

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
BROWNSTOWN TOWNSHIP
JACKSON COUNTY, INDIANA
January 1, 2005 to December 31, 2006



FILED
10/09/2007

TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Officials	2
Independent Accountant's Report	3
Financial Information: Schedules of Receipts, Disbursements, and Cash and Investment Balances	4
Notes to Financial Information.....	5
Exit Conference.....	6

OFFICIALS

Office

Official

Term

Trustee

Melissa Zabel Acton
Jennifer L. Isaacs

01-01-03 to 02-28-05
03-01-05 to 12-31-10

Chairman of the
Township Board

Kay Ude

01-01-05 to 12-31-07



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF BROWNSTOWN TOWNSHIP, JACKSON COUNTY, INDIANA

We have examined the financial information presented herein of Brownstown Township (Township), for the period of January 1, 2005 to December 31, 2006. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2005 and 2006, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

July 30, 2007

BROWNSTOWN TOWNSHIP, JACKSON COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL FUND TYPES
As Of And For The Years Ended December 31, 2005 And 2006

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
Township	\$ 108,614	\$ 58,126	\$ 43,997	\$ 122,743
Dog Fund	542	129	329	342
Township Assistance Fund	119,406	28,040	15,929	131,517
Cumulative Fire	42,543	51,654	-	94,197
Fire Fighting Fund	11,647	49,045	21,023	39,669
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Totals	<u>\$ 282,752</u>	<u>\$ 186,994</u>	<u>\$ 81,278</u>	<u>\$ 388,468</u>

	Cash and Investments 01-01-06	Receipts	Disbursements	Cash and Investments 12-31-06
Governmental Funds:				
Township	\$ 122,743	\$ 63,613	\$ 43,311	\$ 143,045
Dog Fund	342	174	516	-
Township Assistance Fund	131,517	11,578	19,650	123,445
Cumulative Fire	94,197	25,699	116	119,780
Fire Fighting Fund	39,669	26,458	19,446	46,681
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Totals	<u>\$ 388,468</u>	<u>\$ 127,522</u>	<u>\$ 83,039</u>	<u>\$ 432,951</u>

The accompanying notes are an integral part of the financial information.

BROWNSTOWN TOWNSHIP, JACKSON COUNTY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

BROWNSTOWN TOWNSHIP, JACKSON COUNTY
EXIT CONFERENCE

The contents of this report were discussed on July 30, 2007, with Jennifer L. Isaacs, Trustee. Our examination disclosed no material items that warrant comment at this time.