

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
TOWN OF HAGERSTOWN
WAYNE COUNTY, INDIANA
January 1, 2009 to December 31, 2010



FILED
08/11/2011

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OFFICIALS

Office

Official

Term

Clerk-Treasurer

Nicholas Jarrett

01-01-08 to 12-31-11

President of the
Town Council

Peggy Cenova

01-01-09 to 12-31-11



STATE OF INDIANA
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF HAGERSTOWN, WAYNE COUNTY, INDIANA

We have examined the financial statements of the Town of Hagerstown (Town), for the period of January 1, 2009 to December 31, 2010. The Town's management is responsible for the financial statements. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note 1, the Town prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis noted above is a different basis than that used in the prior year.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position and results of operations of the Town for the years ended December 31, 2009 and 2010, on the basis of accounting described in Note 1.

The Combining Schedule(s) of Receipts, Disbursements, and Cash and Investment Balances – Regulatory Basis, and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statements. They have not been subjected to the examination procedures applied to the financial statements and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the Town's management and the Town Council, and is not intended to be and should not be used by anyone other than these specified parties. In accordance with Indiana Code 5-11-5-1, this report is a part of the public records of the State Board of Accounts and of the office examined.

STATE BOARD OF ACCOUNTS

June 29, 2011

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FINANCIAL STATEMENT(S)

TOWN OF HAGERSTOWN
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2009

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
General	\$ 901,715	\$ 959,799	\$ 832,619	\$ 1,028,895
Motor Vehicle Highway	41,161	125,830	113,307	53,684
Local Road And Street	28,067	15,456	33,470	10,053
Law Enforcement Continuing Ed	6,975	2,575	2,500	7,050
Parks	55,769	103,579	84,774	74,574
Rainy Day	352,220	91,213	-	443,433
E.D.I.T.	195,199	36,899	15,643	216,455
Police Donation	2,415	5,117	5,162	2,370
Ruth Dutro Bequest	39,403	-	-	39,403
Fire Department Donation	9,256	796	3,373	6,679
Fire Department Grant	2,378	-	-	2,378
Court Deferral	1,467	9,390	9,390	1,467
Downtown Grant	15,103	-	1,500	13,603
Sidewalk Replacement	763	3,347	4,110	-
Airport	37,073	15,457	7,922	44,608
Cemetery	22,565	26,039	24,731	23,873
Miller Cemetery Bequest	9,251	50	-	9,301
Miller Park Bequest	55,051	18,288	70,747	2,592
Park Special Donations	3,863	455	825	3,493
Safe Driving Grant	1,252	-	-	1,252
Court Document Storage Fee	41,928	4,206	-	46,134
Court Cost Due County	20,442	30,189	30,189	20,442
User Fee Law Enforc. Contin. Educ.	30,596	7,144	8,253	29,487
Bruner Legacy	4,950	-	-	4,950
Misc. Short Term	163	-	-	163
Town Revolving Fund	103,116	10,780	-	113,896
Housing Grant #1	9,504	10,831	7,038	13,297
Christmas Lighting Donation	-	7,000	7,000	-
Service Project	-	26,792	16,792	10,000
Cumulative Capital Imprv (Tax Levy)	252,351	38,263	-	290,614
Cum Levy Swg & Storm Swrs	91,437	67,600	-	159,037
Cci - Cigarette Tax	152,283	6,153	11,934	146,502
Payroll W/H	10,908	238,506	237,273	12,141
Electric Utility-Operating	674,694	2,066,689	2,199,880	541,503
Electric Depreciation	145,570	159,679	33,867	271,382
Electric Meter Deposit	28,914	6,764	5,854	29,824
Electric U.C.R.	102,376	75,000	-	177,376
Sewer Operating	172,254	515,844	517,301	170,797
Sewer Sinking Bond & Interest	14,825	224,351	226,800	12,376
Sewer Depreciation	9,088	35,999	43,403	1,684
Sewer Construction	47,863	-	36,000	11,863
Special Bldg. Construction	2,485	-	-	2,485
Sewer Sinking Reserve	207,530	935	-	208,465
Water Utility-Operating	190,300	269,881	293,808	166,373
Water Depreciation	153,939	60,453	61,719	152,673
Water Meter Deposit	11,358	3,560	2,425	12,493
Water U.C.R.	4,659	-	-	4,659
Town Court	46,685	332,274	317,838	61,121
Totals	\$ 4,311,164	\$ 5,613,183	\$ 5,267,447	\$ 4,656,900

The notes to the financial statement(s) are an integral part of this statement.

HAGERSTOWN CIVIL TOWN
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -
REGULATORY BASIS
For The Year Ended December 31, 2010

	Cash and Investments 01-01-10	Receipts	Disbursements	Cash and Investments 12-31-10
General	\$ 1,028,895	\$ 663,282	\$ 755,696	\$ 936,481
Motor Vehicle Highway	53,684	180,621	130,800	103,505
Local Road And Street	10,053	16,949	13,315	13,687
Law Enforcement Continuing Ed	7,050	1,736	-	8,786
Parks	74,574	97,934	98,412	74,096
Rainy Day	443,433	63,929	-	507,362
E.D.I.T.	216,455	35,092	83,491	168,056
Excess Levy	-	2,118	-	2,118
Police Donation	2,370	10	-	2,380
Ruth Distro Bequest	39,403	-	5,300	34,103
Fire Department Donation	6,679	50	2,225	4,504
Fire Department Grant	2,378	38,531	36,855	4,054
Court Deferral	1,467	3,520	3,520	1,467
Downtown Grant	13,603	-	-	13,603
Sidewalk Replacement	-	1,500	1,500	-
Airport	44,608	10,853	15,226	40,235
Cemetery	23,873	20,467	29,410	14,930
Miller Cemetery Bequest	9,301	64	-	9,365
Miller Park Bequest	2,592	15,974	6,247	12,319
Park Special Donations	3,493	379	-	3,872
Safe Driving Grant	1,252	-	-	1,252
Court Document Storage Fee	46,134	3,776	-	49,910
Court Cost Due County	20,442	26,432	26,432	20,442
User Fee Law Enforc. Contin. Educ.	29,487	7,724	7,381	29,830
Bruner Legacy	4,950	-	-	4,950
Misc. Short Term	163	1,167	1,167	163
Town Revolving Fund	113,896	10,960	-	124,856
Housing Grant #1	13,297	120,893	123,377	10,813
Service Project	10,000	-	-	10,000
Ulrich Cemetery Bequest	-	2,314	-	2,314
Cumulative Capital Imprv (Tax Levy)	290,614	23,786	-	314,400
Cum Levy Swg & Storm Swrs	159,037	41,412	-	200,449
Cci - Cigarette Tax	146,502	5,808	-	152,310
Payroll W/H	12,141	245,307	243,377	14,071
Electric Utility-Operating	541,503	2,131,656	2,102,880	570,279
Electric Depreciation	271,382	91,204	155,183	207,403
Electric Meter Deposit	29,824	7,615	5,220	32,219
Electric U.C.R.	177,376	-	-	177,376
Electric- Min. Liquidity Holding	-	250,000	-	250,000
Sewer Operating	170,797	562,624	631,232	102,189
Sewer Sinking Bond & Interest	12,376	224,473	225,340	11,509
Sewer Depreciation	1,684	79,861	6,790	74,755
Sewer Construction	11,863	-	11,863	-
Special Bldg. Construction	2,485	-	-	2,485
Sewer Sinking Reserve	208,465	620	-	209,085
Water Utility-Operating	166,373	320,705	399,306	87,772
Water Depreciation	152,673	175,100	260,749	67,024
Water Meter Deposit	12,493	3,605	2,580	13,518
Water U.C.R.	4,659	-	-	4,659
Town Court	61,121	305,051	302,562	63,610
Totals	<u>\$ 4,656,900</u>	<u>\$ 5,795,102</u>	<u>\$ 5,687,436</u>	<u>\$ 4,764,566</u>

The notes to the financial statement(s) are an integral part of this statement.

TOWN OF HAGERSTOWN
NOTES TO FINANCIAL STATEMENT(S)

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The Town was established under the laws of the State of Indiana. The Town operates under a Town Council form of government and provides some or all of the following services: public safety (police and fire), highways and streets, health and social services, culture and recreation, public improvements, planning and zoning, general administrative services, water, wastewater, electric, gas, storm water, trash, aviation, and urban redevelopment and housing.

The accompanying financial statements present the financial information for the Town (primary government), and does not include financial information for any of the Town's legally separate component units, which accounting principles generally accepted in the United States of America require to be reported with the financial information of the Town (primary government).

B. Basis of Accounting

The financial statements are reported on a regulatory basis of accounting prescribed by the State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Receipts are recorded when received and disbursements are recorded when paid.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts may include, but are not limited to, the following sources:

Taxes which can include one or more of the following: property taxes, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeepers tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Town.

Licenses and permits which include amounts received from businesses, occupations, or contractors that must be licensed before doing business within the government's jurisdiction or permits levied according to the benefits presumably conferred by the permit. Examples of licenses and permits include: peddler licenses, dog tax licenses, auctioneer license, building and planning permits, demolition permits, electrical permits, sign permits, and gun permits.

TOWN OF HAGERSTOWN
NOTES TO FINANCIAL STATEMENT(S)
(Continued)

Intergovernmental receipts which include receipts from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of this type of receipts include, but are not limited to: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distribution received from the state, local road and street distribution received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the county.

Charges for services which can include, but are not limited to the following: planning commission charges, building department charges, copies of public records, copy machine charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable television receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Fines and forfeits which include receipts derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

Utility fees which are comprised mostly of charges for current services.

Other receipts which include amounts received from various sources which can include, but are not limited to the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution or court order; internal service receipts; and fiduciary receipts.

E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements may include, but are not limited to, the following uses:

Personal services include outflows for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies include articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges which include, but are not limited to: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service principal and interest which include fixed obligations resulting from financial transactions previously entered into by the Town. It includes all expenditures for the reduction of the principal and payment of interest related to the Town's general obligation indebtedness.

TOWN OF HAGERSTOWN
NOTES TO FINANCIAL STATEMENT(S)
(Continued)

Capital outlay which include all outflows for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Utility operating expenses which include all outflows for operating the utilities.

Other disbursements which include, but are not limited to the following: interfund loan payments, loans made to other funds, internal service disbursements, and transfers out that are authorized by statute, ordinance, resolution, or court order.

F. Interfund Transfers

The Town may, from time to time, transfer money from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

G. Fund Accounting

Separate funds are established, maintained, and reported by the Town. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Town. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the Town in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and therefore the funds cannot be used for any expenditures of the unit itself.

Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Town submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Town in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

TOWN OF HAGERSTOWN
NOTES TO FINANCIAL STATEMENT(S)
(Continued)

Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana at year end should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 5. Risk Management

The Town may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third party. The establishment of a self-insurance fund allows the Town to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks. These risks may also be mitigated by the Town by recording as a disbursement any replacement items purchased.

Note 6. Pension Plan

A. Public Employees' Retirement Fund

Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the Town authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

TOWN OF HAGERSTOWN
NOTES TO FINANCIAL STATEMENT(S)
(Continued)

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

B. 1977 Police Officers' and Firefighters' Pension and Disability Fund

Plan Description

The 1977 Police Officers' and Firefighters' Pension and Disability Fund is a cost-sharing multiple-employer defined benefit pension plan administered by the Indiana Public Employees' Retirement Plan (PERF) for all police officers and firefighters hired after April 30, 1977.

State statute (IC 36-8-8) regulates the operations of the system, including benefits, vesting, and requirements for contributions by employers and by employees. Covered employees may retire at age 52 with 20 years of service. An employee with 20 years of service may leave service, but will not receive benefits until reaching age 52. The plan also provides for death and disability benefits.

PERF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy

The contribution requirements of plan members and the Town are established by the Board of Trustees of PERF.

SUPPLEMENTARY INFORMATION – UNAUDITED

For additional financial information, the Town of Hagerstown's Annual Report(s) can be found on the Indiana Transparency Portal website: www.in.gov/itp/annual_reports/.

TOWN OF HAGERSTOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2009

	General	Motor Vehicle Highway	Local Road And Street	Law Enforcement Continuing Ed	Parks	Rainy Day	E.D.I.T.
Cash and investments - beginning	\$ 901,715	\$ 41,161	\$ 28,067	\$ 6,975	\$ 55,769	\$ 352,220	\$ 195,199
Receipts:							
Taxes	587,439	69,567	-	-	72,365	-	-
Licenses and permits	3,313	-	-	-	-	-	-
Intergovernmental	215,489	55,103	14,583	-	10,730	-	35,842
Charges for services	40,009	-	-	-	20,484	-	-
Fines and forfeits	61,178	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	52,371	1,160	873	2,575	-	91,213	1,057
Total receipts	<u>959,799</u>	<u>125,830</u>	<u>15,456</u>	<u>2,575</u>	<u>103,579</u>	<u>91,213</u>	<u>36,899</u>
Disbursements:							
Personal services	442,726	47,861	-	-	41,511	-	-
Supplies	56,095	12,581	2,597	-	15,703	-	-
Other services and charges	219,632	6,800	5,873	2,500	27,560	-	5,643
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	24,166	46,065	25,000	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	90,000	-	-	-	-	-	10,000
Total disbursements	<u>832,619</u>	<u>113,307</u>	<u>33,470</u>	<u>2,500</u>	<u>84,774</u>	<u>-</u>	<u>15,643</u>
Excess (deficiency) of receipts over disbursements	<u>127,180</u>	<u>12,523</u>	<u>(18,014)</u>	<u>75</u>	<u>18,805</u>	<u>91,213</u>	<u>21,256</u>
Cash and investments - ending	<u>\$ 1,028,895</u>	<u>\$ 53,684</u>	<u>\$ 10,053</u>	<u>\$ 7,050</u>	<u>\$ 74,574</u>	<u>\$ 443,433</u>	<u>\$ 216,455</u>

TOWN OF HAGERSTOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2009
 (Continued)

	Police Donation	Ruth Dutro Bequest	Fire Department Donation	Fire Department Grant	Court Deferral	Downtown Grant	Sidewalk Replacement
Cash and investments - beginning	\$ 2,415	\$ 39,403	\$ 9,256	\$ 2,378	\$ 1,467	\$ 15,103	\$ 763
Receipts:							
Taxes	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-
Charges for services	-	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	5,117	-	796	-	9,390	-	3,347
Total receipts	5,117	-	796	-	9,390	-	3,347
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges	5,162	-	3,373	-	-	1,500	4,110
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	-	-	9,390	-	-
Total disbursements	5,162	-	3,373	-	9,390	1,500	4,110
Excess (deficiency) of receipts over disbursements	(45)	-	(2,577)	-	-	(1,500)	(763)
Cash and investments - ending	\$ 2,370	\$ 39,403	\$ 6,679	\$ 2,378	\$ 1,467	\$ 13,603	\$ -

TOWN OF HAGERSTOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2009
 (Continued)

	Airport	Cemetery	Miller Cemetery Bequest	Miller Park Bequest	Park Special Donations	Safe Driving Grant	Court Document Storage Fee
Cash and investments - beginning	\$ 37,073	\$ 22,565	\$ 9,251	\$ 55,051	\$ 3,863	\$ 1,252	\$ 41,928
Receipts:							
Taxes	10,173	20,040	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	1,062	2,103	-	-	-	-	-
Charges for services	-	3,430	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	4,222	466	50	18,288	455	-	4,206
Total receipts	<u>15,457</u>	<u>26,039</u>	<u>50</u>	<u>18,288</u>	<u>455</u>	<u>-</u>	<u>4,206</u>
Disbursements:							
Personal services	2,672	17,476	-	-	-	-	-
Supplies	3,538	3,019	-	-	-	-	-
Other services and charges	1,712	4,236	-	250	825	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	-	70,497	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	-	-	-	-	-
Total disbursements	<u>7,922</u>	<u>24,731</u>	<u>-</u>	<u>70,747</u>	<u>825</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of receipts over disbursements	<u>7,535</u>	<u>1,308</u>	<u>50</u>	<u>(52,459)</u>	<u>(370)</u>	<u>-</u>	<u>4,206</u>
Cash and investments - ending	<u>\$ 44,608</u>	<u>\$ 23,873</u>	<u>\$ 9,301</u>	<u>\$ 2,592</u>	<u>\$ 3,493</u>	<u>\$ 1,252</u>	<u>\$ 46,134</u>

TOWN OF HAGERSTOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2009
 (Continued)

	Court Cost Due County	User Fee Law Enforc. Contin. Educ.	Bruner Legacy	Misc. Short Term	Town Revolving Fund	Housing Grant #1	Christmas Lighting Donation
Cash and investments - beginning	\$ 20,442	\$ 30,596	\$ 4,950	\$ 163	\$ 103,116	\$ 9,504	\$ -
Receipts:							
Taxes	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	6,425	-
Charges for services	-	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	30,189	7,144	-	-	10,780	4,406	7,000
Total receipts	30,189	7,144	-	-	10,780	10,831	7,000
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges	-	8,253	-	-	-	-	7,000
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	30,189	-	-	-	-	7,038	-
Total disbursements	30,189	8,253	-	-	-	7,038	7,000
Excess (deficiency) of receipts over disbursements	-	(1,109)	-	-	10,780	3,793	-
Cash and investments - ending	\$ 20,442	\$ 29,487	\$ 4,950	\$ 163	\$ 113,896	\$ 13,297	\$ -

TOWN OF HAGERSTOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2009
 (Continued)

	Service Project	Cumulative Capital Imprv (Tax Levy)	Cum Levy Swg & Storm Swrs	Cci - Cigarette Tax	Payroll W/H	Electric Utility-Operating	Electric Depreciation
Cash and investments - beginning	\$ -	\$ 252,351	\$ 91,437	\$ 152,283	\$ 10,908	\$ 674,694	\$ 145,570
Receipts:							
Taxes	-	33,400	60,789	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	-	3,507	6,381	5,421	-	-	-
Charges for services	-	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	4,069	-
Other receipts	26,792	1,356	430	732	238,506	2,062,620	159,679
Total receipts	26,792	38,263	67,600	6,153	238,506	2,066,689	159,679
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges	16,792	-	-	-	-	-	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	-	11,934	-	15,883	-
Utility operating expenses	-	-	-	-	-	1,781,687	-
Other disbursements	-	-	-	-	237,273	402,310	33,867
Total disbursements	16,792	-	-	11,934	237,273	2,199,880	33,867
Excess (deficiency) of receipts over disbursements	10,000	38,263	67,600	(5,781)	1,233	(133,191)	125,812
Cash and investments - ending	\$ 10,000	\$ 290,614	\$ 159,037	\$ 146,502	\$ 12,141	\$ 541,503	\$ 271,382

TOWN OF HAGERSTOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2009
 (Continued)

	Electric Meter Deposit	Electric U.C.R.	Sewer Operating	Sewer Sinking Bond & Interest	Sewer Depreciation	Sewer Construction	Special Bldg. Construction
Cash and investments - beginning	\$ 28,914	\$ 102,376	\$ 172,254	\$ 14,825	\$ 9,088	\$ 47,863	\$ 2,485
Receipts:							
Taxes	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-
Charges for services	-	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	65,684	-	-	-	-
Other receipts	6,764	75,000	450,160	224,351	35,999	-	-
Total receipts	6,764	75,000	515,844	224,351	35,999	-	-
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges	-	-	-	-	-	-	-
Debt service - principal and interest	-	-	-	226,450	-	-	-
Capital outlay	-	-	-	-	-	-	-
Utility operating expenses	-	-	258,970	-	-	-	-
Other disbursements	5,854	-	258,331	350	43,403	36,000	-
Total disbursements	5,854	-	517,301	226,800	43,403	36,000	-
Excess (deficiency) of receipts over disbursements	910	75,000	(1,457)	(2,449)	(7,404)	(36,000)	-
Cash and investments - ending	\$ 29,824	\$ 177,376	\$ 170,797	\$ 12,376	\$ 1,684	\$ 11,863	\$ 2,485

TOWN OF HAGERSTOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2009
 (Continued)

	Sewer Sinking Reserve	Water Utility-Operating	Water Depreciation	Water Meter Deposit	Water U.C.R.	Town Court	Totals
Cash and investments - beginning	\$ 207,530	\$ 190,300	\$ 153,939	\$ 11,358	\$ 4,659	\$ 46,685	\$ 4,311,164
Receipts:							
Taxes	-	-	-	-	-	-	853,773
Licenses and permits	-	-	-	-	-	-	3,313
Intergovernmental	-	-	-	-	-	-	356,646
Charges for services	-	-	-	-	-	-	63,923
Fines and forfeits	-	-	-	-	-	-	61,178
Utility fees	-	268,635	-	-	-	-	338,388
Other receipts	935	1,246	60,453	3,560	-	332,274	3,935,962
Total receipts	935	269,881	60,453	3,560	-	332,274	5,613,183
Disbursements:							
Personal services	-	-	-	-	-	-	552,246
Supplies	-	-	-	-	-	-	93,533
Other services and charges	-	-	-	-	-	-	321,221
Debt service - principal and interest	-	-	-	-	-	-	226,450
Capital outlay	-	-	61,719	-	-	-	255,264
Utility operating expenses	-	193,675	-	2,425	-	-	2,236,757
Other disbursements	-	100,133	-	-	-	317,838	1,581,976
Total disbursements	-	293,808	61,719	2,425	-	317,838	5,267,447
Excess (deficiency) of receipts over disbursements	935	(23,927)	(1,266)	1,135	-	14,436	345,736
Cash and investments - ending	\$ 208,465	\$ 166,373	\$ 152,673	\$ 12,493	\$ 4,659	\$ 61,121	\$ 4,656,900

HAGERSTOWN CIVIL TOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010

	General	Motor Vehicle Highway	Local Road And Street	Law Enforcement Continuing Ed	Parks	Rainy Day	E.D.I.T.
Cash and investments - beginning	\$ 1,028,895	\$ 53,684	\$ 10,053	\$ 7,050	\$ 74,574	\$ 443,433	\$ 216,455
Receipts:							
Taxes	338,509	116,777	-	-	72,898	-	-
Licenses and permits	4,238	-	-	-	-	-	-
Intergovernmental	188,556	58,144	14,794	-	8,717	13,328	34,103
Charges for services	32,252	-	-	-	16,316	-	-
Fines and forfeits	52,431	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	47,296	5,700	2,155	1,736	3	50,601	989
Total receipts	<u>663,282</u>	<u>180,621</u>	<u>16,949</u>	<u>1,736</u>	<u>97,934</u>	<u>63,929</u>	<u>35,092</u>
Disbursements:							
Personal services	450,148	46,403	-	-	44,937	-	-
Supplies	45,020	12,581	1,642	-	15,410	-	-
Other services and charges	185,119	4,816	8,673	-	27,981	-	23,491
Debt service - principal and interest	-	67,000	-	-	-	-	-
Capital outlay	25,409	-	3,000	-	10,084	-	60,000
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	50,000	-	-	-	-	-	-
Total disbursements	<u>755,696</u>	<u>130,800</u>	<u>13,315</u>	<u>-</u>	<u>98,412</u>	<u>-</u>	<u>83,491</u>
Excess (deficiency) of receipts over disbursements	<u>(92,414)</u>	<u>49,821</u>	<u>3,634</u>	<u>1,736</u>	<u>(478)</u>	<u>63,929</u>	<u>(48,399)</u>
Cash and investments - ending	<u>\$ 936,481</u>	<u>\$ 103,505</u>	<u>\$ 13,687</u>	<u>\$ 8,786</u>	<u>\$ 74,096</u>	<u>\$ 507,362</u>	<u>\$ 168,056</u>

HAGERSTOWN CIVIL TOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010
 (Continued)

	Excess Levy	Police Donation	Ruth Dutro Bequest	Fire Department Donation	Fire Department Grant	Court Deferral	Downtown Grant
Cash and investments - beginning	\$ -	\$ 2,370	\$ 39,403	\$ 6,679	\$ 2,378	\$ 1,467	\$ 13,603
Receipts:							
Taxes	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	2,118	-	-	-	38,531	-	-
Charges for services	-	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	-	10	-	50	-	3,520	-
Total receipts	<u>2,118</u>	<u>10</u>	<u>-</u>	<u>50</u>	<u>38,531</u>	<u>3,520</u>	<u>-</u>
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges	-	-	-	2,225	-	3,520	-
Debt service - principal and interest	-	-	-	-	-	-	-
Capital outlay	-	-	5,300	-	36,855	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	-	-	-	-	-
Total disbursements	<u>-</u>	<u>-</u>	<u>5,300</u>	<u>2,225</u>	<u>36,855</u>	<u>3,520</u>	<u>-</u>
Excess (deficiency) of receipts over disbursements	<u>2,118</u>	<u>10</u>	<u>(5,300)</u>	<u>(2,175)</u>	<u>1,676</u>	<u>-</u>	<u>-</u>
Cash and investments - ending	<u>\$ 2,118</u>	<u>\$ 2,380</u>	<u>\$ 34,103</u>	<u>\$ 4,504</u>	<u>\$ 4,054</u>	<u>\$ 1,467</u>	<u>\$ 13,603</u>

HAGERSTOWN CIVIL TOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010
 (Continued)

	Sidewalk Replacement	Airport	Cemetery	Miller Cemetery Bequest	Miller Park Bequest	Park Special Donations	Safe Driving Grant
Cash and investments - beginning	\$ -	\$ 44,608	\$ 23,873	\$ 9,301	\$ 2,592	\$ 3,493	\$ 1,252
Receipts:							
Taxes	-	5,174	12,088	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental	-	477	1,114	-	-	-	-
Charges for services	-	-	6,700	-	-	-	-
Fines and forfeits	-	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-	-
Other receipts	1,500	5,202	565	64	15,974	379	-
Total receipts	1,500	10,853	20,467	64	15,974	379	-
Disbursements:							
Personal services	-	2,523	17,651	-	-	-	-
Supplies	-	7,539	2,965	-	-	-	-
Other services and charges	1,500	5,164	3,794	-	6,247	-	-
Debt service - principal and interest	-	-	5,000	-	-	-	-
Capital outlay	-	-	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-	-
Other disbursements	-	-	-	-	-	-	-
Total disbursements	1,500	15,226	29,410	-	6,247	-	-
Excess (deficiency) of receipts over disbursements	-	(4,373)	(8,943)	64	9,727	379	-
Cash and investments - ending	\$ -	\$ 40,235	\$ 14,930	\$ 9,365	\$ 12,319	\$ 3,872	\$ 1,252

HAGERSTOWN CIVIL TOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010
 (Continued)

	Court Document Storage Fee	Court Cost Due County	User Fee Law Enforc. Contin. Educ.	Bruner Legacy	Misc. Short Term	Town Revolving Fund
Cash and investments - beginning	\$ 46,134	\$ 20,442	\$ 29,487	\$ 4,950	\$ 163	\$ 113,896
Receipts:						
Taxes	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for services	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-
Other receipts	3,776	26,432	7,724	-	1,167	10,960
Total receipts	3,776	26,432	7,724	-	1,167	10,960
Disbursements:						
Personal services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other services and charges	-	26,432	7,381	-	1,167	-
Debt service - principal and interest	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-
Other disbursements	-	-	-	-	-	-
Total disbursements	-	26,432	7,381	-	1,167	-
Excess (deficiency) of receipts over disbursements	3,776	-	343	-	-	10,960
Cash and investments - ending	\$ 49,910	\$ 20,442	\$ 29,830	\$ 4,950	\$ 163	\$ 124,856

HAGERSTOWN CIVIL TOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010
 (Continued)

	Housing Grant #1	Service Project	Ulrich Cemetery Bequest	Cumulative Capital Imprv (Tax Levy)	Cum Levy Swg & Storm Swrs	Cci - Cigarette Tax
Cash and investments - beginning	\$ 13,297	\$ 10,000	\$ -	\$ 290,614	\$ 159,037	\$ 146,502
Receipts:						
Taxes	-	-	-	20,698	37,670	-
Licenses and permits	-	-	-	-	-	-
Intergovernmental	120,893	-	-	1,908	3,471	5,177
Charges for services	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-
Utility fees	-	-	-	-	-	-
Other receipts	-	-	2,314	1,180	271	631
Total receipts	<u>120,893</u>	<u>-</u>	<u>2,314</u>	<u>23,786</u>	<u>41,412</u>	<u>5,808</u>
Disbursements:						
Personal services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other services and charges	123,377	-	-	-	-	-
Debt service - principal and interest	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-
Utility operating expenses	-	-	-	-	-	-
Other disbursements	-	-	-	-	-	-
Total disbursements	<u>123,377</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of receipts over disbursements	<u>(2,484)</u>	<u>-</u>	<u>2,314</u>	<u>23,786</u>	<u>41,412</u>	<u>5,808</u>
Cash and investments - ending	<u>\$ 10,813</u>	<u>\$ 10,000</u>	<u>\$ 2,314</u>	<u>\$ 314,400</u>	<u>\$ 200,449</u>	<u>\$ 152,310</u>

HAGERSTOWN CIVIL TOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010
 (Continued)

	Payroll W/H	Electric Utility-Operating	Electric Depreciation	Electric Meter Deposit	Electric U.C.R.	Electric- Min. Liquidity Holding
Cash and investments - beginning	\$ 12,141	\$ 541,503	\$ 271,382	\$ 29,824	\$ 177,376	\$ -
Receipts:						
Taxes	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for services	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-
Utility fees	-	2,114,569	-	-	-	-
Other receipts	245,307	17,087	91,204	7,615	-	250,000
Total receipts	245,307	2,131,656	91,204	7,615	-	250,000
Disbursements:						
Personal services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other services and charges	-	-	-	-	-	-
Debt service - principal and interest	-	-	-	-	-	-
Capital outlay	-	5,347	-	-	-	-
Utility operating expenses	-	1,736,748	-	-	-	-
Other disbursements	243,377	360,785	155,183	5,220	-	-
Total disbursements	243,377	2,102,880	155,183	5,220	-	-
Excess (deficiency) of receipts over disbursements	1,930	28,776	(63,979)	2,395	-	250,000
Cash and investments - ending	\$ 14,071	\$ 570,279	\$ 207,403	\$ 32,219	\$ 177,376	\$ 250,000

HAGERSTOWN CIVIL TOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010
 (Continued)

	Sewer Operating	Sewer Sinking Bond & Interest	Sewer Depreciation	Sewer Construction	Special Bldg. Construction	Sewer Sinking Reserve
Cash and investments - beginning	\$ 170,797	\$ 12,376	\$ 1,684	\$ 11,863	\$ 2,485	\$ 208,465
Receipts:						
Taxes	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for services	-	-	-	-	-	-
Fines and forfeits	-	-	-	-	-	-
Utility fees	536,856	-	-	-	-	-
Other receipts	25,768	224,473	79,861	-	-	620
Total receipts	562,624	224,473	79,861	-	-	620
Disbursements:						
Personal services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other services and charges	-	-	-	-	-	-
Debt service - principal and interest	-	224,990	-	-	-	-
Capital outlay	-	-	-	-	-	-
Utility operating expenses	289,718	-	-	-	-	-
Other disbursements	341,514	350	6,790	11,863	-	-
Total disbursements	631,232	225,340	6,790	11,863	-	-
Excess (deficiency) of receipts over disbursements	(68,608)	(867)	73,071	(11,863)	-	620
Cash and investments - ending	\$ 102,189	\$ 11,509	\$ 74,755	\$ -	\$ 2,485	\$ 209,085

HAGERSTOWN CIVIL TOWN
 COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND
 CASH AND INVESTMENT BALANCES - REGULATORY BASIS
 For The Year Ended December 31, 2010
 (Continued)

	Water Utility-Operating	Water Depreciation	Water Meter Deposit	Water U.C.R.	Town Court	Totals
Cash and investments - beginning	\$ 166,373	\$ 152,673	\$ 12,493	\$ 4,659	\$ 61,121	\$ 4,656,900
Receipts:						
Taxes	-	-	-	-	-	603,814
Licenses and permits	-	-	-	-	-	4,238
Intergovernmental	-	-	-	-	-	491,331
Charges for services	-	-	-	-	-	55,268
Fines and forfeits	-	-	-	-	-	52,431
Utility fees	315,214	-	-	-	-	2,966,639
Other receipts	5,491	175,100	3,605	-	305,051	1,621,381
Total receipts	<u>320,705</u>	<u>175,100</u>	<u>3,605</u>	<u>-</u>	<u>305,051</u>	<u>5,795,102</u>
Disbursements:						
Personal services	-	-	-	-	-	561,662
Supplies	-	-	-	-	-	85,157
Other services and charges	-	-	-	-	-	430,887
Debt service - principal and interest	-	-	-	-	-	296,990
Capital outlay	-	251,790	-	-	-	397,785
Utility operating expenses	191,235	-	2,580	-	-	2,220,281
Other disbursements	208,071	8,959	-	-	302,562	1,694,674
Total disbursements	<u>399,306</u>	<u>260,749</u>	<u>2,580</u>	<u>-</u>	<u>302,562</u>	<u>5,687,436</u>
Excess (deficiency) of receipts over disbursements	<u>(78,601)</u>	<u>(85,649)</u>	<u>1,025</u>	<u>-</u>	<u>2,489</u>	<u>107,666</u>
Cash and investments - ending	<u>\$ 87,772</u>	<u>\$ 67,024</u>	<u>\$ 13,518</u>	<u>\$ 4,659</u>	<u>\$ 63,610</u>	<u>\$ 4,764,566</u>

TOWN OF HAGERSTOWN
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 December 31, 2010

The Town has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Business-type activities:		
Wastewater Utility:		
Revenue bonds:		
Wastewater treatment facility	\$ 635,000	\$ 227,750

TOWN OF HAGERSTOWN
EXAMINATION RESULT(S) AND COMMENT(S)

CAPITAL ASSET RECORDS INCOMPLETE

The Town's record of capital assets is incomplete. The record of capital assets for the utilities is also incomplete. The schedule of capital assets therefore could not be reported.

Every governmental unit should have a complete inventory of all capital assets owned which reflects their acquisition value. Such inventory should be recorded in the Capital Assets Ledger. A complete inventory should be taken every year for good internal control and for verifying account balances carried in the accounting records. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

TOWN OF HAGERSTOWN
EXIT CONFERENCE

The contents of this report were discussed on June 29, 2011, with Nicholas Jarrett, Clerk-Treasurer, and Peggy Cenova, President of the Town Council.