

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENT EXAMINATION REPORT

OF

AREA 30 CAREER CENTER

PUTNAM COUNTY, INDIANA

July 1, 2009 to June 30, 2011



FILED

04/19/2012

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Cindy Burnham	07-01-09 to 06-30-12
Executive Director	Lora Busch	07-01-09 to 06-30-12
President of the Board of Directors	Carrie Milner Larry Moore Robert Green (Interim) Murray Pride	07-01-09 to 06-30-10 07-01-10 to 07-31-10 08-01-10 to 08-31-10 09-01-10 to 06-30-12



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE AREA 30 CAREER CENTER, PUTNAM COUNTY, INDIANA

We have examined the financial statement of the Area 30 Career Center (School Corporation), for the period of July 1, 2009 to June 30, 2011. The School Corporation's management is responsible for the financial statement. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statement and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note 1, the School Corporation prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis noted above is a different basis than that used in the prior year.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the School Corporation for the years ended June 30, 2010 and 2011, on the basis of accounting described in Note 1.

The Combining Schedules of Receipts, Disbursements, Other Financing Sources (Uses), and Cash and Investment Balances – Regulatory Basis, Schedule of Capital Assets, and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the examination procedures applied to the financial statement and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the School Corporation's management, Board of Directors, and others within the entity and is not intended to be and should not be used by anyone other than these specified parties. In accordance with Indiana Code 5-11-5-1, this report is a part of the public records of the State Board of Accounts and of the office examined.

STATE BOARD OF ACCOUNTS

February 16, 2012

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FINANCIAL STATEMENT

The financial statement and accompanying notes were approved by management of the School Corporation. The financial statement and notes are presented as intended by the School Corporation.

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AREA 30 CAREER CENTER
STATEMENT OF RECEIPTS, DISBURSEMENTS, OTHER FINANCING SOURCES (USES), AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For the Years Ended June 30, 2010 and 2011

	Cash and Investments 07-01-09	Receipts	Disbursements	Other Financing Sources (Uses)	Cash and Investments 06-30-10	Receipts	Disbursements	Other Financing Sources (Uses)	Cash and Investments 06-30-11
General	\$ 639,026	\$ 2,401,200	\$ 2,333,765	\$ -	\$ 706,461	\$ 2,206,116	\$ 2,043,418	\$ -	\$ 869,159
School Lunch	4,851	34,394	38,588	-	657	38,422	33,332	-	5,747
Textbook Rental	(7,059)	21,200	28,359	-	(14,218)	21,382	19,961	-	(12,797)
Child Care Program	23,585	6,806	30,391	-	-	-	-	-	-
Alternative Education	(19,702)	59,745	34,923	-	5,120	6,167	4,314	-	6,973
Putnam County Foundation Grant	4,665	-	-	-	4,665	-	-	-	4,665
Adult CNA Classes	-	-	258	258	-	-	-	-	-
Adult Computer Skills Classes	244	-	-	-	244	-	-	-	244
Serve Safe Classes	483	-	-	-	483	-	-	-	483
Wellness Program	130	460	508	-	82	1,590	1,665	-	7
Adult and Continuing Education	291	34,640	24,394	(258)	10,279	13,113	14,070	-	9,322
Educating America, Title III	131	-	-	-	131	-	-	-	131
Perkins Grant	11,414	-	8,944	(2,470)	-	-	-	-	-
Adult Basic Education	51,917	-	-	-	51,917	-	-	-	51,917
Perkins	-	132,847	152,782	2,470	(17,465)	101,993	78,828	-	5,700
Adult Basic Education/GED	-	98,363	99,640	-	(1,277)	100,975	100,197	-	(499)
Career Majors Grant	-	-	-	-	-	-	-	-	-
Moving Forward Grant	155	-	-	-	155	-	-	-	155
Tech Prep Grant	-	30,000	29,365	-	635	28,458	30,762	-	(1,669)
Technology Literacy Challenge, Title III	588	-	-	-	588	-	-	-	588
Totals	<u>\$ 710,719</u>	<u>\$ 2,819,655</u>	<u>\$ 2,781,917</u>	<u>\$ -</u>	<u>\$ 748,457</u>	<u>\$ 2,518,216</u>	<u>\$ 2,326,547</u>	<u>\$ -</u>	<u>\$ 940,126</u>

The notes to the financial statement are an integral part of this statement.

AREA 30 CAREER CENTER
NOTES TO FINANCIAL STATEMENT

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

School Corporation, as used herein, shall include, but is not limited to, school townships, school towns, school cities, consolidated school corporations, joint schools, metropolitan school districts, township school districts, county schools, united schools, school districts, cooperatives, educational service centers, community schools, community school corporations, and charter schools.

The School Corporation was established under the laws of the State of Indiana. The School Corporation operates under a Board of School Trustees form of government and provides educational services.

The accompanying financial statement presents the financial information for the School Corporation (primary government).

B. Basis of Accounting

The financial statement is reported on a regulatory basis of accounting prescribed by the State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Local sources which include taxes, revenue from local governmental units other than school corporations, transfer tuition, transportation fees, investment income, food services, school corporation activities, revenue from community services activities, and other revenue from local sources.

Intermediate sources which include distributions from the County for fees collected for or on behalf of the School Corporation including educational license plate fees, congressional interest, riverboat distributions, and other similar fees.

State sources which include distributions from the State of Indiana to be used by the School Corporation for various purposes. Included in state sources are unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

AREA 30 CAREER CENTER
NOTES TO FINANCIAL STATEMENT
(Continued)

Federal sources which include distributions from the federal government to be used by the School Corporation for various purposes. Included in federal sources are unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

Temporary loans which include money received from a loan obtained to pay current expenses prior to the receipt of revenue from taxes levied for that purpose. These loans, sometimes designated tax anticipation warrants, must be repaid from the next semiannual distribution of local property taxes levied for such fund.

Interfund loans which include money temporarily transferred from one fund to a depleted fund for use in paying current operating expenses. Such advancement shall not be made for a period extending beyond the budget year.

Other receipts which include amounts received from various sources which include return of petty cash, return of cash change, insurance claims for losses, sale of securities, and other receipts not listed in another category above.

E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Instruction which includes outflows for regular programs, special programs, adult and continuing education programs, summer school programs, enrichment programs, remediation, and payments to other governmental units.

Support services which include outflows for support services related to students, instruction, general administration, and school administration. It also includes outflows for central services, operation and maintenance of plant services, and student transportation.

Noninstructional services which include outflows for food service operations and community service operations.

Facilities acquisition and construction which includes outflows for the acquisition, development, construction, and improvement of new and existing facilities.

Debt services which include fixed obligations resulting from financial transactions previously entered into by the School Corporation. It includes all expenditures for the reduction of the principal and interest of the School Corporation's general obligation indebtedness.

Nonprogrammed charges which include outflows for donations to foundations, securities purchased, indirect costs, scholarships, and self-insurance payments.

Interfund loans which include money temporarily transferred from one fund to a depleted fund for use in paying current operating expenses. Such advancement shall not be made for a period extending beyond the budget year.

AREA 30 CAREER CENTER
NOTES TO FINANCIAL STATEMENT
(Continued)

F. Other Financing Sources and Uses

Other financing sources and uses are presented in the aggregate on the face of the financial statement. The aggregate other financing sources and uses include the following:

Proceeds of long-term debt which includes money received in relation to the issuance of bonds or other long-term debt issues.

Sale of capital assets which includes money received when land, buildings, or equipment owned by the School Corporation is sold.

Transfers in which includes money received by one fund as a result of transferring money from another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

Transfers out which includes money paid by one fund to another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

G. Fund Accounting

Separate funds are established, maintained, and reported by the School Corporation. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the School Corporation. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the School Corporation in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

Note 2. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the School Corporation to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 3. Risk Management

The School Corporation may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the School Corporation

AREA 30 CAREER CENTER
NOTES TO FINANCIAL STATEMENT
(Continued)

to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks. These risks may also be mitigated by the School Corporation by recording as a disbursement and replacement items purchased.

Note 4. Pension Plans

A. Public Employees' Retirement Fund

Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the School Corporation authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System
1 North Capital Street, Suite 001
Indianapolis, IN 46204
Ph. (888) 526-1687

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

B. Teachers' Retirement Fund

Plan Description

The Indiana Teachers' Retirement Fund (TRF) is a defined benefit pension plan. TRF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and gives the School Corporation authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account.

AREA 30 CAREER CENTER
NOTES TO FINANCIAL STATEMENT
(Continued)

The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The School Corporation may elect to make the contributions on behalf of the member.

INPRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRF plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System
1 North Capital Street, Suite 001
Indianapolis, IN 46204
Ph. (888) 286-3544

Funding Policy and Annual Pension Cost

The School Corporation contributes the employer's share to TRF for certified employees employed under a federally funded program and all the certified employees hired after July 1, 1995. The School Corporation currently receives partial funding, through the school funding formula, from the State of Indiana for this contribution. The employer's share of contributions for certified personnel who are not employed under a federally funded program and were hired before July 1, 1995, is considered to be an obligation of, and is paid by, the State of Indiana.

SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the School Corporation's Financial Reports can be found on the Indiana Department of Education website: <http://mustang.doe.state.in.us/TRENDS/fin.cfm>. This website is maintained by the Indiana Department of Education. More current financial information is available from the School Corporation Treasurer's office.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Financial Reports of the School Corporation which are referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the examination. This is a common occurrence in any financial statement examination. The financial information presented in this report is examined information, and the accuracy of such information can be determined by reading the opinion given in the Independent Accountant's Report.

The supplementary information presented was prepared and/or approved by management of the School Corporation. It is presented as intended by the School Corporation.

AREA 30 CAREER CENTER
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, OTHER FINANCING SOURCES (USES), AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Year Ended June 30, 2010

	General	School Lunch	Textbook Rental	Child Care Program	Alternative Education	Putnam County Foundation Grant	Adult CNA Classes
Cash and investments - beginning	\$ 639,026	\$ 4,851	\$ (7,059)	\$ 23,585	\$ (19,702)	\$ 4,665	\$ -
Receipts:							
Local sources	2,399,950	2,506	21,200	1,036	54,907	-	-
State sources	1,250	6,324	-	-	4,838	-	-
Federal sources	-	25,564	-	5,770	-	-	-
Total receipts	<u>2,401,200</u>	<u>34,394</u>	<u>21,200</u>	<u>6,806</u>	<u>59,745</u>	<u>-</u>	<u>-</u>
Disbursements:							
Current:							
Instruction	838,739	-	-	-	66	-	-
Support services	832,407	-	28,359	-	34,857	-	258
Noninstructional services	62,045	38,588	-	30,391	-	-	-
Facilities acquisition and construction	553,998	-	-	-	-	-	-
Debt services	46,576	-	-	-	-	-	-
Nonprogrammed charges	-	-	-	-	-	-	-
Total disbursements	<u>2,333,765</u>	<u>38,588</u>	<u>28,359</u>	<u>30,391</u>	<u>34,923</u>	<u>-</u>	<u>258</u>
Excess (deficiency) of receipts over disbursements	<u>67,435</u>	<u>(4,194)</u>	<u>(7,159)</u>	<u>(23,585)</u>	<u>24,822</u>	<u>-</u>	<u>(258)</u>
Other financing sources (uses):							
Transfers in	-	-	-	-	-	-	258
Transfers out	-	-	-	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>258</u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	<u>67,435</u>	<u>(4,194)</u>	<u>(7,159)</u>	<u>(23,585)</u>	<u>24,822</u>	<u>-</u>	<u>-</u>
Cash and investments - ending	<u>\$ 706,461</u>	<u>\$ 657</u>	<u>\$ (14,218)</u>	<u>\$ -</u>	<u>\$ 5,120</u>	<u>\$ 4,665</u>	<u>\$ -</u>

AREA 30 CAREER CENTER
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, OTHER FINANCING SOURCES (USES), AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Year Ended June 30, 2010
 (Continued)

	Adult Computer Skills Classes	Serve Safe Classes	Wellness Program	Adult and Continuing Education	Educating America, Title III	Perkins Grant	Adult Basic Education
Cash and investments - beginning	\$ 244	\$ 483	\$ 130	\$ 291	\$ 131	\$ 11,414	\$ 51,917
Receipts:							
Local sources	-	-	460	34,640	-	-	-
State sources	-	-	-	-	-	-	-
Federal sources	-	-	-	-	-	-	-
Total receipts	-	-	460	34,640	-	-	-
Disbursements:							
Current:							
Instruction	-	-	-	24,394	-	8,944	-
Support services	-	-	269	-	-	-	-
Noninstructional services	-	-	-	-	-	-	-
Facilities acquisition and construction	-	-	-	-	-	-	-
Debt services	-	-	-	-	-	-	-
Nonprogrammed charges	-	-	239	-	-	-	-
Total disbursements	-	-	508	24,394	-	8,944	-
Excess (deficiency) of receipts over disbursements	-	-	(48)	10,246	-	(8,944)	-
Other financing sources (uses):							
Transfers in	-	-	-	-	-	-	-
Transfers out	-	-	-	(258)	-	(2,470)	-
Total other financing sources (uses)	-	-	-	(258)	-	(2,470)	-
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	-	-	(48)	9,988	-	(11,414)	-
Cash and investments - ending	\$ 244	\$ 483	\$ 82	\$ 10,279	\$ 131	\$ -	\$ 51,917

AREA 30 CAREER CENTER
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, OTHER FINANCING SOURCES (USES), AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Year Ended June 30, 2010
 (Continued)

	Perkins	Adult Basic Education/GED	Career Majors Grant	Moving Forward Grant	Tech Prep Grant	Technology Literacy Challenge, Title III	Totals
Cash and investments - beginning	\$ -	\$ -	\$ -	\$ 155	\$ -	\$ 588	\$ 710,719
Receipts:							
Local sources	-	-	-	-	-	-	2,514,699
State sources	33,073	27,182	-	-	17,432	-	90,099
Federal sources	99,774	71,181	-	-	12,568	-	214,857
Total receipts	<u>132,847</u>	<u>98,363</u>	<u>-</u>	<u>-</u>	<u>30,000</u>	<u>-</u>	<u>2,819,655</u>
Disbursements:							
Current:							
Instruction	152,782	99,640	-	-	15,450	-	1,140,015
Support services	-	-	-	-	13,915	-	910,065
Noninstructional services	-	-	-	-	-	-	131,024
Facilities acquisition and construction	-	-	-	-	-	-	553,998
Debt services	-	-	-	-	-	-	46,576
Nonprogrammed charges	-	-	-	-	-	-	239
Total disbursements	<u>152,782</u>	<u>99,640</u>	<u>-</u>	<u>-</u>	<u>29,365</u>	<u>-</u>	<u>2,781,917</u>
Excess (deficiency) of receipts over disbursements	<u>(19,935)</u>	<u>(1,277)</u>	<u>-</u>	<u>-</u>	<u>635</u>	<u>-</u>	<u>37,738</u>
Other financing sources (uses):							
Transfers in	2,470	-	-	-	-	-	2,728
Transfers out	-	-	-	-	-	-	(2,728)
Total other financing sources (uses)	<u>2,470</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	<u>(17,465)</u>	<u>(1,277)</u>	<u>-</u>	<u>-</u>	<u>635</u>	<u>-</u>	<u>37,738</u>
Cash and investments - ending	<u>\$ (17,465)</u>	<u>\$ (1,277)</u>	<u>\$ -</u>	<u>\$ 155</u>	<u>\$ 635</u>	<u>\$ 588</u>	<u>\$ 748,457</u>

AREA 30 CAREER CENTER
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, OTHER FINANCING SOURCES (USES), AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Year Ended June 30, 2011

	General	School Lunch	Textbook Rental	Child Care Program	Alternative Education	Putnam County Foundation Grant	Adult CNA Classes
Cash and investments - beginning	\$ 706,461	\$ 657	\$ (14,218)	\$ -	\$ 5,120	\$ 4,665	\$ -
Receipts:							
Local sources	2,202,816	-	21,382	-	-	-	-
State sources	-	700	-	-	6,167	-	-
Federal sources	3,300	37,722	-	-	-	-	-
Total receipts	<u>2,206,116</u>	<u>38,422</u>	<u>21,382</u>	<u>-</u>	<u>6,167</u>	<u>-</u>	<u>-</u>
Disbursements:							
Current:							
Instruction	807,736	-	-	-	-	-	-
Support services	910,069	-	19,961	-	4,296	-	-
Noninstructional services	52,902	33,332	-	-	-	-	-
Facilities acquisition and construction	258,289	-	-	-	-	-	-
Debt services	14,422	-	-	-	-	-	-
Nonprogrammed charges	-	-	-	-	18	-	-
Total disbursements	<u>2,043,418</u>	<u>33,332</u>	<u>19,961</u>	<u>-</u>	<u>4,314</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of receipts over disbursements	<u>162,698</u>	<u>5,090</u>	<u>1,421</u>	<u>-</u>	<u>1,853</u>	<u>-</u>	<u>-</u>
Other financing sources (uses):							
Transfers in	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	<u>162,698</u>	<u>5,090</u>	<u>1,421</u>	<u>-</u>	<u>1,853</u>	<u>-</u>	<u>-</u>
Cash and investments - ending	<u>\$ 869,159</u>	<u>\$ 5,747</u>	<u>\$ (12,797)</u>	<u>\$ -</u>	<u>\$ 6,973</u>	<u>\$ 4,665</u>	<u>\$ -</u>

AREA 30 CAREER CENTER
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, OTHER FINANCING SOURCES (USES), AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Year Ended June 30, 2011
 (Continued)

	Adult Computer Skills Classes	Serve Safe Classes	Wellness Program	Adult and Continuing Education	Educating America, Title III	Perkins Grant	Adult Basic Education
Cash and investments - beginning	\$ 244	\$ 483	\$ 82	\$ 10,279	\$ 131	\$ -	\$ 51,917
Receipts:							
Local sources	-	-	1,590	13,113	-	-	-
State sources	-	-	-	-	-	-	-
Federal sources	-	-	-	-	-	-	-
Total receipts	-	-	1,590	13,113	-	-	-
Disbursements:							
Current:							
Instruction	-	-	-	14,070	-	-	-
Support services	-	-	1,665	-	-	-	-
Noninstructional services	-	-	-	-	-	-	-
Facilities acquisition and construction	-	-	-	-	-	-	-
Debt services	-	-	-	-	-	-	-
Nonprogrammed charges	-	-	-	-	-	-	-
Total disbursements	-	-	1,665	14,070	-	-	-
Excess (deficiency) of receipts over disbursements	-	-	(75)	(957)	-	-	-
Other financing sources (uses):							
Transfers in	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	-	-	(75)	(957)	-	-	-
Cash and investments - ending	\$ 244	\$ 483	\$ 7	\$ 9,322	\$ 131	\$ -	\$ 51,917

AREA 30 CAREER CENTER
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, OTHER FINANCING SOURCES (USES), AND CASH AND INVESTMENT BALANCES -
 REGULATORY BASIS
 For the Year Ended June 30, 2011
 (Continued)

	Perkins	Adult Basic Education/GED	Career Majors Grant	Moving Forward Grant	Tech Prep Grant	Technology Literacy Challenge, Title III	Totals
Cash and investments - beginning	\$ (17,465)	\$ (1,277)	\$ -	\$ 155	\$ 635	\$ 588	\$ 748,457
Receipts:							
Local sources	-	88,153	-	-	-	-	2,327,054
State sources	1	12,702	-	-	-	-	19,570
Federal sources	101,992	120	-	-	28,458	-	171,592
Total receipts	101,993	100,975	-	-	28,458	-	2,518,216
Disbursements:							
Current:							
Instruction	78,828	96,845	-	-	29,762	-	1,027,241
Support services	-	3,352	-	-	1,000	-	940,343
Noninstructional services	-	-	-	-	-	-	86,234
Facilities acquisition and construction	-	-	-	-	-	-	258,289
Debt services	-	-	-	-	-	-	14,422
Nonprogrammed charges	-	-	-	-	-	-	18
Total disbursements	78,828	100,197	-	-	30,762	-	2,326,547
Excess (deficiency) of receipts over disbursements	23,165	778	-	-	(2,304)	-	191,669
Other financing sources (uses):							
Transfers in	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	23,165	778	-	-	(2,304)	-	191,669
Cash and investments - ending	\$ 5,700	\$ (499)	\$ -	\$ 155	\$ (1,669)	\$ 588	\$ 940,126

AREA 30 CAREER CENTER
SUPPLEMENTARY INFORMATION
SCHEDULE OF CAPITAL ASSETS
June 30, 2011

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	<u>Ending Balance</u>
Other:	
Capital assets, not being depreciated:	
Machinery and equipment	<u>\$ 1,689,901</u>

AREA 30 CAREER CENTER
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 June 30, 2011

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year	Fund
Capital lease: Bulldozer	<u>\$ 29,591</u>	<u>\$ 9,721</u>	Perkins

AREA 30 CAREER CENTER
EXAMINATION RESULTS AND COMMENTS

***CERTIFIED REPORT OF NAMES, ADDRESSES, DUTIES
AND COMPENSATION OF PUBLIC EMPLOYEES***

The Certified Report of Names, Addresses, Duties and Compensation of Public Employees, Form 100R, was not filed in 2010 or 2011 with the State Examiner of the State Board of Accounts.

Indiana Code 5-11-13-1 states:

"Every state, county, city, town, township, or school official, elective or appointive, who is the head of or in charge of any office, department, board, or commission of the state or of any county, city, town, or township, and every state, county, city, town, or township employee or agent who is the head of, or in charge of, or the executive officer of any department, bureau, board, or commission of the state, county, city, town, or township, and every executive officer by whatever title designated, who is in charge of any state educational institution or of any other state, county, or city institution, shall during the month of January of each year prepare, make, and sign a written or printed certified report, correctly and completely showing the names and addresses of each and all officers, employees, and agents in their respective offices, departments, boards, commissions, and institutions, and the respective duties and compensation of each, and shall forthwith file said report in the office of the state examiner of the state board of accounts. However, no more than one (1) report covering the same officers, employees, and agents need be made from the state or any county, city, town, township, or school unit in any one year."

OLD OUTSTANDING CHECKS

Our review of the bank reconciliements as of June 30, 2011, revealed 22 checks outstanding in excess of two years.

Indiana Code 5-11-10.5-2 states in part: "All warrants or checks drawn upon public funds of a political subdivision that are outstanding and unpaid for a period of two (2) or more years as of the last day of December of each year are void."

Indiana Code 5-11-10.5-3 states:

"Not later than March 1 of each year, the treasurer of each political subdivision shall prepare or cause to be prepared a list in triplicate of all warrants or checks that have been outstanding for a period of two (2) or more years as of December 31 of the preceding year. The original copy of each list shall be filed with the: (1) board of finance of the political subdivision; or (2) the fiscal body of a city or town. The duplicate copy shall be transmitted to the disbursing officer of the political subdivision. The triplicate copy of each list shall be filed in the office of the treasurer of the political subdivision. If the treasurer serves also as the disbursing officer of the political subdivision, only two (2) copies of each list need be prepared or caused to be prepared by the treasurer."

AREA 30 CAREER CENTER
EXAMINATION RESULTS AND COMMENTS
(Continued)

Indiana Code 5-11-10.5-5 states:

"(a) Upon the preparation and transmission of the copies of the list of the outstanding warrants or checks, the treasurer of the political subdivision shall enter the amounts so listed as a receipt into the fund or funds from which they were originally drawn and shall also remove the warrants or checks from the record of outstanding warrants or checks.

(b) If the disbursing officer does not serve also as treasurer of the political subdivision, the disbursing officer shall also enter the amounts so listed as a receipt into the fund or funds from which the warrants or checks were originally drawn. If the fund from which the warrant or check was originally drawn is not in existence, or cannot be ascertained, the amount of the outstanding warrant or check shall be receipted into the general fund of the political subdivision."

OVERDRAWN FUND BALANCE

The fund balance of the Textbook Rental Fund was overdrawn as of June 30, 2010 and 2011.

While other funds with overdrawn balances were noted, these overdrawn balances were a result of funds accounting for federal reimbursable grants.

The fund balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the governmental unit. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

AREA 30 CAREER CENTER
EXIT CONFERENCE

The contents of this report were discussed on February 16, 2012, with Lora Busch, Executive Director; Chad Nunley, Assistant Director; Cindy Burnham, Treasurer; and Murray Pride, President of the Board of Directors. The officials concurred with our findings.