

B36957

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
WASHINGTON TOWNSHIP
HENDRICKS COUNTY, INDIANA
January 1, 2007 to December 31, 2009



FILED
05/14/2010

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Trustee	Ronnie Austin	01-01-03 to 12-31-10
Chairman of the Township Board	Steve Turner	01-01-07 to 12-31-07
	Nathaniel Woods	01-01-08 to 12-31-08
	Dave Jackson	01-01-09 to 12-31-09
	Susan Webb	01-01-10 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF WASHINGTON TOWNSHIP, HENDRICKS COUNTY, INDIANA

We have examined the financial information presented herein of Washington Township (Township), for the period of January 1, 2007 to December 31, 2009. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2007, 2008, and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Long-Term Debt, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. This schedule has not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

April 20, 2010

WASHINGTON TOWNSHIP, HENDRICKS COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2007, 2008, And 2009

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
Township	\$ 152,994	650,136	628,764	\$ 174,366
Township Assistance	88,587	68,062	136,966	19,683
Firefighting	466,182	7,399,199	7,412,134	453,247
Park and Recreation	83,726	430,211	438,984	74,953
Rainy Day	-	66,924	-	66,924
Levy Excess	11,134	-	-	11,134
Fire Equipment Debt	132,565	2,343,853	2,399,345	77,073
Bond II	-	6,865,788	88,869	6,776,919
Cumulative Fire	469,681	93,107	21,851	540,937
Fiduciary Fund:				
Payroll Withholdings	29,143	1,230,159	1,232,556	26,746
Totals	<u>\$ 1,434,012</u>	<u>19,147,439</u>	<u>12,359,469</u>	<u>\$ 8,221,982</u>

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
Township	\$ 174,366	613,423	536,910	\$ 250,879
Township Assistance	19,683	134,830	132,568	21,945
Firefighting	453,247	7,646,900	7,794,187	305,960
Park and Recreation	74,953	576,396	548,310	103,039
Rainy Day	66,924	249,777	254,900	61,801
Hazardous Material	-	33,559	1,475	32,084
Levy Excess	11,134	-	11,134	-
Fire Equipment Debt	77,073	1,969,283	1,887,896	158,460
Bond II	6,776,919	170,261	1,849,593	5,097,587
Park Bond	-	325,550	206,554	118,996
Emergency Loan	-	2,302,808	2,302,808	-
Cumulative Fire	540,937	55,685	341,889	254,733
Fiduciary Fund:				
Payroll Withholdings	26,746	1,289,822	1,275,569	40,999
Totals	<u>\$ 8,221,982</u>	<u>15,368,294</u>	<u>17,143,793</u>	<u>\$ 6,446,483</u>

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
Township	\$ 250,879	566,308	704,510	\$ 112,677
Township Assistance	21,945	176,762	198,616	91
Firefighting	305,960	9,564,344	9,427,889	442,415
Park and Recreation	103,039	534,525	587,993	49,571
Rainy Day	61,801	170,232	28,007	204,026
Hazardous Material	32,084	1,749	9,138	24,695
Federal Grant	-	75,546	65,056	10,490
Fire Equipment Debt	158,460	629,886	788,346	-
Bond II	5,097,587	6,025,195	6,961,542	4,161,240
Park Bond	118,996	575,775	694,771	-
Emergency Loan	-	5,081,490	5,081,490	-
Cumulative Fire	254,733	313,582	357,857	210,458
Fiduciary Fund:				
Payroll Withholdings	40,999	1,363,656	1,360,376	44,279
Totals	<u>\$ 6,446,483</u>	<u>25,079,050</u>	<u>26,265,591</u>	<u>\$ 5,259,942</u>

The accompanying notes are an integral part of the financial information.

WASHINGTON TOWNSHIP, HENDRICKS COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

WASHINGTON TOWNSHIP, HENDRICKS COUNTY
NOTES TO FINANCIAL INFORMATION
(Continued)

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Subsequent Events

The Town of Avon, which is located with the boundaries of Washington Township, passed an ordinance which claimed the water and mineral rights of any entity that was located within a 10 mile radius of the Town limits. In 2008, the Washington Township Trustee sued to determine if that ordinance was legally sustainable. In January 2010, the court determined that the ordinance was not enforceable and that the Township owned all mineral and water rights on Township property, specifically a Township park.

WASHINGTON TOWNSHIP, HENDRICKS COUNTY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 December 31, 2009

The Township has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
General Obligation Bonds:		
G.O.Bonds 1998	\$ 1,145,000	\$ 145,123
G.O.Bonds 2004 Series I	2,445,000	205,185
G.O.Bonds 2004 Series II	1,526,000	135,733
GO Bond 2007 Parks & Recreation	6,780,000	539,218
Loans and Notes:		
Emergency Loan 2008	819,338	819,338
Emergency Loan 2009	2,900,000	2,970,095
Total governmental activities debt	\$ 15,615,338	\$ 4,814,692

WASHINGTON TOWNSHIP, HENDRICKS COUNTY
EXAMINATION RESULTS AND COMMENTS

APPROPRIATIONS

The records presented for examination indicated the following expenditures in excess of budgeted appropriations:

<u>Fund</u>	<u>Years</u>	<u>Excess Amount Expended</u>
Fire Equipment Debt	2008	\$ 20,996
Emergency Fire Loan	2008	81,174

IC 6-1.1-18-4 states in part: ". . . the proper officers of a political subdivision shall appropriate funds in such a manner that the expenditures for a year do not exceed its budget for that year as finally determined under this article."

CAPITAL ASSET RECORDS

Information presented for examination did not include valuation of some assets.

Every governmental unit should have a complete inventory of all capital assets owned which reflect their acquisition value. Such inventory should be recorded on the applicable Capital Asset Ledger. A complete inventory should be taken at least every two years for good internal control and for verifying account balances carried in the accounting records. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

WASHINGTON TOWNSHIP, HENDRICKS COUNTY
EXIT CONFERENCE

The contents of this report were discussed on April 20, 2010, Ronnie Austin, Trustee; and Beth Harvey, Administrator. Our examination disclosed no material items that warrant comment at this time.