

B36241

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
TIPPECANOE TOWNSHIP
KOSCIUSKO COUNTY, INDIANA
January 1, 2008 to December 31, 2009



FILED
04/21/2010

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OFFICIALS

Office

Official

Term

Trustee

Thomas Reiff

01-01-07 to 12-31-10

Chairman of the
Township Board

James Rhodes

01-01-08 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF TIPPECANOE TOWNSHIP, KOSCIUSKO COUNTY, INDIANA

We have examined the financial information presented herein of Tippecanoe Township (Township), for the period of January 1, 2008 to December 31, 2009. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2008 and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets and Schedule of Debt, as listed in the Table of Contents, are presented for additional analysis and are not a required part of the basic financial information. The Schedules have not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on the Schedules.

STATE BOARD OF ACCOUNTS

March 22, 2010

TIPPECANOE TOWNSHIP, KOSCIUSKO COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2008 And 2009

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
Township	\$ 91,448	\$ 85,657	\$ 81,843	\$ 95,262
Township Assistance	21,504	7,952	9,053	20,403
Fire Fighting	96,354	555,983	563,320	89,017
Cumulative Fire	234,455	81,761	-	316,216
Park and Recreation	7,528	662	2,703	5,487
Fire Equipment Debt	13,002	1,721	14,723	-
Rainy Day	-	14,081	-	14,081
Cemetery	40,432	17,280	18,698	39,014
Cemetery Perpetual Care	2,300	3,100	950	4,450
Emergency Medical Service	145,417	-	-	145,417
Federal Grants	-	131,914	131,914	-
Fiduciary Funds:				
Ambulance	-	3,634	3,634	-
Payroll Withholdings	-	79,118	79,118	-
Totals	<u>\$ 652,440</u>	<u>\$ 982,863</u>	<u>\$ 905,956</u>	<u>\$ 729,347</u>
	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
Township	\$ 95,262	\$ 115,526	\$ 95,907	\$ 114,881
Township Assistance	20,403	11,276	14,901	16,778
Fire Fighting	89,017	147,891	128,849	108,059
Cumulative Fire	316,216	128,036	320,803	123,449
Park and Recreation	5,487	2,919	3,272	5,134
Rainy Day	14,081	2,784	-	16,865
Cemetery	39,014	11,400	18,623	31,791
Cemetery Perpetual Care	4,450	2,100	258	6,292
Emergency Medical Service	145,417	520,044	449,487	215,974
Fiduciary Fund:				
Ambulance	-	1,000	1,000	-
Totals	<u>\$ 729,347</u>	<u>\$ 942,976</u>	<u>\$ 1,033,100</u>	<u>\$ 639,223</u>

The accompanying notes are an integral part of the financial information.

TIPPECANOE TOWNSHIP, KOSCIUSKO COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

TIPPECANOE TOWNSHIP, KOSCIUSKO COUNTY
NOTES TO FINANCIAL INFORMATION
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Township contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the Township authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

TIPPECANOE TOWNSHIP, KOSCIUSKO COUNTY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF CAPITAL ASSETS
 For The Year Ended December 31, 2009

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land and buildings	\$ 226,600
Machinery and equipment	215,000
Vehicles	<u>1,493,086</u>
 Total governmental activities, capital assets not being depreciated	 <u>\$ 1,934,686</u>

TIPPECANOE TOWNSHIP, KOSCIUSKO COUNTY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 December 31, 2009

The Township has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental activities:		
Capital leases:		
EMS Equipment	\$ 14,644	\$ 7,322

TIPPECANOE TOWNSHIP, KOSCIUSKO COUNTY
EXIT CONFERENCE

The contents of this report were discussed on March 22, 2010, with Thomas Reiff, Trustee. Our examination disclosed no material items that warrant comment at this time.