

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
DEER CREEK TOWNSHIP
MIAMI COUNTY, INDIANA
January 1, 2006 to December 31, 2007



FILED
05/13/2008

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Trustee	Roberta L. Moore Ralph N. Cory	01-01-03 to 04-10-06 04-11-06 to 12-31-10
Chairman of the Township Board	Ned Reyburn David McReynolds	01-01-06 to 12-31-06 01-01-07 to 12-31-08



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF DEER CREEK TOWNSHIP, MIAMI COUNTY, INDIANA

We have examined the financial information presented herein of Deer Creek Township (Township), for the period of January 1, 2006 to December 31, 2007. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2006 and 2007, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

February 12, 2008

DEER CREEK TOWNSHIP, MIAMI COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2006 And 2007

	Cash and Investments 01-01-06	Receipts	Disbursements	Cash and Investments 12-31-06
Governmental Funds:				
Township	\$ 4,244	\$ 15,674	\$ 12,562	\$ 7,356
Dog	423	202	125	500
Township Assistance	408	8,343	4,878	3,873
Firefighting	31,831	17,311	7,689	41,453
Levy Excess	1,179	745	1,179	745
Fiduciary Fund:				
Payroll Withholdings	-	223	-	223
Totals	<u>\$ 38,085</u>	<u>\$ 42,498</u>	<u>\$ 26,433</u>	<u>\$ 54,150</u>

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
Township	\$ 7,356	\$ 18,889	\$ 23,619	\$ 2,626
Dog	500	-	500	-
Township Assistance	3,873	10,547	12,918	1,502
Firefighting	41,453	18,379	21,017	38,815
Levy Excess	745	407	-	1,152
Rainy Day	-	1,400	-	1,400
Fiduciary Fund:				
Payroll Withholdings	223	420	295	348
Totals	<u>\$ 54,150</u>	<u>\$ 50,042</u>	<u>\$ 58,349</u>	<u>\$ 45,843</u>

The accompanying notes are an integral part of the financial information.

DEER CREEK TOWNSHIP, MIAMI COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

DEER CREEK TOWNSHIP, MIAMI COUNTY
EXAMINATION RESULT AND COMMENT

FEDERAL AND STATE AGENCIES – COMPLIANCE REQUIREMENTS

Deer Creek Township did not comply with directives of Internal Revenue Service by issuing the Trustee a 1099 for \$1,500 in 2006 and 2007 for office rent.

Each governmental unit is responsible for compliance with all rules, regulations, guidelines, and directives of the Internal Revenue Service and the Indiana Department of Revenue. All questions concerning taxes should be directed to these agencies. (Accounting and Uniform Compliance guidelines Manual for Townships, Chapter 13)

Officials and employees have the duty to pay claims and remit taxes in a timely fashion. Failure to pay claims or remit taxes in a timely manner could be an indicator of serious financial problems which should be investigated by the governmental unit.

Additionally, officials and employees have a responsibility to perform duties in a manner which would not result in any unreasonable fees being assessed against the governmental unit.

Any penalties, interest or other charges paid by the governmental unit may be the personal obligation of the responsible official or employee.

(Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

DEER CREEK TOWNSHIP, MIAMI COUNTY
EXIT CONFERENCE

The contents of this report were discussed on February 12, 2008, with Ralph N. Cory, Trustee.
The official concurred with our finding.