

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENTS EXAMINATION REPORT

OF

TOWN OF BOSWELL

BENTON COUNTY, INDIANA

January 1, 2010 to December 31, 2011



FILED
11/27/2012

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SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Jenifer Crisp	01-01-08 to 12-31-11
	Mary E. Stacey	01-01-12 to 10-24-12
	(Vacant)	10-25-12 to 10-31-12
	Donna Musenbrock	11-01-12 to 12-31-15
President of the Town Council	Brian Knill	01-01-10 to 12-31-11
	John D. Wozniak	01-01-12 to 12-31-12
Superintendent of Water Utility	Jimmy Turner	01-01-10 to 12-31-12
Superintendent of Wastewater Utility	Jim Witt	01-01-10 to 12-31-12



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF BOSWELL, BENTON COUNTY, INDIANA

We have examined the accompanying financial statements of the Town of Boswell (Town), for the years ended December 31, 2010 and 2011. The financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on the financial statements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note 1, the Town prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis noted above is a different basis than that used in the prior year.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position and results of operations of the Town for the years ended December 31, 2010 and 2011, on the basis of accounting described in Note 1.

Our examination was conducted for the purpose of forming an opinion on the Town's financial statements. The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statements. They have not been subjected to the examination procedures applied to the financial statements and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the Town's management, Town Council, and others within the entity and is not intended to be and should not be used by anyone other than these specified parties. In accordance with Indiana Code 5-11-5-1, this report is a part of the public records of the State Board of Accounts and of the office examined.

STATE BOARD OF ACCOUNTS

October 24, 2012

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FINANCIAL STATEMENTS

The financial statements and accompanying notes were approved by management of the Town. The financial statements and notes are presented as intended by the Town.

TOWN OF BOSWELL
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2010

Fund	Cash and Investments 01-01-10	Receipts	Disbursements	Cash and Investments 12-31-10
General	\$ 146,960	\$ 377,009	\$ 405,710	\$ 118,259
Motor Vehicle Highway	46,878	21,576	38,962	29,492
Local Road And Streets	29,261	2,825	-	32,086
Police Firearms Training	2,536	111	-	2,647
Donations-Park	3,068	1,500	-	4,568
Donations-Police Safety	124	-	-	124
Rainy Day Fund	-	9,065	-	9,065
Cedit	-	13,937	-	13,937
Grant Fund	-	54,000	54,000	-
Tax Increment Financing	730	727	600	857
CCI	5,939	2,422	-	8,361
Payroll	57	279,510	279,555	12
Levy Excess Fund	-	596	-	596
Wastewater Operating	25,301	159,403	166,690	18,014
Wastewater Sinking Fund	50,519	24,340	25,200	49,659
Wastewater Depreciation	12,842	-	-	12,842
Water Operating	46,218	339,722	365,597	20,343
Water Depreciation	3,648	-	-	3,648
Customer Deposit	3,360	1,450	1,070	3,740
Totals	<u>\$ 377,441</u>	<u>\$ 1,288,193</u>	<u>\$ 1,337,384</u>	<u>\$ 328,250</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF BOSWELL
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2011

Fund	Cash and Investments 01-01-11	Receipts	Disbursements	Cash and Investments 12-31-11
General	\$ 118,259	\$ 387,142	\$ 351,802	\$ 153,599
Motor Vehicle Highway	29,492	21,766	20,552	30,706
Local Road And Streets	32,086	2,655	-	34,741
Police Firearms Training	2,647	180	-	2,827
Rainy Day Fund	9,065	-	-	9,065
CEDIT	13,937	14,428	240	28,125
Tax Increment Financing	857	709	500	1,066
CCI	8,361	2,375	-	10,736
Donations-Park	4,568	1,850	3,511	2,907
Donations-Police Safety	124	-	-	124
Grant Fund	-	24,000	24,000	-
Payroll	12	283,290	283,312	(10)
Levy Excess Fund	596	-	596	-
Wastewater Operating	18,014	189,400	205,766	1,648
Wastewater Sinking Fund	49,659	25,790	24,200	51,249
Wastewater Depreciation	12,842	-	8,475	4,367
Water Operating	20,343	149,068	136,160	33,251
Water Depreciation	3,648	-	-	3,648
Customer Deposit	3,740	1,800	1,650	3,890
Totals	<u>\$ 328,250</u>	<u>\$ 1,104,453</u>	<u>\$ 1,060,764</u>	<u>\$ 371,939</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF BOSWELL
NOTES TO FINANCIAL STATEMENTS

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The Town was established under the laws of the State of Indiana. The Town operates under a Town Council form of government and provides some or all of the following services: public safety (police and fire), highways and streets, health and social services, culture and recreation, public improvements, planning and zoning, general administrative services, water, wastewater, electric, gas, storm water, trash, aviation, and urban redevelopment and housing.

The accompanying financial statements present the financial information for the Town.

B. Basis of Accounting

The financial statements are reported on a regulatory basis of accounting prescribed by the State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Receipts are recorded when received and disbursements are recorded when paid.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts include the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Town.

Licenses and permits which include amounts received from businesses, occupations, or nonbusinesses that must be licensed before doing business within the government's jurisdiction or permits levied according to the benefits presumably conferred by the permit. Examples of licenses and permits include: peddler licenses, dog tax licenses, auctioneer license, building and planning permits, demolition permits, electrical permits, sign permits, and gun permits.

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state,

TOWN OF BOSWELL
NOTES TO FINANCIAL STATEMENTS
(Continued)

local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services which can include, but are not limited to the following: planning commission charges, building department charges, copies of public records, copy machine charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable tv receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Fines and forfeits which include receipts derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

Utility fees which are comprised mostly of charges for current services.

Penalties which include fees received for late payments.

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution or court order; internal service receipts; and fiduciary receipts.

E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements include the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies which include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service principal and interest which include fixed obligations resulting from financial transactions previously entered into by the Town. It includes all expenditures for the reduction of the principal and interest of the Town's general obligation indebtedness.

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

TOWN OF BOSWELL
NOTES TO FINANCIAL STATEMENTS
(Continued)

Utility operating expenses which include all outflows for operating the utilities.

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

F. Interfund Transfers

The Town may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

G. Fund Accounting

Separate funds are established, maintained, and reported by the Town. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Town. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the Town in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Town submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Town in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

TOWN OF BOSWELL
NOTES TO FINANCIAL STATEMENTS
(Continued)

Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 5. Risk Management

The Town may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the Town to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the Town authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System
1 North Capital Street, Suite 001
Indianapolis, IN 46204
Ph. (888) 526-1687

TOWN OF BOSWELL
NOTES TO FINANCIAL STATEMENTS
(Continued)

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the Town's 2010 Annual Report can be found on the Indiana Transparency Portal website: www.in.gov/itp/annual_reports/.

For additional financial information, the Town's 2011 Annual Report information can be found on the Gateway website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statements contained in this report and the financial information presented in the Annual Reports of the Town which are referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the examination. This is a common occurrence in any financial statement examination. The financial information presented in this report is examined information, and the accuracy of such information can be determined by reading the opinion given in the Independent Accountant's Report.

The supplementary information presented was approved by management of the Town. It is presented as intended by the Town.

TOWN OF BOSWELL
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010

	General	Motor Vehicle Highway	Local Road And Streets	Police Firearms Training	Donations-Park	Donations-Police Safety	Rainy Day Fund
Cash and investments - beginning	\$ 146,960	\$ 46,878	\$ 29,261	\$ 2,536	\$ 3,068	\$ 124	\$ -
Receipts:							
Taxes	191,908	-	-	-	-	-	-
Licenses and permits	50	-	-	20	-	-	-
Intergovernmental	92,695	21,341	2,632	-	-	-	9,065
Charges for services	81,159	-	-	-	-	-	-
Fines and forfeits	2,015	-	-	91	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	9,182	235	193	-	1,500	-	-
Total receipts	<u>377,009</u>	<u>21,576</u>	<u>2,825</u>	<u>111</u>	<u>1,500</u>	<u>-</u>	<u>9,065</u>
Disbursements:							
Personal services	147,109	-	-	-	-	-	-
Supplies	16,896	3,265	-	-	-	-	-
Other services and charges	165,494	3,508	-	-	-	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	76,211	32,189	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	-	-	-	-	-
Total disbursements	<u>405,710</u>	<u>38,962</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of receipts over disbursements	<u>(28,701)</u>	<u>(17,386)</u>	<u>2,825</u>	<u>111</u>	<u>1,500</u>	<u>-</u>	<u>9,065</u>
Cash and investments - ending	<u>\$ 118,259</u>	<u>\$ 29,492</u>	<u>\$ 32,086</u>	<u>\$ 2,647</u>	<u>\$ 4,568</u>	<u>\$ 124</u>	<u>\$ 9,065</u>

TOWN OF BOSWELL
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010
 (Continued)

	Cedit	Grant Fund	Tax Increment Financing	CCI	Payroll	Levy Excess Fund	Wastewater Operating
Cash and investments - beginning	\$ -	\$ -	\$ 730	\$ 5,939	\$ 57	\$ -	\$ 25,301
Receipts:							
Taxes	-	-	727	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	13,937	54,000	-	2,422	279,510	-	-
Charges for services	-	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	154,551
Other receipts	-	-	-	-	-	596	4,852
Total receipts	<u>13,937</u>	<u>54,000</u>	<u>727</u>	<u>2,422</u>	<u>279,510</u>	<u>596</u>	<u>159,403</u>
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges	-	-	600	-	-	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	157,682
Other disbursements	-	54,000	-	-	279,555	-	9,008
Total disbursements	<u>-</u>	<u>54,000</u>	<u>600</u>	<u>-</u>	<u>279,555</u>	<u>-</u>	<u>166,690</u>
Excess (deficiency) of receipts over disbursements	<u>13,937</u>	<u>-</u>	<u>127</u>	<u>2,422</u>	<u>(45)</u>	<u>596</u>	<u>(7,287)</u>
Cash and investments - ending	<u>\$ 13,937</u>	<u>\$ -</u>	<u>\$ 857</u>	<u>\$ 8,361</u>	<u>\$ 12</u>	<u>\$ 596</u>	<u>\$ 18,014</u>

TOWN OF BOSWELL
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010
 (Continued)

	Wastewater Sinking Fund	Wastewater Depreciation	Water Operating	Water Depreciation	Customer Deposit	Totals
Cash and investments - beginning	\$ 50,519	\$ 12,842	\$ 46,218	\$ 3,648	\$ 3,360	\$ 377,441
Receipts:						
Taxes	-	-	-	-	-	192,635
Licenses and permits	-	-	-	-	-	70
Intergovernmental	24,000	-	-	-	-	499,602
Charges for services	-	-	-	-	-	81,159
Fines and forfeits	-	-	-	-	-	2,106
Utility fees	-	-	117,973	-	-	272,524
Other receipts	340	-	221,749	-	1,450	240,097
Total receipts	<u>24,340</u>	<u>-</u>	<u>339,722</u>	<u>-</u>	<u>1,450</u>	<u>1,288,193</u>
Disbursements:						
Personal services	-	-	-	-	-	147,109
Supplies	-	-	-	-	-	20,161
Other services and charges	-	-	-	-	-	169,602
Debt service - principal and interest	25,200	-	-	-	-	25,200
Capital outlay	-	-	6,934	-	-	115,334
Utility operating expenses	-	-	108,600	-	13	266,295
Other disbursements	-	-	250,063	-	1,057	593,683
Total disbursements	<u>25,200</u>	<u>-</u>	<u>365,597</u>	<u>-</u>	<u>1,070</u>	<u>1,337,384</u>
Excess (deficiency) of receipts over disbursements	<u>(860)</u>	<u>-</u>	<u>(25,875)</u>	<u>-</u>	<u>380</u>	<u>(49,191)</u>
Cash and investments - ending	<u>\$ 49,659</u>	<u>\$ 12,842</u>	<u>\$ 20,343</u>	<u>\$ 3,648</u>	<u>\$ 3,740</u>	<u>\$ 328,250</u>

TOWN OF BOSWELL
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2011

	General	Motor Vehicle Highway	Local Road And Streets	Police Firearms Training	Rainy Day Fund	CEDIT	Tax Increment Financing
Cash and investments - beginning	\$ 118,259	\$ 29,492	\$ 32,086	\$ 2,647	\$ 9,065	\$ 13,937	\$ 857
Receipts:							
Taxes	220,399	238	-	-	-	-	709
Licenses and permits	-	-	-	180	-	-	-
Intergovernmental	80,354	21,528	2,547	-	-	14,428	-
Charges for services	76,249	-	-	-	-	-	-
Fines and forfeits	6,817	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Penalties	-	-	-	-	-	-	-
Other receipts	3,323	-	108	-	-	-	-
Total receipts	<u>387,142</u>	<u>21,766</u>	<u>2,655</u>	<u>180</u>	<u>-</u>	<u>14,428</u>	<u>709</u>
Disbursements:							
Personal services	139,048	-	-	-	-	-	-
Supplies	14,533	2,913	-	-	-	-	-
Other services and charges	196,614	7,193	-	-	-	-	500
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	10,446	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	1,607	-	-	-	-	240	-
Total disbursements	<u>351,802</u>	<u>20,552</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>240</u>	<u>500</u>
Excess (deficiency) of receipts over disbursements	<u>35,340</u>	<u>1,214</u>	<u>2,655</u>	<u>180</u>	<u>-</u>	<u>14,188</u>	<u>209</u>
Cash and investments - ending	<u>\$ 153,599</u>	<u>\$ 30,706</u>	<u>\$ 34,741</u>	<u>\$ 2,827</u>	<u>\$ 9,065</u>	<u>\$ 28,125</u>	<u>\$ 1,066</u>

TOWN OF BOSWELL
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2011
 (Continued)

	CCI	Donations-Park	Donations-Police Safety	Grant Fund	Payroll	Levy Excess Fund	Wastewater Operating
Cash and investments - beginning	\$ 8,361	\$ 4,568	\$ 124	\$ -	\$ 12	\$ 596	\$ 18,014
Receipts:							
Taxes	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	2,375	-	-	23,760	-	-	-
Charges for services	-	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	179,528
Penalties	-	-	-	-	-	-	4,583
Other receipts	-	1,850	-	240	283,290	-	5,289
Total receipts	<u>2,375</u>	<u>1,850</u>	<u>-</u>	<u>24,000</u>	<u>283,290</u>	<u>-</u>	<u>189,400</u>
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges	-	3,511	-	24,000	-	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	4,597
Utility operating expenses	-	-	-	-	-	-	151,584
Other disbursements	-	-	-	-	283,312	596	49,585
Total disbursements	<u>-</u>	<u>3,511</u>	<u>-</u>	<u>24,000</u>	<u>283,312</u>	<u>596</u>	<u>205,766</u>
Excess (deficiency) of receipts over disbursements	<u>2,375</u>	<u>(1,661)</u>	<u>-</u>	<u>-</u>	<u>(22)</u>	<u>(596)</u>	<u>(16,366)</u>
Cash and investments - ending	<u>\$ 10,736</u>	<u>\$ 2,907</u>	<u>\$ 124</u>	<u>\$ -</u>	<u>\$ (10)</u>	<u>\$ -</u>	<u>\$ 1,648</u>

TOWN OF BOSWELL
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2011
 (Continued)

	Wastewater Sinking Fund	Wastewater Depreciation	Water Operating	Water Depreciation	Customer Deposit	Totals
Cash and investments - beginning	\$ 49,659	\$ 12,842	\$ 20,343	\$ 3,648	\$ 3,740	\$ 328,250
Receipts:						
Taxes	-	-	-	-	-	221,346
Licenses and permits	-	-	-	-	-	180
Intergovernmental	-	-	-	-	-	144,992
Charges for services	-	-	-	-	-	76,249
Fines and forfeits	-	-	-	-	-	6,817
Utility fees	-	-	120,789	-	-	300,317
Penalties	-	-	3,909	-	-	8,492
Other receipts	25,790	-	24,370	-	1,800	346,060
Total receipts	25,790	-	149,068	-	1,800	1,104,453
Disbursements:						
Personal services	-	-	-	-	-	139,048
Supplies	-	-	-	-	-	17,446
Other services and charges	-	-	-	-	-	231,818
Debt service - principal and interest	24,200	-	-	-	-	24,200
Capital outlay	-	-	-	-	-	15,043
Utility operating expenses	-	8,475	129,411	-	-	289,470
Other disbursements	-	-	6,749	-	1,650	343,739
Total disbursements	24,200	8,475	136,160	-	1,650	1,060,764
Excess (deficiency) of receipts over disbursements	1,590	(8,475)	12,908	-	150	43,689
Cash and investments - ending	\$ 51,249	\$ 4,367	\$ 33,251	\$ 3,648	\$ 3,890	\$ 371,939

TOWN OF BOSWELL
 SCHEDULE OF PAYABLES AND RECEIVABLES
 December 31, 2011

Government or Enterprise	Accounts Payable	Accounts Receivable
Governmental activities	\$ -	\$ 7,826
Wastewater	-	12,479
Water	-	20,979
Totals	\$ -	\$ 41,284

TOWN OF BOSWELL
 SCHEDULE OF LEASES AND DEBT
 December 31, 2011

Description of Debt		Ending Principal Balance	Principal and Interest Due Within One Year
Type	Purpose		
Wastewater:			
Revenue bonds	Wastewater Bonds of 1989	\$ 64,000	\$ 25,200
Notes and loans payable	Wastewater Truck	<u>15,678</u>	<u>4,597</u>
Total Wastewater		<u>79,678</u>	<u>29,797</u>
Totals		<u>\$ 79,678</u>	<u>\$ 29,797</u>

TOWN OF BOSWELL
SCHEDULE OF CAPITAL ASSETS
December 31, 2011

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	Ending Balance
Governmental activities:	
Land	\$ 1,002
Buildings	397,300
Improvements other than buildings	103,479
Machinery, equipment and vehicles	534,158
Total governmental activities	1,035,939
Wastewater:	
Land	5,467
Buildings	38,100
Improvements other than buildings	1,621,613
Machinery, equipment and vehicles	86,843
Total Wastewater	1,752,023
Water:	
Land	22,185
Buildings	11,700
Improvements other than buildings	972,058
Machinery, equipment and vehicles	20,272
Total Water	1,026,215
Total capital assets	\$ 3,814,177

TOWN OF BOSWELL
EXAMINATION RESULT AND COMMENT

ERRORS ON CLAIMS

The following deficiencies were noted on claims during the examination period:

1. A claim was not presented for one disbursement selected for testing. The check was written to Allied Waste Services for the Town's monthly trash service which is a legitimate expense of the Town.
2. One claim selected for testing was not adequately itemized. The check was written to the Indiana Bureau of Motor Vehicles for a title for a Town vehicle.

Indiana Code 5-11-10-1.6 states in part:

- "(b) As used in this section, 'claim' means a bill or an invoice submitted to a governmental entity for goods or services.
- (c) The fiscal officer of a governmental entity may not draw a warrant or check for payment of a claim unless:
- (1) there is a fully itemized invoice or bill for the claim;
 - (2) the invoice or bill is approved by the officer or person receiving the goods and services;
 - (3) the invoice or bill is filed with the governmental entity's fiscal officer;
 - (4) the fiscal officer audits and certifies before payment that the invoice or bill is true and correct; and
 - (5) payment of the claim is allowed by the governmental entity's legislative body or the board or official having jurisdiction over allowance of payment of the claim."

TOWN OF BOSWELL
EXIT CONFERENCE

The contents of this report were discussed on October 24, 2012, with Mary E. Stacey, Clerk-Treasurer, and John D. Wozniak, President of the Town Council. The officials concurred with our findings.

The contents of this report were discussed on October 25, 2012, with Jenifer Crisp, former Clerk-Treasurer. The official concurred with our findings.