

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT

OF

CHARLES A. TINDLEY ACCELERATED SCHOOL

MARION COUNTY, INDIANA

July 1, 2005 to June 30, 2007



**FILED**  
06/12/2008



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OFFICIALS

| <u>Office</u>                         | <u>Official</u>      | <u>Term</u>          |
|---------------------------------------|----------------------|----------------------|
| Treasurer                             | Patrick Terry        | 07-01-05 to 01-08-07 |
|                                       | Vacant               | 01-09-07 to 01-15-07 |
|                                       | Levon Mackins        | 01-16-07 to 10-31-07 |
|                                       | Roxanne Merriweather | 11-01-07 to 06-30-08 |
| Executive Director/Principal          | Marcus C. Robinson   | 07-01-05 to 06-30-08 |
| Chairman of the<br>Board of Directors | John Neighbours      | 07-01-05 to 06-30-08 |



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS  
302 WEST WASHINGTON STREET  
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE CHARLES A. TINDLEY  
ACCELERATED SCHOOL, MARION COUNTY, INDIANA

We have examined the financial information presented herein of the Charles A. Tindley Accelerated School (School Corporation), for the period of July 1, 2005 to June 30, 2007. The School Corporation's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the School Corporation for the years ended June 30, 2006 and 2007, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the basic financial information. They have not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on them.

STATE BOARD OF ACCOUNTS

March 27, 2008

CHARLES A. TINDLEY ACCELERATED SCHOOL  
SCHEDULE OF ACTIVITIES AND NET ASSETS - CASH AND INVESTMENT BASIS  
For the Year Ended June 30, 2006

| <u>Functions/Programs</u>                                    | <u>Disbursements</u>       | <u>Program Receipts</u>         |   | <u>Net<br/>(Disbursement)<br/>Receipts and<br/>Changes in<br/>Net Assets</u> |
|--|----------------------------|---------------------------------|---|--|
|  |                            | <u>Charges for<br/>Services</u> | <u>Operating<br/>Grants and<br/>Contributions</u> | <u>Totals</u>  |
| Governmental activities:                                     |                            |                                 |   |  |
| Instruction  | \$ 772,150                 | \$ -                            | \$ 13,942   | \$ (758,208)   |
| Support services   | 1,304,822                  | 22,643                          | 55,541  | (1,226,638)  |
| Community services   | 16,183                     | -                               | -   | (16,183)   |
| Nonprogrammed charges  | 26,719                     | -                               | -   | (26,719)   |
| Debt service   | 222,981                    | -                               | -   | (222,981)  |
| <b>Total governmental activities</b>                         | <b><u>\$ 2,342,855</u></b> | <b><u>\$ 22,643</u></b>         | <b><u>\$ 69,483</u></b>                           | <b><u>(2,250,729)</u></b>  |
| General receipts:  |                            |                                 |   |  |
| Property taxes   |                            |                                 |   | 469,514  |
| Other local sources  |                            |                                 |   | 546,625  |
| State aid  |                            |                                 |   | 878,352  |
| Bonds and loans  |                            |                                 |   | 289,855  |
| Grants and contributions not restricted to specific programs |                            |                                 |   | 245,945  |
| Sale of property, adjustments, and refunds                   |                            |                                 |   | 12,073   |
| Investment earnings  |                            |                                 |   | 11,361   |
| <b>Total general receipts</b>                                |                            |                                 |   | <b><u>2,453,725</u></b>  |
| Change in net assets   |                            |                                 |   | 202,996  |
| Net assets - beginning                                       |                            |                                 |   | <u>240,758</u>   |
| Net assets - ending  |                            |                                 |   | <b><u>\$ 443,754</u></b>   |
| <b><u>Assets</u></b>   |                            |                                 |   |  |
| Cash and investments   |                            |                                 |   | <b><u>\$ 443,754</u></b>   |
| <b><u>Net Assets</u></b>                                     |                            |                                 |   |  |
| Unrestricted   |                            |                                 |   | <b><u>\$ 443,754</u></b>   |

The accompanying notes are an integral part of the financial information.

CHARLES A. TINDLEY ACCELERATED SCHOOL  
SCHEDULE OF ACTIVITIES AND NET ASSETS - CASH AND INVESTMENT BASIS  
For the Year Ended June 30, 2007

| <u>Functions/Programs</u>                                    | <u>Disbursements</u>       | <u>Program Receipts</u>         |   | <u>Net<br/>(Disbursement)<br/>Receipts and<br/>Changes in<br/>Net Assets</u> |
|--|----------------------------|---------------------------------|---|--|
|  |                            | <u>Charges for<br/>Services</u> | <u>Operating<br/>Grants and<br/>Contributions</u> | <u>Totals</u>  |
| Governmental activities:                                     |                            |                                 |   |  |
| Instruction  | \$ 1,102,217               | \$ -                            | \$ 2,368  | \$ (1,099,849)   |
| Support services   | 1,514,213                  | 25,391                          | 51,368  | (1,437,454)  |
| Community services   | 14,233                     | -                               | -   | (14,233)   |
| Nonprogrammed charges  | 25,241                     | -                               | -   | (25,241)   |
| Debt service   | 339,578                    | -                               | -   | (339,578)  |
| <b>Total governmental activities</b>                         | <b><u>\$ 2,995,482</u></b> | <b><u>\$ 25,391</u></b>         | <b><u>\$ 53,736</u></b>                           | <b><u>(2,916,355)</u></b>  |
| General receipts:  |                            |                                 |   |  |
| Property taxes   |                            |                                 |   | 481,178  |
| Other local sources  |                            |                                 |   | 485,947  |
| State aid  |                            |                                 |   | 1,082,744  |
| Bonds and loans  |                            |                                 |   | 301,743  |
| Grants and contributions not restricted to specific programs |                            |                                 |   | 133,153  |
| Sale of property, adjustments, and refunds                   |                            |                                 |   | 32,548   |
| Investment earnings  |                            |                                 |   | 28,941   |
| <b>Total general receipts</b>                                |                            |                                 |   | <b><u>2,546,254</u></b>  |
| Change in net assets   |                            |                                 |   | (370,101)  |
| Net assets - beginning                                       |                            |                                 |   | 443,754  |
| Net assets - ending  |                            |                                 |   | <b><u>\$ 73,653</u></b>  |
| <u>Assets</u>  |                            |                                 |   |  |
| Cash and investments   |                            |                                 |   | <b><u>\$ 73,653</u></b>  |
| <u>Net Assets</u>  |                            |                                 |   |  |
| Unrestricted   |                            |                                 |   | <b><u>\$ 73,653</u></b>  |

The accompanying notes are an integral part of the financial information.

CHARLES A. TINDLEY ACCELERATED SCHOOL  
SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,  
DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS  
GOVERNMENTAL FUNDS  
For the Year Ended June 30, 2006

|   | General           | School Lunch       | Challenge Foundation | NESSI Gates Grant | Title 1 2005-2006 | Other            | Totals            |
|---|-------------------|--------------------|----------------------|-------------------|-------------------|------------------|-------------------|
| <b>Receipts:</b>  |                   |                    |                      |                   |                   |                  |                   |
| Local sources   | \$ 881,858        | \$ 22,643          | \$ -                 | \$ 77,488         | \$ -              | \$ 68,154        | \$ 1,050,143      |
| State sources   | 892,294           | 360                | -                    | -                 | -                 | -                | 892,654           |
| Federal sources   | -                 | 55,181             | -                    | -                 | 100,720           | 145,225          | 301,126           |
| Sale of property, adjustments and refunds   | 12,073            | -                  | -                    | -                 | -                 | -                | 12,073            |
| <b>Total receipts</b>   | <b>1,786,225</b>  | <b>78,184</b>      | <b>-</b>             | <b>77,488</b>     | <b>100,720</b>    | <b>213,379</b>   | <b>2,255,996</b>  |
| <b>Disbursements:</b>   |                   |                    |                      |                   |                   |                  |                   |
| <b>Current:</b>   |                   |                    |                      |                   |                   |                  |                   |
| Instruction   | 657,964           | -                  | -                    | 231               | 50,764            | 63,191           | 772,150           |
| Support services  | 974,108           | 81,391             | -                    | 91,375            | 1,025             | 156,923          | 1,304,822         |
| Community services  | 14,827            | -                  | -                    | -                 | -                 | 1,356            | 16,183            |
| Nonprogrammed charges   | 26,719            | -                  | -                    | -                 | -                 | -                | 26,719            |
| Debt services   | 222,981           | -                  | -                    | -                 | -                 | -                | 222,981           |
| <b>Total disbursements</b>  | <b>1,896,599</b>  | <b>81,391</b>      | <b>-</b>             | <b>91,606</b>     | <b>51,789</b>     | <b>221,470</b>   | <b>2,342,855</b>  |
| Excess (deficiency) of receipts over disbursements  | (110,374)         | (3,207)            | -                    | (14,118)          | 48,931            | (8,091)          | (86,859)          |
| Other financing sources (uses):   |                   |                    |                      |                   |                   |                  |                   |
| Bonds and loans   | 289,855           | -                  | -                    | -                 | -                 | -                | 289,855           |
| Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses | 179,481           | (3,207)            | -                    | (14,118)          | 48,931            | (8,091)          | 202,996           |
| Cash and investments - beginning  | 65,825            | (20,158)           | 100,000              | 41,099            | -                 | 53,992           | 240,758           |
| Cash and investments - ending   | <u>\$ 245,306</u> | <u>\$ (23,365)</u> | <u>\$ 100,000</u>    | <u>\$ 26,981</u>  | <u>\$ 48,931</u>  | <u>\$ 45,901</u> | <u>\$ 443,754</u> |
| <b>Cash and Investment Assets - Ending</b>  |                   |                    |                      |                   |                   |                  |                   |
| Cash and investments  | <u>\$ 245,306</u> | <u>\$ (23,365)</u> | <u>\$ 100,000</u>    | <u>\$ 26,981</u>  | <u>\$ 48,931</u>  | <u>\$ 45,901</u> | <u>\$ 443,754</u> |
| <b>Cash and Investment Fund Balance - Ending</b>  |                   |                    |                      |                   |                   |                  |                   |
| Unrestricted  | <u>\$ 245,306</u> | <u>\$ (23,365)</u> | <u>\$ 100,000</u>    | <u>\$ 26,981</u>  | <u>\$ 48,931</u>  | <u>\$ 45,901</u> | <u>\$ 443,754</u> |

The accompanying notes are an integral part of the financial information.

CHARLES A. TINDLEY ACCELERATED SCHOOL  
SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,  
DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS  
GOVERNMENTAL FUNDS  
For the Year Ended June 30, 2007

|   | General          | School Lunch  | Challenge Foundation | National Governors Grant | NESSI Gates Grant | Title 1 2005-2006 | Title 1 2006-2007 | Other         | Totals           |
|---|------------------|---------------|----------------------|--------------------------|-------------------|-------------------|-------------------|---------------|------------------|
| <b>Receipts:</b>  |                  |               |                      |                          |                   |                   |                   |               |                  |
| Local sources   | \$ 880,005       | \$ 25,392     | \$ -                 | \$ 50,000                | \$ 60,703         | \$ -              | \$ -              | \$ 5,358      | \$ 1,021,458     |
| State sources   | 1,085,111        | 605           | -                    | -                        | -                 | -                 | -                 | -             | 1,085,716        |
| Federal sources   | -                | 50,763        | -                    | -                        | -                 | -                 | 123,378           | 9,775         | 183,916          |
| Sale of property, adjustments and refunds   | 32,548           | -             | -                    | -                        | -                 | -                 | -                 | -             | 32,548           |
| <b>Total receipts</b>   | <b>1,997,664</b> | <b>76,760</b> | <b>-</b>             | <b>50,000</b>            | <b>60,703</b>     | <b>-</b>          | <b>123,378</b>    | <b>15,133</b> | <b>2,323,638</b> |
| <b>Disbursements:</b>   |                  |               |                      |                          |                   |                   |                   |               |                  |
| <b>Current:</b>   |                  |               |                      |                          |                   |                   |                   |               |                  |
| Instruction   | 874,733          | -             | 100,000              | -                        | -                 | 36,450            | 80,519            | 10,515        | 1,102,217        |
| Support services  | 1,359,450        | 40,046        | -                    | -                        | 52,408            | 42                | 20,566            | 41,701        | 1,514,213        |
| Community services  | 10,208           | -             | -                    | -                        | -                 | -                 | -                 | 4,025         | 14,233           |
| Nonprogrammed charges   | 25,241           | -             | -                    | -                        | -                 | -                 | -                 | -             | 25,241           |
| Debt services   | 339,578          | -             | -                    | -                        | -                 | -                 | -                 | -             | 339,578          |
| <b>Total disbursements</b>  | <b>2,609,210</b> | <b>40,046</b> | <b>100,000</b>       | <b>-</b>                 | <b>52,408</b>     | <b>36,492</b>     | <b>101,085</b>    | <b>56,241</b> | <b>2,995,482</b> |
| Excess (deficiency) of receipts over disbursements  | (611,546)        | 36,714        | (100,000)            | 50,000                   | 8,295             | (36,492)          | 22,293            | (41,108)      | (671,844)        |
| <b>Other financing sources (uses):</b>  |                  |               |                      |                          |                   |                   |                   |               |                  |
| Bonds and loans   | 301,743          | -             | -                    | -                        | -                 | -                 | -                 | -             | 301,743          |
| Transfers in  | -                | -             | -                    | -                        | -                 | -                 | 12,439            | -             | 12,439           |
| Transfers out   | -                | -             | -                    | -                        | -                 | (12,439)          | -                 | -             | (12,439)         |
| <b>Total other financing sources (uses)</b>   | <b>301,743</b>   | <b>-</b>      | <b>-</b>             | <b>-</b>                 | <b>-</b>          | <b>(12,439)</b>   | <b>12,439</b>     | <b>-</b>      | <b>301,743</b>   |
| Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses | (309,803)        | 36,714        | (100,000)            | 50,000                   | 8,295             | (48,931)          | 34,732            | (41,108)      | (370,101)        |
| Cash and investments - beginning  | 245,306          | (23,365)      | 100,000              | -                        | 26,981            | 48,931            | -                 | 45,901        | 443,754          |
| Cash and investments - ending   | \$ (64,497)      | \$ 13,349     | \$ -                 | \$ 50,000                | \$ 35,276         | \$ -              | \$ 34,732         | \$ 4,793      | \$ 73,653        |
| <b>Cash and Investment Assets - Ending</b>  |                  |               |                      |                          |                   |                   |                   |               |                  |
| Cash and investments  | \$ (64,497)      | \$ 13,349     | \$ -                 | \$ 50,000                | \$ 35,276         | \$ -              | \$ 34,732         | \$ 4,793      | \$ 73,653        |
| <b>Cash and Investment Fund Balance - Ending</b>  |                  |               |                      |                          |                   |                   |                   |               |                  |
| Unrestricted  | \$ (64,497)      | \$ 13,349     | \$ -                 | \$ 50,000                | \$ 35,276         | \$ -              | \$ 34,732         | \$ 4,793      | \$ 73,653        |

The accompanying notes are an integral part of the financial information.

CHARLES A. TINDLEY ACCELERATED SCHOOL  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

School Corporation, as used herein, shall include, but is not limited to, school townships, school towns, school cities, consolidated school corporations, joint schools, metropolitan school districts, township school districts, county schools, united schools, school districts, cooperatives, educational service centers, community schools, community school corporations, and charter schools.

The School Corporation was established under the laws of the State of Indiana. The School Corporation operates under a Board of School Trustees form of government and provides educational services.

Note 2. Fund Accounting

A. Government-Wide and Fund Financial Schedules

Government-Wide Financial Schedules

The Schedules of Activities and Net Assets – Cash and Investment Basis display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. Governmental activities generally are financed through taxes, inter-governmental revenues, and other nonexchange revenues.

Fund Financial Schedules

Fund financial schedules of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, receipts, and disbursements. Separate financial schedules are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial schedules. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial schedules.

The School Corporation reports the following major governmental funds:

The general fund is the primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The school lunch fund accounts for financial resources related to the operation of the school lunch and breakfast programs.

The Challenge Foundation fund accounts for financial resources received from the Challenge Foundation.

The national governors grant fund is used to account for proceeds of the grant.

The NESSI Gates grant fund accounts for financial resources received from the Gates Foundation.

CHARLES A. TINDLEY ACCELERATED SCHOOL  
NOTES TO FINANCIAL INFORMATION  
(Continued)

The Title 1 2005-2006 and 2006-2007 funds account for financial resources received through the federal Title 1 program.

**B. Measurement Focus and Basis of Accounting**

The government-wide and governmental fund financial schedules are reported using the basis of accounting that demonstrates compliance with the cash and investment basis and budget laws of the State of Indiana, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Receipts are recorded when received and disbursements are recorded when paid.

The cash and investment basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash rather than when earned and disbursements are recognized when paid rather than when a liability is incurred. Investment transactions are not presented on the financial schedules.

If the School Corporation utilized the basis of accounting recognized as generally accepted, the fund financial schedules for governmental funds would use the modified accrual basis of accounting, while the fund financial schedules for proprietary fund types would use the accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the enterprise fund schedules to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their enterprise funds, subject to this same limitation. The School Corporation has elected not to follow subsequent private-sector guidance.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial schedules.

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities are provided to people outside the government (enterprise funds) or other departments or agencies primarily within the government (internal service funds). The School Corporation does not have any proprietary funds.

When both restricted and unrestricted resources are available for use, the School Corporation's policy is to use restricted resources first, then unrestricted resources as they are needed.

**Note 3. Budgets**

The operating budget is prepared and approved at the local level.

CHARLES A. TINDLEY ACCELERATED SCHOOL  
 NOTES TO FINANCIAL INFORMATION  
 (Continued)

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the School Corporation in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the School Corporation on or prior to June 30 of the year collected. However, a delay in the approval of taxable property assessments resulted in May 2007 tax bills not being issued until November 2007. This caused a significant decrease in receipts from local sources/property taxes for the year 2006-2007.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the School Corporation to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Interfund Transfers

Interfund transfers for the year ended June 30, 2007, were as follows:

| Transfer From     | Transfer To       | 2007      |
|-------------------|-------------------|-----------|
| Title I 2005-2006 | Title I 2006-2007 | \$ 12,439 |

The School Corporation typically uses transfers for cash flow purposes as provided by various statutory provisions.

Note 7. Pension Plan

A. Public Employees' Retirement Fund

Plan Description

The School Corporation contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State

CHARLES A. TINDLEY ACCELERATED SCHOOL  
NOTES TO FINANCIAL INFORMATION  
(Continued)

statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the School Corporation authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund  
Harrison Building, Room 800  
143 West Market Street  
Indianapolis, IN 46204  
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

B. Teachers' Retirement Fund

Plan Description

The School Corporation contributes to the Indiana Teachers' Retirement Fund (TRF), a defined benefit pension plan. TRF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the TRF Board, most requirements of the system, and gives the School Corporation authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The School Corporation may elect to make the contributions on behalf of the member.

TRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Teachers' Retirement Fund  
150 West Market Street  
Indianapolis, IN 46204  
Ph. (317) 232-3860

CHARLES A. TINDLEY ACCELERATED SCHOOL  
NOTES TO FINANCIAL INFORMATION  
(Continued)

Funding Policy and Annual Pension Cost

The School Corporation contributes the employer's share to TRF for certified employees employed under a federally funded program and all the certified employees hired after July 1, 1995. The School Corporation currently receives partial funding, through the school funding formula, from the State of Indiana for this contribution. The employer's share of contributions for certified personnel who are not employed under a federally funded program and were hired before July 1, 1995, is considered to be an obligation of, and is paid by, the State of Indiana.

CHARLES A. TINDLEY ACCELERATED SCHOOL  
 COMBINING SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,  
 DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS  
 OTHER GOVERNMENTAL FUNDS  
 For the Year Ended June 30, 2006

|  | Fehsenfeld<br>Family<br>Foundation | GIPC<br>Drum Line | CICF<br>Indianapolis<br>Foundation<br>Grant | Allen<br>Whitehall<br>Clowes Grant | Youth As<br>Resources<br>Community<br>Service | Extra-Curricular | PTO           | Federal<br>Start Up<br>Grant | Totals           |
|--|------------------------------------|-------------------|---|------------------------------------|---|------------------|---------------|------------------------------|------------------|
| Receipts:  |                                    |                   |   |                                    |   |                  |               |                              |                  |
| Local sources                                      | \$ 10,000                          | \$ 3,903          | \$ 40,000                                   | \$ 10,000                          | \$ -  | \$ 1,406         | \$ 2,845      | \$ -                         | \$ 68,154        |
| Federal sources                                    | -                                  | -                 | -   | -                                  | -   | -                | -             | 145,225                      | 145,225          |
| Total receipts                                     | <u>10,000</u>                      | <u>3,903</u>      | <u>40,000</u>                               | <u>10,000</u>                      | <u>-</u>                                      | <u>1,406</u>     | <u>2,845</u>  | <u>145,225</u>               | <u>213,379</u>   |
| Disbursements:                                     |                                    |                   |   |                                    |   |                  |               |                              |                  |
| Current:   |                                    |                   |   |                                    |   |                  |               |                              |                  |
| Instruction  | -                                  | 233               | 7,962                                       | 2,255                              | 400   | -                | -             | 52,341                       | 63,191           |
| Support services                                   | 10,000                             | -                 | 22,210                                      | 35                                 | 200   | 50               | 2,604         | 121,824                      | 156,923          |
| Community services                                 | -                                  | -                 | -   | -                                  | -   | 1,356            | -             | -                            | 1,356            |
| Total disbursements                                | <u>10,000</u>                      | <u>233</u>        | <u>30,172</u>                               | <u>2,290</u>                       | <u>600</u>                                    | <u>1,406</u>     | <u>2,604</u>  | <u>174,165</u>               | <u>221,470</u>   |
| Excess (deficiency) of receipts over disbursements | -                                  | 3,670             | 9,828                                       | 7,710                              | (600)   | -                | 241           | (28,940)                     | (8,091)          |
| Cash and investments - beginning                   | -                                  | -                 | 6,251                                       | 13,565                             | 5,236   | -                | -             | 28,940                       | 53,992           |
| Cash and investments - ending                      | <u>\$ -</u>                        | <u>\$ 3,670</u>   | <u>\$ 16,079</u>                            | <u>\$ 21,275</u>                   | <u>\$ 4,636</u>                               | <u>\$ -</u>      | <u>\$ 241</u> | <u>\$ -</u>                  | <u>\$ 45,901</u> |
| <u>Cash and Investment Assets - Ending</u>         |                                    |                   |   |                                    |   |                  |               |                              |                  |
| Cash and investments                               | <u>\$ -</u>                        | <u>\$ 3,670</u>   | <u>\$ 16,079</u>                            | <u>\$ 21,275</u>                   | <u>\$ 4,636</u>                               | <u>\$ -</u>      | <u>\$ 241</u> | <u>\$ -</u>                  | <u>\$ 45,901</u> |
| <u>Cash and Investment Fund Balance - Ending</u>   |                                    |                   |   |                                    |   |                  |               |                              |                  |
| Unrestricted                                       | <u>\$ -</u>                        | <u>\$ 3,670</u>   | <u>\$ 16,079</u>                            | <u>\$ 21,275</u>                   | <u>\$ 4,636</u>                               | <u>\$ -</u>      | <u>\$ 241</u> | <u>\$ -</u>                  | <u>\$ 45,901</u> |

CHARLES A. TINDLEY ACCELERATED SCHOOL  
 COMBINING SCHEDULE OF ASSETS AND FUND BALANCES AND RECEIPTS,  
 DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH AND INVESTMENT BASIS  
 OTHER GOVERNMENTAL FUNDS  
 For the Year Ended June 30, 2007

|  | GIPC<br>Drum Line | CICF<br>Indianapolis<br>Foundation<br>Grant | Allen<br>Whitehall<br>Clowes Grant | Youth As<br>Resources<br>Community<br>Service | Extra-Curricular | PTO             | Federal<br>Start Up<br>Grant | Totals          |
|--|-------------------|---|------------------------------------|---|------------------|-----------------|------------------------------|-----------------|
| Receipts:  |                   |   |                                    |   |                  |                 |                              |                 |
| Local sources                                      | \$ 480            | \$ -  | \$ -                               | \$ -  | \$ 2,908         | \$ 1,970        | \$ -                         | \$ 5,358        |
| Federal sources                                    | -                 | -   | -                                  | -   | -                | -               | 9,775                        | 9,775           |
| Total receipts                                     | <u>480</u>        | <u>-</u>                                    | <u>-</u>                           | <u>-</u>                                      | <u>2,908</u>     | <u>1,970</u>    | <u>9,775</u>                 | <u>15,133</u>   |
| Disbursements:                                     |                   |   |                                    |   |                  |                 |                              |                 |
| Current:   |                   |   |                                    |   |                  |                 |                              |                 |
| Instruction  | 2,822             | -   | -                                  | 500   | -                | -               | 7,193                        | 10,515          |
| Support services                                   | -                 | 16,079                                      | 21,275                             | 4,136   | 211              | -               | -                            | 41,701          |
| Community services                                 | 1,328             | -   | -                                  | -   | 2,697            | -               | -                            | 4,025           |
| Total disbursements                                | <u>4,150</u>      | <u>16,079</u>                               | <u>21,275</u>                      | <u>4,636</u>                                  | <u>2,908</u>     | <u>-</u>        | <u>7,193</u>                 | <u>56,241</u>   |
| Excess (deficiency) of receipts over disbursements | (3,670)           | (16,079)                                    | (21,275)                           | (4,636)                                       | -                | 1,970           | 2,582                        | (41,108)        |
| Cash and investments - beginning                   | <u>3,670</u>      | <u>16,079</u>                               | <u>21,275</u>                      | <u>4,636</u>                                  | <u>-</u>         | <u>241</u>      | <u>-</u>                     | <u>45,901</u>   |
| Cash and investments - ending                      | <u>\$ -</u>       | <u>\$ -</u>                                 | <u>\$ -</u>                        | <u>\$ -</u>                                   | <u>\$ -</u>      | <u>\$ 2,211</u> | <u>\$ 2,582</u>              | <u>\$ 4,793</u> |
| <u>Cash and Investment Assets - Ending</u>         |                   |   |                                    |   |                  |                 |                              |                 |
| Cash and investments                               | <u>\$ -</u>       | <u>\$ -</u>                                 | <u>\$ -</u>                        | <u>\$ -</u>                                   | <u>\$ -</u>      | <u>\$ 2,211</u> | <u>\$ 2,582</u>              | <u>\$ 4,793</u> |
| <u>Cash and Investment Fund Balance - Ending</u>   |                   |   |                                    |   |                  |                 |                              |                 |
| Unrestricted                                       | <u>\$ -</u>       | <u>\$ -</u>                                 | <u>\$ -</u>                        | <u>\$ -</u>                                   | <u>\$ -</u>      | <u>\$ 2,211</u> | <u>\$ 2,582</u>              | <u>\$ 4,793</u> |

CHARLES A. TINDLEY ACCELERATED SCHOOL  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF CAPITAL ASSETS  
 For the Year Ended June 30, 2007

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

| <u>Primary Government</u>  | <u>Ending<br/>Balance</u> |
|--|---------------------------|
| Governmental activities:   |                           |
| Capital assets, not being depreciated:                                     |                           |
| Buildings  | \$ 4,051,085              |
| Improvements other than buildings  | 2,256                     |
| Machinery and equipment  | <u>572,906</u>            |
| <br>Total governmental activities, capital<br>assets not being depreciated | <br><u>\$ 4,626,247</u>   |

CHARLES A. TINDLEY ACCELERATED SCHOOL  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF LONG-TERM DEBT  
 June 30, 2007

The School has entered into the following debt:

| Description of Debt      | Ending<br>Principal<br>Balance | Principal and<br>Interest Due<br>Within One<br>Year |
|--------------------------|--------------------------------|---|
| Governmental Activities: |                                |   |
| Notes and loans payable  | <u>\$ 4,967,575</u>            | <u>\$ 347,372</u> **                                |

\*\* Principal and interest due within one year excludes indeterminable current debt service requirements for two loans with flexible repayment terms.

CHARLES A. TINDLEY ACCELERATED SCHOOL  
EXAMINATION RESULTS AND COMMENTS

MALFEASANCE, MISFEASANCE OR NONFEASANCE

School Corporation Officials discovered evidence in January 2007, that indicated that Patrick Terry, former Treasurer, had issued checks to his girlfriend based on fictitious invoices, and that these claims were questionable. Information was not presented for examination to substantiate the total amount of the questionable claims. However, the available information was presented to the Indianapolis Metropolitan Police Department and the Office of the Marion County Prosecuting Attorney. Mr. Terry was charged with theft for the misappropriation of funds. Subsequently, the case was plea bargained to an amount of \$9,840 which was paid in full on April 9, 2007. The results of our examination procedures did not disclose any further exceptions that warrant a comment at this time.

Funds misappropriated, diverted or unaccounted for through malfeasance, misfeasance, or nonfeasance in office of any officer or employee may be the personal obligation of the responsible officer or employee. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

OVERDRAWN CASH BALANCES

The cash balance of the School Lunch Fund was overdrawn by \$23,365 at June 30, 2006, and the General Fund was overdrawn by \$64,497 at June 30, 2007. A similar comment appeared in prior Report B27131.

The cash balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the governmental unit. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

PUBLIC RECORDS RETENTION

The following records were not presented for examination:

- (1) Minutes of the Board of Directors for the months of November and December 2005 and April and July 2006;
- (2) School Lunch Verification Summary Reports for school year 2005-2006;
- (3) Employee agreements, including salaries and benefits, for five employees for school year 2005-2006; and
- (4) Employee Service records for school years 2005-2006 and 2006-2007.

A similar comment appeared in prior Report B27131.

Indiana Code 5-15-6-3(f) concerning destruction of public records, states in part: "Original records may be disposed of only with the approval of the commission according to guidelines established by the commission."

CHARLES A. TINDLEY ACCELERATED SCHOOL  
EXAMINATION RESULTS AND COMMENTS  
(Continued)

Supporting documentation such as receipts, canceled checks, tickets, invoices, bills, contracts, and other public records must be available for audit to provide supporting information for the validity and accountability of monies disbursed. Payments without supporting documentation may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

PENALTIES, INTEREST AND OTHER CHARGES

Penalties and interest totaling \$3,362.14 were paid to the Internal Revenue Service on October 16, 2006, for late filing of the 2004 Return of Organization Exempt from Income Tax (Form 990).

Officials and employees have the duty to pay claims and remit taxes in a timely fashion. Failure to pay claims or remit taxes in a timely manner could be an indicator of serious financial problems which should be investigated by the governmental unit.

Additionally, officials and employees have a responsibility to perform duties in a manner which would not result in any unreasonable fees being assessed against the governmental unit.

Any penalties, interest or other charges paid by the governmental unit may be the personal obligation of the responsible official or employee.

(Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

ERRORS ON CLAIMS

The following deficiencies were noted on claims during the examination period:

- (1) Four claims examined were not adequately itemized;
- (2) Accounts payable voucher listings were not signed by the Board of Directors as evidence for approval of claims; and
- (3) Some claims or invoices did not have evidence to support receipt of goods or services.

A similar comment appeared in prior Report B27131.

Indiana Code 5-11-10-1.6 states in part:

(b) "As used in this section, "claim" means a bill or an invoice submitted to a governmental entity for goods or services."

(c) "The fiscal officer of a governmental entity may not draw a warrant or check for payment of a claim unless:

- (1) there is a fully itemized invoice or bill for the claim;

CHARLES A. TINDLEY ACCELERATED SCHOOL  
EXAMINATION RESULTS AND COMMENTS  
(Continued)

- (2) the invoice or bill is approved by the officer or person receiving the goods and services;
- (3) the invoice or bill is filed with the governmental entity's fiscal officer;
- (4) the fiscal officer audits and certifies before payment that the invoice or bill is true and correct; and
- (5) payment of the claim is allowed by the governmental entity's legislative body or the board or official having jurisdiction over allowance of payment of the claim."

AVERAGE DAILY MEMBERSHIP (ADM) - LATE FILING

The September 16, 2005 and December 1, 2005 ADM reports were not filed with the Indiana Department of Education by the due dates; September 30, 2005 and December 16, 2005, respectively. A letter from the Indiana Department of Education indicated that the reports had not been filed as of March 6, 2006. Both reports were filed in April 2006 after receipt of the letter.

Political subdivisions are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings, and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions. Governmental units should file accurate reports required by federal and state agencies. Noncompliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

SCHOOL LUNCH - FREE AND REDUCED MEAL APPLICATIONS

Three student applications reviewed from the school lunch master list were classified as "reduced" status, but did not have applications on file.

Political subdivisions are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings, and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions. Governmental units should file accurate reports required by federal and state agencies. Noncompliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

Indiana Code 5-15-6-3(f) concerning destruction of public records, states in part: "Original records may be disposed of only with the approval of the commission according to guidelines established by the commission."

SCHOOL LUNCH REIMBURSEMENT REPORTS

The Indiana Department of Education requests that school lunch reimbursement reports be filed within ten days after month end. Eight reimbursement reports were not filed in a timely manner.

CHARLES A. TINDLEY ACCELERATED SCHOOL  
EXAMINATION RESULTS AND COMMENTS  
(Continued)

Political subdivisions are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions. Governmental units should file accurate reports required by federal and state agencies. Noncompliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

TEXTBOOK ASSISTANCE REIMBURSEMENT

The School Corporation did not submit a claim for Financial Assistance for Students Textbook Reimbursement for the school years 2005-2006 or 2006-2007.

Governmental units have a responsibility to collect amounts owed to the governmental unit pursuant to procedures authorized by statute. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

Political subdivisions are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions. Governmental units should file accurate reports required by federal and state agencies. Noncompliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

COMPENSATION AND BENEFITS

Payments were made to employees for "chaperone fees" for after-school events and field trips using vendor checks. The payments were not included in the payroll system or on a salary schedule or contract. The amounts were not reported on Internal Revenue Service Form W-2, but were reported on Internal Revenue Service Form 1099. A similar comment appeared in prior Report B27131.

All compensation and benefits paid to officials and employees must be included in the labor contract, salary ordinance, resolution or salary schedule adopted by the governing body unless otherwise authorized by statute. Compensation should be made in a manner that will facilitate compliance with state and federal reporting requirements. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 13)

Pay of teachers and other personnel for service at interscholastic athletic events such as ticket takers, scoreboard personnel, etc., are expenses of the Athletic Fund of the Extra-Curricular Account. Pay of concession stand supervisors and of ticket takers, etc., for fine arts events should be paid from the proceeds of the activity sponsoring these events. Payment to all such personnel must be by way of a payroll. If an extra-curricular payroll is not maintained, the payments may be made a part of the school corporation payroll and charged to a school corporation General Fund appropriation; however, the General Fund must be reimbursed for such payment by the activity which the employees served. (The School Administrator and Uniform Compliance Guidelines, Volume 170)

CHARLES A. TINDLEY ACCELERATED SCHOOL  
EXAMINATION RESULTS AND COMMENTS  
(Continued)

EMPLOYEE SERVICE RECORDS

Employee Service Records were not maintained. A record of leave time taken for each employee was presented for examination. Records presented did not include the amount or type of compensated absences earned, the type used, or balances for leave time available. Leave time earned and balances remaining could not be determined from records presented for examination.

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

OFFICIAL BOND

Official bond coverage was not obtained for the necessary officials. A similar comment appeared in prior Report B27131.

Indiana Code 5-4-1-5.1(b) states in part: "Every elected or appointed officer, official, deputy, or employee of a political subdivision . . . shall file the bond in the office of the county recorder . . ."

For each school year commencing July 1, the treasurer of the school corporation, and the deputy treasurer if one is appointed, shall each give a bond for the faithful performance of duty, written by an insurance company licensed to do business in the State of Indiana, in an amount determined by the governing body. The treasurer shall be responsible under the treasurer's bond for the acts of any deputy treasurer appointed as provided in Indiana Code 20-26-4-5. All bonds must be made payable to the State of Indiana, Indiana Code 5-4-1-10; approved by the governing body of the school corporation, and filed and recorded in the office of the county recorder within ten (10) days after approval, Indiana Code 5-4-1. No charge is made for recording official bonds, Indiana Code 36-2-7-10.

Whenever deemed necessary to bond any other employee of a school corporation, the governing body may bond or cause to be bonded such employee or employees by either individual or blanket bonds conditioned upon faithful performance of duties, and in amounts and with surety approved by the school board. We recommended bond coverage for any employee handling funds. A blanket bond should not include any officer, deputy or employee for whom an individual bond is required by statute. Individual bonds are required for the school corporation treasurer and the deputy treasurer. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 8)

TRAVEL POLICY

We observed several payments related to school personnel travel, for items such as meals, hotels, airfare and car rental. An approved written travel policy, which was not presented for examination details how and when travel is allowed and how expenses of employees in travel status would be reimbursed. A similar comment appeared in prior Report B27131.

Each governmental unit should adopt a written travel policy in conformity with applicable statutes. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

CHARLES A. TINDLEY ACCELERATED SCHOOL  
EXAMINATION RESULTS AND COMMENTS  
(Continued)

OUTSIDE ORGANIZATIONS

Financial records indicate that monies raised by the Parent Teacher Organization (PTO) were accounted for in the School Corporation records.

Indiana Code 20-41-1-7 states in part: "(a) The treasurer has charge of the custody and disbursement of any funds collected by a collecting authority and expended to pay expenses: . . .

- (2) incurred in conducting any athletic, social, or other school function (other than functions conducted solely by any organization of parents and teachers) . . ."

CHARLES A. TINDLEY ACCELERATED SCHOOL  
EXIT CONFERENCE

The contents of this report were discussed on May 27, 2008, with Roxanne Merriweather, Treasurer; and Marcus C. Robinson, Executive Director/Principal. The official response has been made a part of this report and may be found on pages 24 and 25.

# Charles A. Tindley

ACCELERATED SCHOOL

Tuesday, March 18, 2008

Ms. Shannon Lopez  
State Board of Accounts  
Field Examiner I  
District 6

Ms. Lopez:

It was a pleasure to speak with you regarding our bi-annual audit through the State Board of Accounts. What follows is a categorical response to the issues raised in the exit interview and final report.

**Overdrawn Cash Balances:** We are bringing the lunch fund back into balance since we discovered that we can pay expenses for this line out of the general fund. In regard to the general fund, we are working to keep that in a positive position through outside fund development to offset any deficit in this line item.

**Public Records Retention:** We are currently pursuing a full time Business/Office Manager to develop the appropriate systems so that staff changes will not affect document retention. Bookkeeping Plus will aid us in addressing these systems.

**Errors on Claims:** Bookkeeping Plus is now completing receipts, so the receipt issue has been fully resolved.

Our board is reconsidering their position on approval of voucher registers. The board felt in previous years that the approval of the school budget was appropriate approval of school expenditures within the budgetary frame. However, the board very much wants to bring their practices within the standard practices for the State Board of Accounts.

Bookkeeping Plus keeps a folder indicating when we do not have proper paperwork for Accounts Payable which they confirm by electronic mail. This is an issue that we believe has been resolved as well.

**Average Daily Membership:** The ADM filing met the deadline, but a signed copy was missing from the Department of Education (which made the report late). As soon as the school was made aware of the missing signatures, this was corrected. We have not had any other issues with signing this report.

**Free and Reduced Meal Application:** This is another area that will fall within the realm of the experienced school business/office manager we are committed to hiring. Recordkeeping issues related to the processing of meal applications and verification of family income have been resolved, but will be greatly improved in our new organizational structure.

**School Lunch Reimbursement Reports:** Bookkeeping Plus now assists us with this function which has led to more timely filing.

**Textbook Assistance Reimbursement:** We were unaware that the statute regarding this issue could be interpreted to mean that school corporations that do not charge a book rental could apply for reimbursement. In the future, the school corporation will file a timely claim for reimbursement for textbooks for needy students whether we charge a fee or not. It is our hope to realize in future years the revenue that we have potentially lost given our statutory interpretation.

**Travel Policy:** The Tindley board will adopt a travel policy at their next meeting.

**Outside Organizations:** We have spoken to our Concerned Parent Alliance about the school corporations housing funds for them. These are funds that they sought in support of the school. We will work with them to move any funds they have raised to date to an outside banking entity.

**Compensation and Benefits:** All compensation paid to employees beyond reimbursements for expenses are now being paid through the payroll company instead of vendor checks.

**Employee Service Records:** Bookkeeping Plus has designed a systems for recording service days and the school corporation is implementing an electronic monitoring system.

**Official Bond:** Our new school treasurer is now covered under an Official Bond through Fidelity and Deposit Company of Maryland. We are seeking additional coverage through our insurance carrier to protect the corporation against the criminal activity of other employees who may come into contact with school funds.

**Public Works Project:** It was our understanding that charter schools do not have to engage in a bidding process for building projects when those projects are financed by private/donated funds. In that capital improvements are not currently funded by public dollars; renovations and improvements to the school space are generally obtained through outside fund development.

In Conclusion, we have appreciated the insights provided to the school corporation through this audit process. We look forward to rectifying outstanding issues that have been identified through the audit for the previous period, but not yet resolved in the current cycle.

Respectfully Submitted,



Marcus C. Robinson  
Principal and Chief Executive Officer