

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT

OF

KINGMAN-MILLCREEK TOWNSHIP PUBLIC LIBRARY

FOUNTAIN COUNTY, INDIANA

January 1, 2005 to December 31, 2006



FILED
03/28/2007

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Catherine Ratcliff	01-01-05 to 12-31-07
Treasurer	Debra Hathaway	01-01-05 to 12-31-07
President of the Board	Michael G. Parrett	01-01-05 to 06-30-07



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE KINGMAN-MILLCREEK TOWNSHIP
PUBLIC LIBRARY, FOUNTAIN COUNTY, INDIANA

We have examined the financial information presented herein of the Kingman-Millcreek Township Public Library (Library), for the period of January 1, 2005 to December 31, 2006. The Library's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Library for the years ended December 31, 2005 and 2006, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Capital Assets, as listed in the Table of Contents, is presented for additional analysis and is not a required part of the basic financial information. It has not been subjected to the examination procedures applied to the basic financial information, and accordingly, we express no opinion on it.

STATE BOARD OF ACCOUNTS

March 12, 2007

KINGMAN-MILLCREEK TOWNSHIP PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2005 And 2006

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
General	\$ 63,558	\$ 55,052	\$ 52,028	\$ 66,582
Rainy Day	2,882	-	-	2,882
Gates Foundation	571	-	54	517
Levy Excess	-	547	-	547
Library Improvement Reserve	33,244	2,500	-	35,744
Fiduciary Fund:				
Payroll Withholdings	-	2,135	2,135	-
Totals	<u>\$ 100,255</u>	<u>\$ 60,234</u>	<u>\$ 54,217</u>	<u>\$ 106,272</u>

	Cash and Investments 01-01-06	Receipts	Disbursements	Cash and Investments 12-31-06
Governmental Funds:				
General	\$ 66,582	\$ 60,180	\$ 53,102	\$ 73,660
Rainy Day	2,882	-	-	2,882
Gates Foundation	517	-	-	517
Levy Excess	547	-	547	-
Library Improvement Reserve	35,744	1,900	949	36,695
Fiduciary Fund:				
Payroll Withholdings	-	2,195	2,195	-
Totals	<u>\$ 106,272</u>	<u>\$ 64,275</u>	<u>\$ 56,793</u>	<u>\$ 113,754</u>

The accompanying notes are an integral part of the schedules.

KINGMAN-MILLCREEK TOWNSHIP PUBLIC LIBRARY
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides cultural services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Library on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

KINGMAN-MILLCREEK TOWNSHIP PUBLIC LIBRARY
SUPPLEMENTARY INFORMATION
SCHEDULE OF CAPITAL ASSETS

For The Year Ended December 31, 2006

Capital assets are reported at actual historical cost. Contributed or donated assets are reported at estimated fair value at the time received.

<u>Primary Government</u>	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land	\$ 1,000
Buildings	91,530
Machinery and equipment	29,360
Circulating Media	<u>78,596</u>
Total governmental activities, capital assets not being depreciated	<u>\$ 200,486</u>

KINGMAN-MILLCREEK TOWNSHIP PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on March 12, 2007, with Debora Hathaway, Treasurer; and Catherine Ratcliff, Director. Our examination disclosed no material items that warrant comment at this time.