

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

FINANCIAL STATEMENT EXAMINATION REPORT

OF

VERNON TOWNSHIP

HANCOCK COUNTY, INDIANA

January 1, 2010 to December 31, 2011



**FILED**

06/22/2012



## TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Officials .....	2
Independent Accountant's Report.....	3-4
Financial Statements:	
Statements of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis .....	6-7
Notes to Financial Statements .....	8-11
Supplementary Information:	
Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis .....	14-17
Schedule of Capital Assets.....	18
Schedule of Long-Term Debt .....	19
Examination Results and Comments:	
Financial Report Opinion Modification.....	20
Appropriations.....	20
Official Bond .....	21
Executive Session .....	21
Exit Conference.....	22

OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Trustee	Rhonda Brown James M. Nolte	01-01-07 to 12-31-10 01-01-11 to 12-31-14
Chairman of the Township Board	Gary Sharrett	01-01-10 to 12-31-12



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF VERNON TOWNSHIP, HANCOCK COUNTY, INDIANA

We have examined the financial statements of Vernon Township (Township), for the period of January 1, 2010 to December 31, 2011. The Township's management is responsible for the financial statements. Our responsibility is to express an opinion based on our examination.

Except as stated in the fourth paragraph, our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note 1, the Township prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis noted above is a different basis than that used in the prior year.

The Township did not provide sufficient, complete, evidential matter to allow for adequate testing of the disbursements reported on the financial statement for the year ending December 31, 2010. The computerized information provided for 2010 did not segregate the expenditures from the receipts by fund to allow for the verification of the amounts reported on the financial statement to the township's ledgers. Ledger activity for 2010 was only provided in total, not by fund. Alternate procedures could not be conducted to examine the accuracy of disbursements reported by fund.

In our opinion, except for the effects of insufficient documentation to support the disbursements reported on the financial statement for the year ended December 31, 2010 as discussed in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the financial position and results of operations of the Township for the years ended December 31, 2010 and 2011, on the basis of accounting described in Note 1.

The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis, Schedule of Capital Assets, and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statements. They have not been subjected to the examination procedures applied to the financial statements and, accordingly, we express no opinion on them.

INDEPENDENT ACCOUNTANT'S REPORT  
(Continued)

This report is intended solely for the information and use of the Township's management, Township Board, and others within the entity and is not intended to be and should not be used by anyone other than these specified parties. In accordance with Indiana Code 5-11-5-1, this report is a part of the public records of the State Board of Accounts and of the office examined.

STATE BOARD OF ACCOUNTS

April 19, 2012

## FINANCIAL STATEMENTS

The financial statements and accompanying notes were approved by management of the Township. The financial statements and notes are presented as intended by the Township.

VERNON TOWNSHIP, HANCOCK COUNTY  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -  
REGULATORY BASIS  
For The Year Ended December 31, 2010

Fund	Cash and Investments 01-01-10	Receipts	Disbursements	Cash and Investments 12-31-10
Township	\$ 299,219	\$ 157,886	\$ 81,750	\$ 375,355
Township Assistance	142,814	49,466	31,824	160,456
Fire Fighting	284,467	607,767	533,053	359,181
Cumulative Fire	327,178	48,971	-	376,149
Park And Recreation	424,108	25,316	31,107	418,317
Fire Debt	273,000	75,144	325,118	23,026
Levy Excess	-	1,086	-	1,086
Rainy Day	27,184	23,016	-	50,200
EMS	-	306,895	212,892	94,003
Emergency Fire Loan	11,074	2,534	9,274	4,334
Payroll Deductions	2,426	8,842	8,398	2,870
Totals	<u>\$ 1,791,470</u>	<u>\$ 1,306,923</u>	<u>\$ 1,233,416</u>	<u>\$ 1,864,977</u>

The notes to the financial statements are an integral part of this statement.

VERNON TOWNSHIP, HANCOCK COUNTY  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -  
REGULATORY BASIS  
For The Year Ended December 31, 2011

Fund	Cash and Investments 01-01-11	Receipts	Disbursements	Cash and Investments 12-31-11
Township	\$ 375,355	\$ 131,412	\$ 93,526	\$ 413,241
Township Assistance	160,456	33,685	29,807	164,334
Fire Fighting	359,181	412,010	232,340	538,851
Cumulative Fire	376,149	47,856	154,545	269,460
Park And Recreation	418,317	55,563	25,825	448,055
Fire Debt	23,026	47,856	52,118	18,764
Levy Excess	1,086	-	1,086	-
Rainy Day	50,200	-	18,190	32,010
EMS	94,003	219,888	250,000	63,891
Emergency Fire Loan	4,334	-	-	4,334
Payroll Deductions	2,870	8,892	9,681	2,081
Totals	<u>\$ 1,864,977</u>	<u>\$ 957,162</u>	<u>\$ 867,118</u>	<u>\$ 1,955,021</u>

The notes to the financial statements are an integral part of this statement.

VERNON TOWNSHIP, HANCOCK COUNTY  
NOTES TO FINANCIAL STATEMENTS

**Note 1. Summary of Significant Accounting Policies**

*A. Reporting Entity*

The Township was established under the laws of the State of Indiana. The Township operates under a township trustee/township board form of government and provides some or all of the following services: public safety (fire), health and social services (township assistance), culture and recreation (parks and/or community centers), and general administrative services (weed and dog control).

*B. Basis of Accounting*

The financial statements are reported on a regulatory basis of accounting prescribed by the State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Receipts are recorded when received and disbursements are recorded when paid.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

*C. Cash and Investments*

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

*D. Receipts*

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts may include, but are not limited to, the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Township.

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state, local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services which can include, but are not limited to the following: planning commission charges, building department charges, copies of public records, copy machine charges, accident report copies, gun permit applications, 911 telephone services, recycling

VERNON TOWNSHIP, HANCOCK COUNTY  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable tv receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution or court order; internal service receipts; and fiduciary receipts.

*E. Disbursements*

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements may include, but are not limited to, the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies which include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service principal and interest which include fixed obligations resulting from financial transactions previously entered into by the Township. It includes all expenditures for the reduction of the principal and interest of the Township's general obligation indebtedness.

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

*F. Interfund Transfers*

The Township may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

*G. Fund Accounting*

Separate funds are established, maintained, and reported by the Township. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are

VERNON TOWNSHIP, HANCOCK COUNTY  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

internally restricted by the Township. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the Township in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

**Note 2. Budgets**

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Township submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

**Note 3. Property Taxes**

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Township in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

**Note 4. Deposits and Investments**

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

**Note 5. Risk Management**

The Township may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

VERNON TOWNSHIP, HANCOCK COUNTY  
NOTES TO FINANCIAL STATEMENTS  
(Continued)

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the recording as a disbursement any replacement items purchased.

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## SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the Township's 2010 Annual Report can be found on the Indiana Transparency Portal website: [www.in.gov/itp/annual\\_reports/](http://www.in.gov/itp/annual_reports/).

For additional financial information, the Township's 2011 Annual Report information can be found on the Gateway website: <https://gateway.ifionline.org/>.

Differences may be noted between the financial information presented in the financial statements contained in this report and the financial information presented in the Annual Reports of the Township which are referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the examination. This is a common occurrence in any financial statement examination. The financial information presented in this report is examined information, and the accuracy of such information can be determined by reading the opinion given in the Independent Accountant's Report.

The supplementary information presented was prepared and/or approved by management of the Township. It is presented as intended by the Township.

VERNON TOWNSHIP, HANCOCK COUNTY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For The Year Ended December 31, 2010

	Township	Township Assistance	Fire Fighting	Cumulative Fire	Park And Recreation	Fire Debt
Cash and investments - beginning	\$ 299,219	\$ 142,814	\$ 284,467	\$ 327,178	\$ 424,108	\$ 273,000
Receipts:						
Taxes	154,370	49,266	295,842	48,971	12,424	75,144
Intergovernmental	-	-	2,725	-	-	-
Charges for services	-	-	35,000	-	-	-
Other receipts	3,516	200	274,200	-	12,892	-
Total receipts	<u>157,886</u>	<u>49,466</u>	<u>607,767</u>	<u>48,971</u>	<u>25,316</u>	<u>75,144</u>
Disbursements:						
Personal services	18,569	-	64,107	-	-	-
Supplies	1,241	-	12,210	-	2,335	-
Other services and charges	61,940	5,686	164,559	-	24,560	52,118
Capital outlay	-	-	292,177	-	4,212	-
Other disbursements	-	26,138	-	-	-	273,000
Total disbursements	<u>81,750</u>	<u>31,824</u>	<u>533,053</u>	<u>-</u>	<u>31,107</u>	<u>325,118</u>
Excess (deficiency) of receipts over disbursements	<u>76,136</u>	<u>17,642</u>	<u>74,714</u>	<u>48,971</u>	<u>(5,791)</u>	<u>(249,974)</u>
Cash and investments - ending	<u>\$ 375,355</u>	<u>\$ 160,456</u>	<u>\$ 359,181</u>	<u>\$ 376,149</u>	<u>\$ 418,317</u>	<u>\$ 23,026</u>

VERNON TOWNSHIP, HANCOCK COUNTY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For The Year Ended December 31, 2010  
 (Continued)

	Levy Excess	Rainy Day	EMS	Emergency Fire Loan	Payroll Deductions	Totals
Cash and investments - beginning	\$ -	\$ 27,184	\$ -	\$ 11,074	\$ 2,426	\$ 1,791,470
Receipts:						
Taxes	1,086	-	297,621	2,534	-	937,258
Intergovernmental	-	23,016	-	-	-	25,741
Charges for services	-	-	-	-	-	35,000
Other receipts	-	-	9,274	-	8,842	308,924
Total receipts	<u>1,086</u>	<u>23,016</u>	<u>306,895</u>	<u>2,534</u>	<u>8,842</u>	<u>1,306,923</u>
Disbursements:						
Personal services	-	-	-	-	8,398	91,074
Supplies	-	-	-	-	-	15,786
Other services and charges	-	-	200,000	-	-	508,863
Capital outlay	-	-	-	-	-	296,389
Other disbursements	-	-	12,892	9,274	-	321,304
Total disbursements	<u>-</u>	<u>-</u>	<u>212,892</u>	<u>9,274</u>	<u>8,398</u>	<u>1,233,416</u>
Excess (deficiency) of receipts over disbursements	<u>1,086</u>	<u>23,016</u>	<u>94,003</u>	<u>(6,740)</u>	<u>444</u>	<u>73,507</u>
Cash and investments - ending	<u>\$ 1,086</u>	<u>\$ 50,200</u>	<u>\$ 94,003</u>	<u>\$ 4,334</u>	<u>\$ 2,870</u>	<u>\$ 1,864,977</u>

VERNON TOWNSHIP, HANCOCK COUNTY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For The Year Ended December 31, 2011

	Township	Township Assistance	Fire Fighting	Cumulative Fire	Park And Recreation	Fire Debt
Cash and investments - beginning	\$ 375,355	\$ 160,456	\$ 359,181	\$ 376,149	\$ 418,317	\$ 23,026
Receipts:						
Taxes	78,816	30,169	140,286	43,745	46,008	43,745
Intergovernmental	48,654	3,336	236,724	4,111	5,087	4,111
Charges for services	-	-	35,000	-	4,136	-
Other receipts	3,942	180	-	-	332	-
Total receipts	<u>131,412</u>	<u>33,685</u>	<u>412,010</u>	<u>47,856</u>	<u>55,563</u>	<u>47,856</u>
Disbursements:						
Personal services	24,992	-	60,729	-	-	-
Supplies	5,041	-	10,191	-	843	-
Other services and charges	61,493	29,807	161,420	-	22,327	-
Debt service - principal and interest	-	-	-	-	-	52,118
Capital outlay	2,000	-	-	154,545	2,655	-
Other disbursements	-	-	-	-	-	-
Total disbursements	<u>93,526</u>	<u>29,807</u>	<u>232,340</u>	<u>154,545</u>	<u>25,825</u>	<u>52,118</u>
Excess (deficiency) of receipts over disbursements	<u>37,886</u>	<u>3,878</u>	<u>179,670</u>	<u>(106,689)</u>	<u>29,738</u>	<u>(4,262)</u>
Cash and investments - ending	<u>\$ 413,241</u>	<u>\$ 164,334</u>	<u>\$ 538,851</u>	<u>\$ 269,460</u>	<u>\$ 448,055</u>	<u>\$ 18,764</u>

VERNON TOWNSHIP, HANCOCK COUNTY  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For The Year Ended December 31, 2011  
 (Continued)

	Levy Excess	Rainy Day	EMS	Emergency Fire Loan	Payroll Deductions	Totals
Cash and investments - beginning	\$ 1,086	\$ 50,200	\$ 94,003	\$ 4,334	\$ 2,870	\$ 1,864,977
Receipts:						
Taxes	-	-	201,001	-	-	583,770
Intergovernmental	-	-	18,887	-	-	320,910
Charges for services	-	-	-	-	-	39,136
Other receipts	-	-	-	-	8,892	13,346
Total receipts	-	-	219,888	-	8,892	957,162
Disbursements:						
Personal services	-	-	-	-	9,681	95,402
Supplies	-	-	-	-	-	16,075
Other services and charges	-	-	250,000	-	-	525,047
Debt service - principal and interest	-	-	-	-	-	52,118
Capital outlay	-	18,190	-	-	-	177,390
Other disbursements	1,086	-	-	-	-	1,086
Total disbursements	1,086	18,190	250,000	-	9,681	867,118
Excess (deficiency) of receipts over disbursements	(1,086)	(18,190)	(30,112)	-	(789)	90,044
Cash and investments - ending	\$ -	\$ 32,010	\$ 63,891	\$ 4,334	\$ 2,081	\$ 1,955,021

VERNON TOWNSHIP, HANCOCK COUNTY  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF CAPITAL ASSETS  
 December 31, 2011

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	<u>Ending Balance</u>
Other:	
Capital assets, not being depreciated:	
Land	\$ 183,000
Infrastructure	3,400
Buildings	7,200
Improvements other than buildings	2,325,050
Machinery and equipment	3,068,500
Construction in progress	1,650
Books and other	<u>3,200</u>
 Total capital assets not being depreciated	 <u>\$ 5,592,000</u>

VERNON TOWNSHIP, HANCOCK COUNTY  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF LONG-TERM DEBT  
 December 31, 2011

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year	Fund/ Department
Notes and loans payable:			
2009 Fire Truck Loan	<u>\$ 211,142</u>	<u>\$ 52,118</u>	Fire Debt

VERNON TOWNSHIP, HANCOCK COUNTY  
EXAMINATION RESULTS AND COMMENTS

**FINANCIAL REPORT OPINION MODIFICATION**

The Township uses an internet based financial program to maintain the Township's financial activities. The program does not provide the prescribed information as required by the State Board of Accounts Financial and Appropriation Record, Form 1C. Form 1C includes a record of receipts, disbursements and balances by fund; a control of all funds and a control of expenditures by appropriation. Different reports and documentation were retained for the separate years in the examination period, which resulted in an unqualified opinion in 2010 and a qualified opinion in 2011.

The records presented for 2010 did not provide a control by appropriation report or a report that would provide sufficient information to examine the disbursements, accuracy, or correctness of the transactions to the Township's financials.

The Township's disbursement records for 2011 included a listing of checks by fund that we were able to use in place of the control of expenditure by appropriation report that allowed for the verification of expenditures by fund to the amounts listed on the financials.

Therefore, the State Board of Accounts was unable to provide an unqualified opinion for the December 31, 2010 financial statement, but was able to perform alternate procedures and place a qualified opinion on the December 31, 2011 financial statement.

Accounting records and other public records must be maintained in a manner that will support accurate financial statements. Anything other than an unqualified opinion on the Independent Auditors' Report on the financial statements may have adverse financial consequences with the possibility of an increase in interest rate cost to the taxpayers of the governmental unit. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

**APPROPRIATIONS**

Based on the Township's annual report the following expenditures were in excess of budgeted appropriations:

<u>Fund</u>	<u>Year</u>	<u>Excess Amount Expanded</u>
EMS	2010	\$ 12,892
Fire Fighting	2010	74,553
Emergency Fire Loan	2010	9,274

Indiana Code 6-1.1-18-4 states in part: ". . . the proper officers of a political subdivision shall appropriate funds in such a manner that the expenditures for a year do not exceed its budget for that year as finally determined under this article."

VERNON TOWNSHIP, HANCOCK COUNTY  
EXAMINATION RESULTS AND COMMENTS  
(Continued)

**OFFICIAL BOND**

The official bond for Rhonda Brown, former Trustee was not filed in the Office of the County Recorder for 2010. A similar comment was made in the prior two reports.

Indiana Code 5-4-1-5.1(b) states in part: "Every elected or appointed officer, official, deputy, or employee of a political subdivision . . . shall file the bond in the office of the county recorder . . ."

**EXECUTIVE SESSION**

On May 24, 2011, the Vernon Township Board met in executive session and approved the Cumulative Fire Fund as advertised. This type of activity is not allowed in an executive session.

Indiana Code 5-14-1.5-6.1(b) states in part:

"Executive sessions may be held only in the following instances:

- (1) Where authorized by federal or state statute.
- (2) For discussion of strategy with respect to any of the following:
  - (A) Collective bargaining.
  - (B) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing.
  - (C) The implementation of security systems.
  - (D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties. . . ."

VERNON TOWNSHIP, HANCOCK COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on April 19, 2012, with James M. Nolte, Trustee.

The contents of this report were discussed on April 19, 2012, with Rhonda Brown, former Trustee.