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August 23, 2011

Board of Directors
Fort Wayne-Allen County Convention and Tourism Authority
120 W. Jefferson Blvd.
Fort Wayne, IN 46802

We have reviewed the audit report prepared by BKD, LLP, Independent Public Accountants, for the period January 1, 2008 through December 31, 2008. In our opinion, the audit report was prepared in accordance with the guidelines established by the State Board of Accounts. Per the Independent Public Accountants' opinion, the financial statements included in the report present fairly the financial condition of the Fort Wayne-Allen County Convention and Tourism Authority, as of December 31, 2008 and the results of its operations for the period then ended, on the basis of accounting described in the report.

The Independent Public Accountants' report is filed with this letter in our office as a matter of public record.

STATE BOARD OF ACCOUNTS

**Fort Wayne-Allen County Convention
and Tourism Authority**
(A Component Unit of the City of Fort Wayne)
Accountants' Report and Financial Statements
December 31, 2008 and 2007



Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)
December 31, 2008 and 2007

Contents

Independent Accountants' Report on Financial Statements and Supplementary Information.....	1
Management's Discussion and Analysis.....	3
Financial Statements	
Balance Sheets.....	8
Statements of Revenue, Expenses and Changes in Net Assets.....	9
Statements of Cash Flows.....	10
Notes to Financial Statements	11
Other Supplementary Information	
Schedule of Revenue and Expenses — Budget and Actual (Budgetary Basis).....	20
Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance With Government Auditing Standards.....	21
Schedule of Findings and Responses.....	23

Independent Accountants' Report on Financial Statements and Supplementary Information

Board of Trustees
Fort Wayne-Allen County Convention and Tourism Authority
Fort Wayne, Indiana

We have audited the accompanying basic financial statements of Fort Wayne-Allen County Convention and Tourism Authority (Commonly known as the Grand Wayne Center) (Center), a component unit of the City of Fort Wayne, as of and for the years ended December 31, 2008 and 2007, as listed in the table of contents. These financial statements are the responsibility of the Center's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Fort Wayne-Allen County Convention and Tourism Authority as of December 31, 2008 and 2007, and its changes in financial position and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2009, on our consideration of the Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The accompanying management's discussion and analysis as listed in the table of contents is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audits were conducted for the purpose of forming an opinion on the Center's basic financial statements. The other supplementary information, as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audits of the basic financial statements and, accordingly, we express no opinion on it.

BKD_{up}

March 31, 2009

Fort Wayne-Allen County Convention and Tourism Authority (A Component Unit of the City of Fort Wayne) Management's Discussion and Analysis (Unaudited)

Introduction

The management's discussion and analysis (MD&A) of the Fort Wayne-Allen County Convention and Tourism Authority (commonly known as the Grand Wayne Center) (Center) provides a narrative overview and analysis of the Center's financial activities for the year ended December 31, 2008. It should be read in conjunction with the independent accountants' report at the front of this report and the Grand Wayne Center's financial statements, which follow this section.

Financial Highlights

2008 operating revenue was lower than 2007 operating revenue by 8.5% as Center events in the fourth quarter suffered from a troubled economy. A significant decrease of approximately \$519,000 in Indiana room tax income led to a 17% drop in nonoperating revenue.

Overview of the Financial Statements

Balance Sheets/Statements of Revenue, Expenses and Changes in Net Assets

The balance sheet and the statement of revenue, expenses and changes in net assets report information about the Center's activities. The Center records all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenue and expenses regardless of when cash is received or paid. These statements report the Center's net assets and changes in those net assets. This change in net assets is important because it tells the reader if the financial position of the Center has improved or diminished.

Statement of Cash Flows

The statements of cash flows report cash receipts, cash payments and net changes in cash and cash equivalents resulting from four defined types of activities. It provides answers to such questions as where did cash come from, what was cash used for and what was the change in cash and cash equivalents during the reporting period.

The Center's Net Assets

The net assets of the Center are comprised of two categories:

- *Invested in capital assets, net of related debt* — this reflects the Center's investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. The Center uses these capital assets to provide services to the public; consequently, these assets are not available for future spending. Although the Center's investment in its capital assets is reported net of related debt, it should be noted that the resources to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.
- *Unrestricted net assets* — this represents resources that may be used to meet the Center's ongoing obligations to the public and creditors.

Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)
Management's Discussion and Analysis
(Unaudited)

Table 1: Balance Sheet

	2008	2007	2006
Assets			
Current assets	\$ <u>9,159,527</u>	\$ <u>9,737,895</u>	\$ <u>8,640,137</u>
Capital assets	53,224,785	53,022,198	52,884,049
Accumulated depreciation	<u>(8,919,551)</u>	<u>(7,759,326)</u>	<u>(6,634,438)</u>
Capital assets, net	<u>44,305,234</u>	<u>45,262,872</u>	<u>46,249,611</u>
Total assets	<u>\$ 53,464,761</u>	<u>\$ 55,000,767</u>	<u>\$ 54,889,748</u>
Liabilities			
Current liabilities	\$ 925,794	\$ 1,154,261	\$ 991,206
Long-term liabilities	<u>28,968,784</u>	<u>29,499,006</u>	<u>30,276,388</u>
Total liabilities	<u>29,894,578</u>	<u>30,653,267</u>	<u>31,267,594</u>
Net Assets			
Invested in capital assets, net of related debt	18,476,947	19,095,312	19,091,893
Unrestricted	<u>5,093,236</u>	<u>5,252,188</u>	<u>4,530,261</u>
Total net assets	<u>23,570,183</u>	<u>24,347,500</u>	<u>23,622,154</u>
Total liabilities and net assets	<u>\$ 53,464,761</u>	<u>\$ 55,000,767</u>	<u>\$ 54,889,748</u>

In 2008, current assets included cash, certificates of deposit and accounts receivable. Cash and certificates of deposits decreased by \$195,312 resulting principally from decreased cash flow during the year. Accounts receivable decreased by \$381,791 with the majority of the decrease coming from the change in the Fort Wayne Redevelopment Commission receivable.

The 2008 capital assets, net of depreciation, decreased by \$957,638 due principally to depreciation expense of \$1,180,319 in 2008.

In 2007, current assets included cash, certificates of deposit and accounts receivable. Cash and certificates of deposits increased by \$720,648 coming principally from increased cash flow during the year. Accounts receivable increased by \$368,555 with the majority of the increase coming from the Fort Wayne Redevelopment Commission receivable.

The 2007 capital assets, net of depreciation, decreased by \$986,739 due principally to depreciation expense of \$1,163,686 in 2007.

Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)
Management's Discussion and Analysis
(Unaudited)

Table 2: Statement of Revenue, Expenses and Changes in Net Assets

	2008	2007	2006	Percentage Change 2008-2007	Percentage Change 2007-2006
Operating Revenue	\$ 1,398,391	\$ 1,527,910	\$ 1,383,993	(8.5)%	10.4%
Nonoperating Revenue and Contributions	<u>3,391,170</u>	<u>4,087,746</u>	<u>3,628,415</u>	(17.0)	12.7
Total revenue	<u>4,789,561</u>	<u>5,615,656</u>	<u>5,012,408</u>	(14.7)	12.0
Operating Expenses	4,552,466	4,336,320	4,250,435	5.0	2.0
Nonoperating Expenses	<u>1,587,887</u>	<u>1,724,490</u>	<u>1,620,963</u>	(7.9)	6.4
Total expenses	<u>6,140,353</u>	<u>6,060,810</u>	<u>5,871,398</u>	1.3	3.2
Loss Before Transfers	(1,350,792)	(445,154)	(858,990)	203.4	(48.2)
Transfers	<u>573,475</u>	<u>1,170,500</u>	<u>1,170,500</u>	(51.0)	0.0
Increase (Decrease) in Net Assets	(777,317)	725,346	311,510		
Net Assets, Beginning of Year	<u>24,347,500</u>	<u>23,622,154</u>	<u>23,310,644</u>		
Net Assets, End of Year	\$ <u>23,570,183</u>	\$ <u>24,347,500</u>	\$ <u>23,622,154</u>	(3.2)	3.1

Fort Wayne-Allen County Convention and Tourism Authority

(A Component Unit of the City of Fort Wayne)

Management's Discussion and Analysis (Unaudited)

Operating Results

In 2008, operating revenue decreased by 8.5%, principally due to royalties on food and beverage revenue decreasing by \$83,964 and rental and other income decreasing by \$45,555. Operating expenses increased by \$216,146 (5.0%) principally due to an increase in salaries, wages and benefits expense of \$133,225 and an increase in utility costs of \$109,448. All other operating costs remained relatively constant during 2008.

In 2007, operating revenue increased by 10.4%, principally due to royalties increasing by \$130,116 and rental and other income increasing by \$13,801. Operating expenses increased by only \$85,885 (2.0%) principally due to an increase in advertising and promotion expense of \$37,936. All other operating costs including personnel services remained nearly the same as 2006 which was the first full year of operations for the new and expanded convention center.

Nonoperating Revenue and Expense and Contributions

In 2008, nonoperating revenue and contributions decreased by \$696,576 (17.0%) from 2007. The primary reason for this change was due to a decrease in Indiana room tax income of \$519,476 as a result of decreased occupancy. Also, the 2007 Indiana room tax may have included significant one-time collections by the state. In addition, lower interest rates in 2008 resulted in lower interest income in 2008 by \$72,859. Nonoperating interest expense decreased by \$36,603 due to payments on the bonds related to the expansion project.

In 2007, nonoperating revenue and contributions increased by \$459,331 or 12.7% over 2006. The primary reason for this change was due to an increase in Indiana room tax income of \$416,765 as a result of increased occupancy and increased effort by the state of Indiana to collect all room tax due. Nonoperating interest expense increased by \$103,527 due to payments on the bonds related to the expansion project.

Business Highlights

In 2008, the Grand Wayne Center experienced its third full year of events with the expansion and renovation of the building being completed. For both 2008 and 2007, the Grand Wayne Center hosted over 400 total events and approximately 200,000 people in the facility.

Capital Assets and Debt

The expansion completed in 2006 has given the Center an additional 123,000 gross square feet of space. This has doubled the size of the convention hall and ballroom and tripled the amount of available meeting rooms. The project was financed with \$31,985,000 of tax-exempt bonds that were issued by the Fort Wayne Redevelopment Authority. The expansion project has been overseen by the Fort Wayne Redevelopment Commission. Although a Redevelopment Commission project, the Grand Wayne Center will continue to be operated on a day-to-day basis by the Fort Wayne-Allen County Convention and Tourism Authority. The notes to the financial statements provide additional information that is essential to a full understanding of the expansion and long-term obligations of the Center.

Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)
Management's Discussion and Analysis
(Unaudited)

Economic Factors and Other

The immediate economic future is uncertain. On a budgetary basis, The Grand Wayne Center has budgeted operating and nonoperating revenue to be \$4,200,000 for 2009 compared to an actual amount of \$4,144,000 for 2008. This increase of \$56,000 is essentially level with the 2008 actual revenue. The delayed development of the Harrison Square project was considered in developing the 2009 budget.

Request for Information

This financial report is designed to provide our citizens, customers, investors and creditors with a general overview of the Grand Wayne Center's finances and to show accountability for the funds it receives. Questions concerning any of the information provided in this report or requests additional information should be addressed to the Executive Director, Grand Wayne Center, 120 West Jefferson Blvd., Fort Wayne, Indiana.

Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)

Balance Sheets
December 31, 2008 and 2007

	2008	2007
Assets		
Current Assets		
Cash and cash equivalents	\$ 131,541	\$ 1,584,657
Certificates of deposit	4,818,971	3,561,167
Room tax receivable	342,923	231,484
Royalty receivable	88,486	115,194
Other receivable	89,543	117,958
Other assets	17,342	18,607
Due from Fort Wayne Redevelopment Commission	<u>3,670,721</u>	<u>4,108,828</u>
Total current assets	<u>9,159,527</u>	<u>9,737,895</u>
Land	975,000	975,000
Building and improvements	48,996,757	48,857,501
Furniture, fixtures and equipment	<u>3,253,028</u>	<u>3,189,697</u>
	53,224,785	53,022,198
Less accumulated depreciation	<u>(8,919,551)</u>	<u>(7,759,326)</u>
Total capital assets, net	<u>44,305,234</u>	<u>45,262,872</u>
Total assets	<u>\$ 53,464,761</u>	<u>\$ 55,000,767</u>
Liabilities and Net Assets		
Current Liabilities		
Accounts payable and accrued expenses	\$ 154,747	\$ 121,457
Capital lease, current portion	530,224	777,380
Due to Fort Wayne-Allen County Convention and Visitors Bureau	97,978	66,138
Due to Fort Wayne Redevelopment Commission	111,377	149,629
Rental deposits	<u>31,468</u>	<u>39,657</u>
Total current liabilities	925,794	1,154,261
Long-Term Liabilities, capital lease payable	<u>28,968,784</u>	<u>29,499,006</u>
Total liabilities	<u>29,894,578</u>	<u>30,653,267</u>
Net Assets		
Invested in capital assets, net of related debt	18,476,947	19,095,312
Unrestricted	<u>5,093,236</u>	<u>5,252,188</u>
Total net assets	<u>23,570,183</u>	<u>24,347,500</u>
Total liabilities and net assets	<u>\$ 53,464,761</u>	<u>\$ 55,000,767</u>

Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)
Statements of Revenue, Expenses and Changes in Net Assets
Years Ended December 31, 2008 and 2007

	2008	2007
Operating Revenue		
Rental income	\$ 820,562	\$ 860,093
Royalties	534,392	618,356
Other income	<u>43,437</u>	<u>49,461</u>
Total operating revenue	<u>1,398,391</u>	<u>1,527,910</u>
Operating Expenses		
Salaries and wages	1,445,077	1,351,783
Payroll taxes and employee fringes	<u>413,742</u>	<u>373,811</u>
Total personnel services	<u>1,858,819</u>	<u>1,725,594</u>
Maintenance supplies	82,176	62,503
Office supplies	9,814	9,215
Computer supplies	10,160	15,323
Audio-visual supplies	<u>19,161</u>	<u>19,980</u>
Total supplies	<u>121,311</u>	<u>107,021</u>
Depreciation	1,180,319	1,163,686
Utilities and telephone	736,601	627,153
Advertising and promotion	248,410	252,177
Repairs and maintenance	226,472	280,642
Professional services	86,847	80,152
Insurance	68,192	73,053
Other	<u>25,495</u>	<u>26,842</u>
Total other services and charges	<u>2,572,336</u>	<u>2,503,705</u>
Total operating expenses	<u>4,552,466</u>	<u>4,336,320</u>
Operating Loss	<u>(3,154,075)</u>	<u>(2,808,410)</u>
Nonoperating Revenue (Expense)		
Indiana room tax income	2,541,029	3,060,505
Interest income	262,909	335,768
Interest expense	(1,587,887)	(1,624,490)
Fort Wayne-Allen County Convention and Visitors Bureau	<u>—</u>	<u>(100,000)</u>
Net nonoperating revenue	<u>1,216,051</u>	<u>1,671,783</u>
Loss Before Capital Contributions and Transfers	<u>(1,938,024)</u>	<u>(1,136,627)</u>
Capital Contributions and Transfers		
Contribution income, expansion project	587,232	691,473
Transfer in from the City of Fort Wayne, CEDIT	435,500	435,500
Transfer in from the City of Fort Wayne, light lease	735,000	735,000
Transfer to the City of Fort Wayne	<u>(597,025)</u>	<u>—</u>
Total capital contributions and transfers	<u>1,160,707</u>	<u>1,861,973</u>
Change in Net Assets	(777,317)	725,346
Net Assets, Beginning of Year	<u>24,347,500</u>	<u>23,622,154</u>
Net Assets, End of Year	<u>\$ 23,570,183</u>	<u>\$ 24,347,500</u>

Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)
Statements of Cash Flows
Years Ended December 31, 2008 and 2007

	2008	2007
Cash Flows From Operating Activities		
Rental income receipts	\$ 840,788	\$ 832,320
Royalty income receipts	561,100	596,344
Payments to suppliers	(1,512,884)	(1,441,719)
Payments to employees including benefits	(1,825,971)	(1,747,180)
Other operating receipts	<u>44,702</u>	<u>40,906</u>
Net cash used in operating activities	<u>(1,892,265)</u>	<u>(1,719,329)</u>
Cash Flows From Noncapital Financing Activities		
Indiana room tax receipts	3,446,001	3,931,899
Other	(6,412)	50,079
Payments to Fort Wayne-Allen County Convention and Visitors Bureau	(1,016,411)	(948,147)
Transfer to the City of Fort Wayne	<u>(597,025)</u>	<u>—</u>
Net cash provided by noncapital financing activities	<u>1,826,153</u>	<u>3,033,831</u>
Cash Flows From Capital and Related Financing Activities		
Net activity with Fort Wayne Redevelopment Commission for capital debt	438,107	(338,573)
Interest from capital lease	(1,587,887)	(1,624,490)
Principal paid on capital leases	(777,380)	(651,585)
Contributions and grants received for capital purposes	587,232	691,473
Purchase of capital assets	(222,681)	(176,947)
Transfer from the City of Fort Wayne	<u>1,170,500</u>	<u>1,170,500</u>
Net cash used in capital and related financing activities	<u>(392,109)</u>	<u>(929,622)</u>
Cash Flows From Investing Activities		
Investment interest income received	262,909	335,768
Purchase of certificates of deposit	<u>(1,257,804)</u>	<u>(107,047)</u>
Net cash provided by (used in) investing activities	<u>(994,895)</u>	<u>228,721</u>
Increase (Decrease) in Cash and Cash Equivalents	(1,453,116)	613,601
Cash and Cash Equivalents, Beginning of Year	<u>1,584,657</u>	<u>971,056</u>
Cash and Cash Equivalents, End of Year	<u>\$ 131,541</u>	<u>\$ 1,584,657</u>
Reconciliation of Operating Loss to Net Cash Used in Operating Activities		
Operating loss	\$ (3,154,075)	\$ (2,808,410)
Depreciation expense	1,180,319	1,163,686
Changes in operating assets and liabilities		
Receivables	55,123	(53,229)
Other assets	1,265	(8,555)
Accounts payable and accrued expenses	33,292	(16,265)
Rental deposits	<u>(8,189)</u>	<u>3,444</u>
Net Cash Used in Operating Activities	<u>\$ (1,892,265)</u>	<u>\$ (1,719,329)</u>

Fort Wayne-Allen County Convention and Tourism Authority **(A Component Unit of the City of Fort Wayne)**

Notes to Financial Statements **December 31, 2008 and 2007**

Note 1: Nature of Operations and Summary of Significant Accounting Policies

Nature of Operations

The Fort Wayne-Allen County Convention and Tourism Authority (Center) is a Capital Improvement Board of Managers created and in existence pursuant to the laws of the state of Indiana. The statutory provisions under which the Center operates and conducts its business specifically state the nature and type of transactions that can be entered into by the Center. As a governmental agency, the Center is exempt from federal and state taxes.

The Center is a component unit of the City of Fort Wayne and is included as such in the City's Comprehensive Annual Financial Report. A seven-member Board governs the Center. The City appoints three members, the County appoints three members, and the appointed members elect the seventh member. The Center operates the convention center and promotes tourism. A hotel room tax helps to fund the Center's operations. The Center's budget is subject to approval by the City and County Council. Any resolutions for the sale of revenue bonds are subject to review by the Mayor. All sales of general obligation bonds are subject to approval by the City Council.

Measurement Focus, Basis of Accounting and Financial Presentation

The financial statements of the Center have been prepared using the economic resources measurement focus and the accrual basis of accounting. Revenue, expenses, gains, losses, assets and liabilities from exchange and exchange-like transactions and derived tax revenue (principally hotel room taxes) are recognized when the exchange transaction takes place, while those from government-mandated nonexchange transactions are recognized when all applicable eligibility requirements are met. Operating revenue and expenses include exchange transactions and certain program-specific, government-mandated nonexchange transactions.

The Center prepares its financial statements as a business-type activity in conformity with applicable pronouncements of the Governmental Accounting Standards Board (GASB). GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Center applies all applicable GASB pronouncements. In addition, the Center follows all Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions, issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue, expenses and changes in net assets during the reporting period. Actual results could differ from those estimates.

Fort Wayne-Allen County Convention and Tourism Authority (A Component Unit of the City of Fort Wayne)

Notes to Financial Statements December 31, 2008 and 2007

Cash and Cash Equivalents and Certificates of Deposit

Cash and cash equivalents consist of bank deposits in federally insured accounts. The Center considers all liquid investments with an original maturity of three months or less to be cash equivalents. Nonnegotiable certificates of deposit are carried at amortized cost. The Center's deposits with financial institutions at year-end were entirely insured by federal depository insurance or by the Indiana Public Deposits Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

Capital Assets

Capital assets are recorded at cost at the date of acquisition where historical records are available and at an estimated historical cost where no historical records exist. Donated capital assets are carried at their estimated fair value on the date received. The Center capitalized all capital asset purchases greater than \$1,000. Depreciation is computed using the straight-line method and the following estimated useful lives:

Building and improvements	5 – 50 years
Furniture, fixtures and equipment	3 – 15 years

Innkeepers Tax Revenue

The Indiana Innkeepers (Room) Tax is levied on every person engaged in the business of renting or furnishing, for periods of less than thirty days, any lodgings in any hotel, motel, inn, tourist camp, tourist cabin or any other place in which lodgings are regularly furnished. A portion of the room tax received is retained by the Center to be used for daily operations.

Compensated Absences

Center policies permit most employees to accumulate vacation and sick leave benefits that may be realized as paid time off or, in limited circumstances, as a cash payment. Expenses and the related liability are recognized as vacation benefits are earned whether the employee is expected to realize the benefit as time off or in cash. Sick leave benefits expected to be realized as paid time off are recognized as expense when the time off occurs and no liability is accrued for such benefits because they do not vest with the employees. Compensated absence liabilities are computed using the regular pay and termination pay rates in effect at the balance sheet date plus an additional amount for compensation-related payments such as social security and Medicare taxes computed using rates in effect at that date.

Classification of Revenue and Expense

The Center has classified its revenue and expense as either operating or nonoperating revenue according to the following criteria:

Fort Wayne-Allen County Convention and Tourism Authority (A Component Unit of the City of Fort Wayne)

Notes to Financial Statements December 31, 2008 and 2007

Operating revenue – Operating revenue includes activities that have the characteristics of exchange transactions, such as convention center rental income and royalties for food and beverage sales.

Nonoperating revenue – Nonoperating revenue includes activities that have the characteristics of nonexchange transactions, such as Indiana room taxes and capital contributions and investment income.

Operating expense – Operating expenses include activities that are related to operation of the Center, such as salaries and wages, depreciation and supplies.

Nonoperating expense – Nonoperating expenses include activities that are not related to the operation of the Center such as the annual contribution to the Fort Wayne-Allen County Convention and Visitors Bureau.

Reclassifications

Certain reclassifications have been made to the 2007 financial statements to conform to the 2008 financial statement presentation. These reclassifications had no effect on the change in net assets.

Note 2: Deposits and Investment Income

Deposits

Custodial credit risk is the risk that in the event of a bank failure, a government's deposits may not be returned to it. The Center's deposit policy for custodial credit risk requires compliance with the provisions of state law.

State law requires collateralization of all deposits with federal depository insurance; bonds and other obligations of the U.S. Treasury, U.S. agencies or instrumentalities of the state of Indiana; bonds of any city, county, school district or special road district of the state of Indiana; bonds of any state; or a surety bond having an aggregate value at least equal to the amount of the deposits.

The financial institutions holding the Center's deposit accounts are participating in the Federal Deposit Insurance Corporation's (FDIC) Transaction Guarantee Program. Under that program, all noninterest-bearing deposit accounts are fully guaranteed by the FDIC for the entire amount in the account. Effective October 3, 2008, the FDIC's insurance limits increased to \$250,000 for all interest-bearing deposit accounts. These increases in federally insured limits are currently set to expire December 31, 2009. Any cash deposits in excess of the \$250,000 FDIC limits are insured by the Indiana Public Deposits Insurance Fund. The Indiana Public Deposits Insurance Fund is a multiple financial institution collateral pool as provided under Indiana Code, Section 5-13-12-1.

At December 31, 2008 and 2007, the Center's bank balances were fully insured and were not exposed to custodial credit risk.

Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)

Notes to Financial Statements
December 31, 2008 and 2007

Investment Income

Investment income for the years ended December 31, 2008 and 2007, consisted of:

	2008	2007
Interest income	\$ <u>262,909</u>	\$ <u>335,768</u>

Note 3: Capital Assets

A summary of changes in capital assets for the years ended December 31, 2008 and 2007, is as follows:

	Beginning Balance January 1, 2008	Transfers and Additions	Transfers and Disposals	Ending Balance December 31, 2008
Capital assets, not being depreciated				
Land	\$ <u>975,000</u>	\$ <u>—</u>	\$ <u>—</u>	\$ <u>975,000</u>
Capital assets, being depreciated				
Building and improvements	48,857,501	139,256	—	48,996,757
Furniture, fixtures and equipment	<u>3,189,697</u>	<u>83,425</u>	<u>(20,094)</u>	<u>3,253,028</u>
Total capital assets, being depreciated	<u>52,047,198</u>	<u>222,681</u>	<u>(20,094)</u>	<u>52,249,785</u>
Less accumulated depreciation for				
Building and improvements	(5,214,360)	(1,012,141)	—	(6,226,501)
Furniture, fixtures and equipment	<u>(2,544,966)</u>	<u>(168,178)</u>	<u>20,094</u>	<u>(2,693,050)</u>
Total accumulated depreciation	<u>(7,759,326)</u>	<u>(1,180,319)</u>	<u>20,094</u>	<u>(8,919,551)</u>
Total capital assets, being depreciated, net	<u>44,287,872</u>	<u>(957,638)</u>	<u>—</u>	<u>43,330,234</u>
Capital assets, net	<u>\$ 45,262,872</u>	<u>\$ (957,638)</u>	<u>\$ 0</u>	<u>\$ 44,305,234</u>

Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)

Notes to Financial Statements
December 31, 2008 and 2007

	Beginning Balance January 1, 2007	Transfers and Additions	Transfers and Disposals	Ending Balance December 31, 2007
Capital assets, not being depreciated				
Land	\$ 975,000	\$ —	\$ —	\$ 975,000
Capital assets, being depreciated				
Building and improvements	48,804,602	52,899	—	48,857,501
Furniture, fixtures and equipment	<u>3,104,447</u>	<u>124,048</u>	<u>(38,798)</u>	<u>3,189,697</u>
Total capital assets, being depreciated	<u>51,909,049</u>	<u>176,947</u>	<u>(38,798)</u>	<u>52,047,198</u>
Less accumulated depreciation for				
Building and improvements	(4,203,715)	(1,010,645)	—	(5,214,360)
Furniture, fixtures and equipment	<u>(2,430,723)</u>	<u>(153,041)</u>	<u>38,798</u>	<u>(2,544,966)</u>
Total accumulated depreciation	<u>(6,634,438)</u>	<u>(1,163,686)</u>	<u>38,798</u>	<u>(7,759,326)</u>
Total capital assets, being depreciated, net	<u>45,274,611</u>	<u>(986,739)</u>	<u>—</u>	<u>44,287,872</u>
Capital assets, net	\$ <u>46,249,611</u>	\$ <u>(986,739)</u>	\$ <u>0</u>	\$ <u>45,262,872</u>

Accumulated depreciation includes amortization of property and equipment acquired under capital lease obligations.

Note 4: Long-Term Obligations

On May 1, 2003, the Fort Wayne Redevelopment Authority (Authority) issued Lease Rental Revenue Bonds in the amount of \$31,985,000, at fixed rates ranging from 2.5%-5.0%, for the expansion of the Grand Wayne Center (Project). The bonds are secured by the net revenue of the Center and property. The Authority owns the existing and expanded facilities and leases them back to the Fort Wayne Redevelopment Commission (Commission), who leases them to the Center until the bonds mature on February 1, 2028. Since ownership of the Project assets will ultimately revert to the Center, these assets and corresponding capital lease obligation of the Project have been recorded on the balance sheet of the Center.

Fort Wayne-Allen County Convention and Tourism Authority (A Component Unit of the City of Fort Wayne)

Notes to Financial Statements December 31, 2008 and 2007

The primary lease agreement with the Authority and the Commission is funded by the following revenue sources: Grand Wayne Center primary pledge payments, City of Fort Wayne CEDIT and light lease revenue, which are base pledges. The Project is also funded by tax increment financing revenue and the Professional Sports and Convention Development Area revenue which are based on annual collections. Commitments are as follows:

	Grand Wayne Center	City of Fort Wayne – CEDIT	City of Fort Wayne – Light Lease
2009	\$ 815,000	\$ 435,500	\$ 735,000
2010	820,000	435,500	735,000
2011	825,000	435,500	—
2012	825,000	435,500	—
2013	825,000	435,500	—
Thereafter	<u>17,035,000</u>	<u>8,273,500</u>	<u>—</u>
Totals	<u>\$ 21,145,000</u>	<u>\$ 10,451,000</u>	<u>\$ 1,470,000</u>

The future payments on the Center's capital lease obligation as of December 31, 2008, are as follows:

2009	\$ 2,117,950
2010	2,845,550
2011	3,079,300
2012	2,498,050
2013	2,446,800
2014 – 2018	12,223,750
2019 – 2023	12,085,750
2024 – 2028	<u>10,710,801</u>
	48,007,951
Amount representing interest	<u>(18,508,943)</u>
Present value of net minimum lease payments	<u>\$ 29,499,008</u>

Land, property and equipment include the following property under capital leases:

	2008	2007
Land	\$ 975,000	\$ 975,000
Buildings and improvements	48,996,757	48,857,501
Furniture, fixtures and equipment	<u>3,253,028</u>	<u>3,189,697</u>
	53,224,785	53,022,198
Less accumulated depreciation	<u>(8,919,551)</u>	<u>(7,759,326)</u>
	<u>\$ 44,305,234</u>	<u>\$ 45,262,872</u>

Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)

Notes to Financial Statements
December 31, 2008 and 2007

Changes in Long-Term Obligations

The following is a summary of long-term obligations for the Center for the years ended December 31, 2008 and 2007:

	Balance January 1, 2008	Reductions	Balance December 31, 2008	Current Portion
Capital lease payable	\$ <u>30,276,388</u>	\$ <u>(777,380)</u>	\$ <u>29,499,008</u>	\$ <u>530,224</u>

	Balance January 1, 2007	Reductions	Balance December 31, 2007	Current Portion
Capital lease payable	\$ <u>30,927,973</u>	\$ <u>(651,585)</u>	\$ <u>30,276,388</u>	\$ <u>777,380</u>

Note 5: Pension Plan

Plan Description

The Center contributes to the Public Employees' Retirement Fund of Indiana (PERF), a defined-benefit pension plan established in accordance with Indiana statute (IC 5-10.2 and 5-10.3). PERF is an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for units of state and local government in Indiana. All full-time employees of the Center are eligible to participate in the plan. The authority to establish or amend benefit provisions rests with the Indiana General Assembly. However, obligations to contribute to the plan are determined by the Board of Trustees of PERF in accordance with actuarial methods. PERF issues a publicly available financial report that includes financial statements and required supplementary information for the plan. This report may be obtained by writing to Indiana Public Employees' Retirement Fund, Harrison Bldg., Suite 800, 143 West Market Street, Indianapolis, Indiana 46204, or by calling 317.233.4162. The following disclosures represent the most current and available information on the plan through the July 1, 2008, actuarial valuation.

Retirement benefits vest after 10 years of service. Normal retirement is defined as the earliest of: (1) age 65 with 10 years of creditable service; (2) age 60 with 15 years of creditable service; or (3) the sum of age and creditable service equal to 85, but not earlier than age 55. A reduced benefit will be received if an employee takes early retirement between ages 50 and 65 and has had 15 or more years of creditable service. Employees may either elect to receive a lump-sum distribution of their annuity savings account balance upon retirement or receive an annuity amount as a monthly supplement to the retirement benefits described above. PERF also provides death and disability benefits. These benefit provisions and all other requirements are established by state statute and county ordinance.

Fort Wayne-Allen County Convention and Tourism Authority (A Component Unit of the City of Fort Wayne)

Notes to Financial Statements December 31, 2008 and 2007

Funding Policy

Employees participating in PERF are required to contribute 3% of their annual covered salary to an annuity savings account. The Center has elected to make these contributions on behalf of the members. The Center is required to contribute at an actuarially determined rate. The employer rate is established by state statute. The employer rate for calendar year 2008, was 7.00% of annual covered payroll. The employer contribution requirements are established and may be amended by the PERF Board of Trustees. Accumulated employee contributions and allocated interest income are maintained by PERF in a separate system-wide fund for all members. An employee who leaves employment before qualifying for benefits receives a refund of his or her savings account.

Annual Pension Cost

For calendar year 2008 and 2007, the Center's annual pension costs of \$104,937 and \$90,656, respectively, was equal to the Center's required and actual contributions.

Actuarial valuations are not available because the Center's pension funding is combined with the City of Fort Wayne as one participating employer. Therefore, the required three-year trend information and schedule of funding progress is not presented.

Note 6: Risk Management

The Center is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; business interruption; errors and omissions; employee injuries and illnesses, natural disasters and employee health and accident benefits. The Center purchases commercial insurance coverage for claims arising from such matters other than those related to workers' compensation and natural disasters. Certain of these policies allow for deductibles, which range up to \$10,000 per occurrence. There were no reductions in insurance coverage during 2008, and settled claims have not exceeded this commercial coverage in any of the past three years.

Note 7: Significant Estimates and Concentrations

Current Economic Conditions

The current economic environment presents governments with unprecedented circumstances and challenges, which in some cases have resulted in declines in tax and royalty revenue, rental income, interest income, constraints on liquidity and difficulty obtaining financing and could have an adverse impact on the Center's future operating results. The financial statements have been prepared using values and information currently available to the Center.

In addition, given the volatility of current economic conditions, the values of assets and liabilities recorded in the financial statements could change rapidly, which may negatively impact the Center's ability to meet or maintain sufficient liquidity.

**Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)**

**Notes to Financial Statements
December 31, 2008 and 2007**

Note 8: Commitment

In 2007, the Center pledged \$250,000 per year for ten years commencing in 2010 for the Harrison Square project. The pledge is contingent upon the completion of the new hotel. As of December 31, 2008, the new hotel has not begun construction.

Supplementary Information

Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)

Schedule of Revenue and Expenses —
Budget and Actual
Years Ended December 31, 2008 and 2007
(Budgetary Basis)
(Unaudited)

	2008		
	Budget as Approved by City and County Councils	Actual (Budgetary Basis)	Variance
Operating Revenue			
Rental income	\$ 850,000	\$ 820,562	\$ (29,438)
Royalties	575,000	534,392	(40,608)
Other income	<u>46,000</u>	<u>43,437</u>	<u>(2,563)</u>
Total operating revenue	<u>1,471,000</u>	<u>1,398,391</u>	<u>(72,609)</u>
Operating Expenses			
Personnel services	1,865,000	1,858,819	(6,181)
Supplies	125,000	121,311	(3,689)
Other services and charges (excluding depreciation expense)	<u>1,510,000</u>	<u>1,392,017</u>	<u>(117,983)</u>
Total operating expenses	3,500,000	3,372,147	(127,853)
Lease Payments	710,000	710,000	—
Fort Wayne-Allen County Convention and Visitors Bureau	<u>—</u>	<u>—</u>	<u>—</u>
Total operating and other budgeted expenses	<u>4,210,000</u>	<u>4,082,147</u>	<u>(127,853)</u>
Operating Loss	<u>(2,739,000)</u>	<u>(2,683,756)</u>	<u>55,244</u>
Nonoperating Revenue (Expense)			
Indiana room tax income	2,900,000	2,541,029	(358,971)
Interest income	<u>220,000</u>	<u>204,254</u>	<u>(15,746)</u>
Nonoperating revenue	<u>3,120,000</u>	<u>2,745,283</u>	<u>(374,717)</u>
Change in Net Assets (Budgetary Basis)	<u>\$ 381,000</u>	61,527	<u>\$ (319,473)</u>
Reconciliation to Change in Net Assets as reported on Statements of Revenue, Expenses and Changes in Net Assets			
Depreciation expense		(1,180,319)	
Interest expense		(1,587,887)	
Interest income – Fort Wayne Redevelopment Commission		58,655	
Capitalization of lease payments		710,000	
Capital contributions and transfers		<u>1,160,707</u>	
Change in Net Assets (GAAP Basis)		<u>\$ (777,317)</u>	
Capital Outlay (Budgetary Basis)	<u>\$ 350,000</u>	<u>\$ 222,681</u>	<u>\$ (127,319)</u>

2007

Budget as Approved by City and County Councils	Actual (Budgetary Basis)	Variance
\$ 815,000	\$ 860,093	\$ 45,093
525,000	618,356	93,356
<u>45,000</u>	<u>49,461</u>	<u>4,461</u>
<u>1,385,000</u>	<u>1,527,910</u>	<u>142,910</u>
1,725,600	1,725,594	(6)
125,000	107,021	(17,979)
<u>1,515,000</u>	<u>1,340,019</u>	<u>(174,981)</u>
3,365,600	3,172,634	(192,966)
610,000	610,000	—
<u>100,000</u>	<u>100,000</u>	<u>—</u>
<u>4,075,600</u>	<u>3,882,634</u>	<u>(192,966)</u>
<u>(2,690,600)</u>	<u>(2,354,724)</u>	<u>335,876</u>
2,775,000	3,060,505	285,505
<u>175,000</u>	<u>206,936</u>	<u>31,936</u>
<u>2,950,000</u>	<u>3,267,441</u>	<u>317,441</u>
<u>\$ 259,400</u>	912,717	<u>\$ 653,317</u>
	(1,163,686)	
	(1,624,490)	
	128,832	
	610,000	
	<u>1,861,973</u>	
	<u>\$ 725,346</u>	
<u>\$ 203,000</u>	<u>\$ 241,466</u>	<u>\$ 38,466</u>

Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance With *Government Auditing Standards*

Board of Trustees
Fort Wayne-Allen County Convention and Tourism Authority
Fort Wayne, Indiana

We have audited the financial statements of Fort Wayne-Allen County Convention and Tourism Authority (a component unit of the City of Fort Wayne) (Center) as of and for the year ended December 31, 2008, and have issued our report thereon dated March 31, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Center's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the Center's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Center's financial statements that is more than inconsequential will not be prevented or detected by the Center's internal control. We consider the deficiencies described in the accompanying schedule of findings and responses as items 08-1 and 08-2 to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Center's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we consider items 08-1 and 08-2 to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Center's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also noted certain additional matters that we reported to the Center's management in a separate letter dated March 31, 2009.

The Center's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. We did not audit the Center's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the Board of Trustees, management, the Indiana State Board of Accounts and others within the Center and is not intended to be and should not be used by anyone other than these specified parties.

BKD_{up}

March 31, 2009

Fort Wayne-Allen County Convention and Tourism Authority
(A Component Unit of the City of Fort Wayne)
Schedule of Findings and Responses
Year Ended December 31, 2008

Findings Required to be Reported by Government Auditing Standards

Reference Number	Finding
08-1	<p>Criteria or Specific Requirement – The Center should record the activity occurring in the accounts held for the expansion project at the Fort Wayne Redevelopment Commission.</p> <p>Condition – The Center is not recording the activity relating to the expansion project during the year; only at the end of the year.</p> <p>Context – Errors or irregularities may not be detected timely.</p> <p>Effect – Errors or irregularities may not be detected timely.</p> <p>Cause – Limited number of accounting personnel and expertise.</p> <p>Recommendation – We recommend that each quarter the expansion account activity that is maintained at the Fort Wayne Redevelopment Commission be recorded in the general ledger of the Center. In addition, the Center should receive a copy of the pertinent account statements on a monthly basis in order to review the propriety of the financial activity.</p> <p>View of Responsible Officials and Planned Corrective Actions – The Center has been in the process of meeting with the Fort Wayne Redevelopment Commission to discuss the expansion project. The Center will look into recording the expansion account activity on a quarterly basis.</p>
08-2	<p>Criteria or Specific Requirement – The Center should ensure there is appropriate and adequate review of general ledger accounts at quarter and year-end.</p> <p>Condition – During the Center’s review of the general ledger at the end of the year, certain accounts (wages and prepaid insurance) were not properly stated.</p> <p>Context – Errors or irregularities may not be detected timely.</p> <p>Effect – Errors or irregularities may not be detected timely.</p> <p>Cause – Limited number of accounting personnel and expertise.</p> <p>Recommendation – We recommend that management perform a more thorough review of the general ledger accounts and supporting detail to ensure activity is reflected appropriately in the Center’s financial statements.</p> <p>View of Responsible Officials and Planned Corrective Actions – The Center will implement necessary procedures to ensure appropriate general ledger review of accounts and supporting documentation occurs.</p>