business within the government's jurisdiction or permits levied according to the benefits presumably conferred by the permit. Examples of licenses and permits include: peddler licenses, dog tax licenses, auctioneer license, building and planning permits, demolition permits, electrical permits, sign permits, and gun permits.

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state,

CITY OF HARTFORD CITY
NOTES TO FINANCIAL STATEMENT
(Continued)

local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services which can include, but are not limited to the following: planning commission charges, building department charges, copies of public records, copy machine charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable tv receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Fines and forfeits which include receipts derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

Utility fees which are comprised mostly of charges for current services.

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution or court order; internal service receipts; and fiduciary receipts.

E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies which include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Utility operating expenses which include all outflows for operating the utilities.

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

CITY OF HARTFORD CITY
NOTES TO FINANCIAL STATEMENT
(Continued)

F. Interfund Transfers

The City may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

G. Fund Accounting

Separate funds are established, maintained, and reported by the City. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the City. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the City in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the City submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the City in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

CITY OF HARTFORD CITY
NOTES TO FINANCIAL STATEMENT
(Continued)

State statutes authorize the City to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 5. Risk Management

The City may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the City to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

Note 6. Pension Plans

A. Public Employees' Retirement Fund

Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the City authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System
1 North Capitol Street, Suite 001
Indianapolis, IN 46204
Ph. (888) 526-1687

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

CITY OF HARTFORD CITY
NOTES TO FINANCIAL STATEMENT
(Continued)

B. 1925 Police Officers' Pension Plan

Plan Description

The 1925 Police Officers' Pension Plan is a single-employer defined benefit pension plan. The plan is administered by the local pension board as authorized by state statute (IC 36-8-6). The plan provides retirement, disability, and death benefits to plan members and beneficiaries. The plan was established by the plan administrator, as provided by state statute. The plan administrator does not issue a publicly available financial report that includes financial statements and required supplementary information of the plan.

Funding Policy

The contribution requirements of plan members for the 1925 Police Officers' Pension Plan are established by state statute.

On Behalf Payments

The 1925 Police Officers' Pension Plan is funded by the State of Indiana through the Indiana Public Retirement System as provided under Indiana Code 5-10.3-11.

C. 1937 Firefighters' Pension Plan

Plan Description

The 1937 Firefighters' Pension Plan is a single-employer defined benefit pension plan. The plan is administered by the local pension board as authorized by state statute (IC 36-8-7). The plan provides retirement, disability, and death benefits to plan members and beneficiaries. The plan was established by the plan administrator, as provided by state statute. The plan administrator does not issue a publicly available financial report that includes financial statements and required supplementary information of the plan.

Funding Policy

The contribution requirements of plan members for the 1937 Firefighters' Pension Plan are established by state statute.

On Behalf Payments

The 1937 Firefighters' Pension Plan is funded by the State of Indiana through the Indiana Public Retirement System as provided under Indiana Code 5-10.3-11.

D. 1977 Police Officers' and Firefighters' Pension and Disability Fund

Plan Description

The 1977 Police Officers' and Firefighters' Pension and Disability Fund is a cost-sharing multiple-employer defined benefit pension plan administered by the Indiana Public Retirement System (INPRS) for all police officers and firefighters hired after April 30, 1977.

CITY OF HARTFORD CITY
NOTES TO FINANCIAL STATEMENT
(Continued)

State statute (IC 36-8-8) regulates the operations of the system, including benefits, vesting, and requirements for contributions by employers and by employees. Covered employees may retire at age 52 with 20 years of service. An employee with 20 years of service may leave service, but will not receive benefits until reaching age 52. The plan also provides for death and disability benefits.

INPRS issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System
1 North Capitol Street, Suite 001
Indianapolis, IN 46204
Ph. (888) 526-1687

Funding Policy

The contribution requirements of plan members and the City are established by the Board of Trustees of INPRS.

Note 7. Holding Corporation

The City has entered into a capital lease with Hartford City Municipal Building Corporation (the lessor). The lessor was organized as a not-for-profit corporation pursuant to state statute for the purpose of financing and constructing or reconstructing facilities for lease to the City. The lessor has been determined to be a related party of the City. Lease payments during the year 2012 totaled \$160,000.

SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the City's Annual Report can be found on the Gateway website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Annual Report of the City which is referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The supplementary information presented was approved by management of the City. It is presented as intended by the City.

CITY OF HARTFORD CITY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012

	General	Motor Vehicle Highway	Local Roads And Streets	Park	Homeowner Grant/Community Development	Law Enforcement Training	Riverboat
Cash and investments - beginning	\$ (55,069)	\$ 1,304	\$ 8,649	\$ 11,042	\$ -	\$ 4,996	\$ 54,718
Receipts:							
Taxes	1,370,552	185,160	-	-	-	-	-
Licenses and permits	59,063	-	-	-	-	3,505	-
Intergovernmental	591,033	186,224	28,681	-	448,157	-	36,870
Charges for services	-	116	-	2,110	-	-	-
Fines and forfeits	1,506	-	-	-	-	1,962	-
Utility fees	-	-	-	-	-	-	-
Other receipts	81,963	3,141	-	20	-	1,359	-
Total receipts	<u>2,104,117</u>	<u>374,641</u>	<u>28,681</u>	<u>2,130</u>	<u>448,157</u>	<u>6,826</u>	<u>36,870</u>
Disbursements:							
Personal services	1,275,956	220,410	-	-	-	-	-
Supplies	104,074	83,391	13,910	-	-	-	11,203
Other services and charges	530,513	55,970	-	-	-	2,925	43,705
Capital outlay	39,582	-	13,008	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	47,169	14,737	-	25	448,157	-	-
Total disbursements	<u>1,997,294</u>	<u>374,508</u>	<u>26,918</u>	<u>25</u>	<u>448,157</u>	<u>2,925</u>	<u>54,908</u>
Excess (deficiency) of receipts over disbursements	<u>106,823</u>	<u>133</u>	<u>1,763</u>	<u>2,105</u>	<u>-</u>	<u>3,901</u>	<u>(18,038)</u>
Cash and investments - ending	<u>\$ 51,754</u>	<u>\$ 1,437</u>	<u>\$ 10,412</u>	<u>\$ 13,147</u>	<u>\$ -</u>	<u>\$ 8,897</u>	<u>\$ 36,680</u>

CITY OF HARTFORD CITY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012
 (Continued)

	Hazardous Materials	Rainy Day	Canine/Police Equipment	Levy Excess	Cumulative Capital Improvement	Industrial Development Revolving Loan	Cumulative Fire
Cash and investments - beginning	\$ 3,123	\$ 35,485	\$ 22,278	\$ 5,090	\$ 10,273	\$ 176,697	\$ 151,314
Receipts:							
Taxes	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	16,497	-	-
Charges for services	-	-	-	-	-	-	63,860
Fines and forfeits	-	-	4,671	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	-	20,000	-	17,313	-	40,189	3,558
Total receipts	-	20,000	4,671	17,313	16,497	40,189	67,418
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	3,524
Other services and charges	-	16,368	13,590	-	-	10,000	3,701
Capital outlay	-	-	-	-	-	28,000	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	-	-	18,045	-	8,000
Total disbursements	-	16,368	13,590	-	18,045	38,000	15,225
Excess (deficiency) of receipts over disbursements	-	3,632	(8,919)	17,313	(1,548)	2,189	52,193
Cash and investments - ending	\$ 3,123	\$ 39,117	\$ 13,359	\$ 22,403	\$ 8,725	\$ 178,886	\$ 203,507

CITY OF HARTFORD CITY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012
 (Continued)

	Economic Development Income Tax	Cumulative Capital Development	TIF District	Old Police Pension	Old Fire Pension	Operation Pullover Grant	Cops For Coats
Cash and investments - beginning	\$ 100,865	\$ 71,475	\$ 818,769	\$ 95,711	\$ 78,547	\$ 3	\$ 1,874
Receipts:							
Taxes	-	41,618	243,875	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	164,204	12,891	-	-	-	-	-
Charges for services	-	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	13,700	-	710	86,369	71,638	6,299	1,235
Total receipts	177,904	54,509	244,585	86,369	71,638	6,299	1,235
Disbursements:							
Personal services	-	-	-	78,325	55,338	6,299	-
Supplies	-	-	-	-	-	-	-
Other services and charges	81,000	7,850	7,358	-	-	-	-
Capital outlay	40,666	16,731	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	23,622	-	353,108	22,000	22,000	-	1,710
Total disbursements	145,288	24,581	360,466	100,325	77,338	6,299	1,710
Excess (deficiency) of receipts over disbursements	32,616	29,928	(115,881)	(13,956)	(5,700)	-	(475)
Cash and investments - ending	\$ 133,481	\$ 101,403	\$ 702,888	\$ 81,755	\$ 72,847	\$ 3	\$ 1,399

CITY OF HARTFORD CITY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012
 (Continued)

	Specific Donations	Blackford County Grant	BCCF Government TV Funding	Façade Renovation Grant	Debt Service	Pool Concessions	Building Permit
Cash and investments - beginning	\$ -	\$ 9,251	\$ 25	\$ -	\$ 5,595	\$ 12,060	\$ 26,181
Receipts:							
Taxes	-	-	-	-	124,963	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	-	-	-	30,000	12,687	-	-
Charges for services	-	-	-	-	-	4,379	-
Fines and forfeits	-	-	-	-	-	-	9,355
Utility fees	-	-	-	-	-	-	-
Other receipts	20	-	-	-	-	35	-
Total receipts	<u>20</u>	<u>-</u>	<u>-</u>	<u>30,000</u>	<u>137,650</u>	<u>4,414</u>	<u>9,355</u>
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	2,513
Other services and charges	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	143,245	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	600	25	30,000	-	4,043	7,140
Total disbursements	<u>-</u>	<u>600</u>	<u>25</u>	<u>30,000</u>	<u>143,245</u>	<u>4,043</u>	<u>9,653</u>
Excess (deficiency) of receipts over disbursements	<u>20</u>	<u>(600)</u>	<u>(25)</u>	<u>-</u>	<u>(5,595)</u>	<u>371</u>	<u>(298)</u>
Cash and investments - ending	<u>\$ 20</u>	<u>\$ 8,651</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,431</u>	<u>\$ 25,883</u>

CITY OF HARTFORD CITY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012
 (Continued)

	Safe Routes to Schools Grant	Fire Department Grant	NSP Grant	Cumulative Pool Maintenance	TIF District Industrial Park	Payroll	Cash Change
Cash and investments - beginning	\$ -	\$ 500	\$ 32	\$ 13,025	\$ -	\$ 39,868	\$ 350
Receipts:							
Taxes	-	-	-	-	22,477	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	19,278	-	197,602	-	-	-	-
Charges for services	-	-	-	5,704	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	-	-	-	-	274,349	2,457,167	-
Total receipts	<u>19,278</u>	<u>-</u>	<u>197,602</u>	<u>5,704</u>	<u>296,826</u>	<u>2,457,167</u>	<u>-</u>
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges	-	-	-	3,737	-	-	-
Capital outlay	19,278	-	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	97,512	-	-	2,478,259	-
Total disbursements	<u>19,278</u>	<u>-</u>	<u>97,512</u>	<u>3,737</u>	<u>-</u>	<u>2,478,259</u>	<u>-</u>
Excess (deficiency) of receipts over disbursements	<u>-</u>	<u>-</u>	<u>100,090</u>	<u>1,967</u>	<u>296,826</u>	<u>(21,092)</u>	<u>-</u>
Cash and investments - ending	<u>\$ -</u>	<u>\$ 500</u>	<u>\$ 100,122</u>	<u>\$ 14,992</u>	<u>\$ 296,826</u>	<u>\$ 18,776</u>	<u>\$ 350</u>

CITY OF HARTFORD CITY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012
 (Continued)

	Sanitation Operating	Sanitation Sinking	Water Operating	Water Bond 2006 Sinking	Water Bond and Interest Reserve	Water Bond Improvement	Water Meter Customer Deposits
Cash and investments - beginning	\$ (34,410)	\$ 74,491	\$ 18,431	\$ 2,302	\$ 125,200	\$ 1,989	\$ 151,038
Receipts:							
Taxes	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-
Charges for services	446,389	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	867,021	-	-	-	-
Other receipts	17,457	16,500	10,469	210,240	-	241	34,415
Total receipts	<u>463,846</u>	<u>16,500</u>	<u>877,490</u>	<u>210,240</u>	<u>-</u>	<u>241</u>	<u>34,415</u>
Disbursements:							
Personal services	138,149	-	-	-	-	-	-
Supplies	37,279	-	-	-	-	-	-
Other services and charges	169,706	-	-	-	-	-	-
Capital outlay	10,758	-	-	-	-	-	-
Utility operating expenses	-	-	681,651	-	-	-	-
Other disbursements	16,500	-	210,240	212,443	-	-	25,805
Total disbursements	<u>372,392</u>	<u>-</u>	<u>891,891</u>	<u>212,443</u>	<u>-</u>	<u>-</u>	<u>25,805</u>
Excess (deficiency) of receipts over disbursements	<u>91,454</u>	<u>16,500</u>	<u>(14,401)</u>	<u>(2,203)</u>	<u>-</u>	<u>241</u>	<u>8,610</u>
Cash and investments - ending	<u>\$ 57,044</u>	<u>\$ 90,991</u>	<u>\$ 4,030</u>	<u>\$ 99</u>	<u>\$ 125,200</u>	<u>\$ 2,230</u>	<u>\$ 159,648</u>

CITY OF HARTFORD CITY
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2012
 (Continued)

	Wastewater Operating	Wastewater Bond and Interest Reserve	Wastewater Bond and Interest Sinking 98	Wastewater Improvement	Storm Water Revenue	Totals
Cash and investments - beginning	\$ 30,284	\$ 563,212	\$ -	\$ 1	\$ 103,547	\$ 2,740,116
Receipts:						
Taxes	-	-	-	-	-	1,988,645
Licenses and permits	-	-	-	-	-	62,568
Intergovernmental	-	-	-	-	-	1,744,124
Charges for services	-	-	-	-	-	522,558
Fines and forfeits	-	-	-	-	-	17,494
Utility fees	1,430,778	-	-	-	129,162	2,426,961
Other receipts	74,151	1,065	164,000	-	-	3,607,603
Total receipts	<u>1,504,929</u>	<u>1,065</u>	<u>164,000</u>	<u>-</u>	<u>129,162</u>	<u>10,369,953</u>
Disbursements:						
Personal services	-	-	-	-	-	1,774,477
Supplies	-	-	-	-	-	255,894
Other services and charges	-	-	-	-	-	946,423
Capital outlay	-	-	-	-	-	311,268
Utility operating expenses	1,312,152	-	-	-	-	1,993,803
Other disbursements	164,000	73,370	164,000	-	-	4,442,510
Total disbursements	<u>1,476,152</u>	<u>73,370</u>	<u>164,000</u>	<u>-</u>	<u>-</u>	<u>9,724,375</u>
Excess (deficiency) of receipts over disbursements	<u>28,777</u>	<u>(72,305)</u>	<u>-</u>	<u>-</u>	<u>129,162</u>	<u>645,578</u>
Cash and investments - ending	<u>\$ 59,061</u>	<u>\$ 490,907</u>	<u>\$ -</u>	<u>\$ 1</u>	<u>\$ 232,709</u>	<u>\$ 3,385,694</u>

CITY OF HARTFORD CITY
 SCHEDULE OF PAYABLES AND RECEIVABLES
 December 31, 2012

Government or Enterprise	Accounts Payable	Accounts Receivable
Wastewater	\$ 121,546	\$ 150,284
Sanitation	38,360	45,954
Water	69,562	81,960
Storm Water	10,765	17,925
Governmental activities	<u>66,218</u>	<u>-</u>
Totals	<u>\$ 306,451</u>	<u>\$ 296,123</u>

CITY OF HARTFORD CITY
SCHEDULE OF LEASES AND DEBT
December 31, 2012

Lessor	Purpose	Annual Lease Payment	Lease Beginning Date	Lease Ending Date
Governmental activities: First Financial Bank	City Hall and Fire Station	\$ 160,000	06-28-06	12-28-17
Type	Description of Debt Purpose	Ending Principal Balance	Principal and Interest Due Within One Year	
Governmental activities: Loan	Dodge Police Cars (4)	\$ 27,061	\$ 18,761	
Loan	Street Paving Patcher	36,150	13,008	
Water: Loan	Ford Truck	21,218	6,424	
Revenue bonds	Waterworks Refunding Revenue Bonds of 2011	948,000	209,240	
Wastewater: Loan	1998 Wastewater State Revolving Loan Fund	1,095,000	201,756	
Loan	2001 Wastewater State Revolving Loan Fund	466,000	60,378	
Totals		<u>\$ 2,593,429</u>	<u>\$ 509,567</u>	

CITY OF HARTFORD CITY
SCHEDULE OF CAPITAL ASSETS
December 31, 2012

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	Ending Balance
Governmental activities:	
Land	\$ 373,443
Infrastructure	3,519,355
Buildings	2,443,003
Improvements other than buildings	917,055
Machinery, equipment, and vehicles	3,026,787
Total governmental activities	10,279,643
Water:	
Land	75,987
Buildings	2,022,404
Improvements other than buildings	6,232,866
Machinery, equipment, and vehicles	255,334
Total Water	8,586,591
Wastewater:	
Land	260,853
Buildings	9,125,000
Improvements other than buildings	4,667,104
Machinery, equipment, and vehicles	204,288
Total Wastewater	14,257,245
Storm Water:	
Improvements other than buildings	4,809,780
Total capital assets	\$ 37,933,259

CITY OF HARTFORD CITY
AUDIT RESULTS AND COMMENTS

CREDIT CARDS

City officials are using credit cards to purchase items without an approved credit card policy. A similar comment appeared in prior Report B40422.

The State Board of Accounts will not take exception to the use of credit cards by a governmental unit provided the following criteria are observed:

1. The governing board must authorize credit card use through an ordinance or resolution, which has been approved in the minutes.
2. Issuance and use should be handled by an official or employee designated by the board.
3. The purposes for which the credit card may be used must be specifically stated in the ordinance or resolution.
4. When the purpose for which the credit card has been issued has been accomplished, the card should be returned to the custody of the responsible person.
5. The designated responsible official or employee should maintain an accounting system or log which would include the names of individuals requesting usage of the cards, their position, estimated amounts to be charged, fund and account numbers to be charged, date the card is issued and returned, etc.
6. Credit cards should not be used to bypass the accounting system. One reason that purchase orders are issued is to provide the fiscal officer with the means to encumber and track appropriations to provide the governing board and other officials with timely and accurate accounting information and monitoring of the accounting system.
7. Payment should not be made on the basis of a statement or a credit card slip only. Procedures for payments should be no different than for any other claim. Supporting documents such as paid bills and receipts must be available. Additionally, any interest or penalty incurred due to late filing or furnishing of documentation by an officer or employee should be the responsibility of that officer or employee.
8. If properly authorized, an annual fee may be paid.

(Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

CITY OF HARTFORD CITY
AUDIT RESULTS AND COMMENTS
(Continued)

DELINQUENT WASTEWATER ACCOUNTS

Delinquent wastewater fees and penalties were not recorded with the County Recorder nor were they certified to the County Auditor which would result in a lien against the property. A similar comment appeared in prior Report B40422.

Indiana Code 36-9-23-33 states in part:

"(b) Except as provided in subsection (l), the officer charged with the collection of fees and penalties assessed under this chapter shall enforce their payment. As often as the officer determines is necessary in a calendar year, the officer shall prepare either of the following:

- (1) A list of the delinquent fees and penalties that are enforceable under this section, which must include the following:
 - (A) The name or names of the owner or owners of each lot or parcel of real property on which fees are delinquent.
 - (B) A description of the premises, as shown by the records of the county auditor.
 - (C) The amount of the delinquent fees, together with the penalty.
- (2) An individual instrument for each lot or parcel of real property on which the fees are delinquent.

(c) The officer shall record a copy of each list or each individual instrument with the county recorder . . .

(e) Using the lists and instruments prepared under subsection (b) and recorded under subsection (c), the officer shall, not later than ten (10) days after the list or each individual instrument is recorded under subsection (c), certify to the county auditor a list of the liens that remain unpaid for collection in the next May."

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SUPPLEMENTAL AUDIT OF
FEDERAL AWARDS



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE

TO: THE OFFICIALS OF THE CITY OF HARTFORD CITY, BLACKFORD COUNTY, INDIANA

Report on Compliance for Each Major Federal Program

We have audited the City of Hartford City's (City) compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on its major federal program for the year ended December 31, 2012. The City's major federal program is identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the City's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Each Major Federal Program

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2012.

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
(Continued)

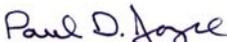
Report on Internal Control Over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the type of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.


Paul D. Joyce, CPA
State Examiner

May 28, 2013

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SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The Schedule of Expenditures of Federal Awards and accompanying notes presented were approved by management of the City. The schedule and notes are presented as intended by the City.

CITY OF HARTFORD CITY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended December 31, 2012

Federal Grantor Agency Cluster Title/Program Title/Project Title	Pass-Through Entity or Direct Grant	Federal CFDA Number	Pass-Through Entity (or Other) Identifying Number	Total Federal Awards Expended	Footnote
<u>Department of Housing and Urban Development</u>					
CDBG - State-Administered CDBG Cluster					
Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii	Indiana Office of Community and Rural Affairs Indiana Housing and Community Development Authority	14.228	PL-11-023 NSP1-009-020	\$ 30,000 <u>97,512</u>	
Total - CDBG - State-Administered CDBG Cluster				<u>127,512</u>	
HOME Investment Partnerships Program	Indiana Housing and Community Development Authority	14.239	HM-009-018	<u>448,157</u>	
Total - Department of Housing and Urban Development				<u>575,669</u>	
<u>Department of Transportation</u>					
Highway Planning and Construction Cluster					
Highway Planning and Construction	Indiana Department of Transportation	20.205	STP-9905(018) 1173734	8,665 <u>19,278</u>	
Total - Highway Planning and Construction Cluster				<u>27,943</u>	
Highway Safety Cluster					
State and Community Highway Safety Safety Belt Performance Grants	Blackford County Blackford County	20.600 20.609	OP-12-04-02-01 18X9204060IN12	3,577 <u>2,722</u>	
Total - Highway Safety Cluster				<u>6,299</u>	
Total - Department of Transportation				<u>34,242</u>	
<u>Department of Commerce</u>					
Economic Development Cluster					
Economic Adjustment Assistance	Direct Grant	11.307	06-39-02170	<u>180,132</u>	(A)
Total - Economic Development Cluster				<u>790,043</u>	
Total - Department of Commerce				<u>180,132</u>	
Total federal awards expended				<u>\$ 790,043</u>	

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

(A) Calculation of Economic Adjustment Assistance Federal Expenditures:	
Balance of Outstanding Revolving Loan Funds (RLF) at 12/31/12	\$ 144,691
Revolving Loan Fund (RLF) Cash and Investment Balance at 12/31/12	178,886
Administrative Expenses Paid During 2012	<u>10,000</u>
Total Calculation Basis	333,577
Multiplied by Original Federal Share of Revolving Loan Funds (RLF)	<u>54%</u>
Amount Reported in Schedule of Expenditures of Federal Awards	<u>\$ 180,132</u>

CITY OF HARTFORD CITY
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Note 1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (SEFA) includes the federal grant activity of the City and is presented in accordance with the cash and investment basis of accounting used in the preparation of the financial statement. Accordingly, the amount of federal awards expended is based on when the disbursement related to the award occurs except when the federal award is received on a reimbursement basis. In these instances the federal awards are considered expended when the reimbursement is received.

Note 2. Restatement - Economic Development Cluster and CDBG - State-Administered CDBG Cluster

Subsequent to the issuance of the original audit report on May 28, 2013, it has been determined that the amounts listed as expenditures on the SEFA for the Economic Development Cluster and the CDBG - State-Administered CDBG Cluster were misstated due to the omission of the Revolving Loan Fund program for the Economic Development Cluster and additional federal assistance for the CDBG - State-Administered CDBG Cluster. The following schedule presents the changes.

Program	Federal CFDA Number	For the Year Ended December 31, 2012		
		Original Presentation	Revision	Revised Expenditures
Economic Adjustment Assistance	11.307	\$ -	\$ 180,132	\$ 180,132
Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii	14.228	42,303	85,209	127,512
Net Effect on Previously Issued SEFA		<u>\$ 42,303</u>	<u>\$ 265,341</u>	<u>\$ 307,644</u>

Note 3. Loans Outstanding

The City had the following loan balance, with continuing federal compliance requirements, outstanding at December 31, 2012. This loan balance outstanding is also included in the federal expenditures presented in the schedule.

Program Title	Federal CFDA Number	12-31-12
Economic Adjustment Assistance	11.307	<u>\$ 144,691</u>

CITY OF HARTFORD CITY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Section I - Summary of Auditor's Results

Financial Statement:

Type of auditor's report issued:	Adverse as to GAAP; Unqualified as to Regulatory Basis
Internal control over financial reporting:	
Material weaknesses identified?	yes
Significant deficiencies identified?	none reported
Noncompliance material to financial statement noted?	yes

Federal Awards:

Internal control over major program:	
Material weaknesses identified?	no
Significant deficiencies identified?	none reported
Type of auditor's report issued on compliance for major program:	Unqualified
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?	no

Identification of Major Program:

CFDA Number	Name of Federal Program or Cluster
14.239	HOME Investment Partnerships Program

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee? no

Section II - Financial Statement Findings

FINDING 2012-001 - CONTROLS OVER PREPARING THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The City did not have a proper system of internal controls in place to prevent, or detect and correct, errors on the Schedule of Expenditures of Federal Awards (SEFA). The City should have proper controls in place over the preparation of the SEFA to ensure accurate reporting of federal awards. Without a proper system of internal control in place that operates effectively, material misstatements of the SEFA could remain undetected.

During the audit of the SEFA, we noted that the City had omitted \$180,132 in expenditures for the Economic Adjustment Assistance program from their SEFA and under reported \$85,209 in expenditures for the Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii project

CITY OF HARTFORD CITY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
(Continued)

NSP1-009-020. Audit adjustments were proposed, accepted by the City, and made to the SEFA presented in this report. These adjustments resulted in a presentation of the SEFA that is materially correct in relation to the financial statement.

Governmental units should have internal controls in effect which provide reasonable assurance regarding the reliability of financial information and records, effectiveness and efficiency of operations, proper execution of management's objectives, and compliance with laws and regulations. Among other things, segregation of duties, safeguarding controls over cash and all other assets, and all forms of information processing are necessary for proper internal control.

Controls over the receipting, disbursing, recording, and accounting for the financial activities are necessary to avoid substantial risk of invalid transactions, inaccurate records and financial statements and incorrect decision making. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

OMB Circular A-133, Subpart C, section .300 states in part: "The auditee shall: . . . (d) Prepare appropriate financial statements, including the schedule of expenditures of Federal Awards in accordance with section .310."

OMB Circular A-133, Subpart C, section .310(b) states:

"Schedule of expenditures of Federal awards. The auditee shall also prepare a schedule of expenditures of Federal awards for the period covered by the auditee's financial statements. While not required, the auditee may choose to provide information requested by Federal awarding agencies and pass-through entities to make the schedule easier to use. For example, when a Federal program has multiple award years, the auditee may list the amount of Federal awards expended for each award year separately. At a minimum, the schedule shall:

- (1) List individual Federal programs by Federal agency. For Federal programs included in a cluster of programs, list individual Federal programs within a cluster of programs. For R&D, total Federal awards expended shall be shown either by individual award or by Federal agency and major subdivision within the Federal agency. For example, the National Institutes of Health is a major subdivision in the Department of Health and Human Services.
- (2) For Federal awards received as a subrecipient, the name of the pass-through entity and identifying number assigned by the pass-through entity shall be included.
- (3) Provide total Federal awards expended for each individual Federal program and the CFDA number or other identifying number when the CFDA information is not available.
- (4) Include notes that describe the significant accounting policies used in preparing the schedule.
- (5) To the extent practical, pass-through entities should identify in the schedule the total amount provided to subrecipients from each Federal program.
- (6) Include, in either the schedule or a note to the schedule, the value of the Federal awards expended in the form of non-cash assistance, the amount of insurance in effect during the year, and loans or loan guarantees outstanding at year end. While not required, it is preferable to present this information in the schedule."

CITY OF HARTFORD CITY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
(Continued)

Section III – Federal Award Findings and Questioned Costs

No matters are reportable.

CITY OF HARTFORD CITY
CLERK-TREASURER'S OFFICE
700 N. WALNUT ST.
HARTFORD CITY, IN 47348
765-348-1872
jgilland@hartfordcity.net

April 24, 2013

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

Finding Number 2011-1

Original SBA Audit Report Number: B40422
Fiscal Year: 2011
Auditee Contact Person: Janet Gilland
Title of Contact Person: Clerk-Treasurer
Phone Number 765-348-1872
Status of Finding:

FEDERAL FINDING 2011-1, EQUIPMENT AND REAL PROPERTY MANAGEMENT

The City now has a complete record of capital assets and has procedures in place to identify and record any equipment or real property purchased with federal funds.


Janet Gilland
Clerk-Treasurer
City of Hartford City

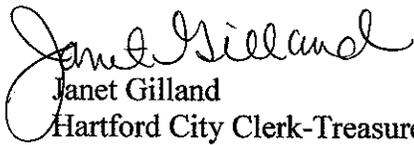
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CORRECTIVE ACTION PLAN FOR THE CITY OF HARTFORD CITY

July 23, 2014

Financial Statement Findings 2012-001: Internal Controls Over Financial Transactions and Reporting, Schedule of Expenditures of Federal Awards (SEFA)

Corrective Action: The Hartford City Clerk-Treasurer and the Deputy Clerk-Treasurer, respectively will establish internal controls when preparing the Expenditures of Federal Awards Reporting. In compliance with the Federal Law requiring proper oversight and reviews, the Deputy Clerk-Treasurer will prepare the report from complied yearly expenditures and the Clerk-Treasurer will review and submit the report.


Janet Gilland
Hartford City Clerk-Treasurer

CITY OF HARTFORD CITY
EXIT CONFERENCE

The contents of this report were discussed on May 28, 2013, with Janet Gilland, Clerk-Treasurer; Benjamin E. Hodgins, Mayor; and William Hess, President of the Common Council. The officials concurred with our audit findings.

Federal Finding 2012-001 - Controls Over Preparing the Schedule of Expenditures of Federal Awards was discussed on July 23, 2014, with Janet Gilland, Clerk-Treasurer, and Benjamin E. Hodgins, Mayor.