

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
MARTIN COUNTY
MARTIN COUNTY, INDIANA
January 1, 2009 to December 31, 2009



FILED

11/10/2010

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Auditor	Nancy J. Steiner	01-01-09 to 12-31-12
Treasurer	Diana Schutte	01-01-09 to 12-31-12
Clerk	Julie Fithian	01-01-08 to 12-31-11
Sheriff	Anthony J. Dant	01-01-07 to 12-31-10
Recorder	Gerald R. Montgomery	01-01-09 to 12-31-12
President of the Board of County Commissioners	Paul R. George	01-01-09 to 12-31-10
President of the County Council	C. Richard Summers	01-01-09 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF MARTIN COUNTY, INDIANA

We have examined the financial information presented herein of Martin County, for the period of January 1, 2009 to December 31, 2009. The County's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the County for the year ended December 31, 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

Included in the financial statements are the receipts and disbursements activity from emergency telephone system fees (IC 36-8-16) and enhanced wireless emergency telephone fees (IC 36-8-16.5). In accordance with IC 36-8-16-14 and IC 36-8-16.5-41 these fees have been subject to an annual examination performed by State Board of Accounts and, in our opinion, are fairly stated, in all material respects, in relation to the financial statements.

The Schedule of Capital Assets and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the basic financial information. They have not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on them.

STATE BOARD OF ACCOUNTS

August 9, 2010

MARTIN COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Year Ended December 31, 2009

	Cash and Investments		Cash and Investments	
	01-01-09	Receipts	Disbursements	12-31-09
Governmental Funds:				
General	\$ 543,947	\$ 2,504,972	\$ 3,246,233	\$ (197,314)
Levy Excess	33,676	-	33,676	-
Levy Excess Welfare	757	112,717	106,789	6,685
County Highway	251,968	1,317,088	1,146,554	422,502
County Health	73,755	37,364	51,734	59,385
Local Road and Street	98,661	103,353	91,157	110,857
Property Reassessment	-	-	61	(61)
Property Reassessment	283,759	500,141	158,166	625,734
Property Reassessment 2010	412,000	-	412,000	-
Accident Report	2,911	195	-	3,106
Firearms Training	16,748	7,580	6,035	18,293
Arson Investigation	297	-	-	297
Surveyor's Corner Perpetuation	3,871	3,225	6,671	425
Probation User Fees	53,313	36,534	12,947	76,900
Adult Probation Services	35,476	7,066	-	42,542
Alternative Dispute Resolution	3,180	1,420	-	4,600
Criminal Justice Grants 09	(1,096)	6,889	5,793	-
Criminal Justice Grants 10	-	-	1,890	(1,890)
Recorder's Records Perpetuation	24,235	10,696	10,986	23,945
County Law Enf Education	4,216	-	-	4,216
County User Fee	53,334	78,700	58,717	73,317
Health Maintenance	3,600	20,000	20,000	3,600
Emergency Planning	13,129	-	-	13,129
County Drug Free Community	39,572	5,580	15,678	29,474
Plat Book	16,724	1,560	-	18,284
CISP Recorder	9,593	3,940	-	13,533
County Corrections	17,876	7,556	2,230	23,202
Supplemental Public Defender	21,168	19,426	23,028	17,566
Drainage Maintenance Upper Boggs	7,035	1,189	15	8,209
County Family And Children	161,912	23,084	184,996	-
County Medical Co-Payment	10,106	11,089	10,671	10,524
Sheriff's Continuing Education	591	-	-	591
Community Corrections #18	11,451	58,413	44,139	25,725
Community Corrections	13,461	17,619	31,080	-
Community Corrections - Home Detention II	96,964	33,849	130,813	-
Project Income II	-	109,746	41,183	68,563
Sheriff's Commissary	39,011	55,168	68,872	25,307
Tobacco Grant	17,708	25,729	40,152	3,285
Prosecutor's Service Charge Fee	9,531	3,343	5,032	7,842
Jury Duty	11,313	3,035	-	14,348
Prosecutor's IV-D	8,631	-	-	8,631
Prosecutor's Title IV-D	13,644	6,216	1,701	18,159
Clerk's IV-D	6,095	5,255	2,789	8,561
Clerk's Records Perpetuation	4,673	4,053	1,827	6,899
Community Transition Program	2,131	-	2,131	-
Community Transition Program II	-	2,130	224	1,906
County Sales Disclosure	1,242	7,344	1,650	6,936
Riverboat Revenue Sharing	35,845	65,025	85,781	15,089
Court Reform Grant	-	21,000	-	21,000
Fire Station Grant	-	96,920	88,920	8,000
H1N1 Grant	-	16,681	21,991	(5,310)
Economic Dev Income Tax	-	260,210	105,052	155,158
Bio-terrorism	4,183	-	2,085	2,098
State Pandemic Assessment Grant	1,482	-	-	1,482
Child Psychiatric Treatment	(3,395)	3,395	-	-
Emergency Telephone System	309,802	112,983	105,708	317,077
Probation Juvenile Administration	3,005	430	-	3,435
Probation User - Juvenile	8,992	1,519	1,007	9,504
Guardian Ad Litem	2,024	-	-	2,024
Rainy Day	150,749	144,537	42,739	252,547
Buy Money	506	80	250	336
Hoosier Safety Program	160	-	-	160
Middleway House Grant	1	-	1	-
Mortgage Fee Fund	-	1,294	513	781
Public Health Coordinator Grant 06	(3,121)	19,373	16,274	(22)
Fire Truck Grant	9	-	-	9

The accompanying notes are an integral part of the financial information.

MARTIN COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Year Ended December 31, 2009
(Continued)

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds (continued):				
Non Reverting Voting	70,925	-	-	70,925
Family Court Project	36,848	990	12,486	25,352
Operation Pull Over	(192)	-	-	(192)
Courthouse Debt Service	396	-	-	396
Cumulative Voting System	36,613	-	-	36,613
Jail Bond	167,909	-	-	167,909
Cumulative Bridge	357,688	120,655	167,845	310,498
Cumulative Capital Development	222,531	38,805	138,265	123,071
Westgate Capital Fund	140,949	26,883	101,678	66,154
Westgate Debt	8,685	130,284	79,212	59,757
Health Insurance	2,973	7,829	9,835	967
Sheriff's Pension	893,404	390,849	190,678	1,093,575
State Mosquito Control Grant	(912)	912	-	-
Wireless Emergency Telephone System	9,038	54,754	-	63,792
Mitcheltree Fire Truck Grant	4,900	154,605	159,505	-
State VA Grant	2,073	-	-	2,073
State I-69 Planning Grant	-	87,223	87,223	-
Congressional School Principal	14,386	-	-	14,386
IEDC Regional Partnership Grant	-	65,860	54,162	11,698
Solid Waste	-	83,308	83,308	-
PSIC Radio Grant	-	179,127	179,127	-
Public Health Coordinator Grant 07	-	-	401	(401)
Fiduciary Funds:				
City and Town Court Costs	4,197	4,368	8,214	351
Congressional School Interest	2,796	1,931	847	3,880
County Recorder	3,066	47,983	47,246	3,803
County Treasurer	77,291	11,236,783	9,398,696	1,915,378
County Sheriff	5	144,690	144,695	-
Inheritance Tax	32,364	69,758	55,064	47,058
Levy Excess Welfare/State	-	144,243	144,243	-
County Payroll	40,322	750,715	755,904	35,133
Clerk of the Circuit Court	375,713	977,537	897,453	455,797
State Fees	117	22,285	7,314	15,088
State Settlement	6,059	725	6,784	-
Surplus Dog	-	125	125	-
Surplus Tax	3,934	27,722	26,644	5,012
Tax Sale Surplus	72,728	131,579	108,429	95,878
Tax Sale Redemption	10	9,430	1,262	8,178
Tax Distribution	-	4,689,964	4,689,964	-
Tax Distribution-Replacement & Homestead	-	19	-	19
Tax Distribution-Replacement & Homestead	2,892	94,376	94,460	2,808
Property Replacement Homestead Credit	-	1,303	1,303	-
County Hospital Care for Indigent	60,187	3,687	63,874	-
Medical Assistance to Wards	21,667	1,328	22,995	-
Children With Special Health Care Needs	9,951	610	10,561	-
Welfare Trust	2,784	-	2,784	-
Sheriff Inmate Trust	3,137	54,315	55,116	2,336
Probation Dept.	1,867	46,303	45,489	2,681
Community Corrections	3,758	52,198	51,949	4,007
County Prosecutor	31	31,775	31,775	31
County Option Income Tax	-	1,392,579	1,392,579	-
Special Death Benefits	-	800	300	500
Local Planning - AFDC	187	1,743	1,494	436
CVET	-	85,070	85,070	-
Loogottee Judgment Fee	986	3,170	1,708	2,448
Loogottee Deferral	560	2,870	910	2,520
Payroll Withholding	-	5	-	5
Child Restraint Violations	-	350	150	200
Totals	<u>\$ 5,637,234</u>	<u>\$ 27,271,134</u>	<u>\$ 25,867,067</u>	<u>\$ 7,041,301</u>

The accompanying notes are an integral part of the financial information.

MARTIN COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The County was established under the laws of the State of Indiana. The County provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The County uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied or highway use taxes are received are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the County in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were not distributed to the County on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

MARTIN COUNTY
NOTES TO FINANCIAL INFORMATION
(Continued)

State statute (IC 5-13-9) authorizes the County to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The County contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the County authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

MARTIN COUNTY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF CAPITAL ASSETS
 For The Year Ended December 31, 2009

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

General infrastructure assets completed in the current and prior year have been reported. Infrastructure assets have been reported since January 1, 2004. Retroactive reporting of general infrastructure assets is not required.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land	\$ 34,500
Infrastructure	1,799,779
Buildings	4,468,652
Machinery and equipment	<u>3,952,704</u>
 Total governmental activities, capital assets not being depreciated	 <u>\$ 10,255,635</u>

MARTIN COUNTY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 December 31, 2009

Martin County has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental activities:		
Notes and loans payable	\$ 212,530	\$ 106,508
Bonds payable:		
General obligation bonds:		
Economic development	190,000	45,050
Courthouse renovation	39,000	27,788
Total governmental activities debt	<u>\$ 441,530</u>	<u>\$ 179,346</u>

MARTIN COUNTY
EXIT CONFERENCE

The contents of this report were discussed on August 9, 2010, with Nancy J. Steiner, Auditor; Paul R. George, President of the Board of County Commissioners; and C. Richard Summers, President of the County Council. Our examination disclosed no material items that warrant comment at this time.