

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT  
OF  
HARRISON COUNTY TOURISM COMMISSION  
HARRISON COUNTY, INDIANA  
January 1, 2008 to December 31, 2009



**FILED**  
11/30/2010



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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Herman E. Pitman	01-01-08 to 12-31-10
President of the Tourism Commission	Michael B. Wiseman	01-01-08 to 12-31-10



**STATE OF INDIANA**  
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE HARRISON COUNTY TOURISM  
COMMISSION, HARRISON COUNTY, INDIANA

We have examined the financial information presented herein of the Harrison County Tourism Commission (Commission), for the period of January 1, 2008 to December 31, 2009. The Commission's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Commission for the years ended December 31, 2008 and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

September 8, 2010

HARRISON COUNTY TOURISM COMMISSION  
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
ALL GOVERNMENTAL FUND TYPES  
As Of And For The Years Ended December 31, 2008 And 2009

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
General	\$ 89,035	\$ 1,013,051	\$ 1,029,160	\$ 72,926
General Reserve	150,997	1,410	110,002	42,405
Capital Development	<u>579,749</u>	<u>12,744</u>	<u>282,166</u>	<u>310,327</u>
Totals	<u>\$ 819,781</u>	<u>\$ 1,027,205</u>	<u>\$ 1,421,328</u>	<u>\$ 425,658</u>

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
General	\$ 72,926	\$ 894,023	\$ 925,911	\$ 41,038
General Reserve	42,405	50,061	40,000	52,466
Capital Development	<u>310,327</u>	<u>101,609</u>	<u>200,000</u>	<u>211,936</u>
Totals	<u>\$ 425,658</u>	<u>\$ 1,045,693</u>	<u>\$ 1,165,911</u>	<u>\$ 305,440</u>

The accompanying notes are an integral part of the financial information.

HARRISON COUNTY TOURISM COMMISSION  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Commission was established under the laws of the State of Indiana. The Commission provides services for promotion of tourism in the County.

Note 2. Fund Accounting

The Commission uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is prepared and approved at the local level.

Note 4. County Innkeepers Tax

A tax on room charges for patrons of lodging establishments in the County is distributed by the County Treasurer to the Tourism Commission.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the District to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Service Agreement

The Commission enters into an annual contract with the First Capitol Tourism Development Corporation (FCTDC), a 501 (c) 6 not-for-profit corporation as allowed under IC 6-9-18-6(a) (6). In exchange for fee-for-services compensation, FCTDC is willing to provide a professional staff who will, in turn, provide the following services: management of tourism, marketing and promotion including the execution of approved tourism marketing and development plans; management of visitor information centers; providing all facilities, technology, infrastructure, promotional materials and other related purchases necessary to carry out the tourism marketing and development plan; maintain the financial records of the commission in accordance with prescribed Indiana State Board of Accounts standards. The contracted amount paid to FCTDC for the six months of the contract period (July 1 to December 31) in 2009 was \$575,000.

The Tourism Commission previously had a service agreement with the Harrison County Chamber of Commerce which was terminated on June 30, 2009. Amounts paid to the Harrison County Chamber of Commerce during 2008 and 2009 were \$594,990.95 and \$318,000, respectively.

HARRISON COUNTY TOURISM COMMISSION  
EXIT CONFERENCE

The contents of this report were discussed on September 8, 2010, with Michael B. Wiseman, President of the Tourism Commission; Jim Epperson, President of the First Capitol Tourism Development Corporation; and Kimberly Spieth, Administrative Assistant of the First Capitol Tourism Development Corporation. Our examination disclosed no material items that warrant comment at this time.