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**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT  
OF

HUNTINGTON COUNTY SOLID  
WASTE MANAGEMENT DISTRICT  
HUNTINGTON COUNTY, INDIANA

January 1, 2007 to December 31, 2009



**FILED**  
12/09/2010



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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Jonathan J. Leist	01-01-07 to 12-31-10
Fiscal Officer	Pamela J. Updike Christi A. Scher	01-01-07 to 12-31-09 01-01-10 to 12-31-10
President of the Board	Jerry P. Helvie Steven D. Updike	01-01-07 to 12-31-08 01-01-09 to 12-31-10



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE HUNTINGTON COUNTY SOLID WASTE  
MANAGEMENT DISTRICT, HUNTINGTON COUNTY, INDIANA

We have examined the financial information presented herein of the Huntington County Solid Waste Management District (District), for the period of January 1, 2007 to December 31, 2009. The District's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the District for the years ended December 31, 2007, 2008, and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. It has not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

October 18, 2010

HUNTINGTON COUNTY SOLID WASTE MANAGEMENT DISTRICT  
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
ALL GOVERNMENTAL FUND TYPES  
As Of And For The Years Ended December 31, 2007, 2008, And 2009

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
Solid Waste Management (General)	\$ 312,095	\$ 209,958	\$ 344,247	\$ 177,806
Nonreverting Capital	<u>          -</u>	<u>      17,918</u>	<u>      14,542</u>	<u>      3,376</u>
Totals	<u>\$ 312,095</u>	<u>\$ 227,876</u>	<u>\$ 358,789</u>	<u>\$ 181,182</u>
	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
Solid Waste Management (General)	\$ 177,806	\$ 276,109	\$ 303,234	\$ 150,681
Nonreverting Capital	<u>      3,376</u>	<u>      6,624</u>	<u>          -</u>	<u>      10,000</u>
Totals	<u>\$ 181,182</u>	<u>\$ 282,733</u>	<u>\$ 303,234</u>	<u>\$ 160,681</u>
	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
Solid Waste Management (General)	\$ 150,681	\$ 281,081	\$ 332,022	\$ 99,740
Nonreverting Capital	<u>      10,000</u>	<u>      20,000</u>	<u>      10,000</u>	<u>      20,000</u>
Totals	<u>\$ 160,681</u>	<u>\$ 301,081</u>	<u>\$ 342,022</u>	<u>\$ 119,740</u>

The accompanying notes are an integral part of the financial information.

HUNTINGTON COUNTY SOLID WASTE MANAGEMENT DISTRICT  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The District was established under the laws of the State of Indiana. The District provides the service of disposal and management of solid waste.

Note 2. Fund Accounting

The District uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the District in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the District on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the District to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

HUNTINGTON COUNTY SOLID WASTE MANAGEMENT DISTRICT  
NOTES TO FINANCIAL INFORMATION  
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The District contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the District authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund  
Harrison Building, Room 800  
143 West Market Street  
Indianapolis, IN 46204  
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

HUNTINGTON COUNTY SOLID WASTE MANAGEMENT DISTRICT  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF CAPITAL ASSETS  
 December 31, 2009

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Buildings	\$ 157,537
Machinery and equipment	<u>50,752</u>
 Total governmental activities, capital assets not being depreciated	 <u>\$ 208,289</u>

HUNTINGTON COUNTY SOLID WASTE MANAGEMENT DISTRICT  
EXAMINATION RESULTS AND COMMENTS

RENEWAL OR ROLLOVER OF INVESTMENTS

During 2007, the District purchased a 30 day certificate of deposit. The certificate of deposit was renewed numerous times during the examination period. At various times the District changed the principal amount by adding to or deducting from the original principal amount. The purchase and sale of these investments were not accounted for by issuing or receiving full payment to or from the bank.

When an investment is made the treasurer shall issue a warrant payable to the financial institution from which the investment is purchased. (Accounting and Uniform Compliance Guidelines Manual for Special Districts, Chapter 15)

When the investments by fund are sold, the full amount of such sale should be entered as receipt to the fund from which the investment was made. (Accounting and Uniform Compliance Guidelines Manual for Special Districts, Chapter 15)

A certificate of deposit, or other investment, may be renewed for an additional term if authorized by the governing board, without the original amount being paid by the depository and a warrant being issued for the purchase of a new certificate of deposit, or other investment, if all applicable statutory provisions have been complied with by the political subdivision. However, if renewed, the interest due the political subdivision shall be paid to the fiscal officer at each maturity date, or the records should show transactions which will reflect the true financial condition and the amount invested at all times. The interest shall not be added to the original deposit and reinvested by the depository without being recorded in the records. (Accounting and Uniform Compliance Guidelines Manual for Special Districts, Chapter 15)

ORDINANCES AND RESOLUTIONS - NONREVERTING CAPITAL FUND

The District's financial information includes a Nonreverting Capital Fund, however, there was no resolution establishing this fund.

IC 13-21-3-12 states in part: ". . . the powers of a district include the following; (24) The power to establish by resolution a nonreverting capital fund."

APPROPRIATIONS

Nonreverting Capital Fund expenditures of \$14,542 and \$10,000 for the years 2007 and 2009, respectively, were made without being appropriated.

IC 13-21-3-12 states in part: ". . . the powers of a district include the following; (24) A district's board may appropriate money in the fund . . ."

HUNTINGTON COUNTY SOLID WASTE MANAGEMENT DISTRICT  
EXIT CONFERENCE

The contents of this report were discussed on October 18, 2010, with Jonathan J. Leist, Director; Christi A. Scher, Fiscal Officer; Steven D. Updike, President of the Board; and Pamela J. Updike, former Fiscal Officer. The officials concurred with our findings.