

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT

OF

LIBERTY TOWNSHIP

FULTON COUNTY, INDIANA

January 1, 2008 to December 31, 2009



**FILED**

04/07/2010



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OFFICIALS

Office

Official

Term

Trustee

James Sutton

01-01-07 to 12-31-10

Chairman of the  
Township Board

Brian Richter

01-01-08 to 12-31-10



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF LIBERTY TOWNSHIP, FULTON COUNTY, INDIANA

We have examined the financial information presented herein of Liberty Township (Township), for the period of January 1, 2008 to December 31, 2009. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2008 and 2009, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. It has not been subjected to the examination procedures applied to the basic financial information, and accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

January 12, 2010

LIBERTY TOWNSHIP, FULTON COUNTY  
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES  
As Of And For The Years Ended December 31, 2008 And 2009

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
Township	\$ 43,273	\$ 17,275	\$ 11,778	\$ 48,770
Township Assistance	1,400	6,137	3,826	3,711
Firefighting	59,839	15,964	11,519	64,284
Park and Recreation	1,769	6,957	5,714	3,012
Host Fee	7,127	785	7,071	841
Cumulative Fire	<u>57,246</u>	<u>13,297</u>	<u>3,480</u>	<u>67,063</u>
Totals	<u>\$ 170,654</u>	<u>\$ 60,415</u>	<u>\$ 43,388</u>	<u>\$ 187,681</u>

	Cash and Investments 01-01-09	Receipts	Disbursements	Cash and Investments 12-31-09
Governmental Funds:				
Township	\$ 48,770	\$ 14,006	\$ 11,842	\$ 50,934
Township Assistance	3,711	5,297	4,353	4,655
Firefighting	64,284	16,184	14,131	66,337
Park and Recreation	3,012	9,430	8,900	3,542
Host Fee	841	-	670	171
Rainy Day	-	388	-	388
Cumulative Fire	<u>67,063</u>	<u>12,287</u>	<u>66,248</u>	<u>13,102</u>
Totals	<u>\$ 187,681</u>	<u>\$ 57,592</u>	<u>\$ 106,144</u>	<u>\$ 139,129</u>

The accompanying notes are an integral part of the financial information.

LIBERTY TOWNSHIP, FULTON COUNTY  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

LIBERTY TOWNSHIP, FULTON COUNTY  
EXAMINATION RESULT AND COMMENT

FUND SOURCES AND USES

Funds were disbursed from the Firefighting Fund and the Host Fee Fund for Christmas hams and gift certificates for the volunteer firemen in 2008 and 2009.

Governmental funds should not be donated or given to other organizations, individuals, or governmental units unless specifically authorized by statute. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

LIBERTY TOWNSHIP  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF CAPITAL ASSETS  
 For The Year Ended December 31, 2009

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land	\$ 20,000
Buildings	4,000
Machinery and equipment	<u>253,933</u>
 Total governmental activities, capital assets not being depreciated	 <u>\$ 277,933</u>

LIBERTY TOWNSHIP, FULTON COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on January 12, 2010, with James Sutton, Trustee.  
The official concurred with our finding.