

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

FINANCIAL STATEMENT EXAMINATION REPORT

OF

TOWN OF LONG BEACH

LAPORTE COUNTY, INDIANA

January 1, 2010 to December 31, 2010



**FILED**  
11/15/2011



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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Anne Heywood	01-01-08 to 12-31-11
President of the Town Council	Dr. Robert Angelo	01-01-10 to 12-31-11
Superintendent of the Water Utility	Ronald Griffin	01-01-10 to 12-31-11
President of the Water Utility Board	Thomas Rutkowski (Vacant) Richard Blank	01-01-10 to 06-26-10 06-27-10 to 07-26-10 07-27-10 to 12-31-11



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF LONG BEACH, LAPORTE COUNTY, INDIANA

We have examined the financial statement of the Town of Long Beach (Town), for the period of January 1, 2010 to December 31, 2010. The Town's management is responsible for the financial statement. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statement and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note 1, the Town prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis noted above is a different basis than that used in the prior year.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the Town for the year ended December 31, 2010, on the basis of accounting described in Note 1.

The Combining Schedule of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the examination procedures applied to the financial statement and, accordingly, we express no opinion on them.

The Town's response to the Examination Results and Comments identified in our examination is described in the accompanying section of the report entitled Official Response. We did not examine the Town's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the Town's management and the Town Council and is not intended to be and should not be used by anyone other than these specified parties. In accordance with Indiana Code 5-11-5-1, this report is a part of the public records of the State Board of Accounts and of the office examined.

STATE BOARD OF ACCOUNTS

September 21, 2011

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## FINANCIAL STATEMENT

The financial statement and accompanying notes were approved by management for the Town. The financial statement and notes are presented as intended by the Town.

TOWN OF LONG BEACH  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -  
REGULATORY BASIS  
For The Year Ended December 31, 2010

	Cash and Investments 01-01-10	Receipts	Disbursements	Cash and Investments 12-31-10
General Fund	\$ (484,735)	\$ 784,169	\$ 856,517	\$ (557,083)
Motor Vehicle Highway	(70,072)	307,022	282,412	(45,462)
Local Road & Street	117,123	18,375	-	135,498
Accident Report	176	8	-	184
Firearms Training	93	-	-	93
Law Enforcement Cont Ed	5,250	1,220	-	6,470
Police Grant Operation Pull Over	-	250	-	250
Levy Excess Fund	81,122	-	-	81,122
Riverboat Fund	370,391	114,635	49,445	435,581
Lease For Town	(170,446)	99,153	130,500	(201,793)
Law Enforc Cty Drug Free	511	-	-	511
Park	56,597	40,323	15,650	81,270
Old School Comm Ctr	(34,668)	47,544	45,616	(32,740)
Insurance Fire Fund	2,419	-	-	2,419
Rainy Day Fund	45,735	-	-	45,735
Local Major Moves Construction	255,695	-	-	255,695
Cumulative Capital Improve	21,711	5,051	-	26,762
CCD	289,727	37,636	-	327,363
CEDIT	425,690	91,277	50,104	466,863
Trash Utility-Operating	53,921	203,691	219,702	37,910
Water Utility-Operating	941,517	837,269	708,238	1,070,548
Totals	<u>\$ 1,907,757</u>	<u>\$ 2,587,623</u>	<u>\$ 2,358,184</u>	<u>\$ 2,137,196</u>

The notes to the financial statement are an integral part of this statement.

TOWN OF LONG BEACH  
NOTES TO FINANCIAL STATEMENT

**Note 1. Summary of Significant Accounting Policies**

*A. Reporting Entity*

The Town was established under the laws of the State of Indiana. The Town operates under a Town Council form of government and provides some or all of the following services: public safety (police and fire), highways and streets, health and social services, culture and recreation, public improvements, planning and zoning, general administrative services, water, and trash pickup.

The accompanying financial statement presents the financial information for the Town (primary government), and does not include financial information for any of the Town's legally separate component units, which accounting principles generally accepted in the United States of America require to be reported with the financial information of the Town (primary government).

*B. Basis of Accounting*

The financial statement is reported on a regulatory basis of accounting prescribed by the State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Receipts are recorded when received and disbursements are recorded when paid.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

*C. Cash and Investments*

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

*D. Receipts*

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts may include, but are not limited to, the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Town.

Licenses and permits which include amounts received from businesses, occupations, or nonbusinesses that must be licensed before doing business within the government's jurisdiction or permits levied according to the benefits presumably conferred by the permit. Examples of licenses and permits include: peddler licenses, dog tax licenses, auctioneer license, building and planning permits, demolition permits, electrical permits, sign permits, and gun permits.

TOWN OF LONG BEACH  
NOTES TO FINANCIAL STATEMENT  
(Continued)

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state, local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services which can include, but are not limited to the following: planning commission charges, building department charges, copies of public records, copy machine charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable tv receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Fines and forfeits which include receipts derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

Utility fees which are comprised mostly of charges for current services.

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

*E. Disbursements*

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements may include, but are not limited to, the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies which include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service principal and interest which include fixed obligations resulting from financial transactions previously entered into by the Town. It includes all expenditures for the reduction of the principal and interest of the Town's general obligation indebtedness.

TOWN OF LONG BEACH  
NOTES TO FINANCIAL STATEMENT  
(Continued)

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Utility operating expenses which include all outflows for operating the utilities.

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

*F. Interfund Transfers*

The Town may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

*G. Fund Accounting*

Separate funds are established, maintained, and reported by the Town. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Town. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the Town in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

**Note 2. Budgets**

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Town submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

**Note 3. Property Taxes**

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Town in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

TOWN OF LONG BEACH  
NOTES TO FINANCIAL STATEMENT  
(Continued)

**Note 4. *Deposits and Investments***

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

**Note 5. *Risk Management***

The Town may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the Town to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks. These risks may also be mitigated by the Town by recording as a disbursement and replacement items purchased.

**Note 6. *Pension Plan***

*Public Employees' Retirement Fund*

*Plan Description*

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the Town authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

TOWN OF LONG BEACH  
NOTES TO FINANCIAL STATEMENT  
(Continued)

Public Employees' Retirement Fund  
Harrison Building, Room 800  
143 West Market Street  
Indianapolis, IN 46204  
Ph. (317) 233-4162

*Funding Policy and Annual Pension Cost*

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

**Note 7. LaPorte County Property Taxes**

For the past four property tax years LaPorte County has been unable to establish approved assessment amounts for County-wide properties. This has caused the County to bill property tax owners based on "provisional" tax bills since the 2006 payable 2007 property tax billing year. In November 2010, LaPorte County completed an approved assessment of property values for the 2006 payable 2007 property tax year. On April 1, 2011, the County sent to tax payers a reconciling bill for the 2006 payable 2007 property tax year which was due April 21, 2011, and then subsequently settled by the County to local units of government. These delays and uncertainties have resulted in a lower than budget property tax collection rate for the County. It is undeterminable how much property tax collections the County will receive once all the reconciliation bills have been distributed and the collections received.

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### SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the Town's Annual Report can be found on the Indiana Transparency Portal website: [www.in.gov/itp/annual\\_reports/](http://www.in.gov/itp/annual_reports/).

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Annual Report of the Town which is referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the examination. This is a common occurrence in any financial statement examination. The financial information presented in this report is examined information, and the accuracy of such information can be determined by reading the opinion given in the independent Accountant's Report.

The supplementary information presented was prepared and/or approved by management of the Town. It is presented as intended by the Town.

TOWN OF LONG BEACH  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For The Year Ended December 31, 2010

	General Fund	Motor Vehicle Highway	Local Road & Street	Accident Report	Firearms Training	Law Enforcement Cont Ed	Police Grant Operation Pull Over	Levy Excess Fund
Cash and investments - beginning	\$ (484,735)	\$ (70,072)	\$ 117,123	\$ 176	\$ 93	\$ 5,250	\$ -	\$ 81,122
Receipts:								
Taxes	576,404	242,980	-	-	-	-	-	-
Licenses and permits	51,733	-	-	-	-	-	-	-
Intergovernmental	15,899	49,459	18,375	-	-	-	250	-
Charges for services	112,676	-	-	8	-	-	-	-
Utility fees	-	-	-	-	-	-	-	-
Other receipts	27,457	14,583	-	-	-	1,220	-	-
Total receipts	<u>784,169</u>	<u>307,022</u>	<u>18,375</u>	<u>8</u>	<u>-</u>	<u>1,220</u>	<u>250</u>	<u>-</u>
Disbursements:								
Personal services	640,965	36,707	-	-	-	-	-	-
Supplies	25,972	94,527	-	-	-	-	-	-
Other services and charges	132,699	51,787	-	-	-	-	-	-
Debt service - principal and interest	-	-	-	-	-	-	-	-
Capital outlay	54,381	99,391	-	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-	-
Other disbursements	2,500	-	-	-	-	-	-	-
Total disbursements	<u>856,517</u>	<u>282,412</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of receipts over disbursements	<u>(72,348)</u>	<u>24,610</u>	<u>18,375</u>	<u>8</u>	<u>-</u>	<u>1,220</u>	<u>250</u>	<u>-</u>
Cash and investments - ending	<u>\$ (557,083)</u>	<u>\$ (45,462)</u>	<u>\$ 135,498</u>	<u>\$ 184</u>	<u>\$ 93</u>	<u>\$ 6,470</u>	<u>\$ 250</u>	<u>\$ 81,122</u>

TOWN OF LONG BEACH  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For The Year Ended December 31, 2010  
 (Continued)

	Riverboat Fund	Lease For Town	Law Enforc Cty Drug Free	Park	Old School Comm Ctr	Insurance Fire Fund	Rainy Day Fund
Cash and investments - beginning	\$ 370,391	\$ (170,446)	\$ 511	\$ 56,597	\$ (34,668)	\$ 2,419	\$ 45,735
Receipts:							
Taxes	-	-	-	36,511	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	-	99,153	-	1,261	-	-	-
Charges for services	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	114,635	-	-	2,551	47,544	-	-
Total receipts	114,635	99,153	-	40,323	47,544	-	-
Disbursements:							
Personal services	-	-	-	7,224	5,458	-	-
Supplies	-	-	-	118	1,539	-	-
Other services and charges	-	-	-	6,005	38,033	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	49,445	130,500	-	2,303	586	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	-	-	-	-	-
Total disbursements	49,445	130,500	-	15,650	45,616	-	-
Excess (deficiency) of receipts over disbursements	65,190	(31,347)	-	24,673	1,928	-	-
Cash and investments - ending	\$ 435,581	\$ (201,793)	\$ 511	\$ 81,270	\$ (32,740)	\$ 2,419	\$ 45,735

TOWN OF LONG BEACH  
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND  
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS  
 For The Year Ended December 31, 2010  
 (Continued)

	Local Major Moves Construction	Cumulative Capital Improve	CCD	CEDIT	Trash Utility-Operating	Water Utility-Operating	Totals
Cash and investments - beginning	\$ 255,695	\$ 21,711	\$ 289,727	\$ 425,690	\$ 53,921	\$ 941,517	\$ 1,907,757
Receipts:							
Taxes	-	-	-	-	-	-	855,895
Licenses and permits	-	-	-	-	-	-	51,733
Intergovernmental	-	5,051	37,636	91,277	-	-	318,361
Charges for services	-	-	-	-	-	-	112,684
Utility fees	-	-	-	-	203,299	715,607	918,906
Other receipts	-	-	-	-	392	121,662	330,044
Total receipts	-	5,051	37,636	91,277	203,691	837,269	2,587,623
Disbursements:							
Personal services	-	-	-	-	-	-	690,354
Supplies	-	-	-	-	-	-	122,156
Other services and charges	-	-	-	-	-	-	228,524
Debt service - principal and interest	-	-	-	-	-	316,440	316,440
Capital outlay	-	-	-	50,104	-	-	386,710
Utility operating expenses	-	-	-	-	219,702	334,720	554,422
Other disbursements	-	-	-	-	-	57,078	59,578
Total disbursements	-	-	-	50,104	219,702	708,238	2,358,184
Excess (deficiency) of receipts over disbursements	-	5,051	37,636	41,173	(16,011)	129,031	229,439
Cash and investments - ending	\$ 255,695	\$ 26,762	\$ 327,363	\$ 466,863	\$ 37,910	\$ 1,070,548	\$ 2,137,196

TOWN OF LONG BEACH  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF LONG-TERM DEBT  
 December 31, 2010

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year	Fund/ Department
Capital leases:			
Town hall renovations	\$ 573,442	\$ 122,072	Lease For Town
Notes and loans payable:			
Police cars	26,279	26,989	CEDIT
Fire truck	100,460	20,761	CEDIT
State revolving fund	<u>4,170,000</u>	<u>315,930</u>	Water Utility-Operating
Total debt	<u>\$ 4,870,181</u>	<u>\$ 485,752</u>	

TOWN OF LONG BEACH  
EXAMINATION RESULTS AND COMMENTS

**CREDIT CARDS**

The Town is using credit cards to purchase goods and services. The following deficiencies were noted on claims with the use of a credit card during the examination period:

1. Not all claims provided supporting documentation of purchases.
2. Invoices were not all adequately itemized.
3. Some invoices, other than reimbursements for travel expenses, indicated the payment of sales tax on goods and services.

The State Board of Accounts will not take exception to the use of credit cards by a governmental unit provided the following criteria are observed:

- (1) The governing board must authorize credit card use through an ordinance or resolution, which has been approved in the minutes.
- (2) Issuance and use should be handled by an official or employee designated by the board.
- (3) The purposes for which the credit card may be used must be specifically stated in the ordinance or resolution.
- (4) When the purpose for which the credit card has been issued has been accomplished, the card should be returned to the custody of the responsible person.
- (5) The designated responsible official or employee should maintain an accounting system or log which would include the names of individuals requesting usage of the cards, their position, estimated amounts to be charged, fund and account numbers to be charged, date the card is issued and returned, etc.
- (6) Credit cards should not be used to bypass the accounting system. One reason that purchase orders are issued is to provide the fiscal officer with the means to encumber and track appropriations to provide the governing board and other officials with timely and accurate accounting information and monitoring of the accounting system.
- (7) Payment should not be made on the basis of a statement or a credit card slip only. Procedures for payments should be no different than for any other claim. Supporting documents such as paid bills and receipts must be available. Additionally, any interest or penalty incurred due to late filing or furnishing of documentation by an officer or employee should be the responsibility of that officer or employee.
- (8) If properly authorized, an annual fee may be paid.

(Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

TOWN OF LONG BEACH  
EXAMINATION RESULTS AND COMMENTS  
(Continued)

**CAPITAL ASSET RECORDS**

The Town does not maintain adequate capital asset records. The Town maintains current equipment inventories but does not have records of values, additions, or disposals of land, buildings, or improvements. The Town is not using the Capital Asset Ledger, prescribed City and Town Form 211. A similar comment appeared in the prior report.

Town Ordinance 0607 did adopt and establish a Capital Asset Policy for the Town and its Water Utility. This policy is not being followed.

Every governmental unit should have a complete inventory of all capital assets owned which reflects their acquisition value. Such inventory should be recorded in the Capital Assets Ledger. A complete inventory should be taken every year for good internal control and for verifying account balances carried in the accounting records. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

Each governmental unit is responsible for complying with the ordinances, resolutions, and policies it adopts. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

**OVERDRAWN CASH BALANCES**

The cash balance of the following funds was overdrawn at December 31, 2010:

<u>Fund</u>	<u>Deficit Cash Balance</u>
General	\$ 557,083
Motor Vehicle Highway	45,462
Lease for Town	201,793
Old School Comm Ctr	32,740

The cash balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the governmental unit. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

TOWN OF LONG BEACH  
EXIT CONFERENCE

The contents of this report were discussed on September 21, 2011, with Dr. Robert Angelo, President of the Town Council, and Anne Heywood, Clerk-Treasurer. The official response has been made a part of this report and may be found on page 21.



ANNE HEYWOOD  
Clerk-Treasurer

TOWN HALL - STOP 24  
Long Beach, IN 46360-1614  
TELEPHONE 874-6616

OCTOBER 11, 2011

STATE BOARD OF ACCOUNTS  
302 W. WASHINGTON, E-418  
INDIANAPOLIS, IN 46204

RE: TOWN OF LONG BEACH CLERK-TREASURER'S OFFICE RECENT AUDIT OF 2010

CAPITAL ASSETS RECORDS:

THE DEPARTMENTS OF THE TOWN KEEP AN INVENTORY LIST OF ALL ITS EQUIPMENT. THESE LISTS INCLUDE THE DATE OF PURCHASE, COST, ITEM TOTALS, AND DATE OF DISPOSAL. THE CLERK-TREASURER IS WORKING ON THE CAPITAL LEDGER FOR ALL THE LAND AND BUILDINGS OWNED BY THE TOWN WITH THE GUIDELINE TABLE FROM THE STATE BOARD OF ACCOUNTS WHICH SHOW THE ESTIMATED COST. THE CLERK-TREASURER, ANNE HEYWOOD, WILL HAVE ALL CAPITAL ASSETS IN ORDER BY THE FIRST OF THE YEAR AND THERE WILL BE NO COST FROM ANY OUTSIDE SERVICE.

OVERDRAWN FUND BALANCES:

THESE FUND BALANCES ARE OVERDRAWN DUE TO THE TAX SITUATION IN LAPORTE COUNTY. CLERK-TREASURER, ANNE HEYWOOD, HAS BEEN RUNNING THE TOWN OF LONG BEACH FOR THE PAST FOUR YEARS WITHOUT RECEIVING THE PROPER TAX DISBURSEMENTS FROM THE PAST FOUR YEARS. THE TOWN HAS NOT HAD TO BORROW ANY MONEY FROM BANKS AND HAS KEPT THE TOWN RUNNING DURING THESE DIFFICULT TIMES. HOPEFULLY THIS SITUATION WILL BE RECTIFIED BY THE COUNTY SOON SO WE CAN CONTINUE TO GIVE THE TAX PAYERS OF LONG BEACH THE SERVICE THEY DESERVE.

  
TOWN OF LONG BEACH  
ANNE HEYWOOD, CLERK-TREASURER



TOWN COUNCIL

ROBERT S. ANGELO  
HENRY BAUSBACK  
MARY LOU MCFADDEN  
ROBERT SCHAEFER  
KEVIN FLEMINGTON