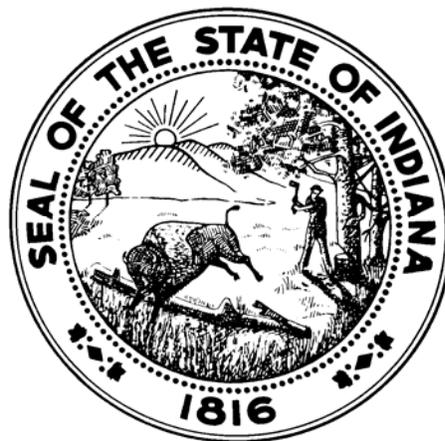


**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

EXAMINATION REPORT  
OF  
WES-DEL COMMUNITY SCHOOLS  
DELAWARE COUNTY, INDIANA  
July 1, 2004 to June 30, 2006



**FILED**  
02/23/2007



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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Treasurer	Sharon Fowler	07-01-04 to 06-30-07
Superintendent of Schools	Stephen R. McColley	07-01-04 to 06-30-07
President of the School Board	Steven Dowling John Christy Todd Trehearne	07-01-04 to 06-30-05 07-01-05 to 06-30-06 07-01-06 to 06-30-07



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Fax: (317) 232-4711  
Web Site: [www.in.gov/sboa](http://www.in.gov/sboa)

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF WES-DEL COMMUNITY SCHOOLS, DELAWARE COUNTY, INDIANA

We have examined the financial information presented herein of Wes-Del Community Schools (School Corporation), for the period of July 1, 2004 to June 30, 2006. The School Corporation's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the School Corporation for the years ended June 30, 2005 and 2006, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

The Schedule of Funding Progress, Schedule of Capital Assets and Schedule of Long-Term Debt, as listed in the Table of Contents, are presented for additional analysis and are not a required part of the basic financial information. They have not been subjected to the examination procedures applied to the basic financial information, and accordingly, we express no opinion on them.

STATE BOARD OF ACCOUNTS

January 29, 2007

WES-DEL COMMUNITY SCHOOLS  
STATEMENT OF CASH AND INVESTMENTS  
June 30, 2005

<u>Assets</u>	<u>Governmental Activities</u>
Current assets:	
Cash and investments	\$ 2,840,287
Restricted assets:	
Cash and investments	<u>358,059</u>
Total assets	<u>\$ 3,198,346</u>
<u>Net Assets</u>	
Restricted for:	
Debt service	\$ 358,059
Unrestricted	<u>2,840,287</u>
Total net assets	<u>\$ 3,198,346</u>

The accompanying notes are an integral part of the financial statements.

WES-DEL COMMUNITY SCHOOLS  
STATEMENT OF CASH AND INVESTMENTS  
June 30, 2006

<u>Assets</u>	<u>Governmental Activities</u>
Current assets:	
Cash and investments	\$ 2,525,335
Restricted assets:	
Cash and investments	<u>393,820</u>
Total assets	<u>\$ 2,919,155</u>
<u>Net Assets</u>	
Restricted for:	
Debt service	\$ 393,820
Unrestricted	<u>2,525,335</u>
Total net assets	<u>\$ 2,919,155</u>

The accompanying notes are an integral part of the financial statements.

WES-DEL COMMUNITY SCHOOLS  
STATEMENT OF CASH ACTIVITIES  
For the Year Ended June 30, 2005

Functions/Programs	Disbursements	Program Receipts		Net (Disbursement) Receipts
		Charges for Services	Operating Grants and Contributions	Total
Governmental activities:				
Instruction	\$ 2,612,322	\$ -	\$ 50,264	\$ (2,562,058)
Support services	4,198,639	291,236	86,960	(3,820,443)
Community services	73,361	-	-	(73,361)
Nonprogrammed charges	1,114,398	-	-	(1,114,398)
Debt service	1,253,340	-	-	(1,253,340)
Total governmental activities	\$ 9,252,060	\$ 291,236	\$ 137,224	(8,823,600)
General receipts:				
Property taxes				4,332,380
Other local sources				585,493
State aid				3,325,064
Grants and contributions not restricted				357,264
Bonds and loans				503,692
Sale of property, adjustments, and refunds				93,118
Investment earnings				40,288
Total general receipts				9,237,299
Change in cash and investments				413,699
Net assets - beginning				2,784,647
Net assets - ending				\$ 3,198,346

The accompanying notes are an integral part of the financial statements.

WES-DEL COMMUNITY SCHOOLS  
STATEMENT OF CASH ACTIVITIES  
For the Year Ended June 30, 2006

Functions/Programs	Disbursements	Program Receipts		Net (Disbursement) Receipts
		Charges for Services	Operating Grants and Contributions	Total
Governmental activities:				
Instruction	\$ 2,733,459	\$ -	\$ 27,667	\$ (2,705,792)
Support services	4,117,345	314,634	125,347	(3,677,364)
Community services	37,281	-	-	(37,281)
Nonprogrammed charges	352,213	-	-	(352,213)
Debt service	1,774,880	-	-	(1,774,880)
Total governmental activities	\$ 9,015,178	\$ 314,634	\$ 153,014	(8,547,530)
General receipts:				
Property taxes				3,251,097
Other local sources				497,905
State aid				3,407,963
Grants and contributions not restricted				355,170
Bonds and loans				600,000
Sale of property, adjustments, and refunds				57,957
Investment earnings				98,245
Total general receipts				8,268,337
Change in cash and investments				(279,193)
Net assets - beginning				3,198,348
Net assets - ending				\$ 2,919,155

The accompanying notes are an integral part of the financial statements.

WES-DEL COMMUNITY SCHOOLS  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
GOVERNMENTAL FUNDS  
For The Year Ended June 30, 2005

	General	Transportation Operating	Debt Service	Capital Projects	School Bus Replacement	Construction	Other	Totals
Receipts:								
Local sources	\$ 2,373,949	\$ 461,026	\$ 848,743	\$ 812,611	\$ 212,448	\$ -	\$ 540,033	\$ 5,248,810
Intermediate sources	587	-	-	-	-	-	-	587
State sources	3,342,285	-	-	-	-	-	136,521	3,478,806
Federal sources	-	-	-	-	-	-	340,746	340,746
Bonds and loans	503,692	-	-	-	-	-	-	503,692
Sale of property, adjustments and refunds	7,276	5,082	-	6,237	-	-	74,523	93,118
Intergovernmental transfers	-	-	-	-	-	-	83,164	83,164
<b>Total receipts</b>	<b><u>6,227,789</u></b>	<b><u>466,108</u></b>	<b><u>848,743</u></b>	<b><u>818,848</u></b>	<b><u>212,448</u></b>	<b><u>-</u></b>	<b><u>1,174,987</u></b>	<b><u>9,748,923</u></b>
Disbursements:								
Current:								
Instruction	2,380,187	-	-	-	-	-	232,135	2,612,322
Support services	2,302,414	384,511	-	767,066	178,611	-	566,037	4,198,639
Community services	37,164	-	-	-	-	-	36,197	73,361
Nonprogrammed charges	233,638	5,481	10,834	9,999	22,831	889,304	25,475	1,197,562
Debt services	543,405	-	606,465	-	-	-	103,470	1,253,340
<b>Total disbursements</b>	<b><u>5,496,808</u></b>	<b><u>389,992</u></b>	<b><u>617,299</u></b>	<b><u>777,065</u></b>	<b><u>201,442</u></b>	<b><u>889,304</u></b>	<b><u>963,314</u></b>	<b><u>9,335,224</u></b>
Excess (deficiency) of total receipts over (under) total disbursements	730,981	76,116	231,444	41,783	11,006	(889,304)	211,673	413,699
Cash and investments - beginning	<u>664,600</u>	<u>615,162</u>	<u>125,907</u>	<u>74,555</u>	<u>185,660</u>	<u>889,304</u>	<u>229,459</u>	<u>2,784,647</u>
Cash and investments - ending	<b><u>\$ 1,395,581</u></b>	<b><u>\$ 691,278</u></b>	<b><u>\$ 357,351</u></b>	<b><u>\$ 116,338</u></b>	<b><u>\$ 196,666</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 441,132</u></b>	<b><u>\$ 3,198,346</u></b>

The accompanying notes are an integral part of the financial statements.

WES-DEL COMMUNITY SCHOOLS  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES  
GOVERNMENTAL FUNDS  
For The Year Ended June 30, 2006

	General	Transportation Operating	Debt Service	Capital Projects	School Bus Replacement	Other	Totals
<b>Receipts:</b>							
Local sources	\$ 1,937,781	\$ 373,649	\$ 610,363	\$ 664,583	\$ 124,800	\$ 450,011	\$ 4,161,187
Intermediate sources	697	-	-	-	-	-	697
State sources	3,423,962	-	-	-	-	160,495	3,584,457
Federal sources	-	-	-	-	-	331,690	331,690
Bonds and loans	600,000	-	-	-	-	-	600,000
Sale of property, adjustments and refunds	13,632	1,352	-	-	-	42,973	57,957
Intergovernmental transfers	54,740	9,683	-	-	-	35,528	99,951
<b>Total receipts</b>	<u>6,030,812</u>	<u>384,684</u>	<u>610,363</u>	<u>664,583</u>	<u>124,800</u>	<u>1,020,697</u>	<u>8,835,939</u>
<b>Disbursements:</b>							
<b>Current:</b>							
Instruction	2,475,984	-	-	-	-	257,475	2,733,459
Support services	2,279,250	393,139	-	661,333	144,997	638,626	4,117,345
Community services	34,558	-	-	-	-	2,724	37,282
Nonprogrammed charges	326,813	30,000	-	5,528	-	89,823	452,164
Debt services	1,103,693	-	620,038	-	-	51,149	1,774,880
<b>Total disbursements</b>	<u>6,220,298</u>	<u>423,139</u>	<u>620,038</u>	<u>666,861</u>	<u>144,997</u>	<u>1,039,797</u>	<u>9,115,130</u>
Deficiency of total receipts under total disbursements	(189,486)	(38,455)	(9,675)	(2,278)	(20,197)	(19,100)	(279,191)
Cash and investments - beginning	1,395,581	691,278	357,351	116,338	196,666	441,132	3,198,346
Cash and investments - ending	<u>\$ 1,206,095</u>	<u>\$ 652,823</u>	<u>\$ 347,676</u>	<u>\$ 114,060</u>	<u>\$ 176,469</u>	<u>\$ 422,032</u>	<u>\$ 2,919,155</u>

The accompanying notes are an integral part of the financial statements.

WES-DEL COMMUNITY SCHOOLS  
STATEMENT OF RECEIPTS, DISBURSEMENTS,  
AND CHANGES IN CASH AND INVESTMENTS  
FIDUCIARY FUNDS  
For The Year Ended June 30, 2005

	Pension Trust Funds
Additions:	
Local sources	\$ (18,324)
Deductions:	
Support services	98,586
Deficiency of total additions under total deductions	(116,910)
Cash and investments - beginning	191,623
Cash and investments - ending	\$ 74,713

The accompanying notes are an integral part of the financial statements.

WES-DEL COMMUNITY SCHOOLS  
STATEMENT OF RECEIPTS, DISBURSEMENTS,  
AND CHANGES IN CASH AND INVESTMENTS  
FIDUCIARY FUNDS  
For The Year Ended June 30, 2006

	Pension Trust Funds
Deductions:	
Support services	\$ 22,500
Deficiency of total additions under total deductions	(22,500)
Cash and investments - beginning	74,713
Cash and investments - ending	\$ 52,213

The accompanying notes are an integral part of the financial statements.

WES-DEL COMMUNITY SCHOOLS  
STATEMENT OF CASH AND INVESTMENTS  
FIDUCIARY FUNDS  
June 30, 2005

<u>Assets</u>	<u>Pension Trust Funds</u>
Cash and investments	\$ 74,713
<u>Net Assets</u>	
Held in trust for employee benefits and other purposes	\$ 74,713

The accompanying notes are an integral part of the financial statements.

WES-DEL COMMUNITY SCHOOLS  
STATEMENT OF CASH AND INVESTMENTS  
FIDUCIARY FUNDS  
June 30, 2006

<u>Assets</u>	<u>Pension Trust Funds</u>
Cash and investments	\$ <u>52,213</u>
 <u>Net Assets</u>	
Held in trust for employee benefits and other purposes	\$ <u>52,213</u>

The accompanying notes are an integral part of the financial statements.

WES-DEL COMMUNITY SCHOOLS  
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

School Corporation, as used herein, shall include, but is not limited to, school townships, school towns, school cities, consolidated school corporations, joint schools, metropolitan school districts, township school districts, county schools, united schools, school districts, cooperatives, educational service centers, community schools, community school corporations, and charter schools.

The School Corporation was established under the laws of the State of Indiana. The School Corporation operates under a Board of School Trustees form of government and provides educational services.

Note 2. Fund Accounting

A. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The Statement of Cash and Investments and the Statement of Cash Activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. The School Corporation does not have any business-type activities.

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, receipts, and disbursements. Separate financial statements are provided for governmental funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

The School Corporation reports the following major governmental funds:

The general fund is the primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The transportation operating fund accounts for financial resources for the transportation of school children to and from school.

The debt service fund accounts for debt from funds borrowed or advanced for the purchase or lease of school buildings, school buses, judgments against the corporation, equipment or capital construction, and interest on emergency and temporary loans.

The capital projects fund accounts for planned construction, repair, replacement or remodeling; and the purchase, lease, upgrade, maintenance, or repair of computer equipment.

The school bus replacement fund is used to account for receipts and disbursements concerning the acquisition and disposal of school buses.

WES-DEL COMMUNITY SCHOOLS  
NOTES TO FINANCIAL INFORMATION  
(Continued)

The construction fund is used to account for receipts and disbursements concerning the remodeling of Wes-Del Elementary School.

Additionally, the School Corporation reports the following fund types:

The pension trust fund reports a trust arrangement under which principal and income benefit retired employees.

**B. Measurement Focus and Basis of Accounting**

The government-wide, governmental fund, and fiduciary fund financial statements are reported using the basis of accounting that demonstrates compliance with the cash and investment basis and budget laws of the State of Indiana, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

The cash and investment basis of accounting differs from accounting principles generally accepted in the United States of America in that receipts are recognized when received in cash rather than when earned and disbursements are recognized when paid rather than when a liability is incurred. Investment transactions are not presented on the financial statements.

If the School Corporation utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types would use the accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, the School Corporation's policy is to use restricted resources first, then unrestricted resources as they are needed.

**Note 3. Budgets**

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

**Note 4. Property Taxes**

Property taxes levied are collected by the County Treasurer and are distributed to the School Corporation in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the School Corporation on or prior to June 30 of the year collected.

WES-DEL COMMUNITY SCHOOLS  
NOTES TO FINANCIAL INFORMATION  
(Continued)

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the School Corporation to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

Note 6. Interfund Transfers

Interfund transfers for the years ended June 30, 2005 and 2006, were as follows:

<u>Transfer From</u>	<u>Transfer To</u>	<u>FY 05</u>	<u>FY 06</u>
General fund	Other governmental	\$ 28,367	\$ -
Debt Service Fund	Other governmental	10,834	-
Capital Projects Fund	Other governmental	9,999	5,528
Transportation Operating	Other governmental	5,481	30,000
School Bus Replacement	Other governmental	22,831	-
Other governmental	General Fund	-	54,740
	Transportation Operating	-	9,683
	Other governmental	<u>5,652</u>	<u>-</u>
Totals		<u>\$ 83,164</u>	<u>\$ 99,951</u>

The School Corporation typically uses transfers for cash flow purposes according to various statutes.

Note 7. Pension Plan

Public Employees' Retirement Fund

Plan Description

The School Corporation contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the School Corporation authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

WES-DEL COMMUNITY SCHOOLS  
NOTES TO FINANCIAL INFORMATION  
(Continued)

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund  
Harrison Building, Room 800  
143 West Market Street  
Indianapolis, IN 46204  
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

Teacher's Retirement Fund

Plan Description

The School Corporation contributes to the Indiana Teacher's Retirement Fund (TRF), a defined benefit pension plan. TRF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the TRF Board, most requirements of the system, and gives the School Corporation authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The School Corporation may elect to make the contributions on behalf of the member.

TRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Teacher's Retirement Fund  
150 West Market Street  
Indianapolis, IN 46204  
Ph. (317) 232-3860

Funding Policy and Annual Pension Cost

The School Corporation contributes the employer's share to TRF for certified employees employed under a federally funded program and all the certified employees hired after July 1, 1995. The School Corporation currently receives partial funding, through the school funding formula, from the State of Indiana for this contribution. The employer's share of contributions for certified personnel who are not employed under a federally funded program and were hired before July 1, 1995, is considered to be an obligation of, and is paid by, the State of Indiana.

WES-DEL COMMUNITY SCHOOLS  
NOTES TO FINANCIAL INFORMATION  
(Continued)

Note 8. Joint Ventures

The School Corporation is a participant with several other school corporations in the Delaware/Blackford Special Education Cooperative. The joint venture was created to provide special education and vocational education services. The School Corporation is obligated by agreement to remit annually a proportionate share of total administrative costs, transfer tuition for each of its students enrolled in the joint programs, and all revenue it receives for special education preschool to supplement the Cooperative. During the fiscal years 2004-2005 and 2005-2006, the School Corporation remitted \$217,344 and \$291,005 respectively to the Cooperative. The Cooperative's continued existence depends on continued funding by the School Corporation. Complete financial statements for the Delaware/Blackford Special Education Cooperative can be obtained from Muncie Community Schools, 2501 North Oakwood, Muncie, IN 47304.

WES-DEL COMMUNITY SCHOOLS  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF FUNDING PROGRESS

Public Employees' Retirement Fund

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Excess of Assets Over AAL (a-b)	Funded Ratio (a/b)	Covered Payroll (c)	Excess AAL as a Percentage of Covered Payroll ((a-b)/c)
07-01-03	\$ 934,249	\$ 825,963	\$ 108,286	113%	\$ 933,779	12%
07-01-04	923,423	870,363	53,060	106%	888,414	6%
07-01-05	962,192	854,215	107,977	113%	914,404	12%

WES-DEL COMMUNITY SCHOOLS  
SCHEDULE OF CAPITAL ASSETS  
June 30, 2006

	<u>Ending Balance</u>
Governmental activities:	
Capital assets, not being depreciated:	
Land	\$ 304,395
Buildings	9,431,324
Improvements	19,866,779
Machinery and equipment	<u>2,662,950</u>
Total capital assets, not being depreciated	<u>\$ 32,265,448</u>

WES-DEL COMMUNITY SCHOOLS  
 SCHEDULE OF LONG-TERM DEBT  
 June 30, 2006

	Ending Balance	Due Within One Year
Governmental activities:		
Lease rental:		
Wes-Del Elementary School	\$ 8,500,000.00	\$ 602,000.00
General obligation bonds:		
Severance/retirement bond	500,000.00	100,767.50
Total governmental activities long-term debt	\$ 9,000,000.00	\$ 702,767.50

WES-DEL COMMUNITY SCHOOLS  
EXAMINATION RESULTS AND COMMENTS

ADM - CERTIFIED LISTS

The High School Principal did not sign the certified lists for Wes-Del Middle/High School.

Officials should maintain records (enrollment cards, rosters, reporting forms, etc.) which substantiate the number of students claimed for ADM. The building level official (Principal, Assistant Principal, etc.) is responsible for reporting ADM to the School Corporation Central Office, should provide a written certification of ADM to properly document responsibility. The certification should at a minimum include a statement detailing the names and location of the records used (these records must be retained for public inspection and audit) to substantiate ADM claimed. (The School Administrator and Uniform Compliance Guidelines, Volume 123, September 1993, and Volume 142, June 1998)

TRANSFER TUITION

The amounts charged for transfer tuition for 2004-2005 and 2005-2006 school years were not based on individual class costs. A single "corporation-wide" amount was approved by the School Board of Trustees for all transfer students.

Additionally, some teachers who do not live in the School Corporation District have not paid transfer tuition for their children who are being educated by the School Corporation. These teachers were issued a 1099 each year for the amount that should have been paid.

Indiana Code 20-26-11-6 states in part:

"(a) A school corporation may accept a transferring student without approval of the transferor corporation under section 5 of this chapter."

"(b) A transfer may not be accepted unless the requesting parents or student pays transfer tuition in an amount determined under the formula established . . ."

DEPOSITS – MIDDLE SCHOOL

Receipts in numerous instances at the Middle School were not deposited timely. Deposits, in some instances, were made up to 64 days after the date of the receipt.

Indiana Code 20-41-1-9 states in part: ". . . receipts shall be deposited without unreasonable delay . . ."

DISBURSEMENT DOCUMENTATION

Payments were observed for credit card purchases which did not contain adequate supporting documentation such as receipts, and invoices.

Due to the lack of supporting information, the validity and accountability for some monies disbursed could not be established.

Supporting documentation such as receipts, canceled checks, tickets, invoices, bills, contracts, and other public records must be available for audit to provide supporting information for the validity and accountability of monies disbursed. Payments without supporting documentation may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

WES-DEL COMMUNITY SCHOOLS  
EXIT CONFERENCE

The contents of this report were discussed on January 29, 2007, with Stephen R. McColley, Superintendent of Schools; and Sharon Fowler, Treasurer. The officials concurred with our findings.