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STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF

H.F. SCHRICKER-STARKE
COUNTY PUBLIC LIBRARY
STARKE COUNTY, INDIANA

January 1, 2008 to December 31, 2009



FILED
05/10/2010

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Ellen A. Dodge	01-01-08 to 12-31-10
Treasurer	Kattie Dedloff Kay Gudeman	01-01-08 to 12-31-09 01-01-10 to 12-31-10
President of the Board	Claude Slisher	01-01-08 to 12-31-10



STATE OF INDIANA
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE H.F. SCHRICKER-STARKE
COUNTY PUBLIC LIBRARY, STARKE COUNTY, INDIANA

We have examined the financial information presented herein of the H.F. Schricker-Starke County Public Library (Library), for the period of January 1, 2008 to December 31, 2009. The Library's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Library for the years ended December 31, 2008 and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the basic financial information. They have not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on them.

STATE BOARD OF ACCOUNTS

April 8, 2010

H.F. SCHRICKER-STARKE COUNTY PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2008 And 2009

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
General	\$ 682,925	\$ 865,454	\$ 935,138	\$ 613,241
Gift	15,865	2,273	7,271	10,867
Rainy Day	-	15,000	-	15,000
Levy Excess	87,647	47,194	87,647	47,194
Bond and Interest Redemption	80,513	146,312	152,891	73,934
Library Improvement Reserve	73,595	-	27,868	45,727
Library Capital Projects	158,628	94,131	4,630	248,129
Fiduciary Funds:				
Payroll Withholdings	4,702	107,437	107,010	5,129
PLAC	-	120	120	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Totals	<u>\$ 1,103,875</u>	<u>\$ 1,277,921</u>	<u>\$ 1,322,575</u>	<u>\$ 1,059,221</u>
	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
General	\$ 613,241	\$ 949,033	\$ 993,551	\$ 568,723
Gift	10,867	2,999	5,536	8,330
Rainy Day	15,000	96,755	-	111,755
Levy Excess	47,194	-	47,194	-
Bond and Interest Redemption	73,934	141,585	145,475	70,044
Library Improvement Reserve	45,727	2,025	24,343	23,409
Library Capital Projects	248,129	39,304	199,271	88,162
Fiduciary Funds:				
Payroll Withholdings	5,129	113,373	113,569	4,933
PLAC	-	30	30	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Totals	<u>\$ 1,059,221</u>	<u>\$ 1,345,104</u>	<u>\$ 1,528,969</u>	<u>\$ 875,356</u>

The accompanying notes are an integral part of the financial information.

H.F. SCHRICKER-STARKE COUNTY PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides the following services: culture and recreation and general administrative services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

H.F. SCHRICKER-STARKE COUNTY PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Library contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the Library authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

H.F. SCHRICKER-STARKE COUNTY PUBLIC LIBRARY
SUPPLEMENTARY INFORMATION
SCHEDULE OF CAPITAL ASSETS
For The Year Ended December 31, 2009

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Infrastructure	\$ 3,121
Buildings	1,985,535
Improvements other than buildings	46,952
Machinery and equipment	<u>606,079</u>
Total governmental activities, capital assets not being depreciated	<u>\$ 2,641,687</u>

H.F. SCHRICKER-STARKE COUNTY PUBLIC LIBRARY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 December 31, 2009

The Library has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental activities:		
Capital leases:		
First Mortgage Refunding Bonds Series 1998	\$ 275,000	\$ 147,170

H.F. SCHRICKER-STARKE COUNTY PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on April 8, 2010, with Ellen A. Dodge, Director; and Kellie Marshall, Bookkeeper. Our examination disclosed no material items that warrant comment at this time.