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# STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2769

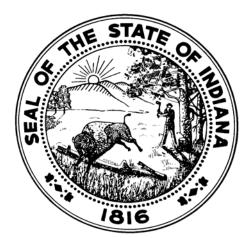
AUDIT REPORT

OF

NORTH LAWRENCE COMMUNITY SCHOOLS

LAWRENCE COUNTY, INDIANA

July 1, 2004 to June 30, 2006



FILED 03/07/2007

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## SCHEDULE OF OFFICIALS

**Office** 

Treasurer

Superintendent of Schools

President of the School Board **Official** 

Nancy R. Lumley Debra L. Ryan (Interim)

Dr. Dennis D. Turner

L. Tom Harrell Gary Holmes J. Scott Gillespie Term

07-01-04 to 01-26-07 01-27-07 to 02-08-07

07-01-04 to 06-30-09

01-01-04 to 12-31-04 01-01-05 to 01-10-07 01-11-07 to 12-31-07



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

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## INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS AND SUPPLEMENTARY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

### TO: THE OFFICIALS OF THE NORTH LAWRENCE COMMUNITY SCHOOLS, LAWRENCE COUNTY, INDIANA

STATE OF INDIANA

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the North Lawrence Community Schools (School Corporation), as of and for the years ended June 30, 2005 and 2006, which collectively comprise the School Corporation's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the School Corporation's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note I, the School Corporation prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the cash and investment basis and budget laws of the State of Indiana, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash and investment balances of the governmental activities, each major fund, and the aggregate remaining fund information of the School Corporation as of June 30, 2005 and 2006, and the respective cash receipts and cash disbursements during the years then ended on the basis of accounting described in Note I.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated January 26, 2007, on our consideration of the School Corporation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. Our report on compliance and on internal control over financial reporting should be read along with this report.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of the School Corporation taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, <u>Audits of States, Local Governments, and Non-Profit Organizations</u>, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

## INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS AND SUPPLEMENTARY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)

The Schedule of Funding Progress, as listed in the table of contents, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The School Corporation has not presented Management's Discussion and Analysis or Budgetary Comparison Schedules that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School Corporation's basic financial statements. The Schedule of Capital Assets and Schedule of Long-Term Debt are presented for additional analysis and are not required parts of the basic financial statements. The Schedule of Capital Assets and Schedule of Long-Term Debt have not been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, accordingly, we express no opinion on them.

STATE BOARD OF ACCOUNTS

January 26, 2007



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

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## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

# TO: THE OFFICIALS OF THE NORTH LAWRENCE COMMUNITY SCHOOLS, LAWRENCE COUNTY, INDIANA

STATE OF INDIANA

We have audited the financial statements of the North Lawrence Community Schools (School Corporation), as of and for the years ended June 30, 2005 and 2006, and have issued our report thereon dated January 26, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing</u> <u>Standards</u>, issued by the Comptroller General of the United States.

## Compliance

As part of obtaining reasonable assurance about whether the School Corporation's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing</u> <u>Standards</u>.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School Corporation's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the School Corporation's management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. In accordance with Indiana Code 5-11-5-1, this report is a part of the public records of the State Board of Accounts and of the office examined.

STATE BOARD OF ACCOUNTS

January 26, 2007

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF CASH AND INVESTMENTS June 30, 2005

Assets	Governmental Activities		
Current assets: Cash and investments	\$	4,317,302	
Restricted assets: Cash and investments			
Total assets	\$	4,317,302	
Net Assets			
Restricted for: Debt service	\$	-	
Unrestricted		4,317,302	
Total net assets	\$	4,317,302	

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF CASH AND INVESTMENTS June 30, 2006

Assets	Governmental Activities		
Current assets: Cash and investments	\$	9,898,954	
Restricted assets: Cash and investments	<u>.</u>	262,877	
Total assets	\$	10,161,831	
Net Assets			
Restricted for: Debt service	\$	262,877	
Unrestricted		9,898,954	
Total net assets	\$	10,161,831	

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF CASH ACTIVITIES For the Year Ended June 30, 2005

		Progra	am Receipts	Net (Disbursement) Receipts
Functions/Programs	Disbursements	Charges for Services	Operating Grants and Contributions	Total
Governmental activities: Instruction Support services Community services Nonprogrammed charges Debt service	\$ 20,420,621 25,565,065 273,727 4,312,107 19,865,125	\$ - 1,573,697 - - -	\$ 224,947 772,338 - - -	<pre>\$ (20,195,674) (23,219,030) (273,727) (4,312,107) (19,865,125)</pre>
Total governmental activities	\$ 70,436,645 General receipts: Property taxes Other local sour State aid Grants and cont Bonds and loan Sale of property Investment earr Intergovernmental t	tributions not re s v, adjustments, a nings		(67,865,663) 24,070,078 5,055,413 21,629,909 4,547,783 9,600,000 1,571,242 41,788 5,215,606
	Total general re intergovernme	eceipts and ental transfers		71,731,819
	Change in	cash and invest	tments	3,866,156
	Net assets - beginn	ing		451,146
	Net assets - ending			\$ 4,317,302

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF CASH ACTIVITIES For the Year Ended June 30, 2006

		Progra	m Receipts	Net (Disbursement) Receipts
Functions/Programs	Disbursements	Charges for Services	Operating Grants and Contributions	Total
Governmental activities: Instruction Support services Community services Nonprogrammed charges Debt service	\$ 20,870,485 30,165,334 284,722 5,242,148 5,929,331	\$ 1,584,893 _ _ _ _	\$ 179,542 869,422 - - -	\$ (20,690,943) (27,711,019) (284,722) (5,242,148) (5,929,331)
Total governmental activities	\$ 62,492,020	\$ 1,584,893	\$ 1,048,964	(59,858,163)
	Bonds and loar	ntributions not rest ns y, adjustments, an nings		19,144,726 4,592,273 23,327,610 3,696,043 500,000 8,386,205 297,673 5,758,162
	Total general i intergovernm	receipts and ental transfers		65,702,692
	Change in	cash and investm	ients	5,844,529
	Net assets - beginr	ning		4,317,302
	Net assets - ending	9		<u>\$ 10,161,831</u>

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES GOVERNMENTAL FUNDS For The Year Ended June 30, 2005

	General	ansportation Operating		Debt Service		Capital Projects	chool Bus placement	С	onstruction	 Other	Totals
Receipts:											
Local sources Intermediate sources	\$ 12,809,475 1,147	\$ 4,324,580	\$	6,852,957 -	\$	4,550,221	\$ 280,035	\$	-	\$ 1,913,039 -	\$ 30,730,307 1,147
State sources	21,749,665	-		-		-	-		-	751,721	22,501,386
Federal sources	327	-		-		-	-		-	4,673,266	4,673,593
Bonds and loans	9,600,000	-		-		-	-		-	-	9,600,000
Sale of property, adjustments											
and refunds	172,412	10,119		-		4,000	-		-	53,555	240,086
Intergovernmental transfers	213,453	 300,983		-		-	 -	_	-	 2,518,948	3,033,384
Total respirite	44 546 470	 4 625 692		6 952 057		4 554 004	 200 025			 0.010.520	70 770 002
Total receipts	44,546,479	 4,635,682	_	6,852,957	_	4,554,221	 280,035	_		 9,910,529	70,779,903
Disbursements:											
Current:											~ ~ ~ ~ ~ ~ ~ ~ ~
Instruction	16,328,980	-		-		-	-		-	4,091,641	20,420,621
Support services	10,324,356	2,933,606		-		2,670,746	158,865		814,589	4,754,092	21,656,254
Community services	266,345						-		-	7,382	273,727
Nonprogrammed charges	3,543,212	21,175		300,000		29,412	-		-	418,308	4,312,107
Debt services	14,350,000	 	_	5,515,125	_	-	 	_	-	 	19,865,125
Total disbursements	44,812,893	 2,954,781		5,815,125		2,700,158	 158,865		814,589	 9,271,423	66,527,834
Excess (deficiency) of total receipts over (under) total disbursements	(266,414)	1,680,901		1,037,832		1,854,063	121,170		(814,589)	639,106	4,252,069
Cash and investments - beginning	(999,617)	 (1,613,776)		(1,610,122)		817,481	 (36,148)		2,206,164	 655,316	(580,702)
Cash and investments - ending	<u>\$ (1,266,031</u> )	\$ 67,125	\$	(572,290)	\$	2,671,544	\$ 85,022	\$	1,391,575	\$ 1,294,422	\$ 3,671,367

The accompanying notes are an integral part of the financial statements.

RECONCILIATION OF THE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF CASH ACTIVITIES

Net change in fund balances - total governmental funds	\$ 4,252,069
Amounts reported for governmental activities in the statement of cash activities are different because: Internal service funds are not reported as a part of governmental funds.	 (385,913)
Change in cash and investments of governmental activities	\$ 3,866,156

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES GOVERNMENTAL FUNDS For The Year Ended June 30, 2006

Transportation Debt Capital School Bus Elementary <u>General Operating Service Projects Replacement Construction Construction</u> Receipts:	Other	Totals
	\$ 2,627,801	\$ 25,615,212
Intermediate sources 382		382
State sources 23,402,984	466,611	23,869,595
Federal sources	4,203,023	4,203,023
Bonds and loans 250,000	-	250,000
Sale of property, adjustments		
and refunds 158,514 8,940 - 739,947 5,929,615	51,942	6,888,958
Intergovernmental transfers254,847338,242	2,691,538	3,284,627
Total receipts 34,040,598 3,940,666 5,911,367 3,979,705 154,608 6,249 6,037,689	10,040,915	64,111,797
Disbursements: Current:		
Instruction 16.579.720	4,290,765	20,870,485
Support services 11.092.716 3.042.542 - 4.577.628 62.012 1.274.832 653.331	5,276,537	25,979,598
Community services 280,585	4,137	284,722
Nonprogrammed charges 4,125,759 45,386 444,903 36,223 2,046	587,831	5,242,148
Debt services 4,654,083	1,025,248	5,679,331
Total disbursements 32,078,780 3,087,928 5,098,986 4,613,851 64,058 1,274,832 653,331	11,184,518	58,056,284
Excess (deficiency) of total receipts		
	(1,143,603)	6,055,513
	( , , , , , , , , , , , , , , , , , , ,	-,,
Cash and investments - beginning (1,266,031) 67,125 (572,290) 2,671,544 85,022 1,391,575 -	1,294,422	3,671,367
	. <u> </u>	· · · · · · · · · · · · · · · · · · ·
Cash and investments - ending <u>\$ 695,787</u> <u>\$ 919,863</u> <u>\$ 240,091</u> <u>\$ 2,037,398</u> <u>\$ 175,572</u> <u>\$ 122,992</u> <u>\$ 5,384,358</u>	\$ 150,819	\$ 9,726,880

The accompanying notes are an integral part of the financial statements.

RECONCILIATION OF THE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF CASH ACTIVITIES

Net change in fund balances - total governmental funds	\$ 6,055,513
Amounts reported for governmental activities in the statement of cash activities are different because: Internal service funds are not reported as a part of governmental funds.	(210,984)
Change in cash and investments of governmental activities	\$ 5,844,529

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENTS PROPRIETARY FUND For The Year Ended June 30, 2005

Receipts:		Internal Service Fund
Local sources	\$	9,520
Sale of property, adjustments and refunds	Ŷ	1,331,156
Transfers		2,182,222
Total receipts		3,522,898
Disbursements:		
Support services		3,908,811
Changes in cash and investments		(385,913)
Cash and investments - beginning		1,031,848
Cash and investments - ending	\$	645,935

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENTS PROPRIETARY FUND For The Year Ended June 30, 2006

	Internal Service Fund			
Receipts: Local sources Bonds and loans Sale of property, adjustments and refunds Transfers	\$	3,970 250,000 1,497,247 2,473,535		
Total receipts		4,224,752		
Disbursements: Support services Debt services		4,185,736 250,000		
Total disbursements		4,435,736		
Changes in cash and investments		(210,984)		
Cash and investments - beginning		645,935		
Cash and investments - ending	\$	434,951		

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENTS FIDUCIARY FUNDS For The Year Ended June 30, 2005

	Pension Trust Funds	Private-Purpose Trust Funds
Additions: Local sources State sources Bonds and loans Sale of property, adjustments and refunds	\$ 10,500,000 	\$ 122,665 3,340 - 49
Total additions	10,500,000	126,054
Deductions: Instruction Support services Nonprogrammed charges	- 8,120,958 	2,975 134,480 71,625
Total deductions	8,120,958	209,080
Excess (deficiency) of total additions over (under) total deductions	2,379,042	(83,026)
Cash and investments - beginning		229,511
Cash and investments - ending	\$ 2,379,042	\$ 146,485

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENTS FIDUCIARY FUNDS For The Year Ended June 30, 2006

	-	Pension ust Funds	te-Purpose ist Funds
Additions: Local sources State sources Federal sources	\$	72,288 - -	\$ 127,444 3,816 10,000
Sale of property, adjustments and refunds Total additions		- 72,288	 54 141,314
Deductions: Instruction Support services Nonprogrammed charges		۔ 140,083 -	7,959 97,987 70,922
Total deductions		140,083	 176,868
Deficiency of total additions under total deductions		(67,795)	(35,554)
Cash and investments - beginning		2,379,042	 146,485
Cash and investments - ending	\$	2,311,247	\$ 110,931

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF CASH AND INVESTMENTS FIDUCIARY FUNDS June 30, 2005

Assets	Pension Trust Funds		Private-Purpose Trust Funds	
Cash and investments	\$ 2,379,042	\$	146,485	
Net Assets				
Held in trust for employee benefits and other purposes	\$ 2,379,042	\$	146,485	

#### NORTH LAWRENCE COMMUNITY SCHOOLS STATEMENT OF CASH AND INVESTMENTS FIDUCIARY FUNDS June 30, 2006

Assets	Pension Trust Funds		Private-Purpose Trust Funds	
Cash and investments	\$	2,311,247	\$	110,931
Net Assets				
Held in trust for employee benefits and other purposes	\$	2,311,247	\$	110,931

### I. Summary of Significant Accounting Policies

#### A. Reporting Entity

School Corporation, as used herein, shall include, but is not limited to, school townships, school towns, school cities, consolidated school corporations, joint schools, metropolitan school districts, township school districts, county schools, united schools, school districts, cooperatives, educational service centers, community schools, community school corporations, and charter schools.

The School Corporation was established under the laws of the State of Indiana. The School Corporation operates under a Board of School Trustees form of government and provides educational services.

The School Corporation's financial reporting entity is composed of the following:

Primary Government: North Lawrence Community Schools

In determining the financial reporting entity, the School Corporation complies with the provisions of GASB Statement No. 14, *The Financial Reporting Entity*.

#### Joint Venture

The School Corporation is a participant with Brownstown Central Community Schools, Eastern School District of Green County, Medora Community School Corporation, Mitchell Community Schools, Orleans Community Schools and Shoals Community Schools in a joint venture to operate the Orange, Lawrence, Jackson, Martin, Green, Joint Services Agreement in Special Education (Co-op), which was created to provide instruction to handicapped children. Each year every school in the Co-op is billed a percentage of the Co-op's total cost based on each school's (ADM) count. The Co-op has no surplus and creates no debts. Complete financial statements for the Orange, Lawrence, Jackson, Martin, Green, Joint Services Agreement in Special Education can be obtained from North Lawrence Community Schools.

B. Government-Wide and Fund Financial Statements

### Government-Wide Financial Statements

The Statement of Cash and Investments and the Statement of Cash Activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. The School Corporation has no business-type activities at this time.

### Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of selfbalancing accounts that constitutes its assets, liabilities, fund equity, receipts, and disbursements. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. However, at this time, the School Corporation has not established any enterprise funds.

The School Corporation reports the following major governmental funds:

The general fund is the primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The transportation operating fund accounts for financial resources for the transportation of school children to and from school.

The debt service fund accounts for debt from funds borrowed or advanced for the purchase or lease of school buildings, school buses, judgments against the corporation, equipment or capital construction, and interest on emergency and temporary loans.

The capital projects fund accounts for planned construction, repair, replacement or remodeling; and the purchase, lease, upgrade, maintenance, or repair of computer equipment.

The school bus replacement fund is used to account for receipts and disbursements concerning the acquisition and disposal of school buses.

The construction fund is used to account for receipts and disbursements concerning construction of new facilities.

The elementary construction fund is used to account for the receipts and disbursements concerning construction of new elementary facilities.

Additionally, the School Corporation reports the following fund types:

The internal service fund accounts for medical insurance provided to other departments on a costreimbursement basis.

The pension trust funds account for the activities of the pension buy out, which accumulate resources for pension benefit payments.

The private-purpose trust fund reports a trust arrangement under which principal and income benefit the various scholarship funds.

#### C. Measurement Focus and Basis of Accounting

The government-wide, governmental fund, proprietary fund and fiduciary fund financial statements are reported using the basis of accounting that demonstrates compliance with the cash and investment basis and budget laws of the State of Indiana, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

The cash and investment basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash rather than when earned and disbursements are recognized when paid rather then when a liability is incurred. Investment transactions are not presented on the financial statements.

If the School Corporation utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types would use the accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities are provided to people outside the government (enterprise funds) or other departments or agencies primarily within the government (internal service funds). The School Corporation does not have any enterprise funds.

When both restricted and unrestricted resources are available for use, the School Corporation's policy is to use restricted resources first, then unrestricted resources as they are needed.

- D. Assets and Cash and Investment Balances
  - 1. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as interest receipts in the year of the sale of the investment.

2. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the School Corporation in June and in December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the School Corporation on or prior to June 30 of the year collected.

- 3. Compensated Absences
  - a. Sick Leave

Employees earn sick leave at the rate of 3 days to 16 days per school year. Unused sick leave may be accumulated to a maximum of 245 days. Accumulated sick leave is paid to employees through cash payments upon retirement.

b. Vacation Leave

Nonteaching or administrative and noncertified School Corporation employees earn vacation leave at rates from 5 days to 15 days per school year based upon the number of years of service. Vacation leave must be taken by August 31 of the year in which said vacation is earned. Accumulated vacation leave is paid to employees through cash payments upon termination.

c. Personal Leave

School Corporation employees earn personal leave at the rate of three days per school year. Personal leave does not accumulate from year to year. Unused personal leave remaining at the end of the year is converted to sick leave.

4. Capital Assets

Capital assets arising from cash transactions acquired for use in governmental or proprietary fund operations are accounted for as capital outlay disbursements of the fund upon acquisition.

5. Long-Term Debt

Long-term debt arising from cash basis transactions of governmental and proprietary funds is not reported as liabilities in the basic financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as disbursements.

6. Equity Classification

#### **Government-Wide Statements**

Equity is classified as net assets and displayed in two components:

- a. Restricted net assets Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments, or (2) law through constitutional provisions or enabling legislation.
- b. Unrestricted net assets All other net assets that do not meet the definition of "restricted."

It is the School Corporation's policy to first use restricted net assets prior to the use of unrestricted net assets when a disbursement is incurred for purposes for which both restricted and unrestricted net assets are available.

#### Fund Financial Statements

Governmental fund equity is classified as fund balance. Proprietary fund equity is classified the same as in the government-wide statements.

- E. Receipts and Disbursements
  - 1. Program Receipts

Amounts reported as program receipts include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general receipts rather than as program receipts. Likewise, general receipts include all taxes.

2. Operating Receipts and Disbursements

Operating receipts and disbursements for proprietary funds result from providing services and producing and delivering goods and/or services. They also include all receipts and disbursements not related to capital and related financing, noncapital financing, or investing activities.

#### F. Internal and Interfund Balances and Activities

In the process of aggregating the financial information for the government-wide Statement of Cash and Investments and the Statement of Cash Activities, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

#### Fund Financial Statements

- 1. Interfund services Sales or purchases of goods and services between funds are reported as receipts and disbursements.
- 2. Interfund reimbursements Repayments from funds responsible for certain disbursements to the funds that initially paid for them are reported as reimbursements.
- 3. Interfund transfers Flow of assets from one fund to another where repayment is not expected is reported as transfers in and out.

### Government-Wide Financial Statements

Interfund activity and balances, if any, are eliminated or reclassified in the government-wide financial statements as follows:

Internal activities – Amounts reported as interfund transfers in the fund financial statements are eliminated in the government-wide Statement of Cash and Investments and the Statement of Cash Activities.

- II. Stewardship, Compliance and Accountability
  - A. Budgetary Information

Annual budgets are adopted on the cash basis, which is not consistent with accounting principles generally accepted in the United States of America. All annual appropriations lapse at calendar year end.

Prior to the first required publication, the fiscal officer of the School Corporation submits to the governing board a proposed operating budget for the year commencing the following July 1. Prior to adoption, the budget is advertised and public hearings are conducted by the governing board to obtain taxpayer comments. In September of each year, the governing board, through the passage of a resolution/ordinance, approves the budget for the next year. Copies of the budget resolution/ ordinance and the advertisement for funds for which property taxes are levied or highway use taxes are received are sent to the Indiana Department of Local Government Finance. The budget becomes legally enacted after the fiscal officer of the School Corporation receives approval of the Indiana Department of Local Government Finance.

The School Corporation's management cannot transfer budgeted appropriations between object classifications of a budget without approval of the governing board. The Indiana Department of Local Government Finance must approve any revisions to the appropriations for any fund or any department of the General Fund. The legal level of budgetary control is by object and department within the fund for the General Fund and by object within the fund for all other budgeted funds.

B. Cash and Investment Balance Deficits

At June 30, 2005 and 2006, the following funds reported deficits in cash and investments, which are violations of the Uniform Compliance Guidelines as referenced in state statute:

Fund	 June 30, 2005 Amount	 June 30, 2006 Amount
General	\$ 1,266,031	\$ -
Debt Service	572,290	-
Joint Service	270,026	372,446
Alternative Education Grant	-	17,154
Alternative Service - Mitchell	-	6,321
Part B, IDEA 05-06	-	294,485
Part B Co 05-06	-	19,121
Preschool 05-06	-	3,572
Drug Grant 04-05	1,749	-
Drug Grant 05-06	-	4,203
Carl Perkins 04-05	19,701	-
Carl Perkins 05-06	-	26,372
Career Majors Grant	-	492
Class Reduction 04-05	10,394	3,466
GED	424	2,394
Cultural Arts	 596	 
Totals	\$ 2,141,211	\$ 750,026

Cash and investment deficits arose primarily from disbursements exceeding receipts due to the underestimate of current requirements; these deficits are to be repaid from future receipts.

### III. Detailed Notes on All Funds

### A. Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. Indiana Code 5-13-8-1 allows a political subdivision of the State of Indiana to deposit public funds in a financial institution only if the financial institution is a depository eligible to receive state funds and has a principal office or branch that qualifies to receive public funds of the political subdivision. The bank balances were insured by the Federal Deposit Insurance Corporation or the Public Deposit Insurance Fund, which covers all public funds held in approved depositories.

## B. Interfund Transfers

Interfund transfers for the years ended June 30, 2005 and 2006, were as follows:

Transfer From	Transfer To	2004		2005	
General Fund	Other governmental	\$	1,415,520	\$	1,600,022
General Fund	Internal Service		1,815,609		2,037,120
Debt Service	Transportation		300,000		337,283
Debt Service	Other governmental		-		47,026
Transportation Operating	Internal Service		21,175		22,920
Capital Projects	Internal Service		29,412		31,601
Debt Service	Other governmental		-		60,594
Capital Projects	Other governmental		-		4,622
Transportation Operating	Other governmental		-		22,466
Other governmental	General Fund		11,536		12,000
Other governmental	Other governmental		93,984		188,143
Other governmental	Internal Service		316,026		381,895
Totals		\$	4,003,262	\$	4,745,692

The School Corporation typically uses transfers for cash flow purposes as provided by various statutory provisions.

### IV. Other Information

#### A. Risk Management

The School Corporation is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents (excluding postemployment benefits); and natural disasters.

The risks of torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; and natural disasters are covered by commercial insurance from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years. There were no significant reductions in insurance by major category of risk.

### **Group Medical Benefits**

The School Corporation has chosen to establish a risk financing fund for risks associated with medical benefits. The risk financing fund is accounted for in the Health and Welfare Trust Fund, an internal service fund, where assets are set aside for claim settlements. An excess policy through commercial insurance covers individual claims in excess of \$100,000 per year. Settled claims resulting from this risk did not exceed commercial insurance coverage in the past three years. Interfund premiums are paid into the fund by all affected funds and are available to pay claims, claim reserves, and administrative costs of the program. Interfund premiums are based upon an overall premium percentage which is applied to each affected fund and are reported as quasi-external interfund transactions.

## B. Holding Corporations

The School Corporation has entered into capital leases with North Lawrence School Improvement Corporation and the North Lawrence Multi School Building Corporation (the lessors). The lessors were organized as not-for-profit corporations pursuant to state statute for the purpose of financing and constructing or reconstructing facilities for lease to the School Corporation. The lessors have been determined to be related parties of the School Corporation. Lease payments during the audit period totaled \$7,377,402.

## C. Postemployment Benefits

In addition to the pension benefits described below, the School Corporation provides postemployment health and life benefits, as authorized by Indiana Code 5-10-8, to all employees who retire from the School Corporation on or after attaining age 55 with at least 20 years of service. Currently, 46 retirees meet these eligibility requirements. Disbursements for those postemployment benefits are recognized on a pay-as-you-go basis. During the year ended June 30, 2006, disbursements of \$68,103 were recognized for postemployment benefits. The School Corporation also set aside \$140,116 for incentive payments and the School Corporations share of insurance for future retirees.

## D. Pension Plans

1. Agent Multiple-Employer Defined Benefit Pension Plan

## Public Employees' Retirement Fund

## Plan Description

The School Corporation contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in the defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system and give the School Corporation authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of member's contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. The report may be obtained by contacting:

Public Employees' Retirement Fund Harrison Building, Room 800 143 West Market Street Indianapolis, IN 46204 Ph. (317) 233-4162

## Funding Policy and Annual Pension Cost

The contribution requirements of plan members for PERF are established by the Board of Trustees of PERF. The School Corporation's annual pension cost and related information, as provided by the actuary, is presented in this note.

# Actuarial Information for the Above Plan

			PERF
Annual required contribution Interest on net pension obligation Adjustment to annual required contr	ibution	\$	172,031 (27,642) 31,500
Annual pension cost Contributions made			175,889 210,092
Decrease in net pension obligation Net pension obligation, beginning of	year		(34,203) (381,270)
Net pension obligation, end of year		\$	(415,473)
Contribution rates: School Corporation Plan members Actuarial valuation date Actuarial cost method Amortization method Amortization period Amortization period (from date) Asset valuation method	En Level po projected 40 07 75% c actuarial v	payi ) yea '-01- of ex value	-5 age ntage of roll, closed ars
Actuarial Assumptions			
Investment rate of return		7.2 %	-
Projected future salary increases: Total Attributed to inflation Attributed to merit/seniority Cost-of-living adjustments		5% 4% 1% 2%	

# Three Year Trend Information

	Year Ending	Annual nsion Cost (APC)	Percentage of APC Contributed	Net Pension Obligation
PERF	06-30-03 06-30-04 06-30-05	\$ 195,258 145,789 175,889	106% 142% 144%	\$ (320,738) (381,270) (415,473)

## 2. Cost-Sharing Multiple-Employer Defined Benefit Pension Plan

## Teachers' Retirement Fund

### Plan Description

The School Corporation contributes to the Indiana Teachers' Retirement Fund (TRF), a defined benefit pension plan. TRF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the TRF Board, most requirements of the system and gives the School Corporation authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of member's contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The School Corporation may elect to make the contributions on behalf of the member.

TRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Teachers' Retirement Fund 150 West Market Street Indianapolis, IN 46204 Ph. (317) 232-3860

## Funding Policy and Annual Pension Costs

The School Corporation contributes the employer's share to TRF for certified employees employed under a federally funded program and all the certified employees hired after July 1, 1995. The School Corporation currently receives partial funding, through the school funding formula, from the State of Indiana for this contribution. The employer's share of contributions for certified personnel who are not employed under a federally funded program and were hired before July 1, 1995, is considered to be an obligation of, and is paid by, the State of Indiana.

The School Corporation is to contribute at an actuarially determined rate. The current rate has been actuarially determined under the entry age normal cost method to be 6.82% of covered wages. The School Corporation's required contributions to the plan for the fiscal years ended June 30, 2006, 2005, and 2004, were \$410,477, \$357,696, and \$315,761, respectively. The School Corporation actually contributed 100% of the required contribution for each of the fiscal years.

## NORTH LAWRENCE COMMUNITY SCHOOLS REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF FUNDING PROGRESS

# Public Employees' Retirement Fund

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Excess of Assets Over AAL (a-b)	Funded Ratio (a/b)	Covered Payroll (c)	Excess AAL as a Percentage of Covered Payroll ((a-b)/c)
07-01-03	\$ 4,809,000	\$ 4,117,421	\$ 691,579	117%	\$ 3,985,793	17%
07-01-04	4,852,785	4,458,574	394,211	109%	4,128,546	10%
07-01-05	5,018,709	4,791,513	227,196	105%	4,289,346	5%

#### NORTH LAWRENCE COMMUNITY SCHOOLS SUPPLEMENTARY INFORMATION SCHEDULE OF CAPITAL ASSETS

#### June 30, 2006

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	E	Ending
Primary Government	E	Balance
Governmental activities:		
Capital assets, not being depreciated:		
Land	\$	20,391
Buildings	44	4,491,406
Improvements other than buildings		1,538,264
Machinery and equipment	14	4,327,644
Total governmental activities, capital		
assets not being depreciated	<u>\$</u> 60	0,377,705

#### NORTH LAWRENCE COMMUNITY SCHOOLS SUPPLEMENTARY INFORMATION SCHEDULE OF LONG-TERM DEBT

#### June 30, 2006

Description of Debt	 Ending Balance	 Due Within One Year
Capital leases: Buildings Notes and loans payable Bonds payable:	\$ 56,935,000 1,573,266	\$ 2,355,000 525,003
General obligation bonds: Pension Bonds	 10,340,000	 330,000
Total long-term debt	\$ 68,848,266	\$ 3,210,003

#### NORTH LAWRENCE COMMUNITY SCHOOLS AUDIT RESULTS AND COMMENTS

### AVERAGE DAILY MEMBERSHIP (ADM) - INCORRECT REPORTING TO THE STATE

The information presented for audit indicates enrollment figures on Form Number 30A, Report of Average Daily Membership (ADM) for State Support, were incorrect for the school year ending June 30, 2005.

The enrollment count dates for 2004-2005 school year was September 17, 2004. The difference between the count reported on the ADM and the verified figures are shown below:

School Year	Grade	Count as Reported on Form Number 30A	Actual Enrollment Figures	Difference
	Kindergarten	200	200	-
	1 Through 12	5,057	5,052	5

School Officials should contact the Indiana Department of Education, Division of School Finance, to determine possible steps to be taken to correct any overpayment/underpayment applicable to the School Corporation because of incorrect reporting. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 8)

## PAYROLL DISBURSEMENTS

A payroll test found a 5.50 hour overpayment to one employee. The employee's time sheet documented the arrival and departure times correctly; however, the total hours were calculated incorrectly. The error resulted in a \$47.35 overpayment. The error was corrected on the January 19, 2007, payroll by deducting the \$47.35 from the gross pay.

We also discovered that there were payments being made to employees that were not included in the salary schedule for the support staff, the master contract, or the board minutes.

All compensation and benefits paid to officials and employees must be included in the labor contract, salary ordinance, resolution, or salary schedule adopted by the governing body unless otherwise authorized by statute. Compensation should be made in a manner that will facilitate compliance with state and federal reporting requirements. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 13)

### **OVERDRAWN CASH BALANCES**

The cash balance of several funds were overdrawn at the end of each year. The funds were as follows:

### NORTH LAWRENCE COMMUNITY SCHOOLS AUDIT RESULTS AND COMMENTS (Continued)

Fund	 June 30, 2005 Amount	 June 30, 2006 Amount
General	\$ 1,266,031	\$ -
Debt Service	572,290	-
Joint Service	270,026	372,446
Alternative Education Grant	-	17,154
Alternative Service Mitchell	-	6,321
Part B, IDEA 05-06	-	294,485
Part B Co 05-06	-	19,121
Preschool 05-06	-	3,572
Drug Grant 04-05	1,749	-
Drug Grant 05-06	-	4,203
Carl Perkins 04-05	19,701	-
Carl Perkins 05-06	-	26,372
Career Majors Grant	-	492
Class Reduction 04-05	10,394	3,466
GED	424	2,394
Cultural Arts	 596	 
Totals	\$ 2,141,211	\$ 750,026

The balance of any fund may not be reduced below zero. Routinely overdrawn funds could be an indicator of serious financial problems which should be investigated by the governmental unit. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

### TRANSFER TUITION – CASH TRANSFERS

Transfer tuition was being charged based on an estimated amount instead of determining the amount using form 515.

Indiana Code 20-26-11-6 states in part:

"(a) A school corporation may accept a transferring student without approval of the transferor corporation under section 5 of this chapter."

"(b) A transfer may not be accepted unless the requesting parents or student pays transfer tuition in an amount determined under the formula established . . ."

#### NORTH LAWRENCE COMMUNITY SCHOOLS AUDIT RESULTS AND COMMENTS (Continued)

#### LAWRENCE COUNTY EDUCATIONAL ALTERNATIVE PROGRAM INTERLOCAL AGREEMENT

The North Lawrence Community Schools, Lawrence County Office of Family and Children, and the Lawrence County Commissioners entered into an interlocal agreement in 1999 to operate an alternative school. The Lawrence County Probation Department provided \$10,000 annually, Lawrence County provided classroom space, and the Lawrence County Office of Family and Children provided \$20,000 annually. North Lawrence Community Schools provided the curriculum, the teachers, and implemented and conducted the educational program.

Indiana Code 36-1-7-2 (a) states: "A power that may be exercised by an Indiana political subdivision and by one (1) or more other governmental entities may be exercised: (1) by one (1) or more entities on behalf of others; or (2) jointly by the entities. Entities that want to do this must, by ordinance or resolution, enter into a written agreement under section 3 or 9 of this chapter."

#### ECA DEPOSITS (Bedford Middle School)

Receipts were not always deposited within a reasonable time. Receipts for May 2006 were deposited on two days. A deposit of \$9,732.25 was made on May 3 and deposits totaling \$11,930.02 were deposited on May 16.

Indiana Code 20-41-1-9 states in part: "... receipts shall be deposited without unreasonable delay."

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#### SUPPLEMENTAL AUDIT OF

### FEDERAL AWARDS



## STATE OF INDIANA

AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

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#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

## TO: THE OFFICIALS OF THE NORTH LAWRENCE COMMUNITY SCHOOLS, LAWRENCE COUNTY, INDIANA

#### Compliance

We have audited the compliance of the North Lawrence Community Schools (School Corporation) with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the years ended June 30, 2005 and 2006. The School Corporation's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the School Corporation's management. Our responsibility is to express an opinion on the School Corporation's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States; and OMB Circular A-133, <u>Audits of States, Local</u> <u>Governments, and Non-Profit Organizations</u>. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Corporation's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the School Corporation's compliance with those requirements.

As described in item 2006-1 in the accompanying Schedule of Findings and Questioned Costs, the School Corporation did not comply with requirements regarding Cash Management that are applicable to its Special Education-Grants to States Programs. Compliance with such requirements is necessary, in our opinion, for the School Corporation to comply with requirements applicable to those programs.

In our opinion, except for the noncompliance described in the preceding paragraph, the School Corporation complied in all material respects with the requirements referred to above that are applicable to its major federal programs for the years ended June 30, 2005 and 2006.

#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 (Continued)

#### Internal Control Over Compliance

The management of the School Corporation is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the School Corporation's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted certain matters involving the internal control over compliance and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the School Corporation's ability to administer a major federal program in accordance with applicable requirements of laws, regulations, contracts and grants. Reportable conditions are described in the accompanying Schedule of Findings and Questioned Costs as item 2006-1.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are considered to be material weaknesses. However, we do not believe the reportable condition described above is a material weakness.

This report is intended solely for the information and use of the School Corporation's management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. In accordance with Indiana Code 5-11-5-1, this report is a part of the public records of the State Board of Accounts and of the office examined.

STATE BOARD OF ACCOUNTS

January 26, 2007

#### NORTH LAWRENCE COMMUNITY SCHOOLS SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For The Years Ended June 30, 2005 and 2006

Federal Grantor Agency/Pass-Through Entity Cluster Title/Program Title/Project Title	Federal CFDA Number	Pass-Through Entity (or Other) Identifying Number	Total Federal Awards Expended 06-30-05	Total Federal Awards Expended 06-30-06	
U.S. DEPARTMENT OF AGRICULTURE Pass-Through Indiana Department of Education Child Nutrition Cluster					
School Breakfast Program National School Lunch Program Special Milk Program for Children	10.553 10.555 10.556		\$ 128,563 616,201 10,862	\$ 151,740 675,987 11,201	
Total for cluster			755,626	838,928	
Team Nutrition Grants FY 05-06	10.574			344	
Total for federal grantor agency			755,626	839,272	
<u>U.S. DEPARTMENT OF EDUCATION</u> Pass-Through Indiana Department of Education Special Education Cluster					
Special Education - Grants to States	84.027	14203-049-DY08 14204-049-PY02 14205-049-PN01 14205-049-SN01 14205-049-DY01 14205-049-PY02 14206-049-PN01	4 704,488 1,605,246 35,979 - -	516,876 3,820 22,404 376,160 1,824,930	
Total for program			2,345,717	2,744,190	
Special Education - Preschool Grants	84.173	45704-049-PY02 45705-049-PN01 45705-049-PY02 45706-049-PN01	20,649 95,707 	20,984 577 83,572	
Total for program			116,356	105,133	
Total for cluster			2,462,073	2,849,323	
Title I Grants to Local Educational Agencies FY 03-04 FY 04-05 FY 05-06	84.010	04-5075 05-5075 06-5075	78,529 595,418 	- 77,212 614,957	
Total for program			673,947	692,169	
Vocational Education - Basic Grants to States	84.048	03-04 04-4700-5075 05-4700-5075 06-4700-5075	327 22,833 152,733	- 24,643 	
Total for program			175,893	175,220	

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

#### NORTH LAWRENCE COMMUNITY SCHOOLS SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For The Years Ended June 30, 2005 and 2006 (Continued)

US_DEPARTMENT OF EDUCATION (continued) Safe and Drug Free Schools and Communities - State Grants         84.186         04-07 03.022 03.022 04.002 SY04.05 SY04.05 SY04.05 SY04.05         2.25 0.729 0.72	Federal Grantor Agency/Pass-Through Entity Cluster Title/Program Title/Project Title	Federal CFDA Number	Pass-Through Entity (or Other) Identifying Number	Total Federal Awards Expended 06-30-05	Total Federal Awards Expended 06-30-06
SY03-04 SY04-05 SY05-06       03-022 04-022 04-022 05-033       10,077 0-749       18.609 05-033         Total for program       17,082       27,077         Pass-Through Indiana Department of Workforce Development Tech-Prep Education       84.243       TP5268       -       7,310         Pass-Through Indiana Department of Education Twenty-First Century Community Learning Centers       84.287       -       -       -         Pass-Through Indiana Department of Education Twenty-First Century Community Learning Centers       84.287       -       -       -         Object of the program       126.299       85.595       -       -       18.233         Total for program       126.299       85.595       -       -       -       -         SY 03-04       SY 04-05       18.144       10.38       -       -       -       -         SY 04-05       State Grants for Innovative Programs       84.298       -	Pass-Through Indiana Department of Education (continued)	84.186	04.07	226	265
SY05-06         06-033	SY03-04				- 203
Total for program         17,062         27,077           Pass-Through Indiana Department of Workforce Development Tech-Prep Education         84,243         TP5268         7,310           Pass-Through Indiana Department of Education Twenty-First Century Community Learning Centers         84,287         03-04         60,811         -           Od-05         66,488         67,382         06-07         -         -         -           Total for program         126,2299         85,595         -         -         -         -           SY 03-04         56,488         67,382         06-07         -				6,749	,
Pass-Through Indiana Department of Workforce Development Tech-Prep Education         84.243         TP5268         7.310           Pass-Through Indiana Department of Education Twenty-First Century Community Learning Centers         84.287         03-04         60.811         -           04-05         654.88         67.362         04-05         654.88         67.362           04-05         654.88         67.362         06-07         -         -         -           03-04         60.811         10.833         06-07         - <t< td=""><td>SY05-06</td><td></td><td>05-033</td><td></td><td>8,203</td></t<>	SY05-06		05-033		8,203
Tech-Prep Education         84.243         TP5268	Total for program			17,062	27,077
Pass-Through Indiana Department of Education Twenty-First Century Community Learning Centers         84.287         3-04         60.811         -           04-05         66.488         67.362         06-07         .         18.233           Total for program					
Twenty-First Century Community Learning Centers         84.287         0.3-04         60.405         65.488         67.362           04-05         65.488         67.362         06-07          .18.233           Total for program <td>Tech-Prep Education</td> <td>84.243</td> <td>1P5268</td> <td></td> <td>7,310</td>	Tech-Prep Education	84.243	1P5268		7,310
03-04       60,811          04-05       65,488       67,362         06-07        18,233         Total for program       -       126,299         SY 03-04       5Y 03-04       18,565         SY 03-06        9,552         Total for program        9,552         Total for program       84.318          SY 02-03       S318X040014       15,073       10,228         Total for program        15,181       10,228         Reading Excellence       84.338       338A010016A       4,757          Improving Teacher Quality State Grants       84.367       S376A030013       87,376       -         03-030       S376A030013       176,394       58,061       S376A040013       176,494       58,061	Pass-Through Indiana Department of Education				
04-05         66,488         67,362           06-07          18,233           Total for program          126,299         85,595           State Grants for Innovative Programs         84.298         18,665            SY 04-05           9,552           Total for program            9,552           Total for program             9,552           Total for program                  SY 04-05	Twenty-First Century Community Learning Centers	84.287	<u> </u>	-	-
O6-07         18/233           Total for program         126,299         85,595           State Grants for Innovative Programs         84,298         18,565         -           SY 03-04         18,144         10,338         9,552           SY 04-05         18,144         10,338           SY 05-06         36,709         19,890           Education Technology State Grants         84.318         318X040014         15,073         10,228           Total for program         15,1073         110,228         10,228         10,228         10,228           Total for program         15,1073         10,228         10,238         10,238 <t< td=""><td></td><td></td><td></td><td>,</td><td>- 67 362</td></t<>				,	- 67 362
State Grants for Innovative Programs       84.298         SY 03-04       18,665         SY 04-05       18,144         SY 05-06       9,552         Total for program       36,709         Education Technology State Grants       84.318         SY 02-03       S318X040014       15,073         SY 04-05       S318X040014       15,073         Total for program       10,228         Total for program       115,181       10,228         Reading Excellence       84.338       338A010016A       4,757         Improving Teacher Quality State Grants       84.367       3376A030013       87,376         03-056       04-028       S376A040013       176,394       58,061         05-030       263,770       234,462       33775,691       4,101,274					,
SY 03-04       18,565       -         SY 04-05       18,144       10,338         SY 05-06       36,709       19,890         Education Technology State Grants       84.318       108       -         SY 02-03       SY 04-05       S318X040014       15,073       10,228         Total for program       15,181       10,228       -       -       -         Total for program       15,181       10,228       -	Total for program			126,299	85,595
SY 03-04       18,565       -         SY 04-05       18,144       10,338         SY 05-06       36,709       19,890         Education Technology State Grants       84.318       108       -         SY 02-03       SY 04-05       S318X040014       15,073       10,228         Total for program       15,181       10,228       -       -       -         Total for program       15,181       10,228       -	State Grants for Innovative Programs	84,298			
SY 05-06				18,565	-
Total for program       36,709       19,890         Education Technology State Grants       84.318       108       -         SY 02-03       S318X040014       15,073       10,228         SY 04-05       S318X040014       15,181       10,228         Total for program       15,181       10,228         Reading Excellence       84.338       338A010016A       4,757         Improving Teacher Quality State Grants       84.367       S376A030013       87,376         03-056       04-028       S367A050013       176,394       58,061         05-030       S367A050013       176,394       58,061         Total for program       263,770       234,462         Total for program       3,775,691       4,101,274				18,144	
Education Technology State Grants       84.318         SY 02-03       108         SY 04-05       S318X040014         Total for program       15,181         Reading Excellence       84.338         03-056       338A010016A         03-056       S376A030013         03-056       S376A040013         04-028       S376A040013         05-030       S367A050013         Total for program       263,770         Z34,462       3,775,691         Total for federal grantor agency       3,775,691	SY 05-06				9,552
SY 02-03       108       -         SY 04-05       S318X040014       15,073       10,228         Total for program       15,181       10,228         Reading Excellence       84.338       338A010016A       4,757       -         Improving Teacher Quality State Grants       84.367       S376A030013       87,376       -         03-056       03-056       S376A040013       176,394       58,061       -         04-028       S376A040013       176,394       58,061       -       176,401         Total for program       263,770       234,462       -       -         Total for program       3,775,691       4,101,274	Total for program			36,709	19,890
SY 04-05       S318X040014       15,073       10,228         Total for program       15,181       10,228         Reading Excellence       84.338       338A010016A       4,757       -         Improving Teacher Quality State Grants       84.367       S376A030013       87,376       -         03-056       03-056       S376A040013       176,394       58,061       -         04-028       05-030       S377A050013       176,394       58,061       -         Total for program       263,770       234,462       -       -         Total for program       3,775,691       4,101,274	Education Technology State Grants	84.318			
Total for program       15,181       10,228         Reading Excellence       84.338       338A010016A       4,757       -         Improving Teacher Quality State Grants       84.367       3376A030013       87,376       -         03-056       S376A030013       87,376       -       -       -         03-056       S376A040013       176,394       58,061       -       -         04-028       S376A040013       176,394       58,061       -       -       -       -         Total for program       263,770       234,462       - <td< td=""><td></td><td></td><td></td><td></td><td>-</td></td<>					-
Reading Excellence       84.338       338A010016A       4,757       -         Improving Teacher Quality State Grants       84.367       \$376A030013       87,376       -         03-056       \$376A040013       176,394       58,061       -       -         04-028       \$367A050013       176,394       58,061       -       -         05-030       \$367A050013       -       176,401       -       -         Total for program       263,770       234,462       -       -       -         Total for federal grantor agency       3,775,691       4,101,274       -       -	SY 04-05		S318X040014	15,073	10,228
338A010016A       4,757       -         Improving Teacher Quality State Grants       84.367       -         03-056       \$376A030013       87,376       -         04-028       \$376A040013       176,394       58,061         05-030       \$367A050013       -       176,401         Total for program       263,770       234,462         Total for federal grantor agency       3,775,691       4,101,274	Total for program			15,181	10,228
338A010016A       4,757       -         Improving Teacher Quality State Grants       84.367       -         03-056       \$376A030013       87,376       -         04-028       \$376A040013       176,394       58,061         05-030       \$367A050013       -       176,401         Total for program       263,770       234,462         Total for federal grantor agency       3,775,691       4,101,274	Reading Excellence	84.338			
03-056       \$376A030013       \$7,376       -         04-028       \$376A040013       176,394       58,061         05-030       \$367A050013       -       176,401         Total for program       263,770       234,462         Total for federal grantor agency       3,775,691       4,101,274	, , , , , , , , , , , , , , , , , , ,		338A010016A	4,757	
04-028       \$376A040013       176,394       58,061         05-030       \$367A050013       -       176,401         Total for program       263,770       234,462         Total for federal grantor agency       3,775,691       4,101,274		84.367			
05-030         S367A050013         -         176,401           Total for program         263,770         234,462           Total for federal grantor agency         3,775,691         4,101,274					-
Total for federal grantor agency       3,775,691       4,101,274				176,394 	,
	Total for program			263,770	234,462
Total federal awards expended \$ 4,531,317 \$ 4,940,546	Total for federal grantor agency			3,775,691	4,101,274
	Total federal awards expended			\$ 4,531,317	\$ 4,940,546

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

#### NORTH LAWRENCE COMMUNITY SCHOOLS NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### I. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the North Lawrence Community Schools (School Corporation) and is presented in accordance with the requirements of OMB Circular A-133, <u>Audits of States, Local Governments, and Non-Profit Organizations</u>. Accordingly, the amount of federal awards expended is based on when the activity related to the award occurs. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

Circular A-133 requires an annual audit of nonfederal entities expending a total amount of federal awards equal to or in excess of \$500,000 in any fiscal year unless by constitution or statute a less frequent audit is required. In accordance with the Indiana Code (IC 5-11-1 et seq.), audits of schools shall be conducted biennially. Such audits shall include both years within the biennial period.

#### II. Noncash Assistance

The School Corporation expended the following amount of noncash assistance for the years ending June 30, 2005 and 2006. This noncash assistance is also included in the federal expenditures presented in the schedule.

Program Title	Federal CFDA Number	20	04-2005	2	005-2006
Child Nutrition Cluster Food Commodities School Breakfast Program National School Lunch Program	10.553 10.555	\$	11,039 44,954	\$	17,670 63,172

#### NORTH LAWRENCE COMMUNITY SCHOOLS SCHEDULE OF FINDINGS AND QUESTIONED COSTS

## Section I – Summary of Auditor's Results

### Financial Statements:

٦	Type of auditor's report issued: Unqualified		
I	nternal control over financial reporting: Material weaknesses identified? Reportable conditions identified that are not considered to be material weaknesses?	no	
	material weaknesses?	none reported	
١	Noncompliance material to financial statements noted?	no	
Federal A	Awards:		
Internal control over major programs: Material weaknesses identified? Reportable conditions identified that are not cons		no	
	material weaknesses?	yes	
٦	Type of auditor's report issued on compliance for major programs:	Qualified	
	Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?	yes	

Identification of Major Programs:

## Name of Federal Program or Cluster

#### Special Education Cluster

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee?

no

#### Section II – Financial Statement Findings

No matters are reportable

#### NORTH LAWRENCE COMMUNITY SCHOOLS SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

#### Section III - Federal Award Findings and Questioned Costs

#### FINDING 2006-1. CASH MANAGEMENT

Federal Agency: U.S. Department of Education Federal Program: Special Education – Grants to States CFDA Number: 84.027 Federal Award Numbers: 14204-049-PY02, 14205-049-PN01, 14205-049-SN01, 14205-049-DY01 Pass-through Entity: Indiana Department of Education

North Lawrence Community Schools has not implemented adequate internal controls to minimize the time elapsing between the transfer of funds and their disbursement. The drawdown amounts included in the Special Education – Grants to States grant application were not accurate calculations of actual monthly disbursements, which resulted in large month-end cash balances.

34 CFR 80.20(b)(7) states in part: "Cash management procedures for minimizing the time elapsing between the transfer of funds from the U.S. treasury and disbursements by grantees and sub-grantees must be followed whenever advance payment procedures are used . . . Grantees must monitor cash draw downs by their sub-grantees to assure that they conform substantially to the same standards of timing and amount as apply to advances to the grantees."

Failure to adhere to this requirement could cause the School Corporation to be deemed ineligible to receive federal awards in the future.

We recommended that the School Corporation design and properly monitor procedures to try to match their budgeted expenditures with the drawdown requests included in the grant applications.

## NORTH LAWRENCE COMMUNITY SCHOOLS SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

No matters are reportable



# NORTH LAWRENCE COMMUNITY SCHOOLS

460 W Street • P.O. Box 729 • Bedford, IN 47421-0729 (812) 279-3521

#### SCHOOLS

Bedford North Lawrence High School

Bedford Junior High School

**Dollens Elementary School** 

Englewood School

Fayetteville Elementary School

Heltonville Elementary School

Lincoln Elementary School

Needmore Elementary School

Oolitic Junior High School

Parkview Primary Elementary School

Parkview Intermediate Elementary School

Shawswick Elementary/ Middle School

Springville Elementary School

Stalker Elementary School

North Lawrence Vocational Technical Center

## **CORRECTIVE ACTION PLAN**

## FINDING NO. 2006-1, SPECIAL EDUCATION CLUSTER - CASH MANAGEMENT

Federal Agency: US Department of Education Federal Program: Special Education - Grants to States CFDA Number: 84.027 Federal Award Numbers: 14204-049-PY02, 14205-049-PN01, 14205-049-SN01, 14205-049-DY01 Pass-through Entity: Indiana Department of Education Auditee Contact Person: Dr. Dennis Tumer Title of Contact Person: Superintendent Phone Number: 812-279-3521 Expected Completion Date: August 2007

## **Corrective Action:**

NLCS has begun with the 2006-2007 school year to complete the Indiana DOE form "Project Cash Request" for the various special education grants specifying varying amounts per month based on anticipated cash needs. Further, in compliance with new Indiana DOE regulations, the "Quarterly Project Expenditures Report" for Part B, IDEA is being submitted.

Dennis D. Turner Superintendent February 8, 2007 Date

#### NORTH LAWRENCE COMMUNITY SCHOOLS EXIT CONFERENCE

The contents of this report were discussed on February 8, 2007, with Nancy R. Lumley, former Treasurer, Debra L. Ryan, Interim Treasurer; J. Scott Gillespie, President of the School Board; Dr. Dennis D. Turner, Superintendent of Schools: and Gary D. Conner, Assistant Superintendent of Schools. The official response has been made a part of this report and may be found on page 46.



## NORTH LAWRENCE COMMUNITY SCHOOLS

460 W Street • P.O. Box 729 • Bedford, IN 47421-0729 (812) 279-3521

#### SCHOOLS

Bedford North Lawrence High School

Bedford Junior High School

Dollens Elementary School

Englewood School

Fayetteville Elementary School

Heltonville Elementary School

Lincoln Elementary School

Needmore Elementary School

Oolitic Junior High School

Parkview Primary Elementary School

Parkview Intermediate Elementary School

Shawswick Elementary/ Middle School

Springville Elementary School

Stalker Elementary School

North Lawrence Vocational Technical Center STATE BOARD OF ACCOUNTS 302 West Washington Street 4<sup>th</sup> Floor, Room #418 Indianapolis, IN 46204-2765

Education does not occur in a vacuum. It takes place in a community. Other governmental entities must cooperate with the school system in many ways. The LEAP program is an example of necessary cooperation to meet specific mutual goals as set forth in the Agreement. Education of the children targeted by the LEAP program is consistent with the County's goal of reducing the cost of juvenile justice. Assisting these children with puirements (that are often a part of probation or other juvenile justice

education requirements (that are often a part of probation or other juvenile justice remediation) in advance, is believed to lead to less crime, less future expense and to provide better future citizens.

Sincerely

February 8, 2007

Dennis D. Turner Superintendent

cc: Duane Martin