

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
VAN BUREN TOWNSHIP
FOUNTAIN COUNTY, INDIANA
January 1, 2007 to December 31, 2009



FILED
04/09/2010

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Officials	2
Independent Accountant's Report.....	3
Financial Information: Schedules of Receipts, Disbursements, and Cash and Investment Balances	4
Notes to Financial Information	5-6
Supplementary Information: Schedule of Long-Term Debt	7
Examination Result and Comment: Capital Asset Ledger	8
Exit Conference.....	9

OFFICIALS

Office

Official

Term

Trustee

Bonnie J. Morton

01-01-07 to 12-31-10

Chairman of the
Township Board

Sue Dickerson

01-01-07 to 12-31-10



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF VAN BUREN TOWNSHIP, FOUNTAIN COUNTY, INDIANA

We have examined the financial information presented herein of Van Buren Township (Township), for the period of January 1, 2007 to December 31, 2009. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2007, 2008, and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Long-Term Debt, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. It has not been subjected to the examination procedures applied to the basic financial information, and accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

March 10, 2010

VAN BUREN TOWNSHIP, FOUNTAIN COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL FUND TYPES
As Of And For The Years Ended December 31, 2007, 2008, And 2009

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
Township	\$ 19,865	\$ 48,209	\$ 37,675	\$ 30,399
Dog	524	-	524	-
Township Assistance	5,738	20,882	16,456	10,164
Firefighting	38,742	17,262	14,594	41,410
Cemetery	1,710	-	-	1,710
Levy Excess	2,260	-	-	2,260
Fire Equipment Debt	323	35,194	22,400	13,117
Cumulative Fire	47,622	10,648	-	58,270
Rainy Day	205	-	-	205
	<u>205</u>	<u>-</u>	<u>-</u>	<u>205</u>
Totals	<u>\$ 116,989</u>	<u>\$ 132,195</u>	<u>\$ 91,649</u>	<u>\$ 157,535</u>
	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
Township	\$ 30,399	\$ 48,212	\$ 30,041	\$ 48,570
Township Assistance	10,164	17,279	17,735	9,708
Firefighting	41,410	10,484	14,806	37,088
Cemetery	1,710	-	-	1,710
Levy Excess	2,260	-	-	2,260
Fire Equipment Debt	13,117	12,705	22,000	3,822
Cumulative Fire	58,270	6,604	-	64,874
Rainy Day	205	-	-	205
	<u>205</u>	<u>-</u>	<u>-</u>	<u>205</u>
Totals	<u>\$ 157,535</u>	<u>\$ 95,284</u>	<u>\$ 84,582</u>	<u>\$ 168,237</u>
	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
Township	\$ 48,570	\$ 58,121	\$ 28,616	\$ 78,075
Township Assistance	9,708	32,680	18,487	23,901
Firefighting	37,088	18,851	15,628	40,311
Cemetery	1,710	600	-	2,310
Levy Excess	2,260	-	-	2,260
Fire Equipment Debt	3,822	17,860	21,200	482
Cumulative Fire	64,874	11,223	15	76,082
Rainy Day	205	1,924	-	2,129
	<u>205</u>	<u>1,924</u>	<u>-</u>	<u>2,129</u>
Totals	<u>\$ 168,237</u>	<u>\$ 141,259</u>	<u>\$ 83,946</u>	<u>\$ 225,550</u>

The accompanying notes are an integral part of the financial information.

VAN BUREN TOWNSHIP, FOUNTAIN COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Ordinarily, taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. In 2007, taxes were due June 8 and November 13 and distributed by December 31, 2007. In 2008, taxes were due November 10, 2008, and January 12, 2009, and were distributed February 10, 2009. In 2009, taxes were due July 10 and November 10 and were distributed by December 31, 2009.

VAN BUREN TOWNSHIP, FOUNTAIN COUNTY
NOTES TO FINANCIAL INFORMATION
(Continued)

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Holding Corporation

The Township has entered into a capital lease with Van Buren – Hub City Building Corporation (the lessor). The lessor was organized as a not-for-profit corporation pursuant to state statute for the purpose of financing and constructing or reconstructing facilities for lease to the Township. The lessor has been determined to be a related party of the Township. Lease payments during the years 2007, 2008, and 2009, totaled \$22,400, \$32,600, and \$10,600, respectively.

VAN BUREN TOWNSHIP, FOUNTAIN COUNTY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 December 31, 2009

The Township has entered into the following debt:

Description of Debt	Ending Balance	Principal and Interest Due Within One Year
Governmental activities:		
Capital leases:		
Van Buren - Hub City Building	\$ 220,800	\$ 11,400

VAN BUREN TOWNSHIP, FOUNTAIN COUNTY
EXAMINATION RESULT AND COMMENT

CAPITAL ASSET LEDGER

The Township owns several fire trucks and a fire station, but these assets are not listed on the Capital Asset Ledger.

Every governmental unit should have a complete inventory of all capital assets owned which reflect their acquisition value. Such inventory should be recorded on the applicable Capital Assets Ledger. A complete inventory should be taken at least every two years for good internal control and for verifying account balances carried in the accounting records. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

VAN BUREN TOWNSHIP, FOUNTAIN COUNTY
EXIT CONFERENCE

The contents of this report were discussed on March 10, 2010, with Bonnie J. Morton, Trustee.
The official concurred with our finding.