

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
WARREN COUNTY, INDIANA
January 1, 2009 to December 31, 2009



FILED
07/16/2010

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Auditor	Michelle Hetrick	01-01-07 to 12-31-10
Treasurer	Robin Weston-Hubner	01-01-09 to 12-31-12
Clerk of the Circuit Court	Jacqueline Brier	01-01-07 to 12-31-10
Sheriff	Russell Hart	01-01-07 to 12-31-10
President of the Board of County Commissioners	Thomas A. Hetrick	01-01-09 to 12-31-10
President of the County Council	John Comer	01-01-09 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF WARREN COUNTY, INDIANA

We have examined the financial information presented herein of Warren County (County), for the period of January 1, 2009 to December 31, 2009. The County's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the County for the year ended December 31, 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

Included in the financial statements are the receipts and disbursements activity from emergency telephone system fees (IC 36-8-16) and enhanced wireless emergency telephone fees (IC 36-8-16.5). In accordance with IC 36-8-16-14 and IC 36-8-16.5-41 these fees have been subject to an annual examination performed by State Board of Accounts and, in our opinion are fairly stated, in all material respects, in relation to the financial statements.

The Schedule of Long-Term Debt, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. It has not been subjected to the examination procedures applied to the basic financial information, and accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

May 17, 2010

WARREN COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL, PROPRIETARY, AND FIDUCIARY FUND TYPES
As Of And For The Year Ended December 31, 2009

	Cash and		Cash and	
	Investments	Receipts	Disbursements	Investments
	01-01-09			12-31-09
Governmental Funds:				
General	\$ 2,310,929	\$ 4,471,212	\$ 4,208,698	\$ 2,573,443
Rainy Day Fund	510,647	141,893	-	652,540
Bi-State Drug Task Force	18,514	212	11,059	7,667
Election and Registration	165,067	6,715	4,533	167,249
Property Reassessment 99	249,116	36,328	72,882	212,562
Surveyor's Corner Perpetuation	8,915	2,180	8,006	3,089
Recorder's Records Perpetuation	12,141	12,406	7,833	16,714
County Sales Disclosure Fee	4,143	1,220	-	5,363
Juvenile Probation Services	5,062	1,835	350	6,547
Adult Probation Services	100,784	16,176	3,581	113,379
Probation User Fees	115	-	-	115
Pre-Trial Diversion	25,539	5,205	760	29,984
Extradition	34,391	-	1,525	32,866
County Misdemeanant	5,948	8,286	6,875	7,359
Supplemental Public Defender Service	144,079	12,109	-	156,188
Guardian Ad Litem	5,347	-	-	5,347
Motor Vehicle Highway	665,126	1,583,479	1,744,216	504,389
Local Road and Street	6,597	88,723	68,415	26,905
Cumulative Bridge	522,444	296,476	635,564	183,356
Health	46,668	102,234	93,224	55,678
County Alcohol and Drug Program	2,490	7,868	6,975	3,383
Family and Children	154,545	39,639	194,184	-
General Drain Improvement	(20,879)	27,696	10,173	(3,356)
Drainage Maintenance	107,248	44,744	41,647	110,345
Sale of County Owned Property	45,966	11,345	738	56,573
Levy Excess	1,912	191,110	-	193,022
Jury Pay	30,427	2,203	-	32,630
Infraction Deferments	38,499	19,508	13,682	44,325
Sheriff's Radio Grant	1	-	-	1
Rescue Donations	285	-	-	285
Bail Administration Fee	15,259	4,538	-	19,797
Economic Development Income Tax	560,091	429,472	67,385	922,178
DUI Grant	1	-	-	1
Probation Office In/Out Patient	1,650	-	-	1,650
Welfare Reform Plan	420	-	-	420
Accident Report	1,491	934	-	2,425
Firearms Training	2,079	-	-	2,079
County Drug Free Community	3,291	9,148	1,625	10,814
User Fees	18,188	327	-	18,515
County Law Enforcement Continuing Education	14,429	9,669	1,134	22,964
Emergency Telephone System	215,007	58,147	18,666	254,488
911 Wireless	19,172	49,152	-	68,324
Emergency Planning and Right to Know	15,882	3,558	2,782	16,658
Cumulative Capital Development	75,480	175,299	151,758	99,021
Riverboat Revenue Sharing	88,890	53,308	19,550	122,648
Bridge 91	33,428	-	-	33,428
Warren County Law Enforcement	2,352	-	-	2,352
Probation Administrative Fee	450	-	-	450
Recorder's Security Protection	7,062	3,370	-	10,432
Clerk's Records Perpetuation	2,581	2,905	-	5,486
Children's Treatment Fund	22,286	-	22,286	-
Park and Recreation	42,028	40,162	40,000	42,190
Sheriff K-9	117	-	-	117
Sheriff's Commissary	3,905	29,746	33,235	416
Sex Offender Registration - County Share	275	90	-	365
Cumulative Capital Development	-	17,339	17,339	-

The accompanying notes are an integral part of the financial information.

WARREN COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL, PROPRIETARY, AND FIDUCIARY FUND TYPES
As Of And For The Year Ended December 31, 2009
(Continued)

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Proprietary Fund:				
Self-Insurance	4,453	915,252	904,533	15,172
Fiduciary Funds:				
Trust Funds:				
Sheriff Pension Trust	62,975	82,849	22,329	123,495
Congressional School Principal	58,981	788	-	59,769
Agency Funds:				
Surplus Tax	10,768	28,430	21,547	17,651
Tax Sale Redemption	(20,419)	29,909	8,849	641
Surplus Tax Sale	6,295	119,472	116,263	9,504
Property Replacement Homestead Credit Excess	1,322	15,342	-	16,664
Payroll	-	1,350,616	1,320,357	30,259
State Sales Disclosure Fee	140	1,060	630	570
State Share Delinquent Tax Penalty	-	2,575	2,575	-
Settlement	2,706	9,178,720	9,164,972	16,454
Education Plate Fee	-	825	825	-
City and Town Court Costs	2,041	3,603	5,097	547
Overweight Vehicle Fines	-	532	-	532
Welfare Trust	1,616	-	1,616	-
Health Care for the Indigent	-	7,409	7,409	-
LOIT - Public Safety	335,437	403,868	739,305	-
LOIT - Tax Operating Levies	449,424	484,641	449,424	484,641
LOIT - Property Tax Replacement Credit	374,520	403,868	553,015	225,373
LOIT - Stabilization Op Levy	-	309,780	-	309,780
LOIT - Public Safety County	-	691,572	195,753	495,819
State Law Enforcement Continuing Education	138	-	-	138
Followell Trust	9,918	24,361	5,027	29,252
Cedit Homestead Credit	4,580	114,738	116,919	2,399
Followell Principal Trust	110,843	1,482	-	112,325
Congressional School Interest	40,872	-	2,173	38,699
Inheritance Tax	19,344	345,172	341,386	23,130
Sheriff Retirement Service Fee	1,401	3,363	4,147	617
House Enrollment Act 1001-08 (HSC)	114,401	116,375	230,513	263
2007 Homestead Credit Rebate	14,247	-	-	14,247
Sheriff	1,294	11,308	11,540	1,062
Inmate Trust	568	25,582	25,479	671
ISETS	3,569	163,005	165,147	1,427
Clerk of the Circuit Court	56,478	741,380	739,694	58,164
Recorder	3,636	43,136	42,761	4,011
Treasurer	1,196,958	6,458,377	7,401,858	253,477
County Home	2,633	25,543	26,118	2,058
Prosecuting Attorney	1,234	41,457	42,641	50
Probation	1,035	17,989	18,311	713
Area Plan	-	12,233	12,233	-
Totals	<u>\$ 9,221,288</u>	<u>\$ 30,194,578</u>	<u>\$ 30,211,126</u>	<u>\$ 9,204,740</u>

The accompanying notes are an integral part of the financial information.

WARREN COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The County was established under the laws of the State of Indiana. The County provides the following services: public safety, health and social services, culture and recreation, public improvements, highways and roads, planning and zoning and general administrative services.

Note 2. Fund Accounting

The County uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied or highway use taxes are received are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the County in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. However, 2009 taxes became delinquent if not paid by July 17 and November 10.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the County to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

WARREN COUNTY
NOTES TO FINANCIAL INFORMATION
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The County contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the County authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

WARREN COUNTY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 December 31, 2009

The County has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental activities:		
Notes and loans payable	\$ 556,438	\$ 151,758

WARREN COUNTY
EXIT CONFERENCE

The contents of this report were discussed on May 17, 2010, with Michelle Hetrick, Auditor; and S.C. Eberly, County Commissioner. Our examination disclosed no material items that warrant comment at this time.