

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT
OF
LAUGHERY TOWNSHIP
RIPLEY COUNTY, INDIANA
January 1, 2003 to December 31, 2005



FILED
12/06/2006

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OFFICIALS

Office

Official

Term

Trustee

Sandra L. Nobbe

01-01-03 to 12-31-06

Chairman of the
Township Board

Mary Mays

01-01-03 to 12-31-06



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF LAUGHERY TOWNSHIP, RIPLEY COUNTY, INDIANA

We have examined the schedules of receipts, disbursements, and cash and investment balances of Laughery Township (Township), for the period of January 1, 2003 to December 31, 2005. The Township's management is responsible for the schedules. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the schedule of receipts, disbursements, and cash and investment balances and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedules referred to above present fairly, in all material respects, the cash transactions of the Township for the years ended December 31, 2003, 2004, and 2005, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

October 11, 2006

LAUGHERY TOWNSHIP, RIPLEY COUNTY
 SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
 ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
 As Of And For The Years Ended December 31, 2003, 2004, And 2005

	Cash and Investments 01-01-03	Receipts	Disbursements	Cash and Investments 12-31-03
Governmental Funds:				
General	\$ 228,239	\$ 18,033	\$ 25,439	\$ 220,833
Dog	264	73	-	337
Township Assistance	6,756	1,590	8,197	149
Firefighting	8,187	5,661	12,536	1,312
Park and Recreation	2,510	583	511	2,582
Levy Excess	-	192	-	192
Totals	<u>\$ 245,956</u>	<u>\$ 25,940</u>	<u>\$ 46,683</u>	<u>\$ 225,405</u>

	Cash and Investments 01-01-04	Receipts	Disbursements	Cash and Investments 12-31-04
Governmental Funds:				
General	\$ 220,833	\$ 23,676	\$ 31,906	\$ 212,603
Dog	337	68	62	343
Township Assistance	149	12,690	13,439	(600)
Firefighting	1,312	18,991	12,420	7,883
Park and Recreation	2,582	829	500	2,911
Levy Excess	192	-	-	192
Totals	<u>\$ 225,405</u>	<u>\$ 56,254</u>	<u>\$ 58,327</u>	<u>\$ 223,332</u>

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
General	\$ 212,603	\$ 9,234	\$ 27,176	\$ 194,493
Dog	343	72	56	359
Township Assistance	(600)	22,539	14,826	7,281
Firefighting	7,883	24,675	13,050	19,508
Park and Recreation	2,911	943	500	3,354
Levy Excess	192	-	-	192
Fiduciary Fund				
Payroll Withholdings	-	1,071	700	371
Totals	<u>\$ 223,332</u>	<u>\$ 58,534</u>	<u>\$ 56,308</u>	<u>\$ 225,558</u>

The accompanying notes are an integral part of the schedules.

LAUGHERY TOWNSHIP, RIPLEY COUNTY
NOTES TO SCHEDULES

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

LAUGHERY TOWNSHIP, RIPLEY COUNTY
EXAMINATION RESULTS AND COMMENTS

PRESCRIBED FORMS

Township Form 17 (Resolution Recommending Salaries of Township Officers and Employees) was not in use during our examination period.

Officials and employees are required to use State Board of Accounts prescribed or approved forms in the manner prescribed. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

MEALS FOR TOWNSHIP OFFICIALS

We noted five instances totaling \$381 where meals were purchased during 2003, 2004, and 2005, on behalf of officials. The following is additional information regarding the meals purchased:

1. The supporting documentation did not provide for the purpose of the meetings and did not identify persons receiving the meals.

All claims, invoices, receipts, and accounts payable vouchers regarding reimbursement for meals and expenses for individuals must have specific detailed information of the names of all individuals for which amounts were claimed, including the nature, name, and purpose of the business meeting. Payments which do not have proper itemization showing the business nature of the claim, may be the personal obligation of the responsible official, employee or other person for whom the claim is made. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13).

2. No travel policy was presented for examination authorizing reimbursement of meals.

Each governmental unit should adopt a written travel policy in conformity with applicable statutes. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

LAUGHERY TOWNSHIP, RIPLEY COUNTY
EXIT CONFERENCE

The contents of this report were discussed on October 11, 2006, with Sandra L. Nobbe, Trustee.