

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2765

EXAMINATION REPORT
OF
BIG CREEK TOWNSHIP
WHITE COUNTY, INDIANA
January 1, 2004 to December 31, 2005



FILED
11/06/2006

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OFFICIALS

Office

Official

Term

Trustee

Nancy Loy

01-01-03 to 12-31-06

Chairman of the
Township Board

Gordon Denton

01-01-04 to 12-31-06



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF BIG CREEK TOWNSHIP, WHITE COUNTY, INDIANA

We have examined the schedules of receipts, disbursements, and cash and investment balances of Big Creek Township (Township), for the period of January 1, 2004 to December 31, 2005. The Township's management is responsible for the schedules. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the schedule of receipts, disbursements, and cash and investment balances and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedules referred to above present fairly, in all material respects, the cash transactions of the Township for the years ended December 31, 2004 and 2005, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

September 19, 2006

BIG CREEK TOWNSHIP, WHITE COUNTY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL FUND TYPES
As Of And For The Years Ended December 31, 2004 And 2005

	Cash and Investments 01-01-04	Receipts	Disbursements	Cash and Investments 12-31-04
Governmental Funds:				
General	\$ 31,415	\$ 15,966	\$ 7,753	\$ 39,628
Dog	369	81	69	381
Township Assistance	7,199	685	325	7,559
Firefighting	23,462	20,859	6,107	38,214
Cumulative Fire	11,214	13,468	-	24,682
Rainy Day	-	1,765	-	1,765
Totals	<u>\$ 73,659</u>	<u>\$ 52,824</u>	<u>\$ 14,254</u>	<u>\$ 112,229</u>

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
General	\$ 39,628	\$ 13,587	\$ 8,219	\$ 44,996
Dog	381	115	81	415
Township Assistance	7,559	556	600	7,515
Firefighting	38,214	13,479	7,469	44,224
Cumulative Fire	24,682	8,298	3,531	29,449
Rainy Day	1,765	-	-	1,765
Totals	<u>\$ 112,229</u>	<u>\$ 36,035</u>	<u>\$ 19,900</u>	<u>\$ 128,364</u>

The accompanying notes are an integral part of the schedules.

BIG CREEK TOWNSHIP, WHITE COUNTY
NOTES TO SCHEDULES

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services, and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

BIG CREEK TOWNSHIP, WHITE COUNTY
EXAMINATION RESULT AND COMMENT

CAPITAL ASSET RECORDS

Information presented for audit did not indicate an inventory or record of capital assets using Form 369. A similar comment was noted in prior Report B24996.

Every governmental unit should have a complete inventory of all capital assets owned which reflect their acquisition value. Such inventory should be recorded on the applicable Capital Asset Ledger. A complete inventory should be taken at least every two years for good internal control and for verifying account balances carried in the accounting records. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

BIG CREEK TOWNSHIP, WHITE COUNTY
EXIT CONFERENCE

The contents of this report were discussed on September 19, 2006, with Nancy Loy, Trustee. The official concurred with our finding.