

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

AUDIT REPORT

OF

COUNTY TREASURER

CLINTON COUNTY, INDIANA

January 1, 2009 to December 31, 2009



FILED

09/08/2010

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COUNTY OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Laura Huffer	01-01-09 to 12-31-12
President of the County Council	Steve Frey Steve Woods	01-01-09 to 12-31-09 01-01-10 to 12-31-10
President of the Board of County Commissioners	William Beard	01-01-09 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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TO: THE OFFICIALS OF CLINTON COUNTY

We have audited the records of the County Treasurer for the period from January 1, 2009 to December 31, 2009, and certify that the records and accountability for cash and other assets are satisfactory to the best of our knowledge and belief, except as stated in the Audit Result and Comment. The financial transactions of this office are reflected in the Annual Report of Clinton County for the year 2009.

STATE BOARD OF ACCOUNTS

May 20, 2010

COUNTY TREASURER
CLINTON COUNTY
AUDIT RESULT AND COMMENT

CONDITION OF RECORDS

The following deficiencies relating to the recordkeeping, which were cited in the prior audit report, were again present during our period of audit:

- (1) Depository reconciliations of the Treasurer's Daily Balance of Cash and Depositories (ledger) balance to bank account balances were incorrect. The bank reconciliation presented for audit indicated that ledger balances were more than reconciled bank balances by \$46,646.72.

IC 5-13-6-1(e) states in part: "All local investment officers shall reconcile at least monthly the balance of public funds, as disclosed by the records of the local officers, with the balance statements provided by the respective depositories."

- (2) There were a considerable number of posting errors. These errors included receipts and disbursements not posted correctly to the cash book. In addition, nonsufficient funds checks were incorrectly posted.

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for County Treasurer's, Chapter 4)

- (3) The total amount of funds ledger cash as shown on the cash book at December 31, 2009, totaled \$232,363.53 less than the funds ledger cash as shown on the records of the County Auditor. The Treasurer has not balanced the cash book funds ledger cash to funds ledger cash as shown on the records of the County Auditor since September 30, 2004. A similar comment was shown in previous Report B34878.

Each month, the Auditor and Treasurer shall prepare a monthly financial statement and reconcile cash and investment balances as shown on the statements. (Accounting and Uniform Compliance Guidelines Manual for County Treasurers, Chapter 1) (Accounting and Uniform Compliance Guidelines Manual for County Auditors, Chapter 3)

COUNTY TREASURER
CLINTON COUNTY
EXIT CONFERENCE

The contents of this report were discussed on July 28, 2010, with Laura Huffer, Treasurer. The official response has been made a part of this report and may be found on page 6.

Office of Clinton County Treasurer

Laura Huffer, Treasurer

220 Courthouse Square

Frankfort, Indiana 46041

Telephone: 765-659-6325 ~ Fax: 765-659-6391

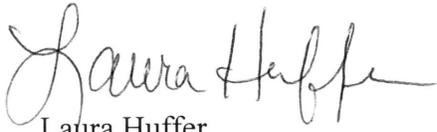
State Board of Accounts
302 West Washington Street Room E 418
Indianapolis IN 46204-2765

RE: Official Response

To whom it may concern,

This is in response to my exit conference on July 30, 2010. Clinton County took on a process in 2008 to correct deficiencies in the daily and monthly recording processes in the cash book and reconciliations between the auditor's and treasurer's offices. This process resulted in the identified variance noted by the State Board of Accounts and the County will continue to look back through historical records to identify the variance. On a going forward basis, the County is confident the processes in place will prevent variances of this nature in the future.

Sincerely,



Laura Huffer
Clinton County Treasurer