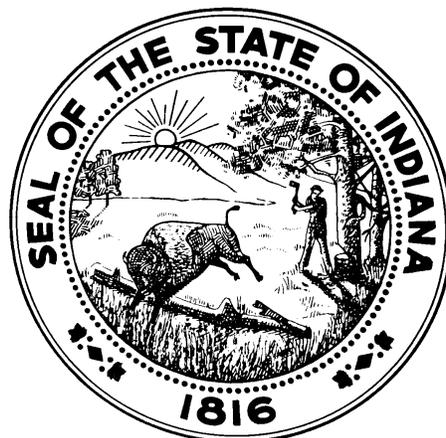


**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT  
OF  
WHITEWATER TOWNSHIP  
FRANKLIN COUNTY, INDIANA  
January 1, 2006 to December 31, 2007



**FILED**  
01/22/2009



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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Trustee	Roy N. Hall	01-01-06 to 12-31-10
Chairman of the Township Board	Mary Anne Cookendorfer	01-01-06 to 12-31-06
	Keith Hall	01-01-07 to 12-31-07
	Gary Stokes	01-01-08 to 12-31-08



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF WHITEWATER TOWNSHIP, FRANKLIN COUNTY, INDIANA

We have examined the financial information presented herein of Whitewater Township (Township), for the period of January 1, 2006 to December 31, 2007. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2006 and 2007, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

December 2, 2008

WHITEWATER TOWNSHIP, FRANKLIN COUNTY  
 SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
 ALL GOVERNMENTAL FUND TYPES  
 As Of And For The Years Ended December 31, 2006 And 2007

	Cash and Investments 01-01-06	Receipts	Disbursements	Cash and Investments 12-31-06
Governmental Funds:				
Township	\$ 48,534	\$ 36,245	\$ 37,071	\$ 47,708
Dog	300	336	-	636
Township Assistance	5,026	4,603	7,389	2,240
Firefighting	8,356	14,992	25,174	(1,826)
Cemetery	2,203	3,248	4,118	1,333
Levy Excess	-	251	-	251
	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>
Totals	<u>\$ 64,419</u>	<u>\$ 59,675</u>	<u>\$ 73,752</u>	<u>\$ 50,342</u>

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
Township	\$ 47,708	\$ 36,587	\$ 46,556	\$ 37,739
Dog	636	-	636	-
Township Assistance	2,240	4,020	4,202	2,058
Firefighting	(1,826)	28,197	25,900	471
Cemetery	1,333	7,238	4,850	3,721
Levy Excess	251	-	-	251
Rainy Day	-	333	-	333
	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>
Totals	<u>\$ 50,342</u>	<u>\$ 76,375</u>	<u>\$ 82,144</u>	<u>\$ 44,573</u>

The accompanying notes are an integral part of the financial information.

WHITEWATER TOWNSHIP, FRANKLIN COUNTY  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

WHITEWATER TOWNSHIP, FRANKLIN COUNTY  
NOTES TO FINANCIAL INFORMATION  
(Continued)

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Interfund Loans

Interfund loans outstanding for the years ended December 31, 2006 and 2007, were as follows:

<u>Loan From</u>	<u>Loan To</u>	<u>2006</u>	<u>2007</u>
Township Fund	Cemetery Fund	\$ 5,900	\$ 13,840
	Firefighting Fund	-	4,000
	Township Assistance Fund	-	2,000
Totals		<u>\$ 5,900</u>	<u>\$ 19,840</u>

WHITEWATER TOWNSHIP, FRANKLIN COUNTY  
EXAMINATION RESULTS AND COMMENTS

APPROPRIATIONS

Records presented for examination indicated the following expenditures in excess of budgeted appropriations:

<u>Fund</u>	<u>Years</u>	<u>Excess Amount Expended</u>
Township	2006	\$ 17,071
Township	2007	26,076

Indiana Code 6-1.1-18-4 states in part: ". . . the proper officers of a political subdivision shall appropriate funds in such a manner that the expenditures for a year do not exceed its budget for that year as finally determined under this article."

ADVANCE PAYMENTS

Dates of transactions indicate that some payments were made to individuals prior to the receipt of services. A similar comment appeared in the prior report.

Compensation and any other payments for goods and services should not be paid in advance of receipt of the goods or services unless specifically authorized by statute. Payments made for goods or services which are not received may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

FUND SOURCES AND USES

An investment purchased in 2007 from the Township Fund for \$6,000 was receipted into the Fire Fighting Fund and the Township Assistance Fund in the amount of \$4,000 and \$2,000 respectively.

The Township Fund paid \$5,900 in 2006 for repair and restoration of Old Baptist Cemetery. The Trustee also paid \$13,840 for restoration and repair of Wesley Chapel Cemetery from the Township Fund in 2007.

Sources and uses of funds should be limited to those authorized by the enabling statute, ordinance, resolution, or grant agreement. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

WHITEWATER TOWNSHIP, FRANKLIN COUNTY  
EXAMINATION RESULTS AND COMMENTS  
(Continued)

INTEREST ON INVESTMENTS

Interest earned on investments was automatically added to the principal and not recorded in the records.

Interest on investments should not be automatically added into the investment. Instead, interest on investments should be paid to the governmental unit at each maturity date and posted to the appropriate fund. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

PAYROLL DEDUCTIONS

Payments to Township Board members were made without payroll deductions for taxes.

Political subdivisions are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings, and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions. Governmental units should file accurate reports required by federal and state agencies. Noncompliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

Officials and employees have the duty to pay claims and remit taxes in a timely fashion. Failure to pay claims or remit taxes in a timely manner could be an indicator of serious financial problems which should be investigated by the governmental unit.

Additionally, officials and employees have a responsibility to perform duties in a manner which would not result in any unreasonable fees being assessed against the governmental unit.

Any penalties, interest or other charges paid by the governmental unit may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

WHITEWATER TOWNSHIP, FRANKLIN COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on December 2, 2008, with Roy N. Hall, Trustee. The official concurred with our findings.