

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

AUDIT REPORT

OF

COUNTY TREASURER

FAYETTE COUNTY, INDIANA

January 1, 2011 to December 31, 2011



FILED
08/27/2012

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COUNTY OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Mary R. Hiers	01-01-11 to 12-31-14
President of the County Council	Ronald Cox	01-01-11 to 12-31-12
President of the Board of County Commissioners	Richard Pflum, Jr.	01-01-11 to 12-31-12



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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TO: THE OFFICIALS OF FAYETTE COUNTY, INDIANA

We have audited the records of the County Treasurer for the period from January 1, 2011 to December 31, 2011, and certify that the records and accountability for cash and other assets are satisfactory to the best of our knowledge and belief, except as stated in the Audit Results and Comments. The financial transactions of this office are reflected in the Annual Report of Fayette County for the year 2011.

STATE BOARD OF ACCOUNTS

June 5, 2012

COUNTY TREASURER
FAYETTE COUNTY
AUDIT RESULTS AND COMMENTS

BANK ACCOUNT RECONCILIATIONS

Depository reconciliations of the Treasurer's Cash Book to the bank account balances have been incorrect since June 2011. The reconciling difference at December 31, 2011, was \$16,171. The difference is due to incorrect inclusion of an escrow account and subsequent interest income to the Treasurer's Cash Book.

Indiana Code 5-13-6-1(e) states in part: "All local investment officers shall reconcile at least monthly the balance of public funds, as disclosed by the records of the local officers, with the balance statements provided by the respective depositories."

At all times, the manual and/or computerized records, subsidiary ledgers, control ledger, and reconciled bank balance should agree. If the reconciled bank balance is less than the subsidiary or control ledgers, then the responsible official or employee may be held personally responsible for the amount needed to balance the fund. (Accounting and Uniform Compliance Guidelines Manual for County Treasurers, Chapter 10)

MONTHLY FINANCIAL REPORTS NOT FILED

The County Treasurer did not file Monthly Financial Report (Form 47TR) during the audit period, or to date.

Indiana Code 36-2-10-16 states:

"On or before the 16th day of each month the treasurer shall prepare a report showing" the financial condition of the office as of the close of business on the last day of the preceding month. This report shall show the amounts which the treasurer is chargeable for the various funds and accounts, the amounts with which the treasurer is credited for money on deposit, invested and cash on hand, and any long or short at the close of each month. The report also provides space for reconciliation with depositories.

The report shall be prepared in quadruplicate and each copy shall be verified by certificate of the treasurer. The treasurer shall retain one copy as a public record in the office and three copies shall be filed with the county auditor.

Per Indiana Code 36-2-9-10, the county auditor shall file the original of said reports with the records of the county board of finance, one copy shall be presented to the board of county commissioners at its next regular meeting, and the county auditor shall immediately transmit one copy to the State Board of Accounts.

COUNTY TREASURER
FAYETTE COUNTY
EXIT CONFERENCE

The contents of this report were discussed on June 5, 2012, with Mary R. Hiers, Treasurer; Barton Barker, Vice President of the Board of County Commissioners; and Ronald Cox, President of the County Council.