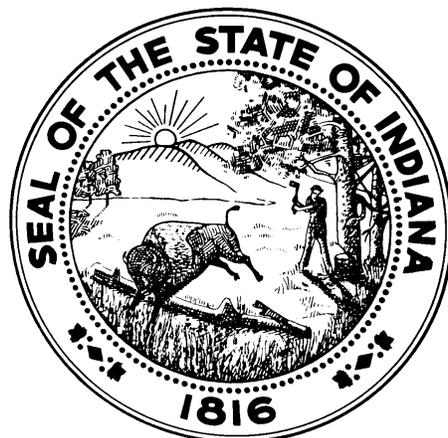


STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
TIPTON COUNTY PUBLIC LIBRARY
TIPTON COUNTY, INDIANA
January 1, 2006 to December 31, 2007



FILED
11/07/2008

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Linda Joines	01-01-04 to 12-31-08
Treasurer	John Borneman Heather Terry	01-01-05 to 12-31-06 01-01-07 to 12-31-08
President of the Board	Gordon Orr John Borneman	01-01-04 to 12-31-06 01-01-07 to 12-31-08



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF TIPTON COUNTY PUBLIC LIBRARY, TIPTON COUNTY, INDIANA

We have examined the financial information presented herein of Tipton County Public Library (Library), for the period of January 1, 2006 to December 31, 2007. The Library's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Library for the years ended December 31, 2006 and 2007, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. It has not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

October 20, 2008

TIPTON COUNTY PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2006 And 2007

	Cash and Investments 01-01-06	Receipts	Disbursements	Cash and Investments 12-31-06
Governmental Funds:				
General	\$ 904,979	\$ 659,087	\$ 1,344,428	\$ 219,638
Gift	5,834	385	1,869	4,350
SHIRK	10,195	134	5,329	5,000
Endowment	3,847	13	3,860	-
Summer Reading	2,490	4,381	4,522	2,349
Program	4,485	1,087	696	4,876
Art	1,036	-	175	861
Landscaping	50	365	415	-
Partner Power	200	-	-	200
State Technology		4,536	2,250	2,286
SKENE		35,058	1,330	33,728
Excess Levy	1,505	-	-	1,505
Library Improvement Reserve	749,972	100,544	847,790	2,726
Library Capital Projects	370,525	13,383	34,567	349,341
Building	93,749	18,358	99,414	12,693
Fiduciary Fund:				
PLAC	112	403	422	93
Totals	<u>\$ 2,148,979</u>	<u>\$ 837,734</u>	<u>\$ 2,347,067</u>	<u>\$ 639,646</u>

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
General	\$ 219,638	\$ 1,373,131	\$ 981,926	\$ 610,843
Gift	4,350	1,858	1,859	4,349
SHIRK	5,000	263	-	5,263
Endowment	-	-	-	-
Summer Reading	2,349	5,327	5,085	2,591
Program	4,876	3,964	2,561	6,279
Art	861	435	393	903
Landscaping	-	350	152	198
Partner Power	200	-	-	200
State Technology	2,286	2,625	2,250	2,661
SKENE	33,728	1,127	1,987	32,868
Excess Levy	1,505	-	-	1,505
Library Improvement Reserve	2,726	80,325	19,640	63,411
Library Capital Projects	349,341	86,265	218,109	217,497
Building	12,693	7,430	11,862	8,261
Fiduciary Fund:				
PLAC	93	630	693	30
Totals	<u>\$ 639,646</u>	<u>\$ 1,563,730</u>	<u>\$ 1,246,517</u>	<u>\$ 956,859</u>

The accompanying notes are an integral part of the financial information.

TIPTON COUNTY PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Library on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

TIPTON COUNTY PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Library contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the Library authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

TIPTON COUNTY PUBLIC LIBRARY
SUPPLEMENTARY INFORMATION
SCHEDULE OF CAPITAL ASSETS

For The Year Ended December 31, 2007

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Buildings	\$ 1,662,400
Improvements other than buildings	261,500
Machinery and equipment	<u>140,966</u>
Total governmental activities, capital assets not being depreciated	<u>\$ 2,064,866</u>

TIPTON COUNTY PUBLIC LIBRARY
EXAMINATION RESULT AND COMMENT

APPROPRIATIONS

The following expenditures were in excess of budgeted appropriations:

Fund	Years	Excess Amount Expended
General	2006	\$ 3,271
Library Improvement Reserve	2006	21,660

Indiana Code 6-1.1-18-4 states in part: ". . . the proper officers of a political subdivision shall appropriate funds in such a manner that the expenditures for a year do not exceed its budget for that year as finally determined under this article."

TIPTON COUNTY PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on October 20, 2008, with Linda Joines, Director; and Anita Gunning, Bookkeeper.