

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT  
OF  
TOWN OF BURNETTSVILLE  
WHITE COUNTY, INDIANA  
January 1, 2007 to December 31, 2008



**FILED**  
04/06/2009



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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Clerk-Treasurer	Mary K. Caudle	01-01-04 to 12-31-11
President of the Town Council	James E. Saylor	01-01-07 to 07-01-08
	Vacant	07-02-08 to 07-31-08
	Mike Maddock	08-01-08 to 12-31-09



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF BURNETTSVILLE, WHITE COUNTY, INDIANA

We have examined the financial information presented herein of the Town of Burnettsville (Town), for the period of January 1, 2007 to December 31, 2008. The Town's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Town for the years ended December 31, 2007 and 2008, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not a required part of the basic financial information. They have not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on them.

STATE BOARD OF ACCOUNTS

March 3, 2009

TOWN OF BURNETTSVILLE  
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES  
As Of And For The Years Ended December 31, 2007 And 2008

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
General	\$ 15,825	\$ 20,622	\$ 24,068	\$ 12,379
Motor Vehicle Highway	39,475	13,524	5,935	47,064
Local Road and Street	11,617	3,268	5,267	9,618
Cumulative Capital Improvement	1,105	1,310	1,105	1,310
County Economic Development Income Tax	7,522	1,247	3,500	5,269
Proprietary Funds:				
Wastewater Utility - Operating	233,928	112,452	34,130	312,250
Wastewater Utility - Bond and Interest	28,905	-	28,905	-
Totals	<u>\$ 338,377</u>	<u>\$ 152,423</u>	<u>\$ 102,910</u>	<u>\$ 387,890</u>

	Cash and Investments 01-01-08	Receipts	Disbursements	Cash and Investments 12-31-08
Governmental Funds:				
General	\$ 12,379	24,299	23,876	\$ 12,802
Motor Vehicle Highway	47,064	10,182	7,634	49,612
Local Road and Street	9,618	2,563	3,177	9,004
Cumulative Capital Improvement	1,310	1,213	-	2,523
County Economic Development Income Tax	5,269	1,443	-	6,712
Rainy Day Fund	-	714	-	714
Law Enforcement Continuing Education	-	1,878	-	1,878
IDEM Grant	-	6,500	-	6,500
Proprietary Funds:				
Wastewater Utility - Operating	312,250	92,786	196,222	208,814
Stormwater Utility	-	387,074	158,922	228,152
Totals	<u>\$ 387,890</u>	<u>\$ 528,652</u>	<u>\$ 389,831</u>	<u>\$ 526,711</u>

The accompanying notes are an integral part of the financial information.

TOWN OF BURNETTSVILLE  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Town was established under the laws of the State of Indiana. The Town provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Town uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied or highway use taxes are received are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Town in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Town on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Subsequent Event

The Town has started the construction on a storm water construction project, the cost not to exceed \$950,000. Completion on this project is estimated to be July 31, 2009. The Town has entered into a contract for with Fairfield contractors for \$675,743. The Wastewater Utility issued bonds in the amount of \$237,000 in order to fund this project, along with a Community Development Block Grant for \$500,000.

TOWN OF BURNETTSVILLE  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF CAPITAL ASSETS

For The Year Ended December 31, 2008

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

General infrastructure assets (those reported by governmental activities) are included regardless of their acquisition date or amount. The government was able to estimate the historical cost for the initial reporting of these assets through backtrending (i.e., estimating the current replacement cost of the infrastructure to be capitalized and using an appropriate price-level index to deflate the cost to the acquisition year or estimated acquisition year.) As the government constructs or acquires additional capital assets each period, including infrastructure assets, they are reported at historical cost.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land	\$ 17,883
Infrastructure	35,683
Buildings	102,867
Improvements other than buildings	9,390
Machinery and equipment	<u>18,486</u>
 Total governmental activities, capital assets not being depreciated	 \$ <u>184,309</u>

<u>Primary Government</u>	<u>Ending Balance</u>
Wastewater Utility:	
Capital assets, not being depreciated:	
Land	\$ 51,246
Improvements other than buildings	-
Machinery and equipment	2,006,654
	<u>127,417</u>
 Total Wastewater Utility capital assets	 <u>2,185,317</u>
Stormwater Utility:	
Capital assets, not being depreciated:	
Construction in progress	<u>153,960</u>
 Total Stormwater Utility capital assets	 <u>153,960</u>
 Total business-type activities capital assets	 <u>\$ 2,339,277</u>

TOWN OF BURNETTSVILLE  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF LONG-TERM DEBT  
 December 31, 2008

The Town has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Wastewater Utility Revenue bonds: Stormwater Project	\$ 237,000	\$ 6,280

TOWN OF BURNETTSVILLE  
EXIT CONFERENCE

The contents of this report were discussed on March 3, 2009, with Mary K. Caudle, Clerk-Treasurer. Our examination disclosed no material items that warrant comment at this time.