

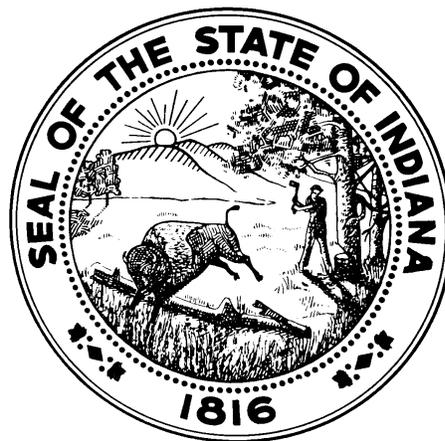
STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT

OF

WARREN COUNTY, INDIANA

January 1, 2008 to December 31, 2008



FILED

07/27/2009

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Auditor	Michelle Hetrick	01-01-07 to 12-31-10
Treasurer	Gail Altman Robin Weston-Hubner	01-01-05 to 12-31-08 01-01-09 to 12-31-12
Clerk of the Circuit Court	Jacqueline Brier	01-01-07 to 12-31-10
Sheriff	Russell Hart	01-01-07 to 12-31-10
Recorder	Melissa Drake	01-01-07 to 12-31-10
President of the Board of County Commissioners	Thomas A. Hetrick	01-01-08 to 12-31-09
President of the County Council	John Comer	01-01-08 to 12-31-09



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF WARREN COUNTY, INDIANA

We have examined the financial information presented herein of Warren County (County), for the period of January 1, 2008 to December 31, 2008. The County's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the County for the year ended December 31, 2008, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Long-Term Debt, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. It has not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

May 18, 2009

WARREN COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL, PROPRIETARY, AND FIDUCIARY FUND TYPES
As Of And For The Year Ended December 31, 2008

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
General	\$ 1,938,003	\$ 7,620,553	\$ 7,247,627	\$ 2,310,929
Rainy Day Fund	360,218	815,465	665,036	510,647
Bi-State Drug Task Force	(13,642)	81,425	49,269	18,514
Election and Registration	183,468	32,507	50,908	165,067
Property Reassessment 99	299,219	38,158	88,261	249,116
Surveyor's Corner Perpetuation	6,485	2,430	-	8,915
Recorder's Records Perpetuation	12,617	14,092	14,568	12,141
County Sales Disclosure Fee	2,087	2,066	10	4,143
Juvenile Probation Services	7,281	1,281	3,500	5,062
Adult Probation Services	83,930	19,393	2,539	100,784
Probation User Fees	365	-	250	115
Pre-Trial Diversion	22,749	3,650	860	25,539
Extradition	32,927	1,464	-	34,391
County Misdemeanant	12,974	7,050	14,076	5,948
Supplemental Public Defender Service	127,081	16,998	-	144,079
Guardian Ad Litem	6,718	-	1,371	5,347
Motor Vehicle Highway	1,118,265	1,547,776	2,000,915	665,126
Local Road and Street	8,285	93,312	95,000	6,597
Cumulative Bridge	606,244	328,165	411,965	522,444
Health	121,886	29,972	105,190	46,668
County Alcohol and Drug Program	1,270	13,095	11,875	2,490
Family and Children	317,505	255,606	418,566	154,545
General Drain Improvement	(68,322)	86,374	38,931	(20,879)
Drainage Maintenance	146,410	30,128	69,290	107,248
Sale of County Owned Property	45,895	71	-	45,966
Levy Excess	1,912	-	-	1,912
Jury Pay	26,314	4,113	-	30,427
Infraction Deferments	44,457	30,369	36,327	38,499
Sheriff's Radio Grant	1	-	-	1
Rescue Donations	285	-	-	285
Bail Administration Fee	10,632	4,627	-	15,259
Economic Development Income Tax	392,154	565,910	397,973	560,091
DUI Grant	1	-	-	1
Probation Office In/Out Patient	1,650	-	-	1,650
Welfare Reform Plan	420	-	-	420
Accident Report	770	721	-	1,491
Firearms Training	2,079	-	-	2,079
County Drug Free Community	17,210	4,935	18,854	3,291
User Fees	16,804	1,384	-	18,188
County Law Enforcement Continuing Education	9,120	7,553	2,244	14,429
Emergency Telephone System	147,262	91,186	23,441	215,007
911 Wireless	-	19,172	-	19,172
Emergency Planning and Right to Know	14,165	4,286	2,569	15,882
Cumulative Capital Development	37,119	114,240	75,879	75,480
Riverboat Revenue Sharing	54,291	142,196	107,597	88,890
Bridge 91	33,428	-	-	33,428
Warren County Law Enforcement	2,352	-	-	2,352
Probation Administrative Fee	450	-	-	450
Homeland Security	-	70,658	70,658	-
Recorder's Security Protection	3,492	3,570	-	7,062
Clerk's Records Perpetuation	4,105	3,685	5,209	2,581
Children's Treatment Fund	36,381	-	14,095	22,286
Park and Recreation	41,094	934	-	42,028
Sheriff K-9	5,892	-	5,775	117
Sheriff's Commissary	4,470	42,247	42,812	3,905
Sex Offender Registration - County Share	-	275	-	275
Cumulative Capital Development	-	26,218	26,218	-

The accompanying notes are an integral part of the financial information.

WARREN COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL, PROPRIETARY, AND FIDUCIARY FUND TYPES
As Of And For The Year Ended December 31, 2008
(Continued)

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Proprietary Fund:				
Self-Insurance	5,245	968,358	969,150	4,453
Fiduciary Funds:				
Trust Funds:				
Sheriff Pension Trust	-	68,143	5,168	62,975
Congressional School Principal	56,000	4,981	2,000	58,981
Agency Funds:				
Surplus Tax	317	32,250	21,799	10,768
Tax Sale Redemption	1,116	38,017	59,552	(20,419)
Surplus Tax Sale	474,336	-	468,041	6,295
Property Replacement Homestead Credit Excess	-	14,396	13,074	1,322
Payroll	(151,424)	1,406,046	1,254,622	-
State Sales Disclosure Fee	830	1,300	1,990	140
Settlement	20,990	12,704,038	12,722,322	2,706
Education Plate Fee	56	1,669	1,725	-
City and Town Court Costs	3,822	4,744	6,525	2,041
Welfare Trust	2,425	-	809	1,616
Health Care for the Indigent	-	17,528	17,528	-
LOIT - Public Safety	-	374,520	39,083	335,437
LOIT - Tax Operating Levies	-	449,424	-	449,424
LOIT - Property Tax Replacement Credit	-	374,520	-	374,520
State Law Enforcement Continuing Education	138	-	-	138
Followell Trust	46,706	26,375	63,163	9,918
Cedit Homestead Credit	2,201	107,099	104,720	4,580
Followell Principal Trust	75,000	69,843	34,000	110,843
Congressional School Interest	44,519	698	4,345	40,872
Inheritance Tax	473,038	409,185	862,879	19,344
Sex Offender Registration - State Share	-	25	25	-
Sheriff Retirement Service Fee	-	4,614	3,213	1,401
House Enrollment Act 1001-08 (HSC)	-	698,552	584,151	114,401
2007 Homestead Credit Rebate	334,221	16,655	336,629	14,247
Sheriff	423	43,869	42,998	1,294
Inmate Trust	590	20,521	20,543	568
Clerk of the Circuit Court	66,623	1,022,441	1,029,017	60,047
Recorder	2,564	42,456	41,384	3,636
Treasurer	5,084,507	10,651,041	14,538,590	1,196,958
County Home	2,258	25,064	24,689	2,633
Prosecuting Attorney	1,067	28,762	28,595	1,234
Probation	1,181	21,284	21,430	1,035
Area Plan	-	17,857	17,857	-
	<u>\$ 12,836,977</u>	<u>\$ 41,845,585</u>	<u>\$ 45,461,274</u>	<u>\$ 9,221,288</u>

The accompanying notes are an integral part of the financial information.

WARREN COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The County was established under the laws of the State of Indiana. The County provides the following services: public safety, health and social services, culture and recreation, public improvements, highways and roads, planning and zoning and general administrative services.

Note 2. Fund Accounting

The County uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied or highway use taxes are received are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the County in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. However due to property tax rates not being approved timely by the Department of Local Government Finance, tax payments in 2008 were due August 29 and November 11.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the County to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

WARREN COUNTY
NOTES TO FINANCIAL INFORMATION
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The County contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the County authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

WARREN COUNTY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 December 31, 2008

The County has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental Activities:		
Notes and loans payable	\$ 682,481	\$ 151,758

WARREN COUNTY
EXIT CONFERENCE

The contents of this report were discussed on May 18, 2009, with Thomas A. Hetrick, President of the Board of County Commissioners; and Michelle Hetrick, Auditor.