

B37722

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
WABASH CARNEGIE PUBLIC LIBRARY
WABASH COUNTY, INDIANA
January 1, 2008 to December 31, 2009



FILED
11/01/2010

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Ware W. Wimberly III	01-01-08 to 12-31-10
Treasurer	William P. Stouffer	01-01-08 to 12-31-10
President of the Board	E.K. Jones, Jr. Pam Campbell	01-01-08 to 12-31-08 01-01-09 to 12-31-10



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE WABASH CARNEGIE PUBLIC LIBRARY, WABASH COUNTY, INDIANA

We have examined the financial information presented herein of the Wabash Carnegie Public Library (Library), for the period of January 1, 2008 to December 31, 2009. The Library's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Library for the years ended December 31, 2008 and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. It has not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

August 11, 2010

WABASH CARNEGIE PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2008 And 2009

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
General	\$ 496,077	\$ 767,891	\$ 764,191	\$ 499,777
Gifts and Bequests	694	2,491	2,325	860
Friends of the Library	1,958	144	472	1,630
Fritchey Endowment	-	1,250	1,105	145
Elizabeth Pearson Gift	541,006	60,197	11,472	589,731
M.B. Jones Endowment	300	-	216	84
Frances Lewis Gift	5,000	-	-	5,000
Levy Excess	8,262	-	-	8,262
Library Improvement Reserve	682,057	128,478	-	810,535
Bond and Interest	(3,364)	240,026	190,865	45,797
Construction	43,349	913	-	44,262
State Technology Grant	2,475	1,800	2,325	1,950
Fiduciary Funds:				
Payroll Withholdings	251	82,564	82,454	361
PLAC	90	901	901	90
Totals	<u>\$ 1,778,155</u>	<u>\$ 1,286,655</u>	<u>\$ 1,056,326</u>	<u>\$ 2,008,484</u>

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
General	\$ 499,777	\$ 912,778	\$ 745,933	\$ 666,622
Gifts and Bequests	860	2,793	2,828	825
Friends of the Library	1,630	140	1,400	370
Fritchey Endowment	145	800	296	649
Elizabeth Pearson Gift	589,731	905	25,837	564,799
M.B. Jones Endowment	84	-	-	84
Frances Lewis Gift	5,000	-	-	5,000
Levy Excess	8,262	-	-	8,262
Library Improvement Reserve	810,535	110,927	85,057	836,405
Bond and Interest	45,797	196,144	190,735	51,206
Construction	44,262	546	-	44,808
State Technology Grant	1,950	1,800	1,800	1,950
Rainy Day	-	8,084	-	8,084
Fiduciary Funds:				
Payroll Withholdings	361	86,334	86,184	511
PLAC	90	840	720	210
Totals	<u>\$ 2,008,484</u>	<u>\$ 1,322,091</u>	<u>\$ 1,140,790</u>	<u>\$ 2,189,785</u>

The accompanying notes are an integral part of the financial information.

WABASH CARNEGIE PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides culture and recreation services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Library on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

WABASH CARNEGIE PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Library contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the Library authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

WABASH CARNEGIE PUBLIC LIBRARY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF CAPITAL ASSETS
 December 31, 2009

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land	\$ 142,857
Buildings	88,870
Improvements other than buildings	743,975
Machinery and equipment	<u>2,062,751</u>
 Total governmental activities, capital assets not being depreciated	 <u>\$ 3,038,453</u>

WABASH CARNEGIE PUBLIC LIBRARY
EXAMINATION RESULT AND COMMENT

CONDITION OF RECORDS

General Fund tax distributions of \$53,497 were posted to the Bond and Interest Fund during 2008.

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Libraries, Chapter 4)

WABASH CARNEGIE PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on August 11, 2010, with Ware W. Wimberly III, Director, and Amy Wendt, Business Manager. The officials concurred with our finding.