

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

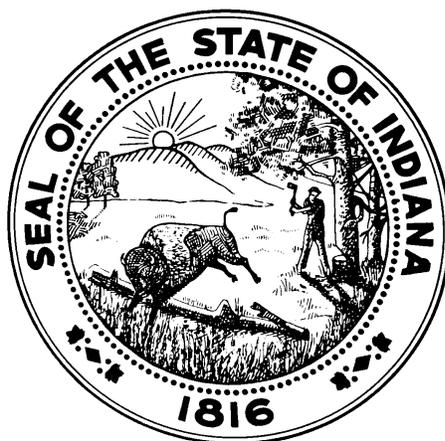
EXAMINATION REPORT

OF

PEABODY PUBLIC LIBRARY

WHITLEY COUNTY, INDIANA

January 1, 2006 to December 31, 2007



FILED
05/13/2008

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Janet M. Scank	01-01-06 to 12-31-08
Treasurer	Jonathan Myers	01-01-06 to 12-31-08
President of the Board	Dennis Warnick Robert Brittain	01-01-06 to 12-31-06 01-01-07 to 12-31-08



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF PEABODY PUBLIC LIBRARY, WHITLEY COUNTY, INDIANA

We have examined the financial information presented herein of Peabody Public Library (Library), for the period of January 1, 2006 to December 31, 2007. The Library's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Library for the years ended December 31, 2006 and 2007, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the basic financial information. They have not been subjected to the examination procedures applied to the basic financial information and, accordingly, we express no opinion on them.

STATE BOARD OF ACCOUNTS

March 18, 2008

PEABODY PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2006 And 2007

	Cash and Investments 01-01-06	Receipts	Disbursements	Cash and Investments 12-31-06
Governmental Funds:				
General	\$ 272,019	\$ 1,052,131	\$ 1,194,063	\$ 130,087
Gift	83,200	103,305	89,677	96,828
Building Gift	1,033	8,135	-	9,168
DEKKO Training Grant	30,793	49,760	13,848	66,705
DEKKO 2004 Grant	3,999	-	-	3,999
DEKKO Strategic Plan Grant	4,000	-	4,000	-
WCCF Diversity Grant	605	-	125	480
WCCF Concert on the Square	450	1,450	1,400	500
ECA Book Buddies	191	1,503	710	984
Hands Foundation	280	-	-	280
Library Improvement Reserve	269,747	176,000	150,000	295,747
Library Capital Projects	107,250	92,763	-	200,013
Bond and Interest Redemption	160,550	288,259	285,500	163,309
Peabody Endowment Income	20,301	4,396	-	24,697
Peabody Endowment Principal	76,500	-	-	76,500
John and Hester Adams Trust	9,820	-	-	9,820
CCCTV	-	2,500	-	2,500
State Technology Grant	-	4,500	1,875	2,625
Fiduciary Funds:				
Bypass	266	2,203	1,860	609
PLAC	788	3,996	3,940	844
Totals	<u>\$ 1,041,792</u>	<u>\$ 1,790,901</u>	<u>\$ 1,746,998</u>	<u>\$ 1,085,695</u>

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
General	\$ 130,087	\$ 964,659	\$ 893,187	\$ 201,559
Gift	96,828	2,859	52,023	47,664
Building Gift	9,168	25	90	9,103
DEKKO Training Grant	66,705	26,532	39,020	54,217
DEKKO 2004 Grant	3,999	-	-	3,999
WCCF Diversity Grant	480	-	-	480
WCCF Concert on the Square	500	2,000	1,972	528
ECA Book Buddies	984	11	297	698
Hands Foundation	280	-	-	280
Library Improvement Reserve	295,747	140,000	240,000	195,747
Library Capital Projects	200,013	25,745	169,508	56,250
Bond and Interest Redemption	163,309	276,042	417,000	22,351
Peabody Endowment Income	24,697	4,578	-	29,275
Peabody Endowment Principal	76,500	-	-	76,500
John and Hester Adams Trust	9,820	-	-	9,820
CCCTV	2,500	-	-	2,500
State Technology Grant	2,625	4,500	4,500	2,625
Fiduciary Funds:				
Bypass	609	2,304	2,424	489
PLAC	844	4,382	4,410	816
Totals	<u>\$ 1,085,695</u>	<u>\$ 1,453,637</u>	<u>\$ 1,824,431</u>	<u>\$ 714,901</u>

The accompanying notes are an integral part of the financial information.

PEABODY PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides culture and recreation services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

PEABODY PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Library contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the Library authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

Note 7. Donated Equity Stock

In December of 2002, the Library received a distribution of 149 shares of equity stock from their insurance carrier. At December 31, 2002, the equity stock had a market value of \$3,504. This equity stock is not included in the financial statements.

PEABODY PUBLIC LIBRARY
SUPPLEMENTARY INFORMATION
SCHEDULE OF CAPITAL ASSETS

For the Year Ended December 31, 2007

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land	\$ 30,000
Buildings	3,624,326
Improvements other than buildings	29,389
Machinery and equipment	<u>448,807</u>
Total governmental activities, capital assets not being depreciated	<u>\$ 4,132,522</u>

PEABODY PUBLIC LIBRARY
 SUPPLEMENTARY INFORMATION
 SCHEDULE OF LONG-TERM DEBT
 December 31, 2007

The Library has entered into the following debt:

Description of Debt	Ending Principal Balance	Principal and Interest Due Within One Year
Governmental Activities:		
Capital leases:		
Library Building	<u>\$ 2,585,000</u>	<u>\$ 279,000</u>

PEABODY PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on March 18, 2008, with Janet M. Scank, Director. Our examination disclosed no material items that warrant comment at this time.