

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
DEWEY TOWNSHIP
LAPORTE COUNTY, INDIANA
January 1, 2008 to December 31, 2009



FILED
01/07/2011

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Trustee	Dick E. Bucher	01-01-07 to 12-31-10
Chairman of the Township Board	Paul Malecki	01-01-08 to 12-31-10
County Superintendent of Schools	Norm L. Kleist	01-01-08 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF DEWEY TOWNSHIP, LAPORTE COUNTY, INDIANA

We have examined the financial information presented herein of Dewey Township (Township), for the period of January 1, 2008 to December 31, 2009. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2008 and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Combining Schedules, as listed in the Table of Contents, are presented for additional analysis and are not a required part of the basic financial information. The Combining Schedules have been subjected to the examination procedures applied in the examination of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

STATE BOARD OF ACCOUNTS

September 14, 2010

DEWEY TOWNSHIP, LAPORTE COUNTY
SCHEDULE OF ACTIVITIES AND NET ASSETS - CASH AND INVESTMENT BASIS
For the Year Ended December 31, 2008

<u>Functions/Programs</u>	<u>Disbursements</u>	<u>Program Receipts</u>		<u>Net (Disbursement) Receipts and Changes in Net Assets</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Totals</u>
Governmental activities:				
General government	\$ 60,019	\$ -	\$ -	\$ (60,019)
Public safety	34,397	-	-	(34,397)
Culture and recreation	3,573	-	-	(3,573)
Health and welfare	1,505	-	-	(1,505)
Instruction	1,126,926	-	70,284	(1,056,642)
Support services	561,084	43,694	19,885	(497,505)
Noninstructional services	59,180	-	-	(59,180)
Facilities acquisition and construction	66,006	-	-	(66,006)
Nonprogrammed charges	<u>208,070</u>	<u>-</u>	<u>-</u>	<u>(208,070)</u>
Total governmental activities	<u>\$ 2,120,760</u>	<u>\$ 43,694</u>	<u>\$ 90,169</u>	<u>(1,986,897)</u>
General receipts:				
Property taxes				1,036,832
Other local sources				404,513
State aid				769,132
Grants and contributions not restricted to specific programs				38,365
Other				<u>18,200</u>
Total general receipts				<u>2,267,042</u>
Change in net assets				280,145
Net assets - beginning				<u>355,444</u>
Net assets - ending				<u>\$ 635,589</u>
<u>Assets</u>				
Cash and investments				<u>\$ 635,589</u>
<u>Net Assets</u>				
Unrestricted				<u>\$ 635,589</u>

The accompanying notes are an integral part of the financial information.

DEWEY TOWNSHIP, LAPORTE COUNTY
SCHEDULE OF ACTIVITIES AND NET ASSETS - CASH AND INVESTMENT BASIS
For the Year Ended December 31, 2009

<u>Functions/Programs</u>	<u>Disbursements</u>	Program Receipts		<u>Net (Disbursement) Receipts and Changes in Net Assets</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Totals</u>
Governmental activities:				
General government	\$ 43,401	\$ -	\$ -	\$ (43,401)
Public safety	55,995	-	-	(55,995)
Culture and recreation	2,126	-	-	(2,126)
Health and welfare	3,851	-	-	(3,851)
Instruction	1,154,971	-	18,011	(1,136,960)
Support services	629,922	71,350	17,552	(541,020)
Noninstructional services	62,132	-	-	(62,132)
Facilities acquisition and construction	72,020	-	-	(72,020)
Nonprogrammed charges	<u>405,319</u>	<u>-</u>	<u>-</u>	<u>(405,319)</u>
 Total governmental activities	 <u>\$ 2,429,737</u>	 <u>\$ 71,350</u>	 <u>\$ 35,563</u>	 <u>(2,322,824)</u>
 General receipts:				
Property taxes				469,586
Other local sources				423,533
State aid				1,278,733
Grants and contributions not restricted to specific programs				<u>179,067</u>
 Total general receipts				 <u>2,350,919</u>
 Change in net assets				 28,095
 Net assets - beginning				 <u>635,589</u>
 Net assets - ending				 <u>\$ 663,684</u>
 <u>Assets</u>				
 Cash and investments				 <u>\$ 663,684</u>
 <u>Net Assets</u>				
 Unrestricted				 <u>\$ 663,684</u>

The accompanying notes are an integral part of the financial information.

DEWEY TOWNSHIP, LAPORTE COUNTY
SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS, DISBURSEMENTS, AND
CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS - GOVERNMENTAL FUNDS
For the Year Ended December 31, 2008

	School General	Township General	School Bus Replacement	Other	Totals
Receipts:					
Local sources	\$ 1,085,073	\$ 65,915	\$ 40,275	\$ 311,976	\$ 1,503,239
State sources	834,616	-	-	37,165	871,781
Federal sources	-	-	-	25,885	25,885
Total receipts	1,919,689	65,915	40,275	375,026	2,400,905
Disbursements:					
Current:					
General government	-	60,019	-	-	60,019
Public safety	-	-	-	20,566	20,566
Culture and recreation	-	-	-	3,573	3,573
Health and welfare	-	-	-	1,505	1,505
Instruction	1,116,924	-	-	10,002	1,126,926
Support services	398,639	-	-	162,445	561,084
Noninstructional services	-	-	-	59,180	59,180
Facilities acquisition and construction	-	-	-	66,006	66,006
Nonprogrammed charges	208,070	-	-	-	208,070
Capital outlay:					
Public safety	-	-	-	13,831	13,831
Total disbursements	1,723,633	60,019	-	337,108	2,120,760
Excess (deficiency) of receipts over disbursements	196,056	5,896	40,275	37,918	280,145
Other financing sources (uses):					
Transfers in	2,672	-	-	53,189	55,861
Transfers out	-	-	(50,000)	(5,861)	(55,861)
Total other financing sources (uses)	2,672	-	(50,000)	47,328	-
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	198,728	5,896	(9,725)	85,246	280,145
Cash and investments - beginning	303,023	22,946	100,742	(71,267)	355,444
Cash and investments - ending	<u>\$ 501,751</u>	<u>\$ 28,842</u>	<u>\$ 91,017</u>	<u>\$ 13,979</u>	<u>\$ 635,589</u>
<u>Cash and Investment Assets - Ending</u>					
Cash and investments	<u>\$ 501,751</u>	<u>\$ 28,842</u>	<u>\$ 91,017</u>	<u>\$ 13,979</u>	<u>\$ 635,589</u>
<u>Cash and Investment Fund Balance - Ending</u>					
Unrestricted	<u>\$ 501,751</u>	<u>\$ 28,842</u>	<u>\$ 91,017</u>	<u>\$ 13,979</u>	<u>\$ 635,589</u>

The accompanying notes are an integral part of the financial information.

DEWEY TOWNSHIP, LAPORTE COUNTY
SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS, DISBURSEMENTS, AND
CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS - GOVERNMENTAL FUNDS
For the Year Ended December 31, 2009

	General	Township General	School Bus Replacement	Other	Totals
Receipts:					
Local sources	\$ 565,899	\$ 53,072	\$ 38,984	\$ 306,514	\$ 964,469
State sources	1,290,630	-	-	26,041	1,316,671
Federal sources	-	-	-	176,692	176,692
Total receipts	1,856,529	53,072	38,984	509,247	2,457,832
Disbursements:					
Current:					
General government	-	43,401	-	-	43,401
Public safety	-	-	-	16,529	16,529
Culture and recreation	-	-	-	2,126	2,126
Health and welfare	-	-	-	3,851	3,851
Instruction	1,132,320	-	-	22,651	1,154,971
Support services	449,446	-	-	180,476	629,922
Noninstructional services	-	-	-	62,132	62,132
Facilities acquisition and construction	-	-	-	72,020	72,020
Nonprogrammed charges	280,101	-	-	125,218	405,319
Capital outlay					
Public safety	-	-	-	39,466	39,466
Total disbursements	1,861,867	43,401	-	524,469	2,429,737
Excess (deficiency) of receipts over disbursements	(5,338)	9,671	38,984	(15,222)	28,095
Other financing sources (uses):					
Transfers in	11,223	-	-	-	11,223
Transfers out	-	-	-	(11,223)	(11,223)
Total other financing sources (uses)	11,223	-	-	(11,223)	-
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	5,885	9,671	38,984	(26,445)	28,095
Cash and investments - beginning	501,751	28,842	91,017	13,979	635,589
Cash and investments - ending	\$ 507,636	\$ 38,513	\$ 130,001	\$ (12,466)	\$ 663,684
<u>Cash and Investment Assets - Ending</u>					
Cash and investments	<u>\$ 507,636</u>	<u>\$ 38,513</u>	<u>\$ 130,001</u>	<u>\$ (12,466)</u>	<u>\$ 663,684</u>
<u>Cash and Investment Fund Balance - Ending</u>					
Unrestricted	<u>\$ 507,636</u>	<u>\$ 38,513</u>	<u>\$ 130,001</u>	<u>\$ (12,466)</u>	<u>\$ 663,684</u>

The accompanying notes are an integral part of the financial information.

DEWEY TOWNSHIP, LAPORTE COUNTY
CASH AND INVESTMENT BALANCE
FIDUCIARY FUNDS
For the Year Ended December 31, 2008

	<u>Agency Funds</u>
Cash and investment fund balance	<u>\$ 13,478</u>

The accompanying notes are an integral part of the financial information.

DEWEY TOWNSHIP, LAPORTE COUNTY
CASH AND INVESTMENT BALANCE
FIDUCIARY FUNDS
For the Year Ended December 31, 2009

	<u>Agency Funds</u>
Cash and investment fund balance	<u>\$ 13,788</u>

The accompanying notes are an integral part of the financial information.

DEWEY TOWNSHIP, LAPORTE COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public education, school transportation, public safety (fire protection), health and social services (township assistance), culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

DEWEY TOWNSHIP, LAPORTE COUNTY
NOTES TO FINANCIAL INFORMATION
(Continued)

Note 6. Subsequent Events

Reassessment and Property Taxes

On May 23, 2008, the Indiana Department of Local Government finance (DLGF) issued an order for a complete reassessment of LaPorte County residential, commercial, and industrial property. The order was issued based upon a review by the DLGF that determined that there was a manipulation of data that led to inaccuracies.

The County has not completed and settled an approved property tax cycle since the 2006 payable 2007 property tax year. Each subsequent year, 2007 payable 2008, 2008 payable 2009 and 2009 payable 2010, provisional bills were issued with the notice that a reconciliation bill will be provided to taxpayers once assessments are approved and certified, and final tax rates are established.

Loan Payable

On June 1, 2010, the Township entered into a \$500,000 loan at 3.85% with 1st Source Bank. Semiannual payments are required for 10 years. The loan is for the purpose of improvements to the LaCrosse School building to be compliant with the Americans With Disabilities Act.

Township Schools' Consolidation

On August 17, 2010, the Board of School Trustees of Dewey Township Schools and the Board of School Trustees of Prairie Township Schools approved a Joint Resolution stating that the two separate schools shall be consolidated in one under the name Dewey Prairie Consolidated School Corporation. The Dewey Prairie School Consolidated School Corporation shall come to exist November 1, 2010.

Note 7. Pension Plan

Teachers' Retirement Fund

Plan Description

The Township contributes to the Indiana Teachers' Retirement Fund (TRF), a defined benefit pension plan. TRF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the TRF Board, most requirements of the system and gives the Township authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of member's contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The Township may elect to make the contributions on behalf of the member.

TRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

DEWEY TOWNSHIP, LAPORTE COUNTY
NOTES TO FINANCIAL INFORMATION
(Continued)

Teachers' Retirement Fund
150 West Market Street
Indianapolis, IN 46204
Ph. (317) 232-3860

Funding Policy

The Township contributes the employer's share to TRF for certified employees employed under a federally funded program and all the certified employees hired after July 1, 1995. The Township currently receives partial funding, through the school funding formula, from the State of Indiana for this contribution. The employer's share of contributions for certified personnel who are not employed under a federally funded program and were hired before July 1, 1995, is considered to be an obligation of, and is paid by, the State of Indiana.

The Township's contributions to the plan during the years ended December 31, 2008 and 2009, were \$49,461 and \$50,869, respectively.

DEWEY TOWNSHIP, LAPORTE COUNTY
 COMBINING SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,
 DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS
 OTHER GOVERNMENTAL FUNDS
 For the Year Ended December 31, 2008

	<u>Transportation Operating</u>	<u>Preschool</u>	<u>Local Rainy Day</u>	<u>School Lunch</u>	<u>Textbook Rental</u>
Receipts:					
Local sources	\$ 83,928	\$ 1,059	\$ -	\$ 42,994	\$ 10,564
State sources	-	223	-	15,721	4,164
Federal sources	-	-	-	-	-
 Total receipts	 <u>83,928</u>	 <u>1,282</u>	 <u>-</u>	 <u>58,715</u>	 <u>14,728</u>
Disbursements:					
Current:					
Public safety	-	-	-	-	-
Culture and recreation	-	-	-	-	-
Health and welfare	-	-	-	-	-
Instruction	-	-	-	-	-
Support services	111,192	-	-	1,544	11,567
Noninstructional services	-	-	-	59,168	-
Facilities acquisition and construction	-	-	-	-	-
Capital projects:					
Public safety	-	-	-	-	-
 Total disbursements	 <u>111,192</u>	 <u>-</u>	 <u>-</u>	 <u>60,712</u>	 <u>11,567</u>
Excess (deficiency) of receipts over disbursements	<u>(27,264)</u>	<u>1,282</u>	<u>-</u>	<u>(1,997)</u>	<u>3,161</u>
Other financing sources (uses):					
Transfers in	-	-	50,000	-	-
Transfers out	-	-	-	-	-
 Total other financing sources (uses)	 <u>-</u>	 <u>-</u>	 <u>50,000</u>	 <u>-</u>	 <u>-</u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	<u>(27,264)</u>	<u>1,282</u>	<u>50,000</u>	<u>(1,997)</u>	<u>3,161</u>
Cash and investments - beginning	<u>(103,242)</u>	<u>6,521</u>	<u>-</u>	<u>2,991</u>	<u>(19,068)</u>
Cash and investments - ending	<u>\$ (130,506)</u>	<u>\$ 7,803</u>	<u>\$ 50,000</u>	<u>\$ 994</u>	<u>\$ (15,907)</u>
 <u>Cash and Investment Assets - Ending</u>					
Cash and investments	<u>\$ (130,506)</u>	<u>\$ 7,803</u>	<u>\$ 50,000</u>	<u>\$ 994</u>	<u>\$ (15,907)</u>
 <u>Cash and Investment Fund Balance - Ending</u>					
Unrestricted	<u>\$ (130,506)</u>	<u>\$ 7,803</u>	<u>\$ 50,000</u>	<u>\$ 994</u>	<u>\$ (15,907)</u>

DEWEY TOWNSHIP, LAPORTE COUNTY
 COMBINING SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,
 DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS
 OTHER GOVERNMENTAL FUNDS
 For the Year Ended December 31, 2008
 (Continued)

	Safe Haven	Tobacco	Remediation	Reorganization	Title I
Receipts:					
Local sources	\$ -	\$ -	\$ -	\$ -	\$ -
State sources	602	-	-	-	-
Federal sources	-	-	-	-	6,208
Total receipts	602	-	-	-	6,208
Disbursements:					
Current:					
Public safety	-	-	-	-	-
Culture and recreation	-	-	-	-	-
Health and welfare	-	-	-	-	-
Instruction	-	-	214	-	65
Support services	-	-	-	-	-
Noninstructional services	12	-	-	-	-
Facilities acquisition and construction	-	-	-	-	-
Capital projects:					
Public safety	-	-	-	-	-
Total disbursements	12	-	214	-	65
Excess (deficiency) of receipts over disbursements	590	-	(214)	-	6,143
Other financing sources (uses):					
Transfers in	-	-	-	-	-
Transfers out	-	-	-	-	(2,672)
Total other financing sources (uses)	-	-	-	-	(2,672)
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	590	-	(214)	-	3,471
Cash and investments - beginning	1,338	(261)	(1,075)	16,724	-
Cash and investments - ending	<u>\$ 1,928</u>	<u>\$ (261)</u>	<u>\$ (1,289)</u>	<u>\$ 16,724</u>	<u>\$ 3,471</u>
Cash and Investment Assets - Ending					
Cash and investments	<u>\$ 1,928</u>	<u>\$ (261)</u>	<u>\$ (1,289)</u>	<u>\$ 16,724</u>	<u>\$ 3,471</u>
Cash and Investment Fund Balance - Ending					
Unrestricted	<u>\$ 1,928</u>	<u>\$ (261)</u>	<u>\$ (1,289)</u>	<u>\$ 16,724</u>	<u>\$ 3,471</u>

DEWEY TOWNSHIP, LAPORTE COUNTY
 COMBINING SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,
 DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS
 OTHER GOVERNMENTAL FUNDS
 For the Year Ended December 31, 2008
 (Continued)

	Title V	Drug Free Schools	Improving Teacher Quality	Rural and Low Income School Grant	Township Fire
Receipts:					
Local sources	\$ -	\$ -	\$ -	\$ -	\$ 19,588
State sources	-	-	16,455	-	-
Federal sources	-	-	-	19,677	-
Total receipts	<u>-</u>	<u>-</u>	<u>16,455</u>	<u>19,677</u>	<u>19,588</u>
Disbursements:					
Current:					
Public safety	-	-	-	-	20,566
Culture and recreation	-	-	-	-	-
Health and welfare	-	-	-	-	-
Instruction	2,274	272	6,424	700	-
Support services	-	-	-	18,312	-
Noninstructional services	-	-	-	-	-
Facilities acquisition and construction	-	-	-	-	-
Capital projects:					
Public safety	-	-	-	-	-
Total disbursements	<u>2,274</u>	<u>272</u>	<u>6,424</u>	<u>19,012</u>	<u>20,566</u>
Excess (deficiency) of receipts over disbursements	<u>(2,274)</u>	<u>(272)</u>	<u>10,031</u>	<u>665</u>	<u>(978)</u>
Other financing sources (uses):					
Transfers in	3,189	-	-	-	-
Transfers out	-	-	(3,189)	-	-
Total other financing sources (uses)	<u>3,189</u>	<u>-</u>	<u>(3,189)</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	915	(272)	6,842	665	(978)
Cash and investments - beginning	<u>(5,356)</u>	<u>413</u>	<u>2,412</u>	<u>(1,326)</u>	<u>3,599</u>
Cash and investments - ending	<u>\$ (4,441)</u>	<u>\$ 141</u>	<u>\$ 9,254</u>	<u>\$ (661)</u>	<u>\$ 2,621</u>
<u>Cash and Investment Assets - Ending</u>					
Cash and investments	<u>\$ (4,441)</u>	<u>\$ 141</u>	<u>\$ 9,254</u>	<u>\$ (661)</u>	<u>\$ 2,621</u>
<u>Cash and Investment Fund Balance - Ending</u>					
Unrestricted	<u>\$ (4,441)</u>	<u>\$ 141</u>	<u>\$ 9,254</u>	<u>\$ (661)</u>	<u>\$ 2,621</u>

DEWEY TOWNSHIP, LAPORTE COUNTY
 COMBINING SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,
 DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS
 OTHER GOVERNMENTAL FUNDS
 For the Year Ended December 31, 2008
 (Continued)

	Township Recreation	Township Assistance	Township Cumulative Fire	Capital Projects	Totals
Receipts:					
Local sources	\$ 7,224	\$ 2,992	\$ 9,024	\$ 134,603	\$ 311,976
State sources	-	-	-	-	37,165
Federal sources	-	-	-	-	25,885
Total receipts	<u>7,224</u>	<u>2,992</u>	<u>9,024</u>	<u>134,603</u>	<u>375,026</u>
Disbursements:					
Current:					
Public safety	-	-	-	-	20,566
Culture and recreation	3,573	-	-	-	3,573
Health and welfare	-	1,505	-	-	1,505
Instruction	-	-	-	53	10,002
Support services	-	-	-	19,830	162,445
Noninstructional services	-	-	-	-	59,180
Facilities acquisition and construction	-	-	-	66,006	66,006
Capital projects:					
Public safety	-	-	13,831	-	13,831
Total disbursements	<u>3,573</u>	<u>1,505</u>	<u>13,831</u>	<u>85,889</u>	<u>337,108</u>
Excess (deficiency) of receipts over disbursements	<u>3,651</u>	<u>1,487</u>	<u>(4,807)</u>	<u>48,714</u>	<u>37,918</u>
Other financing sources (uses):					
Transfers in	-	-	-	-	53,189
Transfers out	-	-	-	-	(5,861)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>47,328</u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	3,651	1,487	(4,807)	48,714	85,246
Cash and investments - beginning	<u>6,899</u>	<u>8,369</u>	<u>35,847</u>	<u>(26,052)</u>	<u>(71,267)</u>
Cash and investments - ending	<u>\$ 10,550</u>	<u>\$ 9,856</u>	<u>\$ 31,040</u>	<u>\$ 22,662</u>	<u>\$ 13,979</u>
Cash and Investment Assets - Ending					
Cash and investments	<u>\$ 10,550</u>	<u>\$ 9,856</u>	<u>\$ 31,040</u>	<u>\$ 22,662</u>	<u>\$ 13,979</u>
Cash and Investment Fund Balance - Ending					
Unrestricted	<u>\$ 10,550</u>	<u>\$ 9,856</u>	<u>\$ 31,040</u>	<u>\$ 22,662</u>	<u>\$ 13,979</u>

DEWEY TOWNSHIP, LAPORTE COUNTY
 COMBINING SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,
 DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS
 OTHER GOVERNMENTAL FUNDS
 For the Year Ended December 31, 2009

	Transportation Operating	Preschool	Local Rainy Day	School Lunch	Textbook Rental	Safe Haven
Receipts:						
Local sources	\$ 80,475	\$ 340	\$ -	\$ 43,520	\$ 16,814	\$ (60)
State sources	-	1,375	-	17,552	-	1,000
Federal sources	-	-	-	-	-	-
Total receipts	80,475	1,715	-	61,072	16,814	940
Disbursements:						
Current:						
Public safety	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-
Health and welfare	-	-	-	-	-	-
Instruction	2,405	-	-	1,031	-	35
Support services	96,825	-	362	1,338	10,846	-
Noninstructional services	-	-	-	61,164	-	395
Facilities acquisition and construction	-	-	-	-	-	-
Nonprogrammed charges	-	-	-	-	-	-
Capital projects:						
Public safety	-	-	-	-	-	-
Total disbursements	99,230	-	362	63,533	10,846	430
Excess (deficiency) of receipts over disbursements	(18,755)	1,715	(362)	(2,461)	5,968	510
Other financing sources (uses):						
Transfers out	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	(18,755)	1,715	(362)	(2,461)	5,968	510
Cash and investments - beginning	(130,506)	7,803	50,000	994	(15,907)	1,928
Cash and investments - ending	<u>\$ (149,261)</u>	<u>\$ 9,518</u>	<u>\$ 49,638</u>	<u>\$ (1,467)</u>	<u>\$ (9,939)</u>	<u>\$ 2,438</u>
Cash and Investment Assets - Ending						
Cash and investments	<u>\$ (149,261)</u>	<u>\$ 9,518</u>	<u>\$ 49,638</u>	<u>\$ (1,467)</u>	<u>\$ (9,939)</u>	<u>\$ 2,438</u>
Cash and Investment Fund Balance - Ending						
Unrestricted	<u>\$ (149,261)</u>	<u>\$ 9,518</u>	<u>\$ 49,638</u>	<u>\$ (1,467)</u>	<u>\$ (9,939)</u>	<u>\$ 2,438</u>

DEWEY TOWNSHIP, LAPORTE COUNTY
 COMBINING SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,
 DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS
 OTHER GOVERNMENTAL FUNDS
 For the Year Ended December 31, 2009
 (Continued)

	Tobacco	Remediation	Reorganization	Title I	Title V	Drug Free Schools
Receipts:						
Local sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60
State sources	-	-	-	-	-	-
Federal sources	-	-	-	16,364	22	-
Total receipts	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,364</u>	<u>22</u>	<u>60</u>
Disbursements:						
Current:						
Public safety	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-
Health and welfare	-	-	-	-	-	-
Instruction	-	-	-	1,689	2,943	174
Support services	-	-	-	-	-	-
Noninstructional services	573	-	-	-	-	-
Facilities acquisition and construction	-	-	-	-	-	-
Nonprogrammed charges	-	-	-	-	-	-
Capital projects:						
Public safety	-	-	-	-	-	-
Total disbursements	<u>573</u>	<u>-</u>	<u>-</u>	<u>1,689</u>	<u>2,943</u>	<u>174</u>
Excess (deficiency) of receipts over disbursements	<u>(573)</u>	<u>-</u>	<u>-</u>	<u>14,675</u>	<u>(2,921)</u>	<u>(114)</u>
Other financing sources (uses):						
Transfers out	-	-	-	(11,223)	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>(11,223)</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	<u>(573)</u>	<u>-</u>	<u>-</u>	<u>3,452</u>	<u>(2,921)</u>	<u>(114)</u>
Cash and investments - beginning	<u>(261)</u>	<u>(1,289)</u>	<u>16,724</u>	<u>3,471</u>	<u>(4,441)</u>	<u>141</u>
Cash and investments - ending	<u>\$ (834)</u>	<u>\$ (1,289)</u>	<u>\$ 16,724</u>	<u>\$ 6,923</u>	<u>\$ (7,362)</u>	<u>\$ 27</u>
Cash and Investment Assets - Ending						
Cash and investments	<u>\$ (834)</u>	<u>\$ (1,289)</u>	<u>\$ 16,724</u>	<u>\$ 6,923</u>	<u>\$ (7,362)</u>	<u>\$ 27</u>
Cash and Investment Fund Balance - Ending						
Unrestricted	<u>\$ (834)</u>	<u>\$ (1,289)</u>	<u>\$ 16,724</u>	<u>\$ 6,923</u>	<u>\$ (7,362)</u>	<u>\$ 27</u>

DEWEY TOWNSHIP, LAPORTE COUNTY
 COMBINING SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,
 DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS
 OTHER GOVERNMENTAL FUNDS
 For the Year Ended December 31, 2009
 (Continued)

	Improving Teacher Quality	Rural and Low Income School Grant	Fiscal Stabilization ARRA	Title I ARRA	Township Fire
Receipts:					
Local sources	\$ -	\$ -	\$ -	\$ -	\$ 18,131
State sources	6,114	-	-	-	-
Federal sources	-	31,488	125,218	3,600	-
	<u>6,114</u>	<u>31,488</u>	<u>125,218</u>	<u>3,600</u>	<u>18,131</u>
Total receipts					
Disbursements:					
Current:					
Public safety	-	-	-	-	16,529
Culture and recreation	-	-	-	-	-
Health and welfare	-	-	-	-	-
Instruction	10,692	1,173	-	1,419	-
Support services	-	29,156	-	-	-
Noninstructional services	-	-	-	-	-
Facilities acquisition and construction	-	-	-	-	-
Nonprogrammed charges	-	-	125,218	-	-
Capital projects:					
Public safety	-	-	-	-	-
	<u>10,692</u>	<u>30,329</u>	<u>125,218</u>	<u>1,419</u>	<u>16,529</u>
Total disbursements					
Excess (deficiency) of receipts over disbursements	<u>(4,578)</u>	<u>1,159</u>	<u>-</u>	<u>2,181</u>	<u>1,602</u>
Other financing sources (uses):					
Transfers out	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)					
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	<u>(4,578)</u>	<u>1,159</u>	<u>-</u>	<u>2,181</u>	<u>1,602</u>
Cash and investments - beginning	<u>9,254</u>	<u>(661)</u>	<u>-</u>	<u>-</u>	<u>2,621</u>
Cash and investments - ending	<u><u>\$ 4,676</u></u>	<u><u>\$ 498</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,181</u></u>	<u><u>\$ 4,223</u></u>
<u>Cash and Investment Assets - Ending</u>					
Cash and investments	<u><u>\$ 4,676</u></u>	<u><u>\$ 498</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,181</u></u>	<u><u>\$ 4,223</u></u>
<u>Cash and Investment Fund Balance - Ending</u>					
Unrestricted	<u><u>\$ 4,676</u></u>	<u><u>\$ 498</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,181</u></u>	<u><u>\$ 4,223</u></u>

DEWEY TOWNSHIP, LAPORTE COUNTY
 COMBINING SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,
 DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS
 OTHER GOVERNMENTAL FUNDS
 For the Year Ended December 31, 2009
 (Continued)

	Township Recreation	Township Assistance	Township Cumulative Fire	Capital Projects	Totals
Receipts:					
Local sources	\$ 6,027	\$ 2,565	\$ 8,353	\$ 130,289	\$ 306,514
State sources	-	-	-	-	26,041
Federal sources	-	-	-	-	176,692
Total receipts	6,027	2,565	8,353	130,289	509,247
Disbursements:					
Current:					
Public safety	-	-	-	-	16,529
Culture and recreation	2,126	-	-	-	2,126
Health and welfare	-	3,851	-	-	3,851
Instruction	-	-	-	1,090	22,651
Support services	-	-	-	41,949	180,476
Noninstructional services	-	-	-	-	62,132
Facilities acquisition and construction	-	-	-	72,020	72,020
Nonprogrammed charges	-	-	-	-	125,218
Capital projects:					
Public safety	-	-	39,466	-	39,466
Total disbursements	2,126	3,851	39,466	115,059	524,469
Excess (deficiency) of receipts over disbursements	3,901	(1,286)	(31,113)	15,230	(15,222)
Other financing sources (uses):					
Transfers out	-	-	-	-	(11,223)
Total other financing sources (uses)	-	-	-	-	(11,223)
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	3,901	(1,286)	(31,113)	15,230	(26,445)
Cash and investments - beginning	10,550	9,856	31,040	22,662	13,979
Cash and investments - ending	<u>\$ 14,451</u>	<u>\$ 8,570</u>	<u>\$ (73)</u>	<u>\$ 37,892</u>	<u>\$ (12,466)</u>
Cash and Investment Assets - Ending					
Cash and investments	<u>\$ 14,451</u>	<u>\$ 8,570</u>	<u>\$ (73)</u>	<u>\$ 37,892</u>	<u>\$ (12,466)</u>
Cash and Investment Fund Balance - Ending					
Unrestricted	<u>\$ 14,451</u>	<u>\$ 8,570</u>	<u>\$ (73)</u>	<u>\$ 37,892</u>	<u>\$ (12,466)</u>

DEWEY TOWNSHIP, LAPORTE COUNTY
 COMBINING SCHEDULE OF ADDITIONS, DEDUCTIONS, AND CHANGES IN CASH AND INVESTMENT BALANCES
 AGENCY FUNDS
 For the Year Ended December 31, 2008

	<u>Payroll Clearing</u>	<u>Medical Reimbursement</u>	<u>Totals</u>
Additions:			
Agency fund additions	\$ 405,026	\$ 22,841	\$ 427,867
Deductions:			
Agency fund deductions	410,927	22,285	433,212
Excess (deficiency) of total additions over total deductions	(5,901)	556	(5,345)
Cash and investment fund balance - beginning	19,760	(937)	18,823
Cash and investment fund balance - ending	<u>\$ 13,859</u>	<u>\$ (381)</u>	<u>\$ 13,478</u>

DEWEY TOWNSHIP, LAPORTE COUNTY
 COMBINING SCHEDULE OF ADDITIONS, DEDUCTIONS, AND CHANGES IN CASH AND INVESTMENT BALANCES
 AGENCY FUNDS
 For the Year Ended December 31, 2009

	<u>Payroll Clearing</u>	<u>Medical Reimbursement</u>	<u>Totals</u>
Additions:			
Agency fund additions	\$ 414,621	\$ 23,289	\$ 437,910
Deductions:			
Agency fund deductions	414,621	22,979	437,600
Excess (deficiency) of total additions over total deductions	-	310	310
Cash and investment fund balance - beginning	13,859	(381)	13,478
Cash and investment fund balance - ending	<u>\$ 13,859</u>	<u>\$ (71)</u>	<u>\$ 13,788</u>

DEWEY TOWNSHIP, LAPORTE COUNTY
EXAMINATION RESULTS AND COMMENTS

OVERDRAWN FUND BALANCES

The following funds were overdrawn at the end of each of the respective years:

Fund	2008	2009
Transportation Operating	\$ 130,506	\$ 149,261
School Lunch	-	1,467
Textbook Rental	15,907	9,939
Tobacco	261	834
Remediation	1,289	1,289
Title V	4,441	7,362
Rural and Low Income School Grant	661	-
Cumulative Fire	-	73
Medical Reimbursement	381	71

The balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the governmental unit. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

APPROPRIATIONS

The records presented for examination indicated that the Cumulative Fire Fund expenditures were in excess of budgeted appropriations by \$3,831 and \$29,446 for 2008 and 2009, respectively.

IC 6-1.1-18-4 states in part: ". . . the proper officers of a political subdivision shall appropriate funds in such a manner that the expenditures for a year do not exceed its budget for that year as finally determined under this article."

CONDITION OF RECORDS

The following deficiencies relating to the recordkeeping were noted:

- (1) The beginning fund balances reported in the annual reports did not always agree with the ending balances reported in the prior report.
- (2) Checks were not always used in numerical sequence.
- (3) Some transactions were recorded as "negative" receipts and disbursements.

Controls over the receipting, disbursing, recording, and accounting for the financial activities are necessary to avoid substantial risk of invalid transactions, inaccurate records and financial statements and incorrect decision making. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

DEWEY TOWNSHIP, LAPORTE COUNTY
EXAMINATION RESULTS AND COMMENTS
(Continued)

SUPPORTING DOCUMENTATION

Several payments were observed which did not contain adequate supporting documentation, such as receipts, invoices, and other public records. Verizon Wireless payments, for example, were made at a phone store and the cash register receipt was retained; however, the detailed statement was not presented for examination. Another example was a check for \$3,000 described as "Coach and Work" on the duplicate check but did not have supporting documentation. Due to the lack of supporting information, the validity and accountability for some money disbursed could not be established. A similar comment was included in prior reports.

Supporting documentation such as receipts, canceled checks, tickets, invoices, bills, contracts, and other public records must be available for audit to provide supporting information for the validity and accountability of monies disbursed. Payments without supporting documentation may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

DONATIONS

The Trustee donated Township funds to various local organizations. During 2008 and 2009 the Trustee paid \$1,000 to the LaCrosse Lions Club, \$1,100 to the LaCrosse Public Library Summer Program, \$1,000 to the LaCrosse Little League, \$1,000 to Lawanna Softball, and \$2,400 to the Dewey Township 4-H Advisory Board. Additionally, the Trustee purchased \$500 in Menards gift certificates and \$600 in Wal Mart gift certificates. A similar comment was included in the prior report.

Governmental funds should not be donated or given to other organizations, individuals, or governmental units unless specifically authorized by statute. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

FIRE PROTECTION CONTRACTS

The Township entered into contracts for fire protection with the LaCrosse Volunteer Fire Department (Fire Department) for 2008 and 2009. The contracts for 2008 and 2009 are essentially the same. The payment section of the contracts state that the Township agrees to pay "the sum of the total of the annual amount raised in property taxes, excise tax, FIT (Financial Institutions Tax), CAGIT (County Adjusted Gross Income Tax), PTRC (Property Tax Replacement Credit), and CVET (Commercial Vehicle Excise Tax) taxes. The amounts shall be paid in two installments, 10 days following the June and December draws of property taxes from the County Auditor. "In the event of delayed tax bills, the Township shall exhaust all available means, including using the Cumulative Fire Fund, to ensure payment" according to the outlined schedule. Although the contract does not state that the payment amount is the total of all taxes raised in only the Firefighting Fund, past practice and the language requiring use of the Cumulative Fire Fund to ensure payment, indicates that the contracts require payment of all taxes raised in the Firefighting Fund.

The contracts also state that "the Fire Department agrees that it will provide trained personnel and properly maintained fire equipment necessary to provide fire protection for the Township." The contracts do not mention the Cumulative Fire Fund; however, 2008 Cumulative Fire Fund expenditures included \$12,387 for reimbursement of and purchase of equipment for a vehicle. The 2009 Cumulative Fire Fund expenditures included \$4,975 payment on a loan secured by the Fire Department and \$21,150 for the down payment on a fire truck.

DEWEY TOWNSHIP, LAPORTE COUNTY
EXAMINATION RESULTS AND COMMENTS
(Continued)

The contracts do require the Fire Department to provide the necessary properly maintained fire equipment. The contracts do not specify the use of the Cumulative Fire Fund nor do the contracts require the Township to purchase equipment. Consequently, the contracts do not specify ownership of the equipment purchased by the Township, or insurance coverage for the equipment.

Compensation and any other payments for goods and services should not be paid in advance of receipt of the goods or services unless specifically authorized by statute. Payments made for goods or services which are not received may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

IC 36-8-14-2 concerning the Cumulative Fire Fund provides in part:

"(c) The legislative body of a unit . . . may provide a cumulative building and equipment fund under IC 6-1.1-41 for the following purposes:

- (1) The:
 - (A) purchase, construction, renovation, or addition to buildings; or
 - (B) purchase of land; used by the fire department or a volunteer fire department serving the unit.
- (2) The purchase of firefighting equipment for use of the fire department or a volunteer fire department serving the unit, including making the required payments under a lease rental with option to purchase agreement made to acquire the equipment."

Assets purchased by a governmental unit(s) should be titled proportionately in the name of the governmental unit(s). (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

Payments made or received for contractual services should be supported by a written contract. Each governmental unit is responsible for complying with the provisions of its contracts. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

PRESCRIBED FORMS

An appropriation ledger was not presented for examination. The software used for financial recording and reporting for the Township does not have the capability of producing the appropriation information required on Township Form 1C Financial and Appropriation Record. A similar comment was included in the prior report.

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

DEWEY TOWNSHIP, LAPORTE COUNTY
EXAMINATION RESULTS AND COMMENTS
(Continued)

RECEIPT ISSUANCE

Receipts were not issued for monies collected. A similar comment was included in prior reports.

Receipts shall be issued and recorded at the time of the transaction; for example, when cash or a check is received, a receipt is to be immediately prepared and given to the person making payment. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

CAPITAL ASSET RECORDS

Information presented for examination did not indicate an inventory or record of capital assets. A similar comment was included in prior reports.

Every governmental unit should have a complete inventory of all capital assets owned which reflects their acquisition value. Such inventory should be recorded on the applicable Capital Assets Ledger. A complete inventory should be taken at least every two years for good internal control and for verifying account balances carried in the accounting records. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

DEWEY TOWNSHIP, LAPORTE COUNTY
EXIT CONFERENCE

The contents of this report were discussed on September 14, 2010, with Dick E. Bucher, Trustee; Paul Malecki, Chairman of the Township Board; Norm L. Kleist, County Superintendent of Schools; Judy Keehn, Extra-Curricular Treasurer; and Tim Somers, Principal LaCrosse Elementary and High School. The officials concurred with our findings.