

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT  
OF  
COUNTY AUDITOR  
CRAWFORD COUNTY, INDIANA  
January 1, 2007 to December 31, 2007



**FILED**  
01/15/2009



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COUNTY OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Auditor	Peggy Bullington	01-01-07 to 12-31-10
President of the County Council	Jerry Brewer	01-01-07 to 12-31-08
President of the Board of County Commissioners	Randy Gilmore Larry G. Bye	01-01-07 to 12-31-07 01-01-08 to 12-31-08



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TO: THE OFFICIALS OF CRAWFORD COUNTY

We have examined the records of the County Auditor for the period from January 1, 2007 to December 31, 2007, and certify that the records and accountability for cash and other assets are satisfactory to the best of our knowledge and belief, except as stated in the Examination Results and Comments. The financial transactions of this office are reflected in the Examination Report of Crawford County for the year 2007.

STATE BOARD OF ACCOUNTS

December 16, 2008

COUNTY AUDITOR  
CRAWFORD COUNTY  
EXAMINATION RESULTS AND COMMENTS

FEDERAL AND STATE AGENCIES - COMPLIANCE REQUIREMENTS

Employees of the Sheriff's Department were receiving meals from the jail kitchen. These meals were not reported as fringe benefits to the Internal Revenue Service (IRS) on W-2 forms.

Dale Roll is employed by the County as a maintenance employee for 40 hours a week. In addition to the 40 hour work week, Mr. Roll also performed duties for the County on a contracted basis. Some of the duties performed on the contracted bases were mowing and installing lights and sirens on police cars. Mr. Roll received a form 1099 for the contracted services and a form W-2 for the wages received as an employee. The County did not have any documentation to support that the jobs being performed met the criteria of employee vs. contractor. At a minimum, the County should have IRS Form SS-6 or an opinion from the County Attorney.

Political subdivisions are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions. Governmental units should file accurate reports required by federal and state agencies. Noncompliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for County Auditors of Indiana, Chapter 14)

Each governmental unit is responsible for compliance with all rules, regulations, guidelines, and directives of the Internal Revenue Service and the Indiana Department of Revenue. All questions concerning taxes should be directed to these agencies. (Accounting and Uniform Compliance Guidelines Manual for County Auditors of Indiana, Chapter 14)

DONATIONS

Crawford County donated the following funds during 2007:

- (1) \$5,000 to the Crawford County Youth League to benefit the program;

COUNTY AUDITOR  
CRAWFORD COUNTY  
EXAMINATION RESULTS AND COMMENTS  
(Continued)

- (2) \$1,500 to the Crawford County Community School Corporation to assist with the costs associated with promoting, planning and conducting the 2007 Crawford County After-Prom Program; and
- (3) \$5,000 to the Town of Marengo for financial assistance in helping the Town maintain the American Legion Park.

Governmental funds should not be donated or given to other organizations, individuals, or governmental units unless specifically authorized by statute. (Accounting and Uniform Compliance Guidelines Manual for County Auditors of Indiana, Chapter 14)

FUND SOURCES AND USES

Funds were disbursed from the Motor Vehicle Highway Fund for office supplies, medical exams, official bonds, conferences, utility and internet services, property and general liability insurance, computer equipment and other general/administrative expenditures. The total 2007 excise distributions used for unauthorized disbursements was \$55,949.

Sources and uses of funds should be limited to those authorized by the enabling statute, ordinance, resolution, or grant agreement. (Accounting and Uniform Compliance Guidelines Manual for County Auditors of Indiana, Chapter 14)

Indiana Code 8-14-1-4 states in part: "The funds allocated to the respective counties of the state from the motor vehicle highway account shall annually be budgeted as provided by law, and, when distributed shall be used for construction, reconstruction and maintenance of the highways of the respective counties . . ."

COUNTY AUDITOR  
CRAWFORD COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on December 16, 2008, with Peggy Bullington, Auditor; Ricki Hawkins; Chief Deputy Auditor; Jerry Brewer, President of the County Council; and Larry G. Bye, President of the Board of County Commissioners.