

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

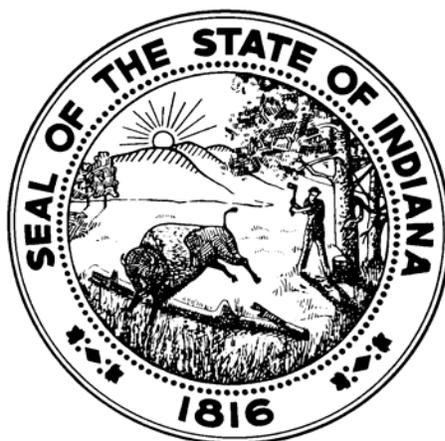
EXAMINATION REPORT

OF

OTTERBEIN-BOLIVAR TOWNSHIP PUBLIC LIBRARY

BENTON COUNTY, INDIANA

January 1, 2005 to December 31, 2006



FILED

04/18/2007

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Cynthia M. Rifner Anastasia G. Krutulis	01-01-05 to 02-08-06 02-09-06 to 12-31-07
Treasurer	Wilma J. Mills Joseph T. Gick Joline Brummet	01-01-05 to 12-31-05 01-01-06 to 01-31-06 02-01-06 to 12-31-07
President of the Board	Joseph T. Gick Wilma J. Mills	01-01-05 to 12-31-05 01-01-06 to 12-31-07



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF OTTERBEIN-BOLIVAR TOWNSHIP
PUBLIC LIBRARY, BENTON COUNTY, INDIANA

We have examined the financial information presented herein of Otterbein-Bolivar Township Public Library (Library), for the period of January 1, 2005 to December 31, 2006. The Library's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above present fairly, in all material respects, the financial information of the Library for the years ended December 31, 2005 and 2006, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

March 14, 2007

OTTERBEIN-BOLIVAR TOWNSHIP PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2005 And 2006

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
General	\$ 32,469	\$ 82,214	\$ 92,438	\$ 22,245
Gift/Memorial	47,906	15,678	24,466	39,118
Rainy Day	8,992	-	-	8,992
Building Project Donation	20,065	12,583	400	32,248
Bond Sinking Fund	2,377	16	-	2,393
Library Improvement Reserve	31,297	482	10	31,769
Library Capital Projects	14,962	6,957	12,641	9,278
Construction	326,080	55,286	242,982	138,384
Levy Excess	-	1,582	-	1,582
Fiduciary Funds:				
Retainage	51,009	-	51,009	-
Building Corporation	25	135,896	46,607	89,314
PLAC	-	28	28	-
Totals	<u>\$ 535,182</u>	<u>\$ 310,722</u>	<u>\$ 470,581</u>	<u>\$ 375,323</u>

	Cash and Investments 01-01-06	Receipts	Disbursements	Cash and Investments 12-31-06
Governmental Funds:				
General	\$ 22,245	\$ 109,817	\$ 96,597	\$ 35,465
Gift/Memorial	39,118	14,316	23,411	30,023
Rainy Day	8,992	-	-	8,992
Building Project Donation	32,248	362	12,515	20,095
Bond Sinking Fund	2,393	3,259	-	5,652
Library Improvement Reserve	31,769	3,754	7,410	28,113
Library Capital Projects	9,278	11,608	8,456	12,430
Construction	138,384	4,730	774	142,340
Levy Excess	1,582	-	-	1,582
Fiduciary Fund:				
Building Corporation	<u>89,314</u>	<u>89,545</u>	<u>94,500</u>	<u>84,359</u>
Totals	<u>\$ 375,323</u>	<u>\$ 237,391</u>	<u>\$ 243,663</u>	<u>\$ 369,051</u>

The accompanying notes are an integral part of the schedules.

OTTERBEIN-BOLIVAR TOWNSHIP PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides the following services: culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Library on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Long-Term Debt

The Library has entered into a lease rental agreement with the Otterbein Public Library Building Corporation. The outstanding principal on the lease rental at December 31, 2006, was \$1,195,000.

OTTERBEIN-BOLIVAR TOWNSHIP PUBLIC LIBRARY
EXAMINATION RESULTS AND COMMENTS

PRESCRIBED FORMS

The following prescribed or approved forms were not in use:

Register of Investments	General Form 350
Capital Assets Ledger	General Form 369

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Libraries, Chapter 4)

OTTERBEIN-BOLIVAR TOWNSHIP PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on March 14, 2007, with Anastasia G. Krutulis, Director. The official concurred with our finding.

The contents of this report were discussed on March 23, 2007, with Joline Brummet, Treasurer. The official concurred with our finding.