

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
LAWRENCEBURG TOWNSHIP
DEARBORN COUNTY, INDIANA
January 1, 2008 to December 31, 2009



FILED
04/15/2010

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OFFICIALS

Office

Official

Term

Trustee

Jerome Gilb

01-01-07 to 12-31-10

Chairman of the
Township Board

Judith A. Jackson

01-01-08 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF LAWRENCEBURG TOWNSHIP, DEARBORN COUNTY, INDIANA

We have examined the financial information presented herein of Lawrenceburg Township (Township), for the period of January 1, 2008 to December 31, 2009. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2008 and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

March 24, 2010

LAWRENCEBURG TOWNSHIP, DEARBORN COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2008 And 2009

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
Township	\$ 8,905	\$ 36,183	\$ 32,962	\$ 12,126
Township Assistance	19,184	34,039	18,185	35,038
Firefighting	20,167	47,051	41,748	25,470
Rainy Day	5,950	-	-	5,950
Fiduciary Fund:				
Payroll Withholdings	9	689	522	176
Totals	<u>\$ 54,215</u>	<u>\$ 117,962</u>	<u>\$ 93,417</u>	<u>\$ 78,760</u>

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
Township	\$ 12,126	\$ 23,075	\$ 28,075	\$ 7,126
Township Assistance	35,038	19,247	25,976	28,309
Firefighting	25,470	36,330	41,748	20,052
Rainy Day	5,950	584	-	6,534
Fiduciary Fund:				
Payroll Withholdings	176	689	685	180
Totals	<u>\$ 78,760</u>	<u>\$ 79,925</u>	<u>\$ 96,484</u>	<u>\$ 62,201</u>

The accompanying notes are an integral part of the financial information.

LAWRENCEBURG TOWNSHIP, DEARBORN COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

LAWRENCEBURG TOWNSHIP, DEARBORN COUNTY
EXAMINATION RESULT AND COMMENT

ANNUAL REPORTS

The 2008 and 2009 Township Annual Report (Form 15) did not agree with the Financial and Appropriation Record (Form 1C) as shown in the following schedule:

<u>Date</u>	<u>Cash Balance</u>		<u>Variance</u>
	<u>Form 15</u>	<u>Form 1C</u>	
12-31-08	\$ 73,842	\$ 78,760	\$ 4,918
12-31-09	56,329	62,201	5,872

The cash balance reported on Form 1C was the correct balance.

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

Political subdivisions are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings, and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions. Governmental units should file accurate reports required by federal and state agencies. Noncompliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

A similar comment was reported in prior Report B34043.

LAWRENCEBURG TOWNSHIP, DEARBORN COUNTY
EXIT CONFERENCE

The contents of this report were discussed on March 24, 2010, with Jerome Gilb, Trustee.